STAFF MEMORANDUM

Meeting Date:  July 11, 2017
DATE:  June 30, 2017
TO:   Auburndale Historic District Commission
FROM:   Barbara Kurze, Senior Preservation Planner
SUBJECT:  Additional Review Information

The purpose of this memorandum is to provide the members of the Auburndale Historic District Commission (Auburndale HDC) with information about the significance of the properties being reviewed and the application process, which may be useful in the review and decision making process of the Auburndale HDC. Additional information may be presented at the meeting that the Auburndale HDC can take into consideration when discussing a Local Historic District Review application.

Dear Auburndale HDC Members,

The following is additional information for the Local Historic District Review applications that you should have received in your meeting packet.

Applications

304 Central Street – Certificate of Appropriateness and Project Update

HISTORIC SIGNIFICANCE: The circa 1898 Colonial Revival house may have been built on speculation in 1896. The Centenary Methodist Episcopal Church purchased the property in 1898 for use as its parsonage.

APPLICATION PROCESS: The owners propose to replace the front porch railing system, decking, lattice, and column bases; and will replace the fascia board. The soffit and front steps will be repaired. It appears that the replacement material for all of these elements will be PVC except for the decking and stairs (it is not clear what the decking and stair materials will be.) Heating coils would be installed along all of the roof and dormer edges. Staff requested product specifications and samples of the proposed PVC materials. The railing system is fairly ornate and detailed and it is not clear that the design would replicated. The applicants should also advise whether it would be possible to repair the railing system.
The owners will update the Commission on the estimated timeframe to mitigate the vinyl fence with landscaping and plantings. Issues with the house and entry have delayed the landscaping project.

MATERIALS PROVIDED:
- Project description
- Photographs
- Product and material specifications
- Email requesting additional information and product details
- Email explaining status of fence mitigation landscaping
- MHC Form B

*Owners will bring samples of proposed PVC materials to the meeting*

**Administrative Discussion**

**Minutes**

Draft minutes for the June meeting have been included for your review.

**Sign for 74 Grove Street, Lasell College**

Lasell College has agreed to send out a letter confirming that no sign will ever be installed at the front of the property. Staff will bring copies to the meeting.