

NEWTON CHARTER COMMISSION

Wednesday, December 9, 2015

7:45 p.m. – City Hall Cafeteria

MEETING AGENDA

1. Approval of draft minutes from November 23rd meeting.
2. Scope of public hearing on December 17th
3. Scope of work for consultants / hired clerk
4. Finances of the Commission
 - a. Request for funds from City
 - b. Thoughts on budget items for commission
5. Wording of email auto-response
6. Commission work plan
7. Communications Strategy
8. Upcoming Meeting Dates