



Ruthanne Fuller
Mayor

City of Newton, Massachusetts
Department of Planning and Development
1000 Commonwealth Avenue Newton, Massachusetts 02459

Telephone
(617) 796-1120
Telefax
(617) 796-1086
www.newtonma.gov

Barney Heath
Director

MARIJUANA USE HOST COMMUNITY AGREEMENT APPLICATION

DATE : _____	_____	_____
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PROJECT INFORMATION

BUSINESS NAME: _____	PROPOSED USE: _____
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PROJECT DESCRIPTION (Briefly describe the project below):

STATUS OF STATE LICENSE APPLICATION:

PROPERTY LOCATION INFORMATION

STREET ADDRESS: _____	CITY/ZIP: _____
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PROPERTY OWNER INFORMATION

NAME: _____	PHONE: _____	_____
MAILING ADDRESS: _____	E-MAIL ADDRESS: _____	

PROPERTY OWNER CONSENT

I am (we are) the owner(s) of the property subject to this application and I (we) consent as follows:
This application for a land use permit or administrative approval for development on my (our) property is made with my permission.

X _____ (Property Owner Signature)	_____ (Date)
X _____ (Property Owner Signature)	_____ (Date)

APPLICANT/AGENT INFORMATION

NAME: _____	PHONE: _____	_____
MAILING ADDRESS: _____	E-MAIL ADDRESS: _____	

X _____ (Applicant/Agent Signature)	_____ (Date)
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MARIJUANA USE HOST COMMUNITY AGREEMENT APPLICATION INSTRUCTIONS

APPLICATION PROCESS: An Applicant for any type of marijuana use must first obtain a Host Community Agreement (HCA) from the City prior to applying for a Special Permit. The Host Community Agreement Advisory Group meets regularly and after reviewing the application and meeting with the Applicant will make a recommendation to the Mayor regarding moving forward with negotiations for an HCA.

APPLICATION REQUIREMENTS:

FORMS: A completed Marijuana Use Host Community Agreement Application. The signature of the Owner of the property (or the Owner's legal representative) and the Applicant/Agent is required.

FEES: There is no fee for this type of application.

NARRATIVE: In addition to the application, the Applicant should submit a narrative discussing how they will address the following criteria through their proposal:

1. **Security** – Whether there is a sufficient commitment to public safety and a sufficient plan for controlling access to areas with marijuana and preventing sales to underage populations, and other similar factors;
2. **Public Health** – Whether there is a commitment to help monitor and mitigate health impacts to the neighborhood and to Newton's youth and adult populations, assistance with local substance abuse prevention programming, and other similar factors;
3. **Community Relations** – What are the plans for community outreach and addressing community concerns, experience with the Newton community, and other similar factors;
4. **Experience** – What are the professional experiences and qualifications of the management team and other similar factors;
5. **Sustainability** – What are the proposed sustainable and renewable energy practices, and other similar factors.
6. **Equity** – What are the qualifications of the Applicant under state Economic Empowerment and/or Social Equity programs;
7. **Economic value** - What are the amount of additional economic value the business would bring to Newton, e.g., new jobs, additional local tax revenue, increased property value, commitment to diverse and local hiring, commitment to use of local businesses for construction, supplies, product, and other business needs, openness to long-term community impact fees, and other similar factors; and
8. **Context** – Whether the proposed facility is not completely inappropriate in terms of location as well as transportation, traffic and parking, with those final decisions reserved for the City Council during the Special Permit process;

SITE MAP: Provide a preliminary site plan for the property showing all entrances and exits and parking areas.

DOCUMENT FORMAT: All information submitted as part of an application shall be submitted electronically to Jennifer Caira at jcaira@newtonma.gov. In addition, please bring 15 hard copies to the HCA Advisory Group meeting.

For more information and links to the zoning ordinance please see:

<http://www.newtonma.gov/gov/planning/current/devrev/hip/marijuana.asp>