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By City Clerk at 8:37 am, Dec 08, 2025



## **Newtonville Area Council Monthly Meeting Agenda**

**Meeting Detail:** Thursday, December 11, 2025 @ 7PM

**Meeting Modality:** Hybrid (City Hall 211/Zoom)

**\*\* NEW ZOOM AS OF 7/25 \*\***

**Remote Meeting Zoom Link:** <https://us02web.zoom.us/j/84237940520>

**Meeting ID: 842 3794 0520**

*Meetings are recorded and then posted in full on the Newtonville Area Council YouTube Channel.*

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### **Welcome & Call to Order (Laura D.)**

- Verbal Confirmation of Attendance & Quorum (Laura D.)
- Welcome to Community Partners & City Council Member(s) (Laura D.)
  - Attendance Form (Laura D.)

### **NAC Village Issues/Updates Discussion**

- Congratulations on the Opening of the Coopers Center for Active Living (Laura D.)
- WinterFEST Ice Sculpture Sponsorship for Bramway (Laura D.)
  - January 24, 2026 11am-1pm; NAC Availability will be requested (\*note: Same day of the scheduled listening hours)
- Washington Street Pilot Survey (Dan C.) \*
- Window Cling Update (Carolyn G.)
- Timeline Confirmation Elections of Open Positions and Executive Roles (Laura D.)
  - See Page 2 for detailed timeline
  - Preliminary Discussion for Officer Positions
- Special Proclamation (Laura D.)\*

### **Action Items:**

- Deliverable: Meeting Notes for Approval \* (Harvy Y.)
- Deliverable: Q4 Treasurer Report [preliminary] (Dana D.)
- Deliverable by January 8 Meeting: *Oath of Office* (Laura D.)

### **Councilor & Constituent Items:**

- City Councilors Items
- Constituent Items
  - Listening Hours Update (Richard H. & Laura D.)

### Administrative Items:

- Confirmation of Upcoming Meetings:
  - Listening Hours: January 24, 2026 (Nero's/Bramway) [NO DECEMBER LISTENING HOURS]
  - Next NAC Meeting: January 8, 2026; Hybrid Modality (City Hall 211/Zoom)

**Call to Adjourn (Laura D.) \***

*\* Requires Motion/Vote for Approval*

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### Timeline Confirmation Elections of Open Positions and Executive Roles

*Per recommendations from Newton Legal Services (Asst. City Solicitor, Andrew Lee)*

1. **December 11, 2025 NAC meeting:** NAC will announce the three seats that are available. Pursuant to Sec. 5 of the NAC's bylaws, the NAC must notify the residents of the Area of the occurrence of the vacancy on the Council and such notice shall solicit applications for appointment to the Council.
  - a. In addition to the notice being posted on the December 11<sup>th</sup> agenda, the notice will be posted on the NAC's website and sent via email to the listserv maintained by the NAC.
    - i. Set timeline for posting and email at Dec. 11 NAC Meeting
    - ii. The notice will require that interested residents send an email and a current resume no later than January 2, 2026 to [NewtonvilleAreaCouncil@newtonma.gov](mailto:NewtonvilleAreaCouncil@newtonma.gov).
2. **January 8, 2026 NAC meeting:** per Section 4 of the bylaws, NAC must elect the officers. Section 4 of the bylaws requires that officers be elected by the Council from among its members at the first regular meeting of each calendar year.
  - a. Preliminary discussions for officer positions will take place at the December 11<sup>th</sup> meeting with the elections taking place at the January 8<sup>th</sup> meeting.
  - b. The NAC cannot vote on the appointments for the vacancies at the January 8, 2026 meeting. Under Sec. 5 of the bylaws, the NAC must vote on the appointments at its second regular meeting following after the notice to residents was sent. This would be at the February 2026 meeting. This works out well as it will allow the NAC to provide the potential appointees a month's notice of the meeting they will have to attend.
3. **February 13, 2026 NAC meeting:** Interviews and votes on the appointments for the vacant NAC positions will take place at the February 2026 meeting.
  - a. The interviews and votes must take place in an open meeting. None of the enumerated purposes for executive session applies here. Executive session is permitted for preliminary screening committees to consider or interview applicants for employment but that is not applicable here for three reasons:
    - i. The NAC is not a preliminary screening committee;
    - ii. The appointment is not for employment; and
    - iii. There must be a determination that conducting the interviews in an open meeting will have a detrimental effect in obtaining qualified applicants, which is not the case.