

City of Newton



Ruthann Fuller  
Mayor

## PUBLIC BUILDINGS DEPARTMENT

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## GREEN COMMUNITIES

## FINAL GRANT REPORT

NOTE: Final grant reports are due within 60 days after the completion of the project. All questions that arise during review of the final grant report by DOER must be resolved prior to final payment of grant funds.

DOER staff will conduct a site inspection of the project work. Please contact your Regional Coordinator to schedule a site inspection. Please take photographs of all completed work in case a virtual inspection is necessary. You can group all the pictures together in a compressed ZIP file.

This page can be signed and scanned and provided electronically with the rest of the Final Grant Report, including a *GC Grant Final Table* (in Excel format), photographs, invoices, payment details, utility incentive verification, other grant verification, and any other studies or reports funded by the grant (not already provided in progress reporting) to: [Jane.pfister@mass.gov](mailto:Jane.pfister@mass.gov)

**Date of Final Report Submission:**

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**Name and Title of Person Submitting Final Report:**

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**Signature of Person Submitting Final Report:**

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