

**#288-15(2)**

**City Council  
City of Newton**



# **Budget Reports**

## **FY2017 Budget**

Also: #288-15 CIP  
#288-15(4) Supplemental CIP



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CITY OF NEWTON  
IN CITY COUNCIL  
**DRAFT COUNCIL ORDER**  
July 1, 2016 – June 30, 2017  
#288-15(2)  
**GENERAL FUND**

**ORDERED:**

That, to meet the expenses of the City of Newton, including the School Department, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, General Fund appropriations in the amount of \$378,969,244, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 General Fund Revenue	\$ <u>370,651,233</u>
Other Available Funds:	
Transfer from Water Fund	1,256,990
Transfer from Sewer Fund	1,244,073
Transfer from Stormwater Management Fund	598,062
Transfer from Solid Waste Activities	125,000
Transfer from BAA Marathon Fund	118,000
Transfer - Sale of Recyclable Materials	10,000
Transfer from Parking Meter Receipts Fund	1,500,000
Transfer from CATV Franchise Fee Fund	400,000
Transfer - NCGF Golf Days Receipts	25,000
Transfer from Capital Stabilization Fund	1,442,340
Fund Balance - Free Cash	1,500,000
Fund Balance - NNHS MSBA Reimbursement	50,769
Fund Balance - NSHS MSBA Reimbursement	<u>47,777</u>
Total Other Available Funds	<u>8,318,011</u>
 Total General Fund Financing	 \$ <u>378,969,244</u>

**ORDERED:**

(2) That, for purposes of financing the FY 2017 General Fund appropriations specified above, the Comptroller is hereby authorized to make the following inter-fund transfers to the General Fund, from the following sources:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Water Fund	Administrative overhead/support	\$ 1,256,990
Sewer Fund	Administrative overhead/support	1,244,073
Stormwater Fund	Administrative overhead/support	598,062
BAA Marathon Fund	Recreation services	118,000
Sale of Recycling Materials Fund	Solid waste collection & disposal	10,000
Solid Waste Revolving	Solid waste collection & disposal	125,000
Parking Meter Receipts Fund	Street lighting & traffic control and safety	1,500,000
CATV Franchise Fee Fund	Administrative overhead	400,000
NCGF Golf Day Receipts	Recreation services	25,000
Capital Stabilization Fund	Debt service - Zervas/Fire Stations	<u>1,442,340</u>
Total Transfers from other funds		\$ <u>6,719,465</u>

CITY OF NEWTON  
IN CITY COUNCIL  
**DRAFT COUNCIL ORDER**  
July 1, 2016 – June 30, 2017  
#288-15(2)

**ORDERED:**

(3) That, for purposes of implementing the FY 2017 General Fund Budget, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2017 appropriations voted in the General Fund to the following funds:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Transfer - Rainy Day Fund	Financial stabilization	\$ 150,000
Transfer to Workers Comp Fund	Workers compensation benefits	900,000
Transfer - Capital Stabl Fund	Override capital improvements	750,000
Total Transfers to other funds		<u>\$ 1,800,000</u>

**COMMUNITY PRESERVATION FUND**

**ORDERED:**

(4) That, to meet the administrative expenses of the City of Newton Community Preservation Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Community Preservation Special Revenue Fund appropriations in the amount of \$3,682,060 as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated Fiscal Year 2017 CPA Fund Revenue	\$ 3,341,588
CPA Fund Balance	340,472
Total CPA Fund Financing	<u>\$ 3,682,060</u>

**SEWER UTILITY FUND**

**ORDERED:**

(6) That, to meet the expenses of the City of Newton Sewer Utility Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Sewer Utility Special Revenue Fund appropriations in the amount of \$32,419,023, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 Sewer Rate Revenue	\$ 31,753,879
Other Available Funds:	
Transfer from Water Fund	665,144
Sewer Surplus	-
Total Sewer Fund Financing	<u>\$ 32,419,023</u>

CITY OF NEWTON  
IN CITY COUNCIL  
**DRAFT COUNCIL ORDER**  
July 1, 2016 – June 30, 2017  
#288-15(2)

**ORDERED:**

(7) That, for purposes of implementing the FY 2017 General and Sewer Utility Special Revenue Fund budget, the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2017 appropriations voted in the Sewer Utility Fund to the following funds:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Transfer to Workers Comp Fund	Workers compensation	\$ 250,000
Transfer to General Fund	Administrative overhead	1,244,073
Transfer to Sewer Capital Proj Fund	Sewer I&I	1,708,220
Transfers to other funds		<u>\$ 3,202,293</u>

**STORM WATER MANAGEMENT FUND**

**ORDERED:**

(8) That, to meet the expenses of the City of Newton Storm Water Management Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Storm Water Management Special Revenue Fund appropriations in the amount of \$2,603,698 as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 Stormwater Fund Revenue	\$ <u>2,603,698</u>
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**WATER UTILITY FUND**

**ORDERED:**

(9) That, to meet the expenses of the City of Newton Water Utility Special Revenue Fund, for the fiscal year commencing July 1, 2016, and ending June 30, 2017, Water Utility Special Revenue Fund appropriations in the amount of \$24,470,761, as itemized on the attached Schedule of Appropriations, are hereby voted from the following sources, pursuant to Massachusetts General Law Chapter 44, Section 32 and the recommendations of His Honor the Mayor:

Estimated FY 2017 Water Rate Revenue	\$ <u>24,470,761</u>
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**ORDERED:**

(10) That, for purposes of implementing the FY 2017 General and Water Utility Special Revenue Fund budgets the Comptroller is hereby authorized to make the following inter-fund transfers from fiscal year 2017 appropriations voted in the Water Utility Fund to the following funds:

<u>From</u>	<u>Purpose</u>	<u>Amount</u>
Transfer to Workers Comp Fund	Workers compensation	\$ 250,000
Transfer to General Fund	Administrative overhead	1,256,990
Transfer to Sewer Fund	Administrative overhead	665,144
Transfers to other funds		<u>\$ 2,172,134</u>

CITY OF NEWTON  
IN CITY COUNCIL  
**DRAFT COUNCIL ORDER**  
July 1, 2016 – June 30, 2017  
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**OTHER SPECIAL REVENUE FUNDS**

**ORDERED:**

(11) That pursuant to the requirements of sections 53A and 53E 1/2 of Chapter 44 of the Massachusetts General Laws, the following grant, gift, and departmental revolving fund spending limits are approved for the fiscal period July 1, 2016 through June 30, 2017

**Revolving & Gift Funds:**

<u>Department</u>	<u>Revolving/Gift Fund</u>	<u>Authorization</u>
City Council	Dog Park Administrative	\$ 7,500
City Council	Kendrick Fund gifts (G)	1,000
Law Department	Disabilitiy Commission Revolving	50
Planning Department	Women's Enterprise Initiatives ®	5,000
Planning Department	Conservation Land Maintenance ®	25,000
Planning Department	Environmental Science Education ®	40,000
Planning Department	Friends of Houghton Garden Gifts	6,900
Public Building Department	Branch Library Re-use Revolving ® (19)	26,773
Police Department	Sale of Surplus Property ®	35,000
Fire Department	Sale of Surplus Property ®	1,000
Fire Department	NW Hospital MDU Gifts	2,000
Public Works Department	Street Opening Permits ®	200,000
Public Works Department	Sidewalk/Curb Betterments- Unrestricted ®	300,000
Public Works Department	Sidewalk/Curb Betterments- Individuals ®	50,000
Public Works Department	Private Way Repairs ®	20,000
Public Works Department	Sale of Compost Bins ®	10,000
Health & Human Services	Human Rights Commission Revolving	668
Health & Human Services	Emergency Assistance Revolving	6,046
Senior Center	Senior Transportation ®	150,000
Senior Center	Senior Center Revolving ®	60,000
Senior Center	Senior Center Memorial Gifts	25,000
Health & Human Services	Holiday Food Gifts (G)	3,000
Senior Center	Consumer Protection Programs (G)	5,000
Senior Center	Council on Aging ®	10,000
Health & Human Services	Charles River Medical Gifts	499
Comptroller	Nathan Alden Robinson Memorial Gifts	1,000
Newtonville Area Council	Newtonville Area Council Revolving	10,000
Health & Human Services	Youth Outreach Gifts	20,000
Police Department	Cops & Kids Program Gifts	10,000

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**Revolving & Gift Funds:**

<u>Department</u>	<u>Revolving/Gift Fund</u>	<u>Authorization</u>
Parks & Recreation Department	Emerson Playground Gifts	1,700
Parks & Recreation Department	Park Land Maintenance ®	40,000
Parks & Recreation Department	Senior Citizen Programs ®	85,000
Parks & Recreation Department	Arts in the Parks ®	200,000
Parks & Recreation Department	Camp Programs ®	1,000,000
Parks & Recreation Department	Recreation Activities & Classes ®	1,200,000
Parks & Recreation Department	Tree Planting (G)	10,000
Parks & Recreation Department	Landscape Maintenance ®	10,000
Parks & Recreation Department	Tree Ordinance ®	175,000
Parks & Recreation Department	Newton 2000 Gifts	16,000
Parks & Recreation Department	Field Maintenance Gifts (G)	100,000
Parks & Recreation Department	Dog Park Revolving	80,000
Newton Public Library	Use of Library Bldg. & Equipment ®	8,500
Newton History Museum	Museum Admissions ®	-
Newton Public Schools	School Transportation ®	600,000
Newton Public Schools	Voc Education - Auto Technology ®	50,000
Newton Public Schools	Voc Education - Carpentry ®	50,000
Newton Public Schools	Voc Education - Graphic Communications ®	50,000
Newton Public Schools	Elementary Instrumental Music ®	200,000
Newton Public Schools	Early Morning Program	250,000
Newton Public Schools	Newton Teacher Training Institute ®	20,000
Newton Public Schools	High School Parking ®	70,000
Newton Public Schools	High School Drama	50,000
Newton Public Schools	Middle School Activities	50,000
Newton Public Schools	All City Band/Chorus/Orchestra	35,000
Newton Public Schools	Out of District Tuitions - ESL	650,000
Newton Public Schools	Out of District Tuitions - SPED	200,000
Newton Public Schools	Out of District Tuitions -Regular Educ.	200,000
Total Revolving Funds & Gifts		<u>\$ 6,432,636</u>

CITY OF NEWTON  
IN CITY COUNCIL  
**DRAFT COUNCIL ORDER**  
July 1, 2016 – June 30, 2017  
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**State & Federal Grants:**

<u>Department</u>	<u>Grant</u>	<u>Authorization</u>
City Clerk/Elections Commission	Extended Polling Hours Grant	\$ 20,000
Planning Department	Emergency Solutions Grant	159,211
Planning Department	HOME Grant	1,137,827
Planning Department	Community Development Block Grant	1,742,529
Planning Department	Mass Historic Commission	30,759
Planning Department	Continuum of Care Grant	92,008
Public Building Department	Mass Energy Green Energy Grant	250,000
Police Department	Municipal Police Staffing Grant	50,000
Police Department	SETB Dispatch Grant	60,000
Police Department	Pedestrian Safety Grant	-
Police Department	E-911 Dispatch Grant	230,000
Police Department	Bullet Proof Vest Replacement	-
Police Department	Traffic Safety Grant	12,000
Police Department	Underage Alcohol Enforcement Grant	10,000
Police Department	Byrne Jail Diversion Grant	120,000
Fire Department	Assistance to Firefighters Grant	530,000
Fire Department	Federal Emerg Operations Ctr Grant	22,000
Fire Department	MDU Operating Grant	2,000
Fire Department	HAZMAT Incident Grant	35,000
Public Works Department	CH 90 Highway	2,500,000
Health & Human Svs Dept.	Federal AFDO Training Grant	3,000
Health & Human Svs Dept.	Federal AFDO Food Grading Tool Grant	15,461
Health & Human Svs Dept.	NACCHIO/MRC Capacity Building Grant	10,000
Health & Human Svs Dept.	FDA Food Safety Grant	70,000
Health & Human Svs Dept.	School Nursing	166,460
Health & Human Svs Dept.	CDC Public Health Emergency Grant	16,579
Health & Human Svs Dept.	CDC Medical Reserve Corps Grant	3,000
Senior Center	Council on Aging Formula	167,724
Senior Center	Consumer Protection	44,000
Senior Center	Sylvia Goldberg Fund	25,000
Parks & Recreation Department	Mass Arts Lottery	15,000
Newton Public Library	LSTA Technology Grant	1,500
Newton Public Library	State Library Aid	120,000
Total Grants		<u>\$ 7,661,058</u>

CITY OF NEWTON  
IN CITY COUNCIL  
**DRAFT COUNCIL ORDER**  
July 1, 2016 – June 30, 2017  
#288-15(2)

(12) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Employee Memorial Fountain Committee, and to credit said income to the Employee Memorial Fountain Committee gift account on a quarterly basis.

(13) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Newton Council on Aging Commission and to credit said income to the Newton Council on Aging revolving fund on a quarterly basis.

(14) That the Comptroller is authorized to calculate investment income earned on funds held by the City on behalf of the Newton Community Education program and to credit said income to the Newton Community Education revolving fund on a quarterly basis.

(15) Any item of equipment with an expected life of more than a year and with a unit value of \$1,000 or more shall be classified as capital outlay.

(15) Municipal fringe benefit appropriations and expenditures, even though budgeted in individual departmental budgets, shall be under the expenditure control of the Human Resources Director. The Comptroller may transfer fringe benefit appropriations between departments in order to meet actual fiscal year 2017 obligations.

(16) Municipal department salary and wage savings, resulting from employees being compensated from the Workers Compensation Self Insurance Fund, may be transferred by the Comptroller, with prior approval of the appropriate department head, to the Workers Compensation Self Insurance Fund.

**Budget Council Order Draft 05-13-16**

CITY OF NEWTON, MASSACHUSETTS

FISCAL YEAR 2017 BUDGET

APPROPRIATION SCHEDULE

Docket Item# 288-15(2)

	Personal Services (6)	Expenses (1)	Fringe Benefits (5)	Intergovernmental	Debt Service & Capital Outlay (4)	Other	Total
<b>GENERAL FUND:</b>							
City Clerk/Clerk of the City Council	\$ 1,274,477	\$ 196,244	\$ 336,428	\$ -	\$ 8,500	\$ -	\$ 1,815,649
Executive	842,592	68,620	112,907	-	-	-	1,024,119
Comptroller	462,477	98,280	567,399	-	-	-	1,128,156
Purchasing/General Services	351,685	48,200	84,136	-	-	-	484,021
Assessing	1,060,275	58,025	143,587	-	-	-	1,261,887
Treasury/Collections	667,361	496,000	88,335	-	-	-	1,251,696
City Solicitor/Legal Settlements	1,244,748	276,820	145,197	-	-	-	1,666,765
Human Resources	661,045	216,244	253,833	-	-	-	1,131,122
Information Technology	1,002,373	279,970	175,128	-	125,000	-	1,582,471
Planning & Development	1,307,664	92,627	263,810	-	25,000	-	1,689,101
Public Buildings	2,445,123	1,442,446	442,622	-	219,500	-	4,549,691
Financial Information Systems	243,289	216,100	57,458	-	-	-	516,847
Police	16,817,733	899,551	2,654,346	-	408,000	-	20,779,630
Fire	17,327,627	988,140	2,582,102	-	157,000	-	21,054,869
Inspectional Services	1,246,528	67,020	272,361	-	-	-	1,585,909
Public Works	7,981,310	11,847,306	1,815,420	-	196,800	-	21,840,836
Health & Human Services	2,648,677	427,104	477,157	-	-	-	3,552,938
Senior Services	298,126	298,463	52,904	-	-	-	649,493
Veteran Services	70,718	306,135	3,324	-	-	-	380,177
Newton Public Library	3,885,820	1,126,724	707,951	-	6,000	-	5,726,495
Parks & Recreation	3,293,208	2,246,535	561,656	-	210,000	-	6,311,399
Newton History Museum	215,153	26,246	42,120	-	-	-	283,519
Debt Maturities & Interest	-	-	-	-	21,757,615	-	21,757,615
Retirement & Retiree Health Benefits	217,319	84,065	33,434,921	-	-	-	33,736,305
Budget Reserve	-	-	-	-	-	500,000	500,000
Snow & Ice Reserve	-	-	-	-	-	2,750,000	2,750,000
Wage/Salary Reserve	-	-	-	-	-	805,375	805,375
Municipal Building Maintenance Projects	-	-	-	-	-	-	-
Firefighter Protective Gear	-	-	-	-	-	-	-
Capital Stabilization Fund Transfer	-	-	-	-	-	750,000	750,000
Rainy Day Fund Transfer	-	-	-	-	-	150,000	150,000
Workers Compensation Fund Transfer	-	-	-	-	-	900,000	900,000
State Assessments (3)	-	-	-	6,175,334	-	-	6,175,334
Newton Public Schools (1)/(2)	-	-	-	-	-	211,177,825	211,177,825
<b>GENERAL FUND TOTAL</b>	<b>\$ 65,565,328</b>	<b>\$ 21,806,865</b>	<b>\$ 45,275,102</b>	<b>\$ 6,175,334</b>	<b>\$ 23,113,415</b>	<b>\$ 217,033,200</b>	<b>\$ 378,969,244</b>
<b>COMMUNITY PRESERVATION FUND:</b>							
Community Preservation	\$ 101,372	\$ 38,900	\$ 1,425	\$ -	\$ -	\$ -	\$ 141,697
Debt Maturities & Interest	-	-	-	-	259,782	-	259,782
Retirement	-	-	12,402	-	-	-	12,402
Fund Reserves	-	-	-	-	-	3,268,179	3,268,179
General Fund Transfer	-	-	-	-	-	-	-
<b>COMMUNITY PRESERVATION FUND TOTAL</b>	<b>\$ 101,372</b>	<b>\$ 38,900</b>	<b>\$ 13,827</b>	<b>\$ -</b>	<b>\$ 259,782</b>	<b>\$ 3,268,179</b>	<b>\$ 3,682,060</b>
<b>STORMWATER FUND:</b>							
Stormwater Management	\$ 805,390	\$ 764,200	\$ 159,044	\$ -	\$ 160,000	\$ -	\$ 1,888,634
Debt Maturities & Interest	-	-	-	-	53,820	-	53,820
Budget Reserve	-	-	-	-	-	-	-
General Fund Transfer	-	-	-	-	-	598,062	598,062
Retirement	-	-	63,182	-	-	-	63,182
<b>STORMWATER FUND TOTAL</b>	<b>\$ 805,390</b>	<b>\$ 764,200</b>	<b>\$ 222,226</b>	<b>\$ -</b>	<b>\$ 213,820</b>	<b>\$ 598,062</b>	<b>\$ 2,603,698</b>

**Budget Council Order Draft 05-13-16**

CITY OF NEWTON, MASSACHUSETTS  
**FISCAL YEAR 2017 BUDGET**  
**APPROPRIATION SCHEDULE**  
Docket Item# 288-15(2)

	Personal Services (6)	Expenses (1)	Fringe Benefits (5)	Intergovernmental	Debt Service & Capital Outlay (4)	Other	Total
<b>SEWER FUND:</b>							
Sewer Maintenance & Operation	\$ 1,619,669	\$ 1,242,186	\$ 358,566	\$ -	\$ 737,500	\$ -	\$ 3,957,921
Legal Claims & settlements	-	50,000	-	-	-	-	50,000
MWRA Sewer Assessment	-	-	-	20,648,755	-	-	20,648,755
Debt Maturities & Interest	-	-	-	-	1,764,127	-	1,764,127
Retirement	-	-	493,283	-	-	-	493,283
Operating Reserve	-	-	-	-	-	2,302,644	2,302,644
Capital Project Fund Transfer	-	-	-	-	-	-	-
Workers Compensation Fund Transfer	-	-	-	-	-	250,000	250,000
Sewer Improvement Fund Transfer	-	-	-	-	-	1,708,220	1,708,220
General Fund Transfer	-	-	-	-	-	1,244,073	1,244,073
<b>TOTAL SEWER FUND TOTAL</b>	<b>\$ 1,619,669</b>	<b>\$ 1,292,186</b>	<b>\$ 851,849</b>	<b>\$ 20,648,755</b>	<b>\$ 2,501,627</b>	<b>\$ 5,504,937</b>	<b>\$ 32,419,023</b>
							-
							-
							-
							-
<b>WATER FUND:</b>							
Water Maintenance & Operation	\$ 2,182,057	\$ 1,616,700	\$ 442,233	\$ -	\$ 440,000	\$ -	\$ 4,680,990
MWRA/DEP Water Assessments	-	-	-	13,036,583	-	-	13,036,583
Debt Maturities & Interest	-	-	-	-	2,955,502	-	2,955,502
Retirement	-	-	625,552	-	-	-	625,552
Employee Benefits & Insurance	-	-	-	-	-	-	-
Operating Reserve	-	-	-	-	-	1,000,000	1,000,000
Capital Reserve	-	-	-	-	-	-	-
Workers Compensation Fund Transfer	-	-	-	-	-	250,000	250,000
General Fund Transfer	-	-	-	-	-	1,256,990	1,256,990
Sewer Fund Transfer	-	-	-	-	-	665,144	665,144
<b>WATER FUND TOTAL</b>	<b>\$ 2,182,057</b>	<b>\$ 1,616,700</b>	<b>\$ 1,067,785</b>	<b>\$ 13,036,583</b>	<b>\$ 3,395,502</b>	<b>\$ 3,172,134</b>	<b>\$ 24,470,761</b>
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>	<b>\$ 70,273,816</b>	<b>\$ 25,518,851</b>	<b>\$ 47,430,789</b>	<b>\$ 39,860,672</b>	<b>\$ 29,484,146</b>	<b>\$ 229,576,512</b>	<b>\$ 442,144,786</b>

(1) Includes Appropriation for Inter Fund Transfers

(2) Single Department Appropriation for Newton Public Schools per School Finance Law.

(3) Includes Estimated State & County Assessments

(4) Any item of equipment with a value of \$1,000 or more, shall be considered capital outlay.

(5) The Comptroller may transfer fringe benefit appropriations between departments as needed.

(6) Departmental salary and wage savings, resulting from employees being on workers compensation, may be transferred to the Workers Compensation Self Insurance Fund by the Comptroller, with prior approval of the appropriate department head.



CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
FISCAL YEAR 2017 BUDGET ANALYSIS

**INTRODUCTION**

The purpose of this document is to provide a summary level financial analysis of the Mayor's recommended 2017 **General Fund** budget. Information contained in this report is intended to supplement the information contained in the budget document.

**BUDGET SUMMARY**

The Mayor's recommended General Fund budget for fiscal year 2017 is \$379 million – \$17 million or 4.7% greater than the *original* current year budget. The following is a year- by- year summary of growth in *original and final amended* budgets over the past ten year period. Over the trailing ten year time frame, *original and final amended* budgets have increased by an average of 4.1% and 4.0% respectively.

Fiscal Year	Original Budget	\$ Change Prior Year	% Change Prior Year	Amended Budget	\$ Change Prior Year	% Change Prior Year
2017	\$ 378,969,244	\$ 16,971,980	4.7%			
2016	361,997,264	16,778,700	4.9%	365,909,065	11,396,982	3.2%
2015	345,218,564	14,145,367	4.3%	354,512,083	16,810,290	5.0%
2014	331,073,197	18,093,233	5.8%	337,701,793	17,274,954	5.4%
2013	312,979,964	11,128,316	3.7%	320,426,839	12,801,016	4.2%
2012	301,851,648	10,241,663	3.5%	307,625,823	7,884,960	2.6%
2011	291,609,985	4,172,565	1.5%	299,740,863	6,000,009	2.0%
2010	287,437,420	12,352,042	4.5%	293,740,854	4,286,720	1.5%
2009	275,085,378	7,239,650	2.7%	289,454,134	10,691,632	3.8%
2008	267,845,728	12,682,487	5.0%	278,762,502	17,453,031	6.7%
2007	\$ 255,163,241	\$ 12,730,564	5.3%	\$ 261,309,471	\$ 13,351,027	5.4%

The following table summarizes the nature of amendments to the original budget, for both fiscal years 2016 and 2015. Transfers from budget reserve are not considered to be amendments to the budget because they do not increase the total budget.

**Supplemental Appropriations by Purpose**

	FY 2016 YTD	FY 2015 Actual
Rainy Day Fund contribution	\$ 682,396	\$ 3,236,420
Snow & ice control (including capital )	-	4,125,000
Capital outlay & improvements	1,300,169	735,991
Newton Public schools	422,443	744,662
All other - Municipal	1,506,793	451,446
<b>Total supplemental appropriations</b>	<b>\$ 3,911,801</b>	<b>\$ 9,293,519</b>

**Comptroller's FY17 Budget Analysis**

CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
FISCAL YEAR 2017 BUDGET ANALYSIS

Funding for supplemental appropriations has been provided from the following sources.

	FY 2015 YTD	FY 2015 Actual
Revenue	\$ 63,600	\$ 752,503
Free cash	1,381,221	5,220,809
Overlay surplus	1,318,522	3,000,000
Debt exclusion bond premiums	369,024	98,964
Transfers from other Funds	779,434	221,243
<b>Total supplemental appropriations</b>	<b>\$ 3,911,801</b>	<b>\$ 9,293,519</b>

The Mayor's recommended 2017 budget is \$13.1 million or 3.6% more than the current year *amended* budget. The following table summarizes the major components of the recommended fiscal year 2017 budget financing plan along with the dollar and percentage change from the current year *amended* budget.

**FY 2017 Budget Financing Plan**

	2017 Budget Recommended	%	\$ Change from 2016 Amended Budget	% Change from 2016 Amended Budget
Property taxes (net of abatement reserve)	\$ 313,757,758	82.8%	\$ 14,353,479	4.8%
Motor excise taxes	13,103,000	3.5%	403,000	3.2%
Hotel/motel room occupancy tax	2,475,000	0.7%	75,000	3.1%
Meals tax	1,800,000	0.5%	-	0.0%
In lieu of tax payments	407,000	0.1%	(28,963)	-6.6%
Interest & penalties	1,150,000	0.3%	95,000	9.0%
<b>Total Taxes</b>	<b>332,692,758</b>	<b>87.8%</b>	<b>14,897,516</b>	<b>4.7%</b>
Charges for service	1,482,709	0.4%	(193,138)	-11.5%
Fines & forfeitures	1,596,000	0.4%	(95,000)	-5.6%
Licenses & permits	6,503,930	1.7%	588,267	9.9%
Investment income	225,000	0.1%	15,000	7.1%
Other local revenue	382,500	0.1%	(392,500)	-50.6%
<b>Total non-tax local revenue</b>	<b>10,190,139</b>	<b>2.7%</b>	<b>(77,371)</b>	<b>-0.8%</b>
Cherry sheet aid	26,486,136	7.0%	502,147	1.9%
Other state & federal aid	1,282,200	0.3%	(243,943)	-16.0%
<b>Total Intergovernmental aid</b>	<b>27,768,336</b>	<b>7.3%</b>	<b>258,204</b>	<b>0.9%</b>
Transfers from other funds	6,719,465	1.8%	1,047,679	18.5%
Fund balance	1,598,546	0.4%	(3,065,849)	-65.7%
<b>Total General Fund Revenue Budget</b>	<b>\$ 378,969,244</b>	<b>100.0%</b>	<b>\$ 13,060,179</b>	<b>3.6%</b>

CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
FISCAL YEAR 2017 BUDGET ANALYSIS

**Property taxes:** The following is a comparison of the budgeted tax levies for both fiscal year 2017 and the current fiscal year.

	2017 Budget	2016 Actual
Prior year levy limit	\$ 304,054,763	\$ 291,627,432
2.5% annual increase	7,601,369	7,290,686
New growth	4,000,000	5,136,645
Debt exclusion debt service	1,560,172	1,296,583
Overlay (abatements & exemptions)	(3,458,546)	(5,923,542)
Unused levy capacity	-	(23,525)
Net tax levy	\$ 313,757,758	\$ 299,404,279

The median annual tax collection rate over the last ten complete fiscal years is 99.6% during the original year of the levy and 100.4% thru March 31, 2016.

**Motor excise tax:** The budget assumes a \$403,000 or 3.2% increase in the current year revenue estimate. Revenue collections for fiscal year 2015 were \$12.4 million. Current year to date collections are \$11.1 million - 87.5% of the current year budget estimate and \$1.4 million or 14.7% higher than total collections for the first nine months of last fiscal year. Current year auto excise tax billings are \$899,543 or 9.6% greater than the total amount that had been billed at this same time last year.

**Licenses & permits:** The budget assumes a \$588,267 or 9.9% increase in this revenue source. Inspectional Services Department permit revenue, which is estimated to be \$5.5 million for fiscal year 2017, accounts for all of the increase in this revenue category. Total ISD permit revenue for the first nine months of the current year is \$5.1 million and the median annual collections for the trailing three complete fiscal years is \$5.8 million.

**Intergovernmental:** The mayor's fiscal year 2017 cherry sheet local aid revenue estimate is \$26.5 million - \$0.5 million or 1.9% greater than the current year, and the amount recommended in the Governor's FY 2017 local aid budget. Non cherry sheet state and federal aid (principally SPED Medicaid and Medicare Part D reimbursements) is estimated at \$1.3 million.

**Transfers from other funds:** The 2017 budget anticipates \$6.7 million in inter-fund transfer financing for the General Fund (\$3.1 million in Utility Fund indirect cost reimbursements; \$1.5 million in Parking Meter Receipts; \$1.4 million in Capital Stabilization Fund funding for fire station and Zervas debt service requirements; and \$0.7 million in various Receipts Reserved for Appropriation).

**Fund balance:** The recommended 2017 budget is balanced using \$1.6 million in fund balance, of which \$1.5 million represents available free cash, and the remainder represents Massachusetts School Building Authority (MSBA) project reimbursements

CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
FISCAL YEAR 2017 BUDGET ANALYSIS

that must be used for future North and South High School project debt service financing. The total amount of fund balance is unchanged from the original fiscal year 2015 and 2016 budgets; represents slightly less than on half of one percent of the total financing plan for the budget; and is sustainable for future years.

The following table summarizes the major appropriation components of the Mayor's recommended 2017 budget, along with dollar and percentage changes from the current budget, as amended. The Mayor's FY 2017 Recommended Budget document provides a programmatic description of changes in municipal department budgets.

**Fiscal Year 2017 Recommended Annual Appropriations**

	2017 Budget Recommended	% Total	\$ Change from 2016 Amended Budget	% Change from 2016 Amended Budget
Newton Public Schools	\$ 211,177,825	55.7%	\$ 7,044,470	3.5%
Municipal Departments				
Salaries & wages	66,370,702	17.5%	2,431,961	3.8%
Benefits (excluding retirees)	10,892,182	2.9%	435,438	4.2%
Workers compensation	900,000	0.2%	100,000	12.5%
Capital outlay & equipment	1,355,800	0.4%	(696,251)	-33.9%
All other	22,291,393	5.9%	(1,325,125)	-5.6%
Total Municipal Departments	101,810,077	26.9%	946,023	0.94%
Budget reserve (including snow & ice)	3,250,000	0.9%	2,965,998	n/a
Retirement (including health benefits)	33,898,393	8.9%	2,226,575	7.0%
Transfer to other funds	900,000	0.2%	(2,964,418)	-76.7%
Debt & interest	21,757,615	5.7%	2,692,898	14.1%
State assessments	6,175,334	1.6%	148,633	2.5%
<b>Total General Fund appropriations</b>	<b>\$ 378,969,244</b>	<b>100.0%</b>	<b>\$ 13,060,179</b>	<b>3.6%</b>

*{1} 2016 Budget excludes continued appropriations from 6/30/2015.*

**Newton Public Schools:** The recommended \$211.2 million appropriation for the support of the Newton Public Schools represents an increase of \$7 million or 3.5% over the current year budget, as amended. This sum includes all funds designated as transfers to other funds (workers compensation and school athletics program). The total appropriation for the schools does not, however, include school project debt service

CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
FISCAL YEAR 2017 BUDGET ANALYSIS

of \$17.5 million; pension funding and retiree health care for school participants in the Newton Contributory Retirement System of \$6.7 million; school health services of \$2.2 million; school crossing guards of \$0.5 million; school property insurance \$0.4 million; and school building water and sewer charges of \$0.6 million, all of which are included within other categories of the budget.

**Municipal Salaries and Wages:** Funding for non-union employees and for approved collective bargaining agreements are included in the individual department personal service appropriations. An \$805,375 salary/wage reserve is also included in the Comptroller's budget for open contracts. The recommended salary and wage appropriation also includes funding for 12.5 new municipal positions.

Total fiscal year 2017 recommended salary and wage appropriations of \$66.4 million represent a 3.8% increase over the amended fiscal year 2016 budget.

**Employee Benefits:** The 2017 employee benefit appropriations include funding for active employee contributory health, life, and dental benefits; the City's Medicare payroll tax match; and unemployment compensation. The recommended 2017 benefit budget amounts to 16.4% of recommended municipal salaries and wages.

The amount budgeted for 2017 active employee health insurance benefits is \$9.7 million, which is 4.4% more than the amount budgeted for this purpose in the current fiscal year. Health insurance appropriations are used to pay premiums to one of the City's self-insured health plans.

At March 31, 2016, the City's Group Health Self-Insurance Fund had reserves totaling \$12.7 million, the equivalent of 2.8 months of paid claims. The City's fund balance policy for the group health self-insurance fund is 1.5 to 2 months of monthly paid claims. Reserves are used to fund claims experience in excess of the amount anticipated in annual premiums.

**Workers Compensation:** The City's 2017 contribution to the cost of the self insured workers compensation benefit program is funded at \$900,000 - \$100,000 more than the amount included in the current year budget. As of March 31, 2016 the Workers Compensation Fund has assets of \$10.9 million; accrued liabilities of \$8.4 million; and a positive fund balance of \$2.5 million. The fund balance at this time last year was \$11.3 million.

A total of \$150,000 of the 2017 workers compensation appropriation is earmarked for police and fire injured on duty medical bills and the remaining \$750,000 for statutory workers compensation benefit obligations.

**Capital outlay and equipment:** A total of \$1.4 million is included in the 2017 budget for capital outlay and equipment. The reported reduction from the current year level of funding is entirely the result of the fact that the current year capital outlay and equipment

CITY OF NEWTON, MASSACHUSETTS  
 GENERAL FUND  
 FISCAL YEAR 2017 BUDGET ANALYSIS

total includes supplemental capital outlay and equipment appropriations. A summary of the nature of the 2017 capital outlay appropriation recommendations is presented below:

Clerk's Office Equipment/Furniture	\$	3,500
Elections furniture		5,000
Computer hardware & software		125,000
Conservation land improvements		25,000
Municipal building improvements		150,000
Public buildings vehicles		60,000
Other Public buildings equipment		9,500
Police vehicles		350,000
Fire vehicles		60,000
Public safety communications equipment		100,000
Other public safety equipment		55,000
Public works vehicles		150,000
Other public works equipment		46,800
Library equipment		6,000
Parks vehicles		60,000
Playground equipment		150,000
Total - capital outlay & equipment	\$	<u>1,355,800</u>

**All other:** The \$1.3 million reduction in “*All other*” 2017 municipal appropriations is principally a result of the fact that the fiscal year 2016 budget includes \$1.6 million in supplemental appropriations for inclement weather related activities in the Public Works and Forestry cost centers of the City budget.

**Snow & ice:** The table below summarizes snow and ice control expenditures for fiscal year 2016 and the three prior fiscal years.

	2016 YTD	2015	2014	2013
	Expended	Expended	Expended	Expended
Salaries & wages	798,590	1,778,531	1,037,983	\$ 941,115
Private contractors	943,312	3,884,382	2,452,349	2,074,386
Sand & salt	774,278	1,138,800	1,099,843	510,565
Capital equipment	-	319,360	-	-
All other	403,567	467,526	350,924	168,059
Total snow & ice expenditures	<u>\$ 2,919,747</u>	<u>\$ 7,588,599</u>	<u>\$ 4,941,099</u>	<u>\$ 3,694,125</u>

The fiscal year 2017 recommended budget includes a total of \$3.75 million for snow and ice control purposes, \$1 million in the DPW budget, and another \$2.75 million in budget reserve, to be transferred if needed by vote of the Mayor and Council. The median annual expenditure for snow and ice control over the trailing five years is \$4 million. A recommendation is also currently before the Council to appropriate \$939,987 in current year federal FEMA snow/ice reimbursements to an Inclement Weather special appropriation which will also be available should the need arise.

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FISCAL YEAR 2017 BUDGET ANALYSIS

**Legal:** The City does not purchase commercial insurance for liability risk exposures, but rather funds claims and settlements from resources included in the annual operating budget. The 2017 budget includes \$100,000 for legal settlements. The following is a summary of actual expenditures for this purpose for fiscal year 2016 and the three prior complete fiscal years.

**Legal Settlement Expenditure Trends**

	2016 YTD	2015	2014	2013
	Expended	Expended	Expended	Expended
Claims & settlements	\$ 352,214	\$ 107,282	\$ 171,221	\$ 128,854

**Energy and utilities:** The total budget for this purpose is \$3 million, which represents a 12.1% increase in the amount budgeted for the current year. The following table compares the recommended 2017 budget totals to current year budget and actual expenditures for the three prior complete fiscal years. Beginning in fiscal year 2012, school building water and sewer charges are budgeted and accounted for within the operating budget of the Public Building Department. School building water and sewer charges account for \$625,000 of the \$965,893 recommended for fiscal year 2017.

**Energy and Expenditure Trends**

	2017	2016	2015	2014	2013
	Recommended	Budget	Expended	Expended	Expended
Electricity	\$ 846,249	\$ 686,435	\$ 727,929	\$ 934,078	\$ 1,023,583
Natural gas	392,355	366,966	361,745	363,589	362,893
Water & sewer	965,893	807,656	691,361	708,352	568,766
Heating oil	183,000	193,990	199,741	241,252	232,546
Gasoline	352,375	384,500	487,655	545,161	465,458
Diesel	256,000	233,438	389,059	330,150	320,526
Total energy and utilities	\$ 2,995,872	\$ 2,672,985	\$ 2,857,490	\$ 3,122,582	\$ 2,973,772

**Budget Reserve:** The 2017 budget includes a \$3.25 million budget reserve - \$500,000 for extraordinary and unforeseen purposes and \$2.75 million for snow and ice control purposes. Transfers from the budget reserve account require prior approval of the Mayor and City Council. The current year budget included an original appropriation of \$3 million for the budget reserve, all but \$7,867 of which has been either transferred or obligated to date. A schedule summarizing all current year budget reserve uses is included at the end of this report.

**Retirement:** Retirement and retiree health benefit appropriation requirements have increased by \$2.2 million or 7% from the current year budget. The City's actuarially required contribution to the defined benefit pension plan amounts to \$22.3 million (65.8% of the total retirement appropriation). This contribution represents a \$1.8 million or 8.7% increase over the current year appropriation and amounts to approximately 25% of covered payroll.

CITY OF NEWTON, MASSACHUSETTS  
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FISCAL YEAR 2017 BUDGET ANALYSIS

The 2017 defined benefit plan contribution is based upon the funding schedule that was developed in conjunction with the January 1, 2014 actuarial valuation of plan assets and liabilities and is intended to achieve full actuarial funding of pension benefit obligations of the City in fiscal year 2029.

Non-contributory pension benefits, which are funded on a pay-as-you-go basis, are budgeted at \$113,846 for fiscal year 2017, a decrease of \$117,009 or 50.7%.

Retiree health and life benefit appropriations amount to \$11.5 million – \$563,105 (5%) more than the current year budget for retiree health benefits. This sum is principally for pay-as-you-go funding requirement for retiree health benefits, but also includes \$467,348 in projected OPEB (retiree health) fund contributions.

The March 31, 2016 fund balance of the City's OPEB trust was \$3.1 million and the actuarial value of accrued retiree health benefits at June 30, 2015 was \$703.6 million. The funding schedule developed in conjunction with the City's June 30, 2015 OPEB actuarial valuation estimates the cost of actuarially funding OPEB benefits to be \$73.7 million for fiscal year 2017.

**Transfers to other funds:** The \$900,000 appropriation consists of a \$750,000 contribution to the Capital Stabilization Fund for capital project funding that was included in the March 12, 2013 Proposition 2 ½ override vote, and a \$150,000 contribution to the City's Rainy Day Fund. Assuming a \$379 million General Fund operating budget, the Rainy Day Fund should have a balance of \$18.9 million or 5% of the total budget in fiscal year 2017. The current balance in the Rainy Day Fund is \$18.2 million and there is a \$654,000 docket item currently before the Council to supplement this sum prior to June 30, 2016.

**Debt service:** Fiscal year 2017 appropriation for bond maturities and interest totals \$21.8 million, 5.7% of the budget. This sum represents a \$2.7 million or 14.1% increase over the current year debt service budget, and includes \$1.6 million in debt service on the Angier and Cabot elementary school debt exclusion projects. Total General Fund financed bonded debt was \$262.8 million at March 31, 2016 – an increase of \$45.8 million or 21.1% from the total amount outstanding at March 31, 2015.

**State assessments:** The budget includes an estimate of \$6.2 million for state assessments, principally MBTA service.

**Comptroller's FY17 Budget Analysis**  
 CITY OF NEWTON, MASSACHUSETTS  
 GENERAL FUND  
 SCHEDULE OF BUDGET RESERVE USES  
 Fiscal Year 2016

	<u>Budget Reserve</u>	<u>Snow &amp; Ice Reserve</u>
Original FY 2016 Appropriation	\$ 500,000	\$ 2,500,000
Transfers:		
#203-15 - ADA compliant podium - Council Chambers	(3,900)	-
#214-15 - Election expenses	(59,233)	-
#222-15 - Environmental remediation	(150,000)	-
#296-15 - ISD salaries	(50,000)	-
#322-15 - Charter Commission expenses	(7,500)	-
#338-15 - Human Resources consulting expenses	(50,000)	-
#345-15 - Veteran graves	(56,000)	-
#346-15 - Demolition of 525 Winchester St building	(115,500)	-
#30-16 - Snow & ice control	-	(2,000,000)
#88-16 - Forestry expenses (snow & ice)	-	(223,865)
Total YTD Transfers	<u>(492,133)</u>	<u>(2,223,865)</u>
Pending Transfers:		
Snow & ice control	<u>-</u>	<u>(276,135)</u>
Unobligated Budget Reserve Balance	<u>\$ 7,867</u>	<u>\$ -</u>





**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, May 4, 2016**

Present: Councilors Rice (Chair), Leary (Vice Chair), Auchincloss, Sangiolo, Schwartz and Baker

Absent: Councilors Hess-Mahan and Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), David Olson (City Clerk), Jayne Colino (Director, Senior Services), Alice Bailey (Administrative Manager, Senior Services), Deborah Youngblood (Commissioner, Health and Human Services), Linda Walsh (Deputy Commissioner, Health and Human Services), Donnalyn Kahn (City Solicitor), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred to Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**BUDGET AND CIP DISCUSSIONS**

**CITY CLERK**

The proposed FY17 budget for City Clerk/Clerk of the Council is \$1,819,749 which is a 0.55% decrease from the FY16 budget. For FY16 accomplishments please refer to the City Clerk's tab in the budget book. David Olson, City Clerk/Clerk of the Council joined the Committee. He explained that the department has 14 full-time employees, one part-time person and over 200 poll workers

who employed for each election. There have been 3 retirements in the past year and staff has shifted to fill those positions and new hires to fill the vacancies. The department is still down one full-time person but there is an active search to hire that last individual. Full staffing will be essential for the fall elections.

The only significant change in the budget is in the elections area under seasonal wages. The amount appears to have reduced but it's not entirely accurate. In FY16, three elections were included in the budget but in the coming year there will be only two elections. However, the pay for poll workers has increased after many years of no increases and there will also be an additional poll worker hired for each polling location for the presidential primary. About 80% of Newton voters turn out for a presidential election so that extra staffing is needed. While the number in the budget appears to have gone down, the amount per election will actually be higher as it is split between two, not three elections. Police officers, custodial staff and public works staff are also part of this budget for elections under Work by Other Departments line item as they are essential resources for elections.

Mr. Olson noted that he will be coming to the City Council for supplemental money to fund the early voting requirement mandated by the state. Voting must be open at least 10 days prior to the November election. In other states that do early voting, between 20% and 25% will come early to vote so he is expecting a significant turnout. Funds were not allocated in this budget because the state has not fully completed their regulations, therefore, an accurate amount could not be determined.

#### Revolving Funds

The off-leash dog licenses revolving fund: The City Clerk's office keeps 2.5% of those funds, which are used to buy the dog tags, and the rest goes to the Parks & Recreation Department.

The state extended polling hour grant: These funds are given only during years in which there are state elections and are used to reimburse cities for the extra two hours in the morning which the state is requiring polling locations be open.

#### Committee Comments/Questions

The Committee was pleased to see more communication from the City Council's office. Mr. Olson explained that he is working with staff to provide more communication on City Council matters with a newsletter which was launched a few weeks ago. So far only 60 people have signed up but once the word it out, he expects that list to grow.

It was asked if there was a better way to communicate with the City Council without having to go through the City Clerk. Mr. Olson noted that anyone can use [citycouncil@newtonma.gov](mailto:citycouncil@newtonma.gov) which is a direct distribution list to all 24 Councilors and to himself. The advantage of this address is that the City Council's office receives a copy and it then becomes part of the official file and record. He has been encouraging organizers to use this address and to pass that email address along. It was asked

if an online forum of some kind could work for contact with Councilors on issues, but Mr. Olson explained that Open Meeting Law could too easily be violated.

A Committee member asked if area council elections added a significant amount of work for staff. Mr. Olson explained that if there are more area councils, then he would need more staffing particularly in the fall. The difficulty with area councils is that they don't follow established ward and precinct lines, so the state's voter registration system cannot be used. Newton is the only community that holds elections for area councils in this manner and the state is not willing to make changes to its system. It is very labor intensive to put voter lists together because they have to manually pull streets from the various precincts that may fall within an area council.

Committee members were pleased to hear that poll worker pay had finally been raised. Mr. Olson noted that the non-competitive pay did not cause much of a problem for smaller, local elections. In the larger elections, however, poll workers do not have to work in the community in which they live, so they will go to the community that has the higher pay. Newton was losing poll workers to Needham, primarily, so the pay needed to be raised to remain competitive and keep polling locations fully staffed. The pay will now be \$190 for a warden, up from \$160, and Needham is at \$200.

It was asked if the City Councilors might be getting tablets as has been discussed previously. Mr. Olson said that the President of the Board would be responsible for making that decision.

#### Boards and Commissions

Councilor Sangiolo asked Mr. Olson if Boards and Commissions could be required to post agendas, minutes and audio online. The process as it stands for most Boards and Commissions is that they are not posting up-to-date materials online, making it frustrating to find information.

Mr. Olson explained that all agendas are supposed to be sent to the City Clerk's office primarily through an email address, [pleasepost@newtonma.gov](mailto:pleasepost@newtonma.gov) for posting. Those agendas are posted online and on the board outside the City Clerk's office in order to satisfy the Open Meeting Law requirement of 48-hour notice. There is no legal requirement, however, to post minutes online, only that minutes be made available if requested. Similarly, there is no legal requirement to post audio of meetings. The City Council staff posts all the agenda, reports and audio of City Council meetings online. Advisory groups are not subject to the Open Meeting Law and do not need to provide advance posting, though some do. Boards and Commissions created through the ordinances are subject to the Open Meeting Law requirements.

Ms. Zaleznik noted that there is a half-time administrative staff person working on Boards and Commissions and with 85 Boards and Commissions with multiple members it is a large task. Ms. Zaleznik would like to review the Boards and Commissions in conjunction with departments. Councilor Rice said many of them come through the Programs & Services Committee and perhaps they could be helpful in reviewing them along with the Mayor's office.

Councilor Rice took a straw vote of the Committee to approve the City Clerk's FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

**John R. Rice, Chair**



## Finance Committee Report

### City of Newton In City Council

Monday, May 9, 2016

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, Rice, Blazar, Fuller and Lappin

Absent: Councilor Ciccone

City staff present: Elizabeth Dromey (Director of Assessing), James Reardon (Treasurer/Collector), Nick Read (Chief Procurement Officer), and Maureen Lemieux (Chief Financial Officer/Chief of Staff)

#### **BUDGET & CIP DISCUSSIONS:**

Assessing

Treasurer

Purchasing

Executive/Sustainability

#### **Referred To Finance and Appropriate Committees**

#288-15

#### **Submittal of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### **Referred To Finance and Appropriate Committees**

#288-15(2)

#### **Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### **Referred To Finance and Appropriate Committees**

#288-15(4)

#### **Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

#### **EXECUTIVE DEPARTMENT/SUSTAINABILITY**

Chief of Staff Maureen Lemieux started the discussion of the Executive Department's budget by explaining that the budget is outcomes based, which is all driven from the Executive Office. She provided an overview of the following:

- The budget includes an increase of 8.75% in funding for pensions in order to fully fund the pensions by 2029. Last year, the City did not do well with the return on investments for the

Pension Fund. The City has a choice of whether it wants to stay with the 2029 funding schedule and increase the funding by 9.6% in Fiscal Year 2018 or extend the fully funded date. If the return on interest improves, there is a possibility that the 9.6% funding percentage could be reduced after a couple of years.

- The Other Post-Employment Benefits (OPEB) funding plan includes a goal that the City set aside a percentage of the salary of all insured employees that started with the City on or after July 1, 2012. The City has been increasing the percentage set aside, which started at 2.5% and is now at 3.25% for FY 2017. The OPEB appropriation for FY 17 is approximately 1.75 million. As the City brings on more new employees that receive insurance, the appropriation will grow until more than half the new employees are replacing employees that the City is already setting aside OPEB funding. The expectation is to fund OPEB by the Year 4042, if pensions are funding in 2029. The real challenge is to fund the pensions by 2029.
- The health insurance rates have increased by 5% across the board. The Executive Department met with the Insurance Advisory Committee, which is made up of representatives from the City's unions. The Committee voted to combine the two health insurance trust funds in FY 2017, which gives the City some latitude. When Ms. Lemieux met the unions during contract negotiations, it was made clear that the City would continue to monitor the State's Group Insurance Commission costs compared to the City's plan and if it were less expensive, the City could move to the GIC or change the employee contribution to health insurance. Changes to the contribution to Medicare Part B are also on the table for discussion.
- The City has settled the Fire Contract and will be requesting funding sometime in the next month to authorize the use of some of the FY 2016 Wage Reserve to fund the settlement. The Parking Control and Traffic Supervisor Contracts within the Police Department also recently settled. The only contracts that are not settled are the Engineers, the Police Superior, and the Police Patrol Officers. Ms. Lemieux added that the School Custodians have not settled but that contract is not part of the municipal budget. The City must put aside funding for the first and second year of any salary increases that employees of those unions would be expected to receive if the contracts were settled; therefore the FY 17 Wage Reserve is \$805,375.
- The FY 17 Budget includes \$150,000 in funding for the Rainy Day Stabilization Fund. In addition, the City Council recently approved the addition of \$654,000 to the Rainy Day Stabilization Fund, which will bring the balance in the fund up to 5% of the total operating budget for FY 17.
- The Fiscal Year 2017 Budget contains \$3.75 million for snow removal (\$2.75 million in the Comptroller's Budget and \$1 million in the DPW budget). There is also \$940,000 dedicated

to inclement weather. Ms. Lemieux changed the goal of having the 5-year average cost of snow removal in the budget to a 4-year average because in 2012 the City spent less than \$1 million, which skews the average. The 4-year average is \$4.9 million for snow. The City is in very good shape for the upcoming fiscal year. Since 2010, the City has budgeted \$16 million for snow and spend \$27 million for snow. The City has had to find \$11 million for snow.

Ms. Lemieux then focused on the City's sustainability projects. The Sustainability Director and Executive Office are trying to move the solar projects forward, particularly the Rumford Avenue solar project. Ms. Lemieux was told that because of the issue with the State issue with SRECs for the solar, the tight timeline and whether or not the quadrant that Newton is a part of is reaching its maximum capacity, Ameresco would like language in the contract that states if the Rumford Avenue site is prepared for solar and the solar credits are not available, the City will pay for the site preparations. The estimated cost of the site preparation is \$1.4 million. Ms. Lemieux's response was to let Ameresco know that it is not a City priority to crush the rock at Rumford Avenue to level the site. The City would consider negotiation with Ameresco but not for the full cost of the site preparations. Ms. Lemieux would come back to the Council before any decision regarding funding any of the site preparations. It is important to the Executive Office that Ameresco have some skin in the game to ensure that they are working hard to get Newton's project gets the SREC credits. The Preferred Vendor Program is moving on and continuing with electrical upgrades at City buildings. The other solar projects are moving forward.

The City just locked in the prices for electricity and natural gas. The City's current rate for natural gas is \$8.39 per dekatherm. The new natural gas price is locked in from November 2017 to November 2017 at \$6.78, which is a great rate. The new electricity rate is locked in from November 2016 to November 2018 at \$.11094, which is slightly higher than the previous year. The City also signed a net metering agreement where the City is purchasing net metering credit from other communities. The electricity is coming with 2020 Class 1 RECS to help, primarily, New England generate more clean energy. The Executive Department will not be considering municipal aggregation for at least two years.

The Executive Department did not do an accomplishments or outcomes page for the Executive Department's budget because the budget and Capital Improvement Plan is what the Executive Office intends to accomplish each year. The Executive Office's budget is virtually unchanged. The total recommended budget for the Executive Office is \$1,024,119. There are no proposed capital improvement projects in the Executive Office. Councilor Norton moved approval, which carried unanimously.

All other items before the Committee were held without discussion and the Committee adjourned at 9:55 pm.

Respectfully submitted,  
Leonard J. Gentile, Chair





## Finance Committee Budget Report

### City of Newton In City Council

**Monday, April 25, 2016**

Present: Councilors Gentile (Chair), Ciccone, Norton, Brousal-Glaser, Rice, Blazar, Fuller, and Lappin

Also present: Councilors Albright and Danberg

City staff: Kelly Byrne (Retirement Director), David Wilkinson (Comptroller), Karen Griffey (Acting Manager of Financial Information Systems), Jeffrey Honig (Acting Director of Human Resources) and Maureen Lemieux (Chief of Staff/Chief Financial Officer)

#### **Comptroller**

**Financial Information Systems**

**Human Resources**

**Information Technology**

#### **Referred To Finance and Appropriate Committees**

##### **#288-15 Submittal of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### **Referred To Finance and Appropriate Committees**

##### **#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### **Referred To Finance and Appropriate Committees**

##### **#288-15(4) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

#### **COMPTROLLER**

Comptroller David Wilkinson reviewed the recommended Fiscal Year (FY) 2017 Comptroller's Department budget. The Comptroller's budget does not have any substantial changes for Fiscal Year 2017. The staffing levels and expenses within the Department remain the same for the upcoming fiscal

year. He mentioned that the City has a contract with a fixed fee with the external auditors for four years resulting in a level funded line item within the Comptroller's budget for the audit. In addition, the Comptroller's Budget carries a line item to fund half of the cost of the actuary for the City's Retirement System because of a change to the reporting requirements for pensions a couple of years ago.

The 2017 Comptroller's budget includes a \$2.75 million snow budget reserve (in addition to the \$1 million snow budget in the Department of Public Works.) In addition, there is an \$805,375 wage reserve to fund future contract settlements.

There is also a line item for the Workers' Compensation Fund contribution in the Comptroller's budget for \$900,000, which is an increase of \$100,000 over the current budget amount. There is \$150,000 allocated for police and fire employees injured on duty medical expenses and the remaining funds are for statutory compensation benefit obligations. The fund balance in the Workers' Compensation fund has assets of \$10.9 million with accrued liabilities of \$8.4 million leaving a positive balance of \$2.5 million.

The Administration only increased the Rainy Day Stabilization Fund by \$150,000 in the upcoming budget. In order to meet the goal of keeping a balance of 5% of each year's General Fund operating budget in the Rainy Day Stabilization Fund, the fund should have a balance of \$18.9 million for Fiscal Year 2017. The current balance of the Rainy Day Fund is \$8.2 million. There is currently a docket request before the Council to appropriate \$654,000 from Free Cash to achieve the 5% goal for Fiscal Year 2017.

Mr. Wilkinson reviewed the department's goals for the upcoming fiscal year, which include two new goals to develop a draft debt management policy and work on a formal risk assessment policy. Standards and Poor's Financial Services, one of the City's credit rating agencies recently recommended that the City adopt a debt management policy. Mr. Wilkinson intends to draft a policy and present it to the Administration and City Council for review. The City's external auditor includes a comment in the management letter each year recommending that the City develop a risk assessment policy. The comment will continue to appear as part of the audit management letter until the City addresses the recommendation. The City's Financial Audit Advisory Committee is supportive of such a policy. Mr. Wilkinson will begin working on the risk assessment policy by determining the ten top-level risk concerns.

### ***Retirement System Budget***

The Retirement Department's budget for personnel and expenses remains the same except for slight increases in personnel costs. The Retirement Department budget includes funding for both municipal and public school participants; however, the school budget contains the funding for the health benefits for retirees from the Massachusetts Teachers' Retirement System. The State funds the

employer share of the Teachers' Retirement Systems. There is a decrease of \$117,009 in the funding for non-contributory pension benefits, as there are only five retirees that receive this type of benefit.

The total Retirement appropriation for FY 2017 is \$33,691,052 which reflects an increase of \$2,119,456. The City's actuarially required contribution to the pension plan amounts to \$22,317,261. The contribution increased 8.75% or \$1.62 million over the current year appropriation. The retiree health insurance, Medicare Part B Reimbursement and Basic Life Insurance pay-as-you-go budget of \$10,954,685 increased by \$447,991. The City is on track to fully fund its pension liabilities by 2029 with an assumed return on investment of 7.35%. Ms. Lemieux noted that it is very important to meet the target funding date of 2029 in order to address the City's Other Post Employment Benefit (OPEB) liability by redirecting the funds going towards pensions into OPEB beginning in 2030.

The Committee discussed the pension and Other Post-Employment Benefit (OPEB) liabilities funding. The return on investments for the pension funding fell short of the estimated number. Therefore, if the Retirement Board wishes to stay on the funding schedule, there will need to be a contribution of close to 23 million this year. Funding the pension liabilities by 2029 is going to be a challenge but if the City manages to fund it, the OPEB liability funding will fall in place. The City's OPEB Trust Fund balance is \$3.1 million and the actuarial accrued liability is \$703.6 million. The OPEB actuary has determined that the cost of funding the OPEB benefits for FY 207 is \$73.7 million resulting in a shortfall of \$70 million in funding next fiscal year. The Committee will be discussing both the pension and OPEB funding in the near future.

Ald. Ciccone moved approval of the recommended budget of \$643,628 and the gift account for the Comptroller's Office, which carried unanimously. There are no Capital Improvement Projects included in the Comptroller's Department Budget.

Respectfully submitted,

Leonard J. Gentile, Chairman





## Finance Committee Report

### City of Newton In City Council

Monday, May 9, 2016

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, Rice, Blazar, Fuller and Lappin

Absent: Councilor Ciccone

City staff present: Elizabeth Dromey (Director of Assessing), James Reardon (Treasurer/Collector), Nick Read (Chief Procurement Officer), and Maureen Lemieux (Chief Financial Officer/Chief of Staff)

#### **BUDGET & CIP DISCUSSIONS:**

Assessing

Treasurer

Purchasing

Executive/Sustainability

#### **Referred To Finance and Appropriate Committees**

#288-15

#### **Submittal of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### **Referred To Finance and Appropriate Committees**

#288-15(2)

#### **Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### **Referred To Finance and Appropriate Committees**

#288-15(4)

#### **Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

#### **PURCHASING DEPARTMENT**

Chief Procurement Officer Nicholas Read presented the Purchasing Department's Fiscal Year (FY) 2017 Budget. The staffing in the department is stable and a great working group. The department's budget is only increasing by 2.15%. Mr. Read began by highlighting the department's accomplishments this fiscal year, which include processing an estimated 135 bids, almost 200 quotes, and approximately 6,000 requisitions. The department tracks the savings over the course of the year,

## **Purchasing Department Budget Report**

Finance Committee Budget Report

Monday, May 9, 2016

Page 2

which is the computed saving, which is the difference between the high and low bid. The savings are approximately \$6 million a year, because of the bid process. Mr. Read published a new Purchasing and Procurement Policy and Procedures Handbook. He also drafted amendments to Article IV, Purchases and Contracts, Secs. 2-182 through 2-205, of the City ordinances to make the purchasing ordinances consistent with State law. The Law Department is currently reviewing the proposed amendments.

Mr. Read informed the Committee that the bid requirements instated in 2014 for housing and Community Preservation Act Fund projects are working out well. Several projects including the Golda Meir House, Taft Avenue Affordable Housing, and Allen House have negotiated the bid process without any incidents. The bid processes for these projects are not as rigorous as the City's process.

In the upcoming year, the department is planning to continue with the publication of the monthly newsletter and to issue a 2017 revised policy and procedures handbook. Mr. Read also will continue to meet with City departments on purchasing and to get feedback on the handbook. In addition, Purchasing will work to get all of the requisitions, vendor request numbers, and W9s in a digital format to make them searchable. Another goal is to improve the surplus property disposition.

The Purchasing Department will replace the City's postage meter and color copier, as both pieces of equipment are going out of service. The plan is to lease both the postage meter and copier for five years and turn back the equipment at the end of the lease. Further details on the department outcomes for FY 2017 are provided in the budget book under the Purchasing tab.

The Purchasing Department does keep a database of vendor related complaints. The database provides credibility when the City rejects of a low-bidder because of work performance. In addition, the Purchasing Department keeps a list of vendor evaluations submitted to D-Cam.

The \$484,021 budget for FY 2017 is slightly more than the FY 2016 budget, because of increases in salary compensation. The Department has no Capital Improvement Plan projects. Councilor Lappin moved approval of the recommended budget, which carried unanimously.

Respectfully submitted,

Leonard J. Gentile, Chair



## Finance Committee Report

### City of Newton In City Council

Monday, May 9, 2016

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, Rice, Blazar, Fuller and Lappin

Absent: Councilor Ciccone

City staff present: Elizabeth Dromey (Director of Assessing), James Reardon (Treasurer/Collector), Nick Read (Chief Procurement Officer), and Maureen Lemieux (Chief Financial Officer/Chief of Staff)

#### **BUDGET & CIP DISCUSSIONS:**

Assessing  
Treasurer  
Purchasing  
Executive/Sustainability

#### **Referred To Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### **Referred To Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]  
**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### **Referred To Finance and Appropriate Committees**

**#288-15(4) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

#### **ASSESSING DEPARTMENT**

Director of Assessing Elizabeth Dromey presented the Assessing Department's recommended budget for Fiscal Year 2017. The Department's mission statement remains the same as last year. It is to value real and personal property efficiently, fairly and accurately in accordance with the laws of the Commonwealth, to administer motor vehicle excise, personal exemptions, and abatement programs for water, sewer, real estate, and excise taxes and to address concerns of members of the public

professionally, quickly and courteously. The Department works with residents, realtors, business, and developers daily to provide property tax and assessment information. The Department also defends property values before the Massachusetts Appellate Tax Board.

In the past year, the department valued over \$24.2 billion in property. The City's property tax is the major revenue source for the City. The Assessing Department met all the Department of Revenue requirements. In addition, the department valued new growth due to new construction and renovation that resulted in over \$5.1 million in new tax revenue. This is unlikely for next year but there will be new growth attributed to modernization of National Grid and Eversource infrastructure. The department administered over 500 personal exemption, deferrals, aid programs and tax work-offs and met a 2-day turn around on fully documented excise abatement applications. The process for abatement is fairly seamless and painless.

Less than 1% of the assessed values were contested this year, which is a very low filing rate. Ms. Dromey attributes the low rate to her staff's ability to explain to property owners how a valuation is determined. Very few residential property owners contest their valuation and the City has a 100% success rate defending residential values before the Appellate Tax Board. Some commercial property owners contest their valuation each year. The Assessing Department is reasonably successful in defending its commercial valuations. If the City were to lose a case at the Appellate Tax Board, there are funds set up to settle any judgements and awarded interest. Ms. Dromey does not yet know what the City's potential liability is for contested assessed values this year.

The desired outcomes for next fiscal year include timely, full, fair cash values that meet Massachusetts Department of Revenue Guidelines, accurate calculation of all property values for new growth or redevelopment, a highly trained staff, successful defense of valuations that are appealed to the Massachusetts Appellate Tax Board, and administration of all of the tax assistance programs.

Ms. Dromey discussed the overlay reserves with the Committee. The overlay reserve ensures that there are available funds for statutorily required interest payments, if the City were to lose a large property tax case. The Comptroller's Analysis of Property Tax Abatement and Exemption Reserve Activities as of March 31, 2016 and a comparison of Newton's overlay reserve and the state's overlay reserve that includes overlay as a percentage of the tax levy are attached. The overlay account for Fiscal 2016 contains over \$5,000,000 to address any abatements or exemptions that may be awarded to property owners that appeal to the Massachusetts Appellate Tax Board. In addition, the case before the Massachusetts Appellate Tax Boards that relates to whether certain personal property for businesses should be assessed at the residential rate is still pending. The Massachusetts Appellate Tax Board has heard the case but not made a decision. There would be a significant financial impact to the City if it is determined that the residential rate should be used. The overlay reserve is set aside for all exemptions and abatements that are brought before the Massachusetts Appellate Tax Board. Ms. Dromey expects to release some of the overlay funds for other purposes in the near future.

## **Assessing Department Budget Report**

Finance Committee Budget Report

Monday, May 9, 2016

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The staffing levels within the department remain the same at thirteen full-time employees. All of the staff is cross-trained in the different functions of the department. There is a small decrease in funding for personnel because a few employees that were at the higher end of the pay scale retired and were replaced with employees that are at the lower end of the pay scale. The expenses within the department are level funded for FY 2017. With that, Councilor Lappin moved approval of the Assessing Department's budget at the recommended \$1,261,887. The motion for approval carried unanimously.

Respectfully submitted,

Leonard J. Gentile, Chair

CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
ANALYSIS OF PROPERTY TAX ABATEMENTS AND EXEMPTION RESERVE ACTIVITY and AVAILABLE BALANCES  
April 30, 2016

	Fiscal Year 2016 Levy	Fiscal Year 2015 Levy	Fiscal Year 2014 Levy	Fiscal Year 2013 Levy	Fiscal Year 2012 Levy	Fiscal Year 2011 Levy
Original Allowance for Abatements & Exemptions	\$ 5,923,542	\$ 5,075,909	\$ 4,058,035	\$ 3,615,573	\$ 3,249,822	\$ 2,955,334
Deficits Raised	-	-	-	-	-	-
Abatements & Exemptions thru June 30, 2015	-	(417,436)	(378,861)	(668,767)	(1,023,971)	(1,587,068)
Senior Work Program Credits thru June 30, 2015	-	(26,215)	(35,122)	(40,924)	(42,384)	(32,682)
Overlay Surplus Declarations thru June 30, 2015	-	-	(1,600,000)	(1,400,000)	(427,365)	(810,789)
June 30, 2015 Balances	-	4,632,258	2,044,052	1,505,882	1,756,102	524,795
FY 2016 Abatements & Exemptions	(497,316)	(185,954)	(54,591)	(62,777)	(60,391)	-
FY 2016 Senior Work Program Credits	(28,154)	-	-	-	-	-
FY 2016 Overlay Surplus Declarations	-	(600,000)	(426,114)	(212,366)	-	(80,042)
<b>Total Abatements &amp; Exemptions thru April 30, 2016</b>	<b>(497,316)</b>	<b>(603,390)</b>	<b>(433,452)</b>	<b>(731,544)</b>	<b>(1,084,362)</b>	<b>(1,587,068)</b>
<b>Total Senior Work program credits thru April 30, 2016</b>	<b>(28,154)</b>	<b>(26,215)</b>	<b>(35,122)</b>	<b>(40,924)</b>	<b>(42,384)</b>	<b>(32,682)</b>
<b>Total Overlay Surplus declarations thru April 30, 2016</b>	<b>-</b>	<b>(600,000)</b>	<b>(2,026,114)</b>	<b>(1,612,366)</b>	<b>(427,365)</b>	<b>(890,831)</b>
<b>April 30, 2016 Available Balances</b>	<b>\$ 5,398,072</b>	<b>\$ 3,846,304</b>	<b>\$ 1,563,347</b>	<b>\$ 1,230,739</b>	<b>\$ 1,695,711</b>	<b>\$ 444,753</b>

CITY OF NEWTON, MASSACHUSETTS  
GENERAL FUND  
ANALYSIS OF PROPERTY TAX ABATEMENTS AND EXEMPTION RESERVE ACTIVITY and AVAILABLE BALANCES  
April 30, 2016

	Fiscal Year 2010 Levy	Fiscal Year 2009 Levy	Fiscal Year 2008 Levy	Fiscal Year 2007 Levy	Fiscal Year 2006 Levy	Fiscal Year 2005 Levy	Fiscal Year 2004 Levy
Original Allowance for Abatements & Exemptions	\$ 2,828,818	\$ 2,771,614	\$ 2,101,831	\$ 2,900,130	\$ 2,806,623	\$ 2,673,282	\$ 2,612,377
Deficits Raised	-	-	-	-	-	-	-
Abatements & Exemptions thru June 30, 2015	(1,346,425)	(1,725,867)	(1,541,955)	(1,489,397)	(1,086,411)	(1,389,954)	(902,906)
Senior Work Program Credits thru June 30, 2015	(30,668)	(33,814)	(28,763)	(24,255)	(25,357)	(24,802)	(8,964)
Overlay Surplus Declarations thru June 30, 2015	(981,516)	(974,300)	(450,793)	(1,324,658)	(1,644,023)	(1,221,332)	(1,672,329)
June 30, 2015 Balances	470,209	37,633	80,320	61,820	50,832	37,194	28,178
FY 2016 Abatements & Exemptions	-	-	-	-	-	-	-
FY 2016 Senior Work Program Credits	-	-	-	-	-	-	-
FY 2016 Overlay Surplus Declarations	-	-	-	-	-	-	-
<b>Total Abatements &amp; Exemptions thru April 30, 2016</b>	<b>(1,346,425)</b>	<b>(1,725,867)</b>	<b>(1,541,955)</b>	<b>(1,489,397)</b>	<b>(1,086,411)</b>	<b>(1,389,954)</b>	<b>(902,906)</b>
<b>Total Senior Work program credits thru April 30, 2016</b>	<b>(30,668)</b>	<b>(33,814)</b>	<b>(28,763)</b>	<b>(24,255)</b>	<b>(25,357)</b>	<b>(24,802)</b>	<b>(8,964)</b>
<b>Total Overlay Surplus declarations thru April 30, 2016</b>	<b>(981,516)</b>	<b>(974,300)</b>	<b>(450,793)</b>	<b>(1,324,658)</b>	<b>(1,644,023)</b>	<b>(1,221,332)</b>	<b>(1,672,329)</b>
<b>April 30, 2016 Available Balances</b>	<b>\$ 470,209</b>	<b>\$ 37,633</b>	<b>\$ 80,320</b>	<b>\$ 61,820</b>	<b>\$ 50,832</b>	<b>\$ 37,194</b>	<b>\$ 28,178</b>

CITY OF NEWTON, MASSACHUSETTS  
 GENERAL FUND  
 ANALYSIS OF PROPERTY TAX ABATEMENTS AND EXEMPTION RESERVE ACTIVITY and AVAILABLE BALANCES  
 April 30, 2016

	Fiscal Year 2003 Levy	Fiscal Year 2002 Levy	Fiscal Year 2001 Levy	Fiscal Year 2000 Levy	Fiscal Year 1999 Levy	Fiscal Year 1998 Levy	Fiscal Year 1997 Levy	Fiscal Year 1996 Levy
Original Allowance for Abatements & Exemptions	\$ 2,518,172	\$ 2,156,379	\$ 2,191,114	\$ 2,000,817	\$ 2,011,777	\$ 2,489,459	\$ 2,406,769	\$ 3,619,523
Deficits Raised	-	-	-	-	-	-	-	-
Abatements & Exemptions thru June 30, 2015	(712,135)	(695,199)	(458,132)	(544,084)	(765,056)	(558,186)	(637,372)	(1,172,019)
Senior Work Program Credits thru June 30, 2015	-	-	-	-	-	-	-	-
Overlay Surplus Declarations thru June 30, 2015	(1,743,792)	(1,451,347)	(1,725,264)	(1,453,344)	(1,232,483)	(1,924,413)	(1,763,902)	(2,442,414)
June 30, 2015 Balances	62,245	9,833	7,718	3,389	14,238	6,860	5,495	5,090
FY 2016 Abatements & Exemptions	-	-	-	-	-	-	-	-
FY 2016 Senior Work Program Credits	-	-	-	-	-	-	-	-
FY 2016 Overlay Surplus Declarations	-	-	-	-	-	-	-	-
<b>Total Abatements &amp; Exemptions thru April 30, 2016</b>	<b>(712,135)</b>	<b>(695,199)</b>	<b>(458,132)</b>	<b>(544,084)</b>	<b>(765,056)</b>	<b>(558,186)</b>	<b>(637,372)</b>	<b>(1,172,019)</b>
<b>Total Senior Work program credits thru April 30, 2016</b>	<b>-</b>							
<b>Total Overlay Surplus declarations thru April 30, 2016</b>	<b>(1,743,792)</b>	<b>(1,451,347)</b>	<b>(1,725,264)</b>	<b>(1,453,344)</b>	<b>(1,232,483)</b>	<b>(1,924,413)</b>	<b>(1,763,902)</b>	<b>(2,442,414)</b>
<b>April 30, 2016 Available Balances</b>	<b>\$ 62,245</b>	<b>\$ 9,833</b>	<b>\$ 7,718</b>	<b>\$ 3,389</b>	<b>\$ 14,238</b>	<b>\$ 6,860</b>	<b>\$ 5,495</b>	<b>\$ 5,090</b>

## Assessing Department Budget Report

<b>Overlay Reserves</b>					
<b>DOR Code</b>	<b>Municipality</b>	<b>Fiscal Year</b>	<b>Overlay Reserve</b>	<b>Tax Levy</b>	<b>Overlay as a % of Levv</b>
207	Newton	2003	2,518,172	180,170,220	1.40
207	Newton	2004	2,612,377	187,384,725	1.39
207	Newton	2005	2,673,282	194,189,921	1.38
207	Newton	2006	2,806,623	201,238,041	1.39
207	Newton	2007	2,900,130	208,504,128	1.39
207	Newton	2008	2,101,831	215,772,425	0.97
207	Newton	2009	2,771,614	224,896,509	1.23
207	Newton	2010	2,828,818	233,300,284	1.21
207	Newton	2011	2,955,334	241,707,854	1.22
207	Newton	2012	3,249,822	250,781,839	1.30
207	Newton	2013	3,615,573	260,175,336	1.39
207	Newton	2014	4,058,035	279,224,275	1.45
207	Newton	2015	5,075,909	291,889,879	1.74
207	Newton	2016	5,923,542	305,327,821	1.94

**Totals by Year - Overlay Reserves\***

<b>Fiscal Year</b>	<b>Overlay Reserve</b>	<b>Tax Levy</b>	<b>Overlay Reserve as a % of Tax Levy</b>
2003	159,516,810	8,494,021,114	1.88
2004	176,125,441	9,016,234,137	1.95
2005	176,373,288	9,483,452,707	1.86
2006	168,200,515	9,983,073,116	1.68
2007	178,258,591	10,488,784,344	1.70
2008	171,756,577	10,992,118,126	1.56
2009	179,106,695	11,552,794,390	1.55
2010	171,430,051	12,024,477,443	1.43
2011	174,847,073	12,484,899,126	1.40
2012	185,487,711	12,976,230,959	1.43
2013	201,163,402	13,443,751,414	1.50
2014	190,696,299	13,974,969,173	1.36
2015	196,009,672	14,554,077,347	1.35
2016	195,033,988	15,179,235,672	1.28

\*For approved tax rates only





## Finance Committee Report

### City of Newton In City Council

Monday, May 9, 2016

Present: Councilors Gentile (Chair), Norton, Brousal-Glaser, Rice, Blazar, Fuller and Lappin

Absent: Councilor Ciccone

City staff present: Elizabeth Dromey (Director of Assessing), James Reardon (Treasurer/Collector), Nick Read (Chief Procurement Officer), and Maureen Lemieux (Chief Financial Officer/Chief of Staff)

#### **BUDGET & CIP DISCUSSIONS:**

Assessing

Treasurer

Purchasing

Executive/Sustainability

#### **Referred To Finance and Appropriate Committees**

#288-15

#### **Submittal of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### **Referred To Finance and Appropriate Committees**

#288-15(2)

#### **Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### **Referred To Finance and Appropriate Committees**

#288-15(4)

#### **Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

#### **TREASURER'S DEPARTMENT**

City Treasurer and Collector Jim Reardon presented the department's budget for next year. Mr. Reardon reviewed the department's accomplishments over this fiscal year. He began by stating that the department made significant progress this fiscal year in the area of accepting credit card payments. The credit card payments system is now more accessible to taxpayers. Treasury has worked with a number of different departments on their cash and check processing to ensure that it is being done

correctly. He continued with a review of the department's other accomplishments that include a new database to track the life of bonded equipment, as recommended by the City's external auditors and the Internal Revenue Service. The phone system in the Treasury has also been upgraded.

Outcomes for Fiscal Year 2017 include looking at new technology to improve revenue collection, efficiency, and customer service. Mr. Reardon expects to document and formalize fraud procedures and fraud protection policies. Mr. Reardon will also look at options to maximize the return on the City's investments. Additional outcomes include continuing improvements in the area of online payments for liens and betterment redemptions. A person would no longer have to come into City Hall to pay past due bills; it could all be done on-line. The City's on-line payment vendor, City Hall Systems, is working with the City to make e-payments available in the future. The goal is to have all City departments using the same software for on-line transactions through one website. Further details on both the department's accomplishments and desired outcomes can be found in the Fiscal Year 2017 Budget Book.

The Treasurer's budget includes a list of the City's debt maturities that include the payments on principal and the payments on interest on the long-term debt. It was pointed out that it might be helpful to include the projected interest on a bonded project when the item is docketed before the City Council. Chief of Staff Maureen Lemieux explained that it would be difficult to provide this information ahead of the bond sale. There are negotiations like the length of a bond that take place at the time of the bond sales. In addition, the City occasionally opts to structure bonds with level payments or to structure bonds with level debt and declining interest. Ms. Lemieux generally assumes a rate of 10% interest per year on a 20-year bond. It is possible to give the Council a rough estimate on interest payments for the life of a bond, if requested.

It was pointed out that there are three items that are really driving the budget increase and one of them is the debt and interest payments, which is going up 14%. The City sold \$76 million in bonds of which \$20 million was advance refunding. Most of the bonds sold were for override projects, which means the payments will come from the override funds. Ms. Lemieux is watching the bond rates to see if this is a good year to refund the 2009 bonds for Newton North High School. If the rates are the same as last year, the advance refunding of those bonds would result in \$10 million in savings from interest payments.

The changes to the department's budget next year include the transfer of the Parking Clerk to the Police Department payroll. There is a \$30,000 increase in the parking ticket collection line item to fund the new cell phone application to pay parking meters. The bond note sales costs have been moved out of the Treasurer's budget because the sale costs are going to be charged to the bond premium. The Treasurer's Department has 10 employees and a budget of \$1,251,696 for Fiscal Year 2017. Councilor Lappin moved approval of the department budget, which carried by a vote of seven in favor and none opposed.

**Treasurer's Department Budget Report**

Finance Committee Budget Report

Monday, May 9, 2016

Page 3

Respectfully submitted,

Leonard J. Gentile, Chair





**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, May 4, 2016**

Present: Councilors Rice (Chair), Leary (Vice Chair), Auchincloss, Sangiolo, Schwartz and Baker

Absent: Councilors Hess-Mahan and Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), David Olson (City Clerk), Jayne Colino (Director, Senior Services), Alice Bailey (Administrative Manager, Senior Services), Deborah Youngblood (Commissioner, Health and Human Services), Linda Walsh (Deputy Commissioner, Health and Human Services), Donnalyn Kahn (City Solicitor), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred to Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**BUDGET AND CIP DISCUSSIONS**

**LAW**

The proposed FY17 budget for Law Department is \$1,666,764 which is a -6.84% decrease from the FY16 budget. Donnalyn Kahn, City Solicitor addressed the Committee. This change is primarily due to Claims and Settlements. The fiscal year starts with a \$100K allocation and if more funds are needed, she will be back before the Council for appropriations. Claims and Settlements were over

\$370K last year (see explanatory note below). She explained that there are some changes in salaries. The titles of three Associate City Solicitors have been changed to Deputy City Solicitor for Ouida Young, Jeff Honig and Angela Smagula. Salary increases for those three positions added approximately \$40K to the budget.

The only other significant change in the budget is in the consultant line. The Law Department is paying for Civil Rights Training by an outside consultant, Richard Cole, in the schools to help identify hate crimes. There are two large litigation matters that have expert witnesses attached to them as well. There is also \$10K in outside Legal Services because the City is up on the franchise agreements. Alan Mandl is the in-house expert but Newton also uses Attorney Peter Eckstein who does these agreements for many other communities as well.

Claims and Settlements were up in FY16. These settlements included a terrible dog-bite case involving the Police K-9 Unit; a case involving an employee who was returned to work in an arbitration which included back pay; and many instances of damage from snow plows and other snow-related incidences over the terrible winter. The budget includes \$100K and if more funds are needed, she will come before the Council for further appropriations. Ms. Kahn noted that she prepares a report for the Finance Committee every six months which includes all claims and recoups. This includes rental money for telecommunications equipment and money the City is collecting from claims against others.

There was no litigation from National Grid relative to the death of shade trees from gas leaks but there have been ongoing attempts to collect money. Ms. Kahn said she had gotten an agreement from National Grid to pay \$100K in damages and is pleased with that amount. The item will come before the City Council soon. It was estimated that about 400 trees were damaged. An arborist gave an estimate of the replacement cost of those trees and that amount was in the vicinity of the settlement amount.

#### Committee Questions/Comments

##### *Zoning Reform*

There was a concern that support work for the Zoning Reform project was not listed in the work ahead for this year. Ms. Kahn said she did not put every project into the budget book but she has earmarked two attorneys for Zoning Reform work: Susan Egan and Marie Lawlor. A Councilor said that Phase One of this project required many, many re-edits and while the staff in the Law Department worked hard on it, there were still issues. He wanted to be sure the resources will be there and the attorneys will have available time to work with the Zoning & Planning Committee and the consultant. Ms. Kahn said there was only one attorney working on Phase One so she feels having an additional attorney and herself will be sufficient for Phase Two.

The City Council depends on the Law Department primarily for ordinance writing and land use and zoning matters. A Committee member said an amendment should be made to the budget document to reflect the commitment to those functions.

*Salaries*

It was asked why there were such substantial increases for some of the attorney's and relatively little for others. The Deputy City Solicitors were receiving anywhere from \$10K-\$20K raises. Ms. Kahn explained that one of the Deputies, Jeff Honig has been working in the capacity of Interim Director of Human Resources as well as performing duties in the Law Department so the raise reflects those added responsibilities. None of the money is coming from the Human Resources budget, however, money is reflected in the Human Resources budget to be available when a permanent Director is hired and the Finance Committee reviewed that budget. It was asked if Mr. Honig's salary will go down when the permanent director is hired. Ms. Kahn felt that his duties would be considerable when he comes back to the Law Department full-time. She will review that when at the appropriate time and if the workload does not match the salary, then she would lower it, but she does not want to lose Mr. Honig. The concern was that while the increases for those individuals may be warranted, there was a disparity among the other attorneys. This does not send a positive signal for those who are in the Assistant City Solicitor positions. Ms. Kahn said he department was aware of the salary increases and understood the distribution of raises.

*Counsel to the City Council*

Some Committee members felt that the City Council should have an attorney dedicated to their needs. This could perhaps be someone in the Law Department or there could be a line item for an outside consulting attorney to keep things a more independent. Ms. Kahn said she has made some shifts in the department and she intends to groom Assistant City Solicitor, Maura O'Keefe to be a dedicated attorney for City Council business. Ms. O'Keefe has expressed an interest in working with the Council. This is not in place immediately, but she will let the Council know when that will be in place. A Committee member said that Ouida Young is the attorney in the City with the most experience with the zoning ordinance. It was suggested that Ms. Young oversee Ms. O'Keefe in these matters. Ms. Kahn noted that the department works together and they are all learning all they can from Ms. Young as her breadth of institutional knowledge is impressive.

It was wondered if the Law Department draws on other organizations. Ms. Kahn said they are part of the Massachusetts Municipal Association and they attend meetings regularly. There is a listserv and they share information between communities.

Councilor Rice took a straw vote of the Committee to approve the Law Department's FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

**John R. Rice, Chair**





**Finance Committee**  
**Budget Report**

**City of Newton**  
**In City Council**

**Monday, April 25, 2016**

Present: Councilors Gentile (Chair), Ciccone, Norton, Brousal-Glaser, Rice, Blazar, Fuller, and Lappin

Also present: Councilors Albright and Danberg

City staff: Kelly Byrne (Retirement Director), David Wilkinson (Comptroller), Karen Griffey (Acting Manager of Financial Information Systems), Jeffrey Honig (Acting Director of Human Resources) and Maureen Lemieux (Chief of Staff/Chief Financial Officer)

**Comptroller**  
**Financial Information Systems**  
**Human Resources**  
**Information Technology**

**Referred To Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred To Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
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**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred To Finance and Appropriate Committees**

**#288-15(4) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**HUMAN RESOURCES DEPARTMENT**

Chief of Staff/Chief Financial Officer Maureen Lemieux and Interim Director of Human Resources Jeffrey Honig joined the Committee for discussion of the Human Resources Department’s budget. Mr. Honig works in the City’s Law Department as an Assistant City solicitor specializing in labor

negotiation. The Administration asked Mr. Honig in November 2014 to fill the Human Resources Director position temporarily. The Administration is still working on hiring a Human Resources Director. A candidate came close to receiving an offer but it was determined that the person was not the right fit. The Administration is looking at working with a recruiting firm to fill the position.

The level of professionalism in the Department has increased over the past year as a result of filling the Workers' Compensation /Safety Manger position and the Recruitment Manager position. The Worker's Compensation payments have decreased over this past year and safety measures like fire drills at City Hall were reintroduced. One of the biggest goals of the Department is to keep all employees safe.

The Recruitment Manager has addressed the backlog of vacant positions within the City. The Human Resources Department has started using the automated job application program, Hyrell, which is working out well. All job positions on the City's website link to the Hyrell application making it easy for an applicant to apply for a position. All of the City's open positions post automatically to Indeed.com, an employment website, through the Hyrell software, which reduces advertising costs. There is concern that there are often delays in offering positions to candidates resulting in the City losing the best candidate for a position. The department and Administration are working on improving the process but it can be challenging as all job offers and transfers between departments need a review and signoff by the relevant Department Head. The Human Resources Director, and the Administration, which can be time consuming. It is important that all paperwork and authorizations are complete.

The Human Resources Department currently has a Payroll Administrator position and a Benefits Manager position. The Administration is adding a Payroll and Benefits Manager position to the Department to centralize hiring, adding employees to the payroll, changes to payroll, and benefits. The Benefit Managers position is becoming a Benefits Administrator position in the upcoming budget. The new position should provide a smoother onboarding process for payroll and benefits and reduce claims. The Human Resources budget also includes the addition of a Junior Coordinator to help with the department administrative functions.

The City's PAF system is approximately fifty years old and is inefficient. The Human Resources Department needs to integrate the PAF function into the financial software system. There are modules provided by SunGuard, the developer of FinancePlus, that will provide a more efficient process for onboarding and employee transfers. The new Hyrell program may also work with the SunGuard module, if a software bridge is created between the two programs.

The budget for the department for Fiscal Year 2017 is \$1,131,122 and there are nine employees included in the budget. There is a decrease of 3.92% in the budget, as the department is not planning to hire any consultants or temporary staff in FY 2017. There are no projects in the Capital Improvement Plan for this Department. With that, Councilor Blazar moved approval of the department's budget, which carried unanimously.

Respectfully submitted,

Leonard J. Gentile, Chairman





**Finance Committee**  
**Budget Report**

**City of Newton**  
**In City Council**

**Monday, April 25, 2016**

Present: Councilors Gentile (Chair), Ciccone, Norton, Brousal-Glaser, Rice, Blazar, Fuller, and Lappin

Also present: Councilors Albright and Danberg

City staff: Kelly Byrne (Retirement Director), David Wilkinson (Comptroller), Karen Griffey (Acting Manager of Financial Information Systems), Jeffrey Honig (Acting Director of Human Resources) and Maureen Lemieux (Chief of Staff/Chief Financial Officer)

**Comptroller**

**Financial Information Systems**

**Human Resources**

**Information Technology**

**Referred To Finance and Appropriate Committees**

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HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**INFORMATION TECHNOLOGY DEPARTMENT**

Chief Information Officer Joe Mulvey presented the Information Technology Department's budget for Fiscal Year 2017. The Information Technology Department provides technology resources and support to employees and residents of the City of Newton. The department also offers training to

all employees of the city. Mr. Mulvey reviewed the below Fiscal 2016 accomplishments and Fiscal Year 2017 desired outcomes with the Committee.

### **FISCAL YEAR 2016 ACCOMPLISHMENTS**

#### **FIBER PROJECT**

The City fiber network is complete throughout the City and the fiber electronics are lit. The fiber provides connections between all municipal and school buildings through a looped, redundant network. Crystal Lake Boathouse, DPW yards, Brigham House, Gath Pool House, and the Lower Falls Community Center were connected to the networked computer system this fiscal year.

#### **VOICE OVER INTERNET PROTOCOL PILOT (VoIP)**

This past year the department took responsibility for the City's phone system because the City is converting to Voice over Internet Protocol (VoIP) department by department. The Health, Executive, Information Technology, Treasury, Historic Newton, Fire, Dispatch and Building Departments were upgraded this fiscal year. A number of phone lines in individual departments and buildings need replacement with cable to fully convert to VoIP. In addition to the conversions, the voice mail system was replaced with VoIP throughout the City.

#### **VERIZON PHONE BILLS**

The IT Department wrote several software bridges to transfer phone bill information into FinancePlus. IT also identified and disconnected several phone lines that the City is not using resulting in savings of approximately \$25,000 so far and further savings are anticipated as more phone lines are identified for disconnection.

#### **WEBSITE RESPONSIVE DESIGN**

The new City website went live in February. The redesign went fairly well but it still needs some tweaking. The response to the new website have been on the positive side. The search engine on the web site was also upgraded.

#### **SOFTWARE**

The Information Technology Department worked with the Human Resources Department to implement Hyrell Software for automation of job applications. The department continued its support of Finance Plus and Community Plus. The department is almost finished with the implementation of a new application for the Fire Department, which will reduce calls to the Dispatch Center for notification of work on fire alarm systems. Currently whenever a fire alarm system in the City is taken offline, tested and reactivated by a private company, the company calls the Dispatch Center to inform the Fire

Department not to respond to the notification from the fire alarm. The new application will allow the private company to enter all the pertinent information into an application that will send an e-mail to the Fire Department informing them of the work.

## **SECURITY**

This year's vulnerability testing was a success. An effort was made to increase employee awareness regarding network security through monthly e-mails. The Storage Area Network is fully mirrored offsite. The contract for mobile device management is signed and should be up and running in the upcoming fiscal year. The City piggybacked on the School Department's application making the process simpler.

## **PROCESS IMPROVEMENTS**

The Information Technology Department is working on expanding online permitting to include Fire and Health Department permits. In addition, the Information Technology team is working with Planning, Public Works, Fire, Inspectional Services, and City Clerk Department to enable plan reviews through the CommunityPlus program.

## **FISCAL YEAR 2017 DESIRED OUTCOMES**

Mr. Mulvey highlighted some of the department's desired outcomes for Fiscal Year 2017. All of the desired outcomes for the department are available in the budget book under the Information Technology tab.

## **VoIP**

The Department will continue to move towards a Voice Over Internet Protocol (VoIP) phone system. The plan is to convert the Public Works Crafts Street and Elliot Street buildings and Fire Stations 1(Newton Corner) and 2 (Commonwealth Avenue) to the VoIP system in Fiscal Year 2017.

## **SOFTWARE**

The replacement plan for the antiquated Hansen System (the Utilities Division work order maintenance software) to a cloud-based, mobile device friendly system is expected to be implemented in July 2016. The City's internal documents search tool, Perceptive, is expected to be expanded to the Human Resources, Executive, and Planning Departments. The e-Gov upgrade for the on-line permitting program is ready for release this July. The upgrade will allow mechanical contractor to apply for permits on-line instead of coming into City Hall. The system will direct the contractor to the existing City Hall Systems for payment of the permit.

The department continues to work on increasing on-line payment opportunities. There are many opportunities for on-line payments throughout the City but it takes time to get the system in place for departments. It is still a priority to have the option to make all payments online.

The new FireBox application should be up and running early in the upcoming fiscal year. It will track work on fire alarm systems and notify Fire Dispatch that work is scheduled on a fire alarm system through e-mail. The Information Technology staff is also working on developing software bridges for the next FinancePlus upgrade scheduled for the fall.

## **SECURITY**

Follow-up testing to this fiscal year's vulnerability testing of the City's network security is planned, as well as testing of the Police Department's network. In addition, an outside contractor will test the City's firewalls, routers and search engines. Mr. Mulvey will continue to work on administrative training and an employee security awareness-training program to continue to further protect the City's network. A new software device to monitor the network and shutdown access systems that try to damage the City's network was purchased and will go live in July 2016.

## **PROCESS IMPROVEMENTS**

The Information Technology Department will continue to expand the online permitting application to include Fire Prevention permits. The plan review function of the CommunityPlus software will be fully implemented by September 2016.

## **STAFFING**

The department personnel is increasing by one and a half new positions. A Munis Software expert was recently hired to fill the vacant Applications Developer position, which moved from the Financial Information Systems Department last fiscal year. The department also hired a part-time Junior Network Administrator, who previously worked in the IT Department. She is very experienced and is doing a great job. There is also a change in some position titles. There is now a VoIP/Router Specialist and a Financial Support/Network Administrator position.

## **SHARED DATABASES**

There are a few small shared databases between departments, such as the dog database between the Police Department and the City Clerk's Office. Shared information is usually done through CommunityPlus. The Information Technology Department is working with a number of departments to get them onboard with CommunityPlus to share information and expedite processes like plan review.

The recommended Information Technology budget is \$1,582,471, which is an increase of 7.30% that can be attributed to the new positions in the department. The Department has no Capital

## **Information Technology Budget Report**

Finance Committee Report

Monday, April 25, 2016

Page 5

Improvement Plan projects in the upcoming fiscal year. Councilor Ciccone moved approval of the Information Technology Department's recommended budget, which carried by a vote of seven in favor, none opposed and Councilor Brousal-Glaser not voting.

Respectfully submitted,

Leonard J. Gentile, Chairman





**Zoning & Planning Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Monday, May 9, 2016**

Present: Councilors Hess-Mahan (Chair), Danberg (Vice Chair), Leary, Yates, Albright, Sangiolo and Baker

Absent: Councilor Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), Jacob Cole (Senior Financial Analyst), James Freas (Acting Director, Planning Dept.), Barney Heath (Incoming Director of Planning), Rachel Blatt (Urban Designer), Lily Reynolds (Community Engagement Coordinator), Norine Silton (Administrative Assistant), Alice Ingerson (Community Preservation Manager), John Lojek (Commissioner, Inspectional Services), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

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**BUDGET AND CIP DISCUSSIONS**

**PLANNING AND DEVELOPMENT**

The FY17 budget for the Planning & Development Department is \$1,689,101 which is a 0.75% decrease from the FY16 budget. James Freas, Acting Director of the Planning Department addressed the Committee. This is a basically a level-funded budget. Two positions are being added

to the department which includes a Deputy Director for Community Development and Housing and a Planner for the Continuum of Care which is the homelessness prevention program in partnership with Brookline, Waltham and Watertown. This position is grant-funded but they feel it would be renewable each year.

The focus for the year ahead is to be more innovative, transparent and improving and enhancing community engagement practices. The new positions of the Urban Design and the Community Engagement Manager are positive steps in working towards those goals.

A Director of Planning and Development has been hired, Barney Heath, and he will start on June 7<sup>th</sup>. There is one vacancy in the department and that is a Long Range Planner, which had been Mr. Freas' position.

In the Outcomes section of the budget book, they included all the functions they actually perform in the department. In the past they had not noted Special Permits and a couple other categories. Those Outcomes may be found in the budget book under the Planning & Development Department tab.

### Upcoming Projects

The department will be working to advance strategically identified housing and mixed-used projects.

In partnership with DPW they are planning for one village-based major infrastructure project per year. This coming year it will be West Newton Square and the next year will be Newtonville and in 2019 it will be Newton Corner.

The Citywide multi-modal transportation strategy is online and a demonstration will be taking place this coming Friday at Washington and Walnut Streets. It will be interactive and information will be shared relative to the benefits of piloting and what the best practices are for making intersections safe for all. The Washington/Walnut intersection is the one that received the most comments in the transportation workshop in February.

Zoning Reform will be moving forward and some new online community engagement tools will be implemented.

The Planning Department website will be re-designed to be more user-friendly, interactive and informative.

### Committee Questions/Comments

#### *Staffing*

Committee asked Mr. Freas to describe further the new Deputy position in the department. He explained that the position is designed to bring management and leadership to the Housing and

Community Development division. There will now be a Director and two Deputies overseeing the department with the other Deputy leading Long Range and Current Planning, which will be his position.

*Boards and Commissions/Website Redesign*

A Committee member asked that all the agenda, minutes and back-up information for the meetings be posted online. It was wondered if that area might be highlighted and also make it easier for people to find all the Boards and Commissions. Mr. Freas said the website redesign is going to be from the end-user, resident perspective and should result in a much more user-friendly site. He anticipates having linking capabilities as well. A Councilor said the City of Worcester has a webpage that lists all of the meetings in the City with all related documents and audio. Any meeting can be found there and it is searchable and intuitive. A Committee member wondered if there was an easier way to see what is on agendas without having to open each document to look for an item.

Ms. Zaleznik suggested that the Zoning & Planning Committee assist in reviewing the Boards and Commissions to determine which are helpful and which might need to be sorted out. There are 26 Boards and Commissions in the Planning Department. She would like to see some turnover on some of these to allow others who are interested and have been interested an opportunity to serve. The Committee asked for the list of Boards and Commissions in Planning.

*Development Regulations*

It was suggested that all the ordinances and regulations that affect development should be put in one place for easy access and information. Perhaps the Planning Department should prepare a packet of that information when petitioners come to them at the beginning of a project. This would be a proactive approach to reducing the amount of enforcement necessary by providing people with the information they need to have in order to be in compliance.

*Annual Action Plan Resolution*

A Resolution was voted to amend the Annual Action Plan. It was asked what the Planning Department response would be to that resolution. Mr. Freas explained that he just received a copy of the resolution on Friday. They are taking it seriously, and working with the Law Department to be sure that any statement in the resolution are consistent with the HUD conciliation agreement which makes statements about Fair Housing training among other things. The evaluation is ongoing. The Committee asked for the response when it was ready.

*Historic Districts*

It was mentioned that perhaps 3 more historic districts were exploring formation. It was asked if there would be sufficient staffing should they be formed. Mr. Freas said existing staff are at maximum capacity with the existing regime. A new Historic District has to be approved by the City Council and the staffing and budget issues would be something to be considered when that time

comes. Historic Districts are an expensive form of regulation that require a tremendous amount of time and resources for review.

#### *Zoning Reform*

The money has just been approved for the consultant and they are still working on the contract. The Pattern Book therefore may not be completed by the summer as stated in the Outcomes. Those Outcomes were written a while back.

It was asked who would be dedicated to the Zoning Reform project. Mr. Freas said the Long Range Planner will be the point person. In fact, written into the job description is the requirement for experience in writing zoning ordinances and around zoning issues. This will be a team effort with the Urban Designer and the Community Engagement Coordinator and Mr. Freas will be available as well. There will be regular updates in the Zoning & Planning Committee.

#### *Deer Park*

The Deer Park will be restored and the project will be consuming a large portion of the funds for conservation for the City. The Conservation Commission is trying to determine what they might do there in the long-term, but they are considering at this point allowing an individual who works for the state in the agriculture area who would like to have a set of beehives to use as a regulatory back up system. A pilot license operation is being considered.

Mr. Freas said there is still \$17K of unencumbered, unspent money for conservation from a previous year. He feels confident along with the \$50K in the budget they will be covered for the upcoming year. Jennifer Steele has a very detailed plan for each year and she is comfortable with the funding.

#### *Sudbury Aqueduct*

Mr. Freas said all the materials were drafted but the discussion led to what is the difference between having a permit and not having a permit. People are still accessing the aqueduct regularly with no oversight. The permit may open up more issues. A Councilor said the concerns from the Conservators and others are there might be some minor improvements like stairs or signage. The awareness factor is problematic and the resource is a missed opportunity. There were some abutter concerns but that could be mitigated with more education. This is public land. Mr. Freas said they would like to get an idea of use that might allow them to track use over time. The abutters were concerned with increased usage but were fairly comfortable with current usage. Tracking could provide a data point. They recently purchased some stop-motion cameras to track usage on the trail as Arlington has done.

#### *Newton Centre Building*

An RFP is being developed and the rezoning of the property has been docketed.

#### *Webster Woods*

## **Planning Department Budget Report**

Zoning & Planning Committee Report

BUDGET

Monday, May 9, 2016

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There will be a site visit with Mayor soon. It was asked if there was anything else to report. Ms. Zaleznik said the City has been asked by Boston College to wait until the sale has been completed. There is still work to be done with the Temple and they asked the City not do an appraisal at this point. Therefore they are trying to get a sense of the community and what is the scope of interest for use. Boston College has expressed an interest in talking to the City about how everyone's interest in preserving the woods can happen. There was a possible closing date of June 1<sup>st</sup> but that is not confirmed.

Councilor Hess-Mahan took a straw vote of the Committee to approve the Planning and Development Department FY17 budget and the Committee voted in favor unanimously.

### Revolving Funds

There are no questions for revolving funds.

Meeting adjourned.

**Respectfully Submitted,**

**Ted Hess-Mahan, Chair**

**Planning & Development Department Committee List  
May 9, 2016**

1. Land Use Committee\*
2. Real Property Reuse Committee\*
3. Zoning and Planning Committee\*
4. Auburndale Historic District Commission
5. Brookline, Newton, Waltham, Watertown Continuum of Care
6. Chestnut Hill Historic District Commission
7. Commission on Disability
8. Community Preservation Committee
9. Conservation Commission
10. Economic Development Commission
11. Economic Development Advisory Committee
12. Fair Housing Committee
13. Farm Commission (Angino)
14. Human Services Advisory Committee
15. Newton Corner Advisory Committee
16. Newton Historical Commission
17. Newton Housing Partnership
18. Newton Upper Falls Historic District Commission
19. Newtonville Advisory Committee
20. Newtonville Historic District Commission
21. Nonantum Advisory Committee
22. Planning and Development Board
23. Transportation Advisory Group (TAG)
24. West Newton Advisory Committee
25. Urban Design Commission
26. Zoning Board of Appeals

In addition to the above list, the Department also supports project related committees such as the Austin Street Liaison Committee. Asterisks indicate City Council Committees



## Public Facilities Committee Budget Report

### City of Newton In City Council

**Thursday, April 21, 2016**

Present: Councilors Crossley, Albright, Brousal-Glaser, Gentile, Lappin, Danberg, Lennon.

Absent: Councilor Laredo.

City Staff Present: Commissioner of Public Buildings Joshua Morse, Senior Financial Analyst Jacob Cole.

### Referred to Finance and Appropriate Committees

#### **#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).04/11/16@11:31]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### **Public Buildings Department**

**Note:** Commissioner of Public Buildings Joshua Morse presented the budget for the Public Buildings Department. The Recommendation for FY17 is 378,969,244 which is a 5.97% increase from FY16. Commissioner Morse reviewed budget components including:

**Personnel:** All professional positions are fully staffed. Capital analyst position has been eliminated in favor of a team approach to capital decision making involving several departments. While the positions are posted, the construction market is currently competitive. Commissioner Morse spoke to his comfort level regarding the current staff. He is confident and pleased about the Public Building Department's staffing, capability and cohesiveness as a team. Staff is hardworking and communicative. Commissioner Morse is comfortable with the number of Project Managers he has (4) and extolled their performance in managing projects to reduce contingency expenditures.

**Maintenance and Operations:** The Department is making an effort to identify when they have limitations and is enlisting service contracts to assist with addressing some issues. One example was the fire detection system. This initiative offsets the work and improves response times. This can be very helpful in addressing the daily technical issues that arise.

Commissioner Morse brought attention to the amount of time being spent in school buildings as opposed to municipal buildings. This prevents craftsmen addressing municipal building issues and the Public Buildings Department hopes to transition the proportions to more adequately reflect the number of school buildings to municipal buildings. The long term goal would be to evenly distribute the work between the schools and municipal buildings. They understand the financial implications this will have for the school as well as the only time they are currently charged for is overtime.

Work is progressing in the Police Annex. The HVAC system is online.

There is not a large volume of work orders from the city side as some buildings may not be currently utilized. As work orders come in, Public Buildings works to address them. Capital projects go on the CIP. The budget includes \$150 thousand for items less than \$75 thousand.

Public Buildings has started a working group including ISD, Law and the Fire Dept., which is compiled of staff representative of different functions. The goal is to ensure that Public Buildings is following through with ISD's requests. ADA Coordinator Jini Fairley has also provided very helpful insight.

**Design Review Committee:** Encompasses a group of very talented individuals. The Committee is in need of additional people. Commissioner Morse stated that the greatest needs are a civil engineer, general contractor and landscape architect.

**Referred to Finance and Appropriate Committees**

**#288-15** **Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(4)** **Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**Note:** Commissioner of Public Buildings Josh Morse provided the Committee with updates to major projects in the CIP that he reviewed on February 17, 2016 (report is attached).

**Fire station Project:** The Fire Station 3/Headquarters project went to and was reviewed by the Design Review Committee who approved completion of the construction documents, noting certain conditions. For example, the lighting control system needs further evaluation because it was designed more elaborately than is necessary for this project. The DRC also cautioned attention to detail during the installation of the heated driveway. Commissioner Morse noted that the DRC emphasized making sure that the storm water management system is built to accommodate a one-hundred year storm, and in particular has sufficient storage capacity at the driveway during extreme rain events.

**Cabot School:** The design team is taking some additional time to evaluate options to possibly better locate the gym on the property, now that the site is expanded to the north by the purchase of 23 Parkview. The administration is in contact with the MSBA to determine whether and how much a modified schematic would impact the schedule. If the schematic is to be modified, Public Buildings will then evaluate how design changes will impact the budget.

**Questions**

The Committee asked Commissioner Morse to review the status of a couple of properties;

**Kennard Estate:** They have addressed the issues relating to the Kennard Estate in the CIP. It remains the only property on septic. They hope this can be changed soon.

There are necessary accessibility improvements that need to be made including the addition of a ramp.

**Crescent St:** Continues to be occupied by the Parks & Recreation Department while the plans for housing are developing.

**Newton Centre Library:** Remains unoccupied. Due to the low impact of failure in comparison to other buildings, this building is not a high priority for the administration. The decision was made to not insure the property. Repairs, such as to roof leaks, have been made to prevent further damage, however the property continues to deteriorate. It was noted that an item has been docketed in order to change the zoning to Business 1.

The Committee asked if there were areas that Commissioner Morse felt he needed more staff or help. Commissioner Morse indicated that while he is comfortable with the direction Public Buildings is headed and the staffing levels. He did note that they are staffing night meetings almost every night of the week.

The Committee asked why the budget reflected a lapse of a year in preferred vendor work. Commissioner Morse stated that because the administration uses only funds from the Energy Capital Stabilization account, which accrues as receipt of rebates resulting from energy efficiency projects completed, it is unsure when the total funds will be available. He stated however that as soon as the funds are available, they will proceed with the next phase of the work.

**Action**

The Committee took a straw vote to approve the Public Buildings Department's Capital Improvement Plan, Supplemental Capital Plan and the proposed budget, which carried by a vote of seven in favor and none opposed.

**Respectfully submitted,**

**Deborah Crossley, Chair**





**Finance Committee**  
**Budget Report**

**City of Newton**  
**In City Council**

**Monday, April 25, 2016**

Present: Councilors Gentile (Chair), Ciccone, Norton, Brousal-Glaser, Rice, Blazar, Fuller, and Lappin

Also present: Councilors Albright and Danberg

City staff: Kelly Byrne (Retirement Director), David Wilkinson (Comptroller), Karen Griffey (Acting Manager of Financial Information Systems), Jeffrey Honig (Acting Director of Human Resources) and Maureen Lemieux (Chief of Staff/Chief Financial Officer)

**Comptroller**  
**Financial Information Systems**  
**Human Resources**  
**Information Technology**

**Referred To Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred To Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31 AM]  
**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred To Finance and Appropriate Committees**

**#288-15(4) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**FINANCIAL INFORMATION SYSTEMS DEPARTMENT**

Acting Manager of Financial Information Systems Karen Griffey and Chief of Staff/Chief Financial Officer Maureen Lemieux presented the budget for the Financial Information Systems (FIS) Department. The biggest change in the department budget is that there will no longer be a Director of

FIS. The previous Director, Ann Cornaro, handled a number of human resource functions related to payroll and benefits and once she retired, the Administration felt that those functions should shift back to the Human Resources Department. Therefore, a new Payroll and Benefits Manager position is included in the Human Resources Department budget for FY 2017. The Deputy Director of Financial Information Systems position will become the Manager of Financial Information Systems position. The new job description will not include the payroll functions like onboarding new employees and recoding transfers between departments; however, the department will still be responsible for running the City payroll.

There is a \$104,172 decrease in the FIS budget this upcoming fiscal year, due to the elimination of the director position. There are three positions funded, which include the Manager, the Utilities Operation Technician, and the Data Control Clerk. The department budget also includes an increase of the part-time Data Control Clerk position to a full-time position in the FY 2017 budget.

In Fiscal Year 2017, the department will undertake upgrades to FinancePlus to increase efficiency, continue with Munis and Finance Plus training, and meet or exceed all requirements for billing taxes and utility charges. Maureen Lemieux added that the Information Technology Department has hired a person with Munis Software experience that will work with the FIS Department but the IT functions within the FIS Department will remain in FIS. In addition, the FIS Department will continue to document all of its policies and procedures. Former Director Ann Cornaro documented all of the current policies and procedures for the department before she retired.

The Fiscal Year 2017 budget for the FIS Department is \$516,847. The FIS budget includes the software maintenance costs for the financial systems. The expenses within the department are minimal and generally related to training costs. There are no projects in the Capital Improvement Plan for this Department. Councilor Rice moved approval of the item, which carried by a vote of eight in favor and none opposed.

Respectfully submitted,

Leonard J. Gentile, Chairman



## Public Safety & Transportation Committee Report

### City of Newton In City Council

### POLICE DEPARTMENT BUDGET REPORT

THURSDAY, MAY 5, 2016

Present: Councilors Ciccone (Chair), Yates, Harney, Cote and Blazar

Absent: Councilors Fuller, Norton and Lipof

Also Present: Councilor Baker

City Staff: Chief David MacDonald, Newton Police Department; Chief Bruce Proia and Assistant Chief Gino Lucchetti, Newton Fire Department

#### REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

#288-15(2)

##### **Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16.**

#### REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

#288-15

##### **Submittal of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

#288-15(4)

##### **Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**Action:**       **Approved 5-0, STRAW VOTE**

**Note:**        Chief MacDonald joined the Committee for discussion on these items and discussed his FY17 Budget Summary and opening remarks.

POLICE DEPARTMENT PERSONNEL & STAFFING: (Personnel: 192 full-time and 54 part-time)

The Police Department is broken into the following five sub-divisions:

1. Traffic Safety
2. Patrol Bureau
3. Community Services Bureau
4. Crime Services
5. Dispatch Center

POLICE DEPARTMENT FY'16 ACCOMPLISHMENTS

Chief MacDonald explained in detail the department accomplishments.

1. Community Services Bureau – Focused on crime and victimization reduction and engaged a ride-along referral social worker. Most recently, a sergeant has been assigned to this bureau. Juvenile services is now under command of this bureau. Chief MacDonald is hopeful that in FY'17 a community outreach worker and a crime prevention specialist will be assigned to this bureau.

2. Detective Bureau - The department has recently filled two vacancies that have been open for approximately one year including a general investigator and opiate crisis investigator.

3. Patrol Bureau - Implemented a citizen interaction program and increased professional development of supervisory personnel. This program ran through September 2015, most recently the department reinstated the program. There are four bikes in the department; most recently the department purchased three additional bikes for officers to ride in village squares. Each bike cost approximately \$1,000. Chief MacDonald anticipates the bike delivery very soon. When the department is above minimum staffing, the officers will ride; weather permitting allowing the officers to engage with the public. The jail diversion clinician program is very successful and is a wonderful asset to the community and the department.

4. Special Operations – Increased anti-terrorism and crimes in progress drill. The department added one firearms instruction a goal from FY'15.

5. Traffic Bureau – Reduced bike and pedestrian accidents through enforcement, educational awareness and weekend enforcement. The department aims at being visible where accidents or crime have occurred.

6. Crime Services Bureau - Replaced interrogation recording equipment. Enhanced cyber and social media crime investigative capabilities.

7. Dispatch Bureau - Fully implemented social media tools and an automated answering service alternative.

8. Support Services – Implemented cost effective and efficient uniform purchasing and distribution. Enhanced fuel efficiency and vehicle warranties and obtained additional grants.

9. Information Technology – In the process of rolling out a new system allowing residents to pay-on-line eliminating hand written documents making the department efficient.

First line patrol cars have been equipped with rifles. Rifles will be introduced into supervisor and traffic vehicles. In-house training has increased and the department is in the process of replacing thirteen -year old issued rifles. It is not recommended to use a fire arm that is over ten-years old. The department has \$34,000 to put toward this swap/purchase.

The department will be working with the town of Weston on additional training and active drills.

The drug take back program is working well. There is an available drop box at the station.

#### POLICE DEPARTMENT FY'17 GOALS

Chief MacDonald explained in detail the department goals.

1. Patrol/Community Relations- Continue the revised “Park and Walk” program; continue deployment of social worker; increase citizen-police engagement. Chief MacDonald will be meeting with the Clergy within the City promoting citizen police engagement of any public relation concerns.

2. Traffic – Develop and deploy plans for new school buildings and village centers; reduce number of accidents.

3. Crime Services – Expand knowledge and use of social media.

4. Youth Services – Increase deployment of undercover officers to enforce underage drinking laws; increase presence in schools. The department has received a grant to fund the undercover officers. The department has proposed that the department work with the School Department encouraging students to create video hazards of drinking and driving and provides an opportunity to have officers educate the students.

5. Dispatch – Implementation of new technologies and programs; hiring of second Senior Dispatch Supervisor. The Dispatch Bureau follows quality control and proper accreditation procedures.

6. Special Operations – Increase training for emergency scenarios.

7.Information Technology – Upgrade outdated equipment; develop real time analytics for management metrics.

POLICE DEPARTMENT BUDGET

Chief MacDonald noted the following significant line item changes to expenses in the budget:

Police Department expenses - \$12,597 increase.

Police Administrative Support - \$33,304 decrease.

CIP

Chief MacDonald stated that the CIP includes the following scheduled project for FY17:

1.Police Department Dispatch Center \$700,000 for dispatch equipment meeting life expectancy and must be upgraded.

Chief MacDonald is hopeful that a new Police Department facility will be created in the CIP.

GRANT, GIFT & REVOLVING FUNDS

Chief MacDonald touched on a few grants, gifts and revolving funds. He stated that in FY'17 he has requested the following:

1. Sale of Surplus Police Equipment Revolving Grant \$35,000. The department has requested an increase to \$75,000. This account was created to sell surplus vehicles and purchase weapons.

2. Cops & Kids Program Gifts \$10,000. This grant funds children camps.

3. Federal Underage Alcohol Enforcement Grant \$10,000. This grant allows the department to perform establishment 'alcohol stings' on underage drinking or for victim assistance.

4. Federal Byrne Jail Diversion Grant \$120,000. This grant funds the social worker position for fourteen months. The department has been verbally informed that they will receive the grant for a second year. Chief MacDonald stated that he is hopeful a salary will be created to fund this position.

5. State Municipal Police Staffing Grant \$50,000. This grant has been decreasing over the years. Funding is used for special events including the Boston Marathon.

6. State SETB Dispatch Grant \$60,000. This grant has been decreasing over the years. This grant allows to cover overtime expenses of special events.

7. State E-911 Dispatch Grant \$230,000. This grant funds the coordinator salary.
8. State Traffic Safety Grant \$12,000. Click-it or ticket grant.

COMMITTEE QUESTIONS, COMMENTS AND REQUESTS

Committee members encourage the park and walk program to continue.

Is it a Police Union issue to continue the park and walk program? Chief MacDonald answered no; it is a training issue. Officers attend a training school that properly trains and provides the necessary proper equipment. Seven to nine officers are properly trained and properly equipped to ride. In 1995, the department implemented their first park and walk.

Is there a way for the department to identify where 'robot calls' originate? Chief MacDonald answered no; he has met with other Police Department Chiefs and the FBI where they were informed by the FBI that the FBI does not have the capabilities to identify locations.

Has training been provided and completed to officers regarding noise meters, especially at night and on the weekends when Inspectional Services Department is not available to enforce the City Ordinance? Chief MacDonald answered that to his knowledge the department has trained officers on the operation of noise meters. He then said that he will research this request further within the department and the Inspectional Services Department. Chief MacDonald then stated that educating the public will be necessary.

Chief MacDonald stated that the Newton Police and Fire Departments are working with the Newton Wellesley Hospital to coordinate a table top drill on an 'active shooter' to identify areas that need additional training. The department will also be working with Boston College and Lasell College on some additional drills.

In closing, Chief MacDonald was excited to announce that staffing is increasing to 149 personnel by December 2016. In the very near future, four people will be attending the Police Academy and an additional two to three people in September. Additional staffing allows the department flexibility and continues the park and walk program.

Chief MacDonald then stated that it is an honor for the Police Department to be **Nationally Accredited for the 6<sup>th</sup> time.**

Committee members commended and thanked Chief MacDonald and the department for their excellent continued work.

## **Police Department Budget Report**

PUBLIC SAFETY & TRANSPORTATION POLICE DEPARTMENT BUDGET REPORT

Thursday, May 5, 2016

PAGE 6

Councilor Yates moved approval on a straw vote to accept the Police Department Budget, CIP and grants totaling \$20,779,630. Committee members agreed 5-0.

At approximately 10:30 pm, the Committee adjourned.

**Respectfully submitted,**

**Allan Ciccone, Jr. Chair**



## Public Safety & Transportation Committee Report

### City of Newton In City Council

### FIRE DEPARTMENT BUDGET REPORT

Thursday, May 5, 2016

Present: Councilors Ciccone (Chair), Yates, Harney, Cote and Blazar

Absent: Councilors Fuller, Norton and Lipof

Also Present: Councilor Baker

City Staff: Chief David MacDonald, Newton Police Department; Chief Bruce Proia and Assistant Chief Gino Lucchetti, Newton Fire Department

#### REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #288-15(2)** **Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31]  
**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16.**

#### REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #288-15** **Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #288-15(4)** **Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**ACTION:**       **Approved 5-0, STRAW VOTE**

**NOTE:**        Chief Proia and Assistant Chief Lucchetti joined the Committee for discussion on these items and discussed their FY17 Budget Summary and opening remarks.

FIRE DEPARTMENT PERSONNEL & STAFFING: (Personnel: 191 full-time)

The Fire Department personnel is broken into the following six sub-divisions:

1. Emergency Management
2. Fire Suppression
3. Fire Prevention
4. Emergency Medical Services
5. Technical Rescue
6. Communications Division

FIRE DEPARTMENT FY16 ACCOMPLISHMENTS

Chief Proia and Assistant Chief Lucchetti explained in detail the department accomplishments.

1. Communication/Prevention Bureau - Transitioned radio circuits from Verizon copper to City owned fiber. The department replaced two additional fire alarm circuits. The department established a school radio system connecting the system to the Dispatch Center and the Emergency Operation Center. The wire division two vacancies have been fulfilled and one member has been promoted within the department.
2. Technical Rescue - Last year, seventy-two personnel completed technical training for all seven areas of technical rescue. The department purchased confined space equipment including rigging specifically used for man hole rescues, ventilation equipment, two gas meters, hand tools, special saws and thermal cameras.
3. Fire Prevention –Increased electronic data to make available online. Community Plus software program will be implemented for inspections.
4. Fire Suppression Division - Improve professionalism of department by meeting National Fire Protection Association (NFPA) standards. The department purchased a training tower which will be built behind Station #7. The department purchased self-contained breathing apparatus (SCBA) equipment, including each member receiving a new face piece with GPS technology to allow tracking of personnel inside a building. This year, twenty-two SCBA sets were purchased and distributed including necessary safety gear.
5. Special Hazards –Improved professionalism of the department by meeting NFPA Standards. Certified all new firefighters to the Firefighter 1 and 2 standard. Completed fire ground tactics and strategies, standard operating procedures and training including solar panel training. It is necessary, that the department obtain permit information to make necessary solar inspections.

6. Emergency Management - Executed quarterly city-wide drills. Created a city-wide management team holding monthly emergency management meetings. Chief Proia stated that the Newton Police and Fire Departments are working with the Newton Wellesley Hospital to coordinate a table top drill on an 'active shooter' to identify areas that need additional training.

FIRE DEPARTMENT FY17 GOALS

Chief Proia and Assistant Chief Lucchetti explained in detail the department goals.

1. Effective Communications Infrastructure – Improve interoperability between all City departments. Continue to build upon the Opti-Comm program. Implement a bi-directional amplifier at the Newton South High School. Update old infrastructure and equipment. Continue the transition of all remaining copper lines for radios to fiber network. The department has recently hired a full-time technological worker to work on the radio communications. Complete the Manet Road communications building project that includes a repeater system for the Department of Public Works and School Department.

2. Class 1 Fire Department - The end of April 2016, the Fire Department and City achieved a "Class 1" designation from the Insurance Service Office (ISO) Public Protection Classification Program, effective August 1, 2016. The ISO rates over 47,500 Fire Districts nationwide. Newton now becomes just the 4<sup>th</sup> community in Massachusetts and one of only approximately 200 nationally to achieve this designation. This should lower insurance costs for residents and businesses throughout the City. Commercial and many residential insurance carriers use the ISO system as a basis for their rate structure.

3. Fire Prevention – Expand use of technology to streamline operations. All forms, reports and plans will be created on Community Plus software. It is the intent in the future, to have all documents old and new on Community Plus software.

4. Fire Suppression – Certify all prevention officers as Fire Inspector 1 and Fire Investigator 1.

Chief Proia anticipates hiring four additional fire fighters, one captain and one lieutenant to become effective January 2017.

FIRE DEPARTMENT BUDGET

Chief Proia and Assistant Chief Lucchetti noted the following significant line item changes to expenses in the budget:

Fire Training - \$62,022 increase.

Fire Training Protective Gear - \$50,000 increase.

CIP

Chief Proia and Assistant Chief Lucchetti stated the CIP includes the following projects for FY17:

Chief Proia is anticipating a heavy duty rescue truck be delivered in October 2016 and Station #3 is scheduled to relocate on June 1, 2016.

1. Completion of Fire Station #3/Head Quarters.
2. Purchased and replaced Fire Department SCUBA (self-contained breathing apparatus gear).
3. Replacement of 1996 Bucket Truck. Anticipated delivered date of July 2016.
4. Replacement of 1989 Pumper Truck, exceeding National Fire Protection Association (NFPA) 15-year life expectancy. Anticipated delivery date of July 2016.
5. Replace a 2004 Pumper Truck.
6. Pricing to perform and complete a study to determine simulcast radio broadcasts at a cost of approximately \$300,000 to address complaints and issues.

GRANTS, GIFTS AND REVOLVING FUNDS

Chief Proia and Assistant Chief Lucchetti touched on a few grants, gifts and revolving funds that have been requested for FY17:

1. Sale of Surplus Fire Equipment Revolving \$1,000. This account was created to sell surplus vehicles such as the bucket truck and a van.
2. NW Hospital MDU Trailer Gift \$2,000. This is an annual grant to update and maintain the equipment for the decontamination tent. This trailer is currently stationed on Watertown Street.
3. Federal Assistance to Firefighters Grant \$530,000. This grant is for a vehicle training class, equipment, apparatus and the opportunity for the Fire Department to rehire firefighters who have been laid-off. The City would be responsible for \$100,000 of this money.
4. Federal Homeland Security Emergency Operating Center Grant \$22,000. This is an annual grant; it is received annually to buy equipment and furniture for the Emergency Operations Center.
5. State Regional HAZMAT Response Grant Program \$35,000. This grant reimburses HAZMAT firefighters for overtime pay. Two department members are on the HAZMAT team.

6.State MDU Deployment Grant \$2,000. This is an annual grant. Chief Proia stated that he is uncertain if the department will be receiving this grant this fiscal year.

COMMITTEE QUESTIONS:

Please explain the inspections process for the installation of solar panels when permits are issued. Chief Proia and Assistant Chief Lucchetti answered that once the Fire Department is aware of a permit being issued for solar panels the information is automated on the website including appropriate permit requirements and forms. Community Plus allows the inspectors and fire personnel the ability to communicate.

Is Ever Source Energy responding to emergencies in a timely manner? Chief Proia stated that a grade-1 concern mandates their immediate attention. A grade-2 concern requires they address the issues within 6 months. He is hopeful that the Department of Public Works and Ever Source will coordinate their road projects.

How often is departmental training scheduled? Chief Proia answered that training is on-going within the department.

In closing, Chief Proia was honored to announce the promotion this week of Acting Assistant Chief Lucchetti to Assistant Chief.

Chief Proia then then stated that it is an honor for the City and Fire Department to be achieved as a **Class 1 Fire Department**.

Committee members commended Chief Proia and Assistant Chief Lucchetti for their continued excellence. They then thanked the department for their excellent continued work.

Councilor Yates moved approval on a straw vote to accept the Fire Department Budget, CIP and grants, totaling \$21,054,868. Committee members agreed 5-0.

At approximately 10:30 pm, the Committee adjourned.

**Respectfully submitted,**

**Allan Ciccone, Jr. Chair**





**Zoning & Planning Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Monday, May 9, 2016**

Present: Councilors Hess-Mahan (Chair), Danberg (Vice Chair), Leary, Yates, Albright, Sangiolo and Baker

Absent: Councilor Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), Jacob Cole (Senior Financial Analyst), James Freas (Acting Director, Planning Dept.), Barney Heath (Incoming Director of Planning), Rachel Blatt (Urban Designer), Lily Reynolds (Community Engagement Coordinator), Norine Silton (Administrative Assistant), Alice Ingerson (Community Preservation Manager), John Lojek (Commissioner, Inspectional Services), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred to Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**BUDGET AND CIP DISCUSSIONS**

**INSPECTIONAL SERVICES DEPARTMENT**

The FY17 budget for the Inspectional Services Department is \$1,585,909 which is a 6% increase over the FY16 budget. John Lojek, Commissioner of Inspectional Services addressed the Committee. The increase is due to the three new positions that have been funded. Some funding

for overtime has been deleted. Those funds had been used for a part-time inspector for second water meters but the addition of the third plumbing inspector will satisfy that need.

Commissioner Lojek noted that the organizational chart in the budget book is incorrect. It does not note the number of Plumbing and Gas, Building and Electrical inspectors. The correct chart is attached to this report. The only vacancies currently in the department are two Building Inspectors. He has been interviewing and a position was offered to one candidate but they took a different job. Dave Norton, who had been the Deputy Commissioner, left the employ of the City. Anthony Ciccariello has been in that position as the Acting Deputy and the Commissioner hopes he will ascend to that position. Ed Mullen who is now the Periodic Inspector will move into the Zoning Enforcement Agent position.

Sherri Lougee, the Office Information Coordinator is taking a position in Health and Human Services soon so her position will need to be filled as well. He hopes to move someone from within the department to fill that position.

#### Code Enforcement

It was noted that code enforcement is an important part of the role of the Inspectional Services Department. The Commissioner said he does understand that and Ed Mullen has been doing some enforcement work with Anthony Ciccariello and has been doing a great job.

The Periodic Inspections have been going very well. Those include schools, licensed establishments, places of assembly and buildings three-units and above. There are approximately 865 inspections that need to be done with 750 of those on an annual basis. They are hoping to report a completion rate of 100% by the end of the year, for the first time ever.

#### Permits and Inspections

The Commissioner reported that last year the department issued 13,456 total permits; this year so far they have issued 12,525 and projecting 15,000. Revenue last year was \$8.6M and this year they are already at \$7.7M and projecting \$9.3 for the year.

There is now a kiosk outside the department and most past permits are online. Any new permits are online and people can look up records from home or from the kiosk. There is a dedicated scanning staff person and all the gas/electric/plumbing permits have been scanned. The building permits are well on their way as they are a little more complicated. They have gotten almost all records scanned from 2005 through the present. They will start scanning 2004 soon and work backwards from there. There are files back to the 1800s. He is hoping to scan back to 1995 because there are not many requests for records prior to that. They don't put any public buildings online.

The department has maintained its rate of inspections and performs as many same-day inspections as possible with a 90% success rate. Some of the Plumbing/Gas/Electric inspections have gone out 3 or 4 days which is certainly not ideal. Not only do they not like to hold people up, but also revenue goes

up when inspections are completed. If contractors have to wait for inspections they often just do the work without them. The new inspectors of plumbing/gas and electric will start in the next week.

The Commissioner explained that he would really like to eliminate voicemail for his inspectors. They may come in and have 30 voicemails which take an hour to listen to. He would prefer texting or emailing for inspections and is looking for some technology that might assist with that. He has been talking with the IT Department to look for a solution. Ms. Zaleznik said the City is working on updating the departments one-by-one so staff can get their voicemails via their email, but it does not convert a voicemail to written text.

The department continues to identify and either bring into compliance or shutdown illegal accessory apartments. The Commissioner estimates they are finding 3 a month and the outreach has helped. Some people have come in to talk and the department is able to help them find safe solutions.

Illegal apartment issues, particularly with the student population are ongoing. He has started conversations with Lasell, Mt. Ida and Boston College.

Code compliance in the schools has been an ongoing and complicated issue. Through the good work of the inspector and the fire department, an efficient system has been put in place. The administration has provided new inspectional software which can be loaded on handheld devices which accelerates the process. A Committee comprised of the Commissioner, the Fire Chief, City Solicitor, Commissioner of Public Buildings, Mike Cronin from the school department and two inspectors meet every month to review work done and work to be completed. They are now starting to consider issuance of permanent Certificates of Occupancy. All the schools are on temporary Certificates because until all the violations are addressed, the permanent CO cannot be issued. They have lessened most of the serious issues and he is pleased with the progress.

#### Special Permits

The Commissioner would like to see all special permits uploaded to Community Plus for easy access. He is working with the Planning Department and the Clerk's Office for a joint effort on this initiative.

#### Committee Comments/Questions

##### *Code Enforcement Ticketing*

A Councilor asked how much revenue has been generated from code enforcement ticketing. The Commissioner explained that about \$19K is in an account that was primarily from code enforcement over the past couple of years, but their goal is not to generate funds from code enforcement, the goal is to get people to comply with the rules. The fines are used as a last resort. The outdoor hoarding issues are more difficult to deal with because there is usually a mental health aspect involved, but tickets have been written on occasion. As long as the department is seeing some progress, they will not ticket.

##### *Room Houses and Lodging Houses*

It was asked if the department inspects rooming and lodging houses. The Commissioner explained that there is no ordinance allowing them in the City so they do not do inspections. Councilor Hess-Mahan noted that he and Councilor Crossley docketed an item to look into those establishments and are looking at Brookline to see how they handle those issues.

*Temporary Certificates of Occupancy*

The Commissioner said that the cost of a Temporary CO is \$50 a month, which is sufficient in his opinion. These are usually offered as a convenience for people trying to get into their homes while the last few things are being completed and they are given out sparingly. These are not really given out to contractors needing to sell a house.

*Staffing*

It was asked if the added positions in the department will be sufficient for the increased demand in permits. The Commissioner said he is pleased to have the new staff and he believes it will be sufficient. He also feels that he will be able to fill the open positions fairly quickly. He relies heavily on recommendations and referrals. A Councilor asked if the part-time fund was still available to assist during times of seasonal demand. The Commissioner noted that they do not have those additional funds but feels his staff will be able to handle the work.

*Special Permit Inspections*

Committee members asked if the department would ever get to the point where they could inspect special permit conditions. The City Council and staff spend a significant amount of time working on these conditions and they should be enforced. The Commissioner said he would like to get all the special permits uploaded so they have access to them and then can determine next steps. It was suggested by a Committee member that another staff person may be needed, even part-time to perform the inspections.

It was asked how complaints relative to construction sites should be submitted. The Commissioner explained a call should go to his office and he will send someone to inspect. They have recently implemented a requirement to erect construction fences around sites and hopes that helps with some of the problems. A stop work order is very compelling and usually solves problems.

*Permits Database*

It was mentioned that any permits that have been taken out since 2005 can be found in the searchable database on the ISD site. More records are being added all the time. The staff at the counter is available for assistance with this as well.

A Committee member felt other information should be included in the records such as whether a property goes before the Historical Commission for a demolition permit and when the clock might start on the delay period, as well as a tree permit. It would be very helpful if all information on a property could be found in one location instead of having to search various departments. Commissioner Lojek said the tree permit and site plan would be included with the application. He's

not sure if the tree plan is included but they do receive an approval or disapproval form from the Forestry division.

*Inspections*

The Commissioner reported that the multi-family inspections are every 5 years and there are only about 75-80 in the City and those are being completed at the end of this inspection cycle. Attached singles are not included, such as townhouses and one and two –families are exempt as well.

It was suggested that for any new system of scheduling inspections that a map feature be included to efficiently route the service calls.

*ISD/Assessing*

It was asked if ISD and Assessing have worked out any way to share information. The Commissioner said that has not yet been developed. He thought perhaps Assessing could download lots to say simply if they are developable or undevelopable, which would be helpful. A Councilor felt that the administration could find a way to make this information more accessible and unified. It was noted that IT is working with Community Plus to do some cross-departmental work, but perhaps Finance Committee could look at this as well.

*Challenges to ZBA*

It was asked how many challenges to his department have gone to the Zoning Board of Appeals. The Commissioner estimated there are perhaps 6 a year. The ZBA would have the exact number as they are submitted to them. ZBA support had been run out of the ISD office and that was separated last year and the ZBA management is now out of the Planning Department.

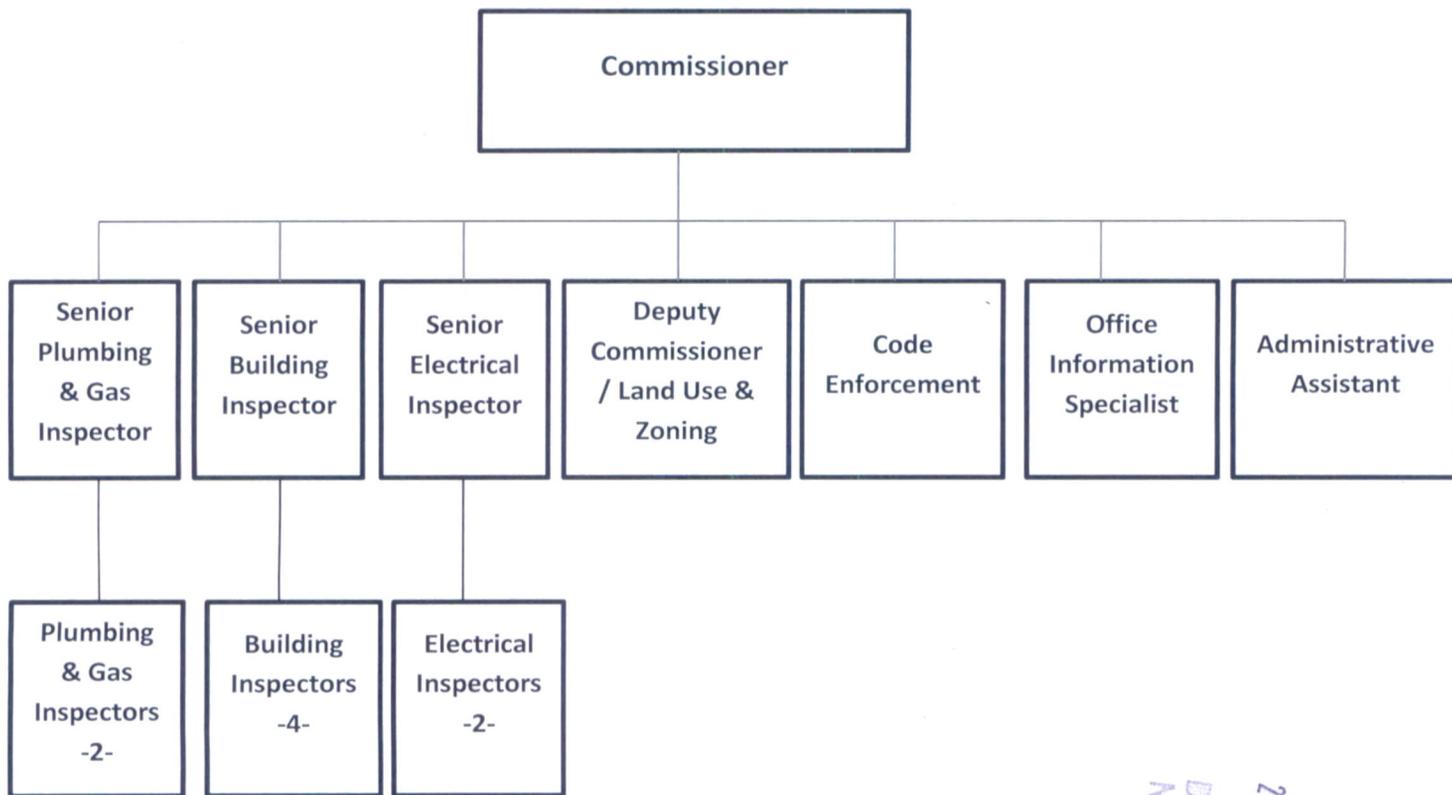
Councilor Hess-Mahan took a straw vote of the Committee to approve the Inspectional Services Department FY17 budget and the Committee voted in favor unanimously

**Respectfully Submitted,**

**Ted Hess-Mahan, Chair**

Inspectional

Services Department



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2016 MAY 11 PM 4:18  
David A. Olson, City Clerk  
Newton, MA 02459



## Public Facilities Committee Budget Report

### City of Newton In City Council

Thursday, April 28, 2016

Present: Councilors Crossley, Lappin, Albright, Lennon, Laredo, Danberg

Absent: Councilors Gentile, Brousal-Glaser

Also Present: Councilors Fuller, Leary, Sangiolo

City Staff Present: Commissioner of Public Works Jim McGonagle, Director of Operations Shane Mark, Director of Highway Brian Zaniboni, City Engineer Lou Taverna, Director of Utilities Ted Jerdee

#### Referred to Finance and Appropriate Committees

##### **#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**

HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15).[04/11/16@11:31AM]

**EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

#### Referred to Finance and Appropriate Committees

##### **#288-15 Submittal of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

#### Referred to Finance and Appropriate Committees

##### **#288-15(4) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**Note:** Commissioner McGonagle provided an overview of the goals for the Public Works Department for FY17. The Public Works Department budget recommendation is \$21,840,836 which is a 1.89% increase from THE FY17 amended budget. This figure does not reflect the funds held in the reserve account for ice and snow removal. This money, upon use, will become part of the amended budget for FY17.

**Personnel:** When Commissioner McGonagle started with the department in September 2015, there were 30 open positions. As of the budget meeting, 16 open positions remains. The Commissioner is working to fill these positions as quickly as possible.

**Streets/Highway:** Public works is implementing new strategies to address street issues with an emphasis on quality over quantity. There is an increase in funds requested for streets and sidewalks, of \$500,000 thousand over last year's budget. Despite this, the mile of roadway to be rehabilitate in FY17

is expected to decrease from 13 to 8, because Public Works will be including repair of all the work within the public way: streets, curbs, sidewalks and aprons, catch basin repairs, beams and tree maintenance. Public Works staff has walked the streets in order to identify issues. ADA Coordinator Jini Fairley has provided feedback as well. The department is also aggressively pursuing a \$450,000 MassDOT grant to add to street work.

Simultaneously, the new "Street Scan" tool is collecting and analyzing data to provide objective solutions across the city, and their modelling software will aid in prioritizing repairs.

**Transportation:** Acting Transportation Director is Director of Operations, Shane Mark has been Acting Transportation Director since Summer 2015. It is a priority to fill the Transportation Director's position; a higher salary is being offered to attract more qualified applicants.

Pay by phone will be implemented beginning in Newton Centre on June 15, 2016 and will be completed this summer. Additional funds will be needed for the next phase, both to install kiosks in public parking lots and smart meter technology.

**Engineering:** The Public Works Department is working to complete preexisting projects including Auburndale Square, West Newton Square and a project in Lower Falls.

This budget adds rock crushing as a separate line item, which takes place at the Elliot Street yard. This will allow for disposal and potential sale of the consolidated excavate from various sites. Funds have not previously been allocated to this item.

The department is aggressively pursuing \$450,000 thousand in MassDOT program funds that could cover some projects off of a prioritized list submitted by Public Works.

**Snow and Ice:** Public Works has requested an additional \$500,000 in the department's budget in order to bring them closer to their actual annual expenditure for snow and ice removal.

**Waste management:** When damaged, the original garbage carts are being replaced with a more durable recommended model. The new carts are kept in stock and are replaced as needed.

**Recycling:** The City has a five year recycling contract with that locks in a maximum price for curbside recycling pick up of sixty dollars ton. The City is currently is paying the maximum price, which went up from \$40 per ton during FY16. This rate fluctuates according to the market value of recycled material.

The administration decided to discontinue the Rumford Avenue compost facility as a result of ongoing safety hazards including spontaneous fires in the compost piles, as well as cost inefficiencies. The proposal is to use Rumford as a transfer station only. DPW expects to benefit from by redirecting staff and resources previously used at the facility.

**Public Utilities:** Rehabilitation work to reduce Reduction of inflow and infiltration (I&I) continues according to the plan. Project areas 3 and 4 construction will be completed in FY17, project area 5 is being engineered and will begin construction, and project area 6 will be engineered. As there are 11 areas in total, DPW estimates the entire system to be rehabilitated by 2021.

**Streetlights:** DPW has reduced the number of necessary streetlight repairs from 200 to 100 in the past year. Of the 100, 76 are underground issues of varying severity which are being discussed with Eversource. \$90,000 is requested for streetlight repairs and to solve underground wiring issues. DPW hopes to resolve 50% of the remaining streetlight issues in FY17.

**Questions:**

The Committee has concerns that the standard for lumen levels relating to streetlights is not being met. Acting Transportation Director Shane Mark stated that DPW is working with the utility company to identify issues and collect data. Efforts to identify and solve these issues will begin in areas where there have been pedestrian and/or motor vehicle accidents. This could become a line to the budget for next year. DPW will update the Public Facilities Committee on a quarterly basis as they make repairs to streetlights. DPW will also be assisting Boston College in working with Eversource to get (8) streetlights repaired.

There were questions, concerns and support relating to the roadway mileage work due to the more comprehensive approach. Because there is a significant reduction in the number of streets being addressed in comparison to last year, there is concern that not enough funds are being invested in roadwork which will result in a decreased Pavement Condition Index. Commissioner McGonagle confirmed that inclusive of various funding sources (MassDot \$450,000, \$500,000 free cash, \$2.3 million Chapter 90, 1 million override) there are more funds being invested to roadwork at \$4.25 million as opposed to last year's \$3.3 million. He also noted that there may be a request to increase funding in the FY18 CIP (which would be presented in October 2017) based on the results of the street scan process. This should not affect FY17. The Committee expressed support that DPW is placing an emphasis on quality and complete street work. Director of Urban Forestry Mark Welch is coordinating tree related concerns with these efforts. Utility pole repairs (such as removing double poles) are not yet being incorporated in the street analysis and repair process. Commissioner McGonagle indicated he would investigate options to include the utility pole maintenance as part of the process. DPW is also beginning to consider implementing better stormwater controls as they move forward with the complete streets approach.

Street cleaning costs are going to be transferred in part to the stormwater utility and street sweeping is proposed to increase to six times per year to improve stormwater management. While cleaning of catch basins is done in house, it is more cost effective and efficient to catch debris on the street as opposed to once it gets to the catch basins. The Committee was pleased with the change.

DPW is holding monthly meetings with various utility companies in order to coordinate with paving projects to avoid going into roads once they are repaved. They are furthering their relationship

with staff at the utilities and that is helping to expedite City requests. Water and sewer main replacements at Austin Street will be completed soon. DPW is coordinating with public utilities in order to underground wires.

The Committee requested information regarding the contractor and plans for crosswalks and striping. DPW's goal is to repaint all crosswalks this year. In the event that the first contractor is unable to fulfill their duties, contracts are now written so that DPW may substitute alternate contractors.

The Committee requested an update on the testing of water quality in schools and for residents. DPW is in the process of submitting final samples for testing. Although DPW has tested in recent years, they are now looking for lead that may have entered the water stream as a result of work being done in surrounding areas. DPW has identified areas more likely to have lead and will address those areas first. Residents are able to purchase test kits at any point. There is a 0% interest MWRA loan program that will cover some of the costs in testing for lead pipes. The loan is paid back in 10% increments per year. DPW will pursue these funds when they become available however as MWRA is not allocating per community, there is no estimate for funding.

The reservoir has not yet been tested for leaks. MWRA considered testing in Fall 2015, however because there are two 1890 year valves that need replacing, and the reservoir serves a very large area, MWRA postponed the testing. The valves will be replaced this summer and testing is planned for Fall 2016. In the interim, there will be divers in the reservoir for initial tests.

The Committee asked for an update in status in regard the state of the water system, consumption and flows. DPW is aggressively looking for leaks. They have had one company detect leaks and will have another company detect leaks in October. Nonrevenue (unaccounted) water is at approximately 25%. The sewer flow rate has risen with the MWRA which could be attributed to a number of variables including the depth of pipes, age of the system or environmental factors.

There were questions regarding a changeover in trash cart size. While residents may order a smaller cart, they will not automatically receive one. There will be more outreach from DPW so that the public knows about the smaller cart option.

The new Recycling Manager is starting May 16<sup>th</sup>. Councilors expressed the importance of initiating outreach regarding recycling. The Committee also expressed interest in bringing the Solid Waste Commission back into service. There is some concern that the single stream recycling method has downsides in part because it limits salvagability and prevents resale of valuable materials like aluminum.

The Committee has not seen a cost benefit analysis of the Rumford facility and requested one. The Committee has concerns about the process used in deciding to eliminate Rumford without input from the Council and the public. DPW made the decision to close the facility due to ongoing safety concerns including fires. They hope to utilize the staff and resources and outsource the composting to nearby facilities.

The Committee had questions about the impact of rock crushing. Rock crushing has already started at the Elliot street yard this year and has yielded no complaints.

The Committee took a straw vote to approve the FY17 Public Works Department's budget and Capital Improvement Plan which carried by a vote of 6-0.

**Respectfully Submitted,**

**Deborah J. Crossley**



# Public Facilities Committee Report

## City of Newton In City Council

Wednesday, March 9, 2016

### Referred to Finance and Appropriate Committees

#288-15

**Submittal by the Mayor of the FY17 Capital Improvement Plan**

HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Action:**

**Public Facilities Held 7-0**

**Note:**

Commissioner of Public Works Jim McGonagle joined the Committee and provided the attached PowerPoint presentation, which details the Public Works Department's Capital Improvement Plan. The presentation includes Fiscal Year 2016 accomplishments and Fiscal Year 2017 – 2021 planned projects and equipment purchases in the Highway Division, Transportation Division, and Utilities Division.

The Public Works Department also conducted a pilot of a program called StreetScan this fiscal year. StreetScan inspected 40 miles of roadway in the City as part of the pilot and provided a Pavement Condition Index (PCI), a prioritized list of repairs, recommended repair type for each street, and projections on the future PCI of the roadways based on what the City invests in improving the streets. The pilot was very successful and the Public Works Department is contracting with StreetScan to do an inspection of every street in the City. The inspection should be complete in the next three to four months at a cost of \$145,000, which includes the associated software. The Public Works Department anticipates using StreetScan for road surveys every three years. Commissioner McGonagle expects that StreetScan will show an average PCI for Newton streets lower than earlier assessments by about 2.5 points. StreetScan uses penetrating radar to scan conditions under the roadway. The Commissioner will report the StreetScan results to the Committee in September.

The budget for next year's street paving is \$3.3 million but that figure includes sidewalk construction and ADA ramp construction. The Commissioner expects that the department will pave approximately 5 miles of roadway in the upcoming year. This is a conservative estimate and may change as the paving contract is currently out to bid. Commissioner McGonagle added that the Public Works Department is coordinating its future roadwork with National Grid to make sure gas mains are replaced before a roadway is repaved. The Public Works Department is also starting to meet with Eversource Energy to coordinate roadwork.

The upcoming paving schedule is prioritized based on coordination with National Grid, the PCI, PCI, and roadways that need repair because they were opened for sewer and water work. The paving methods include mill and overlay, crack sealing, micro surfacing, and full-depth road reclamations in the upcoming paving season. The type of repair recommended by StreetScan depends upon the condition revealed.

Committee members expressed concerned that roadways will continue to deteriorate at a faster rate than they are being repaired by continuing this limited amount of investment, and feel strongly, that more money needs to be dedicated to repair our deteriorating roads. It is important that the Public Works Department work on developing a multi-year plan that includes funding to address need roadway repairs. Commissioner McGonagle expects that by the time the next five-year Capital Improvement Plan is complete there will be a plan. The Chair encouraged the Commissioner to include councilors in developing a road plan.

The Committee discussed the equipment purchases, particularly the street sweeper. It may make sense to consider purchasing two sweepers because most of the City's sweepers are well past their useful life, requiring increasing expense to maintain and the plan is to ramp up the street cleaning schedule, in part to reduce contaminants entering the storm drains. The Commissioner responded that he is looking at the Public Works Department's fleet to develop a fleet replacement plan. He expects to present the plan in late summer or early fall. There is a possibility that a second sweeper could be purchased.

The Committee will have further opportunity to discuss the Capital Improvement Plan during budget discussion. Councilor Lappin moved hold on the item, which carried unanimously.

**Respectfully Submitted,**

**Deborah J. Crossley, Chair**

City of Newton



DEPARTMENT OF PUBLIC WORKS

OFFICE OF THE COMMISSIONER

1000 Commonwealth Avenue  
Newton Centre, MA 02459-1449

Setti D. Warren  
Mayor

To: The Honorable City Council  
From: Jim McGonagle, Commissioner  
Subject: Responses to Inquiries from April 28, 2016 Budget Hearing  
Date: April 29, 2016

RECEIVED  
NEWTON CITY CLERK  
2016 APR 29 AM 10:50  
David A. Olson, CMC  
Newton, MA 02459

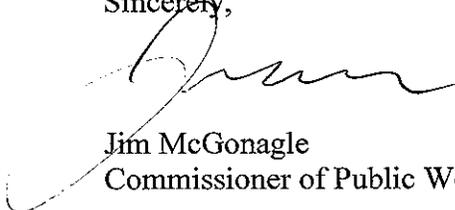
Honorable Counselors, the Public Works department is happy to respond to your questions regarding the proposed FY2017 budget.

The recommended FY17 total department budget of \$21,840,836 does not include the entire budget for snow removal. An additional \$2,750,000 of funding is located in the Comptroller's budget under account 0110498-5794 Budget Reserve/Snow, and will be transferred to Public Works if necessary. By comparison, the recommended FY16 total department budget in the previous year was \$20,672,903.

The seven FTE's dedicated to street sweepings were transferred from Street Maintenance 0140104 to Street Cleaning 0140107.

The \$1,076,891 for Paving Override only accounts for a portion of the funds dedicated to street paving in FY17. Chapter 90 funding accounts for \$2,300,000, \$500,000 will be allocated from Free Cash, and a Massachusetts Department of Transportation grant accounts for \$450,000.

Sincerely,

  
Jim McGonagle  
Commissioner of Public Works

Jim McGonagle  
Commissioner

Telephone: (617) 796-1009 • Fax: (617) 796-1050 • [jmcgonagle@newtonma.gov](mailto:jmcgonagle@newtonma.gov)



**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, May 4, 2016**

Present: Councilors Rice (Chair), Leary (Vice Chair), Auchincloss, Sangiolo, Schwartz and Baker

Absent: Councilors Hess-Mahan and Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), David Olson (City Clerk), Jayne Colino (Director, Senior Services), Alice Bailey (Administrative Manager, Senior Services), Deborah Youngblood (Commissioner, Health and Human Services), Linda Walsh (Deputy Commissioner, Health and Human Services), Donnalyn Kahn (City Solicitor), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred to Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**BUDGET AND CIP DISCUSSIONS**

**HEALTH AND HUMAN SERVICES**

The proposed FY17 budget for Health & Human Services is \$3,553,926 which is a 3% increase over the FY16 budget. Deborah Youngblood, Commissioner of Health and Human Services addressed the Committee. The budget has stayed very level and the other change is the addition of a 19-hour/week temporary person to help with some of the new initiatives.

*Restaurant Grading*

Ms. Youngblood reported that the restaurant grading program has been successful and they have had a good working relationship with the restaurants in any areas where improvement was needed. The grades can be found on the Health and Human Services webpage of the City's website. It was asked how allergies are handled in the restaurants. Linda Walsh, Deputy Commissioner explained that owners have to go through an allergy awareness training and that is reflected in the grading report.

*Suicide Prevention*

NewtonCares coalition deals with mental health and suicide prevention and awareness. This program came about after there were a few student suicides in the City and there are ongoing efforts to keep that awareness in the forefront. They are also building on the QPR program focused on suicide prevention and trained 284 people so far this year and 600 since the program began. The Schools have their own program separate from QPR which is more extensive but they very work together on all these issues. Ms. Walsh reported that there are on average 5-6 suicides a year in Newton. They are now tracking the attempted suicides by working with Newton-Wellesley Hospital and that data is coming from psychiatric consults in the ER with ages of those patients getting younger and younger. The Committee asked if there was data on mode of suicides or attempted suicides. Ms. Walsh said they have not been tracking that data.

*High School Summer Internship Program*

This program is open to all, but the hope is to expand opportunities to under-represented youth who may not have as much access to summer enrichment activities, career awareness and exploration or experience opportunities. The goal is to place 25 students this summer and they already have 58 applicants and 57 of those applicants are young people of color. That has taken a concerted effort to make the program known to those students. Ten students are part of the transitioning together program which is for first-generation college students and six students who are part of the METCO program. The internship opportunities will be in STEM-related businesses in Newton and in Boston as well. The Boston locations will make accessibility and transportation easier for the METCO students. The Youth Services Director has been spearheading this program.

*Economic Growth for All Coalition*

This was launched by the Mayor which is a long-term partnership with City officials, academics, non-profits and other businesses with a goal for designing a blueprint for Newton to promote opportunity and economic self-sufficiency for all residents but particularly for those who are at-risk for not succeeding. The work is based on the Brookings Benchmark Study which looks at what it takes across the lifespan for success. Ms. Youngblood has turned this into four working groups: Health and Welfare; Self-sufficiency Income; Children's Education Cabinet (working with Harvard University); and Innovation Economy. Each group is tasked to think about the benchmarks and what would be necessary within those areas including short, medium and long-term goals. So far most of the groups have identified some short-term goals.

Revolving Funds

The Health Nursing Grant is state money that the department does not expect to say any changes to. It funds one of the nurses and the software program the nurses use. This is not money they have any control over.

Human Rights Commission revolving fund consists of donations. Other funding for the HRC is in the operating budget of the department.

There are no changes to other revolving funds.

Committee Questions/Comments

*Intergenerational*

A Committee member noted that much research has been done around relationships with children aged 2-5 and adults and how that influences development. It was asked if the work being done in conjunction with Harvard addresses that. Ms. Youngblood said they have only just begun their relationship with Harvard on the project and there will be a larger meeting soon. One thing they have spoken about is making sure kids enter kindergarten with some substantial pre-school experience. Some of the inter-generational models have definitely been of interest as well.

*New Parent Resources*

It was suggested the breast-feeding rights should be expanded and it might be something to consider going forward. Ms. Walsh noted that their department is staffed with several mothers who are breastfeeding and it is a very comfortable environment there for pumping. In addition, it was wondered if there was some programming for new parents with issues related to post-partum depression and support for the pressures of parenting. Ms. Youngblood said Newton-Wellesley used to have that sort of program but she wasn't sure if it was ongoing. There is room for that kind of programming and she could speak to some of the City's partners to see what might be available or developed. The Jewish Community Center also does some parenting programs and the City shares the information on those.

*Transportation*

It was also suggested that the department get involved with encouraging people to walk more and WalkYourCity.org had been suggested as well. A Councilor also mentioned that working with Newton Public Schools and transportation could get more students into better situations like taking them to the Boys and Girls Club after school by just expanding the routes a little bit and a bit more coordination.

*Economic Growth for All Coalition*

It was asked how the Economic Growth for All Coalition was formed. Ms. Youngblood explained that Mayor Warren pulled the coalition together before she started working with the City. The coalition was then broken down into the four working groups and the goal was to make each group as diverse as possible. Ms. Zaleznik explained that this was meant to be a steering group to keep this as a sustainable movement over time. Once the groups picked projects, there was no intention

to limit the number of people to work on any of the initiatives. There is opportunity for residents, Councilors and anyone who is interested to come on board.

### *Opioids*

It was asked what was happening with the opioid situation in Newton. Ms. Youngblood said Newton PATH (Prevention, Awareness, Treatment and Hope) was formed which is a multi-disciplinary group which includes Police, Fire, HHS, the Schools, Councilor Harney, members of the drug court, and others. They have been putting together some strategies for going forward. There have been seminars and others are coming and they are working with the District Attorney for events of community interest. Newton Path will schedule an event in the fall co-sponsored with the Mayor and Representative Kay Khan at which they will show a documentary called "If Only" which was sponsored by the Wahlburg Foundation.

There is now a drug take-back kiosk at the police station which is opened 24/7; the Fire department is carrying Narcan and the Police are being trained very soon; there is a community awareness media campaign which is starting to rollout with monthly themes; The Tab interviewed Ms. Youngblood and Chief MacDonald so that should be published soon; they have also been asked to participate in a statewide campaign; they are looking at youth prevention curricula which might be presented at out-of-school times at high school and perhaps middle school; and they are also really trying to get better data and coordinate with Police, Fire and the hospital. Newton is doing better than many communities, but there is an issue with 20 overdoses and 5 deaths in the City this past year; in 2016 there have already been 9 overdoses and 3 deaths. The opioid epidemic spans all age and socio-economic ranges and heroin has become a huge issue when 10 years ago it was barely registering. It is widely and easily available, inexpensive, extremely potent and people never really know exactly what they are taking. Recovery avenues are very fragmented and the system is difficult to navigate. WickedSober.com is a website that helps with referrals and the people there are very hands-on and the program is opioid specific. Newton has a few providers and some support groups and drug counseling and one sober house for young mothers. Neighboring communities have more resources but are easily accessible to Newton residents. Ms. Youngblood said they are putting together a one-page resource guide.

### *Mosquito Spraying*

Newton is part of a regional system for mosquito control and that budget increases about 2% each year. John McNally is the person who could answer any specific questions.

### *Licensing and Permitting*

Ms. Youngblood said they are working with the IT Department to see how online permitting might work and how it might coordinate without appropriate departments.

It was asked how many liquor licenses were available. Ms. Walsh said they have some All-Alcohol licenses and fewer Wine-and-Malt licenses. A license owner may sell their license to another business owner but the Licensing Board still decides if that license will be granted.

BYOB is a concept some Committee members would like to see implemented in Newton. Ms. Zaleznik said the Licensing Commissions discusses it every year but has not decided to move forward thus far. It was noted that many communities around Newton do allow it including Boston, Needham and Brookline.

*Student Activity*

It was asked of the department could be more involved with championing more physical activity and outdoor time for students in school. Ms. Walsh said that is built into school programming but the school nurses are also very vocal about the issue. Many schools do support it and try to be creative in finding ways for more activity.

Councilor Sangiolo noted that she would like to have Ms. Youngblood return to Committee in the near future to continue conversations about all the initiatives in the Health and Human Services Department.

Councilor Rice took a straw vote of the Committee to approve the Health and Human Services FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

**John R. Rice, Chair**





**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, May 4, 2016**

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**BUDGET AND CIP DISCUSSIONS**

**SENIOR SERVICES**

The proposed FY17 budget for Senior Services is \$649,492 which is a 6.6% increase over the FY16 budget. Jayne Colino, Director of Senior Services addressed the Committee. For FY16 accomplishments, please refer to the Senior Services tab in the budget book. Ms. Colino explained that on the personnel budget, an additional \$20K has been allocated by the City. This is the

beginning of a commitment to make up for CDBG funds which are no longer available to the department. The criteria for funding changed and the program does not qualify any longer. The additional amounts that increased in personnel were step raises and benefits changes that are not determined by her.

Other small changes in the budget are in utility costs such as electricity and natural gas. There was an increase in electricity costs based on past usage. This is the first full year using natural gas since the conversion from oil and based on usage, the amount was decreased. There was also an increase in water/sewer allocations based on past usage. If there is an overage in operational expenses, they usually have the opportunity to take some money from either a revolving fund or the Formula grant. Their ongoing operational expenses have become fairly clear, so they have not had to go into either of those accounts for the telephone costs or other costs.

Ms. Colino noted that the updated organizational chart did not make it into the budget book. The updated chart is attached. The changes indicate removal of federal funding from the Program Coordinator and Case Manager positions. There are also two new positions, Volunteer Coordinator and Outreach Coordinator, which will be funded by the Formula Grant.

#### **CIP**

The last project completed on the CIP for Senior Services was the updated HVAC systems at the Senior Center.

#### Revolving Funds

All of the City funds have been used for transportation, so they will have to dip into the revolving fund.

#### Committee Questions/Comments

A Councilor asked if there was anything in the CIP for an expansion of the Senior Center. Ms. Colino said there was a placeholder amount of money for the renovation of the Horace Mann School to develop it as a multi-age-group community center. That would be considered after all of the school renovations are complete. She would be pleased to be in a multi-generational center. She felt a large auditorium would be a great resource for the City.

#### *Funding*

It was asked if the budget book showed how much City money and how much state money was going towards each position. Ms. Colino explained that only City money is shown in the budget book. All the positions in the budget book are full-time positions, but the dollar amounts only represent City money

Ms. Zaleznik said the administration is trying to move both social services positions to full-funding by the City. It will take a couple of years to fully get to that point, but in the meantime, the Formula Grant will make up the difference. Ms. Colino explained that CDBG was providing \$39,500 via two grants and that was allocated to fund a portion of a social services position and a portion of

the Program Coordinator position. In the coming budget, however, those funds will be comprised of \$20K from the City and \$19.5 from the Formula Grant. In this fiscal year, the Formula Grant covers about \$16K in full-time staff positions and in FY17 will cover an additional \$19.5, as mentioned. Also, all of the part-time positions are covered by the Formula Grant in the amount of approximately \$108K. Ms. Colino's position is the only one fully funded by the City.

The Committee asked that she provide a breakdown of that funding and it is attached to this report.

Ms. Colino said she and her staff have always been very proud that they could cobble together a great department using various funding sources, but she is very pleased and grateful that the administration is making this commitment towards full funding more positions. These are established positions and relying on grant funds is not sustainable for full-time positions that have had such a great impact on the community.

#### *Programming*

It was asked if programming would be expanded. Ms. Colino said they are always looking to expand their programming and hope to be able to do more off-site in order to accommodate that. Starting in June, they are piloting a program with the Newton Housing Authority to bring some programming to the residents. For example, the Tai Chi teacher will go off-site from the Senior Center to teach several sessions. The housing authority felt the residents were under utilizing the transportation services. They, along with Temples and other institutions, purchase transportation vouchers from Senior Services then make them available to their residents and congregants.

They are looking to grow the inventory of instructors as well so they can do more programs both on and off site. The Elder Programming Committee is a new group which has representation from Parks & Recreation, Senior Services, Newton At Home and some of the program coordinators from private facilities. The group is trying to coordinate the development of programs as well as the outreach and promotion of programs.

A Committee member asked if the arrangement with the Veterans' Center is going well. Ms. Colino said it was going well and office hours will now be held there as well as a monthly breakfast. There is no programming for the breakfast but it is a wonderful socializing opportunity. The Program Coordinator is doing great work and is very detailed oriented. She is using every inch of space and time to get the most use of the Senior Center so expanding programs and opportunities outside the Center is essential.

#### *Transportation*

Transportation Services have continued to be very popular and ridership is increasing. Village Centers was a new addition last year and it has become a very popular use. This use is consistent with the City's age-friendly efforts to make sure senior residents have the opportunity to stay engaged in all aspects of the community, not just medical and grocery store visits. They have also added rides to any other City event or program. Needham Street is also an addition as well as the

two Veteran's Administration Hospitals. Ms. Colino noted that while the transportation services are very popular, more promotion needs to be done so residents understand just how many places they can go. They put information in their newsletter and advertise in other places, but the Outreach Coordinator position can be very helpful with this. They are also working with Brookline on a program called TRIPS (Transportation Resource Information Partners and Programs for Seniors). This is a transportation counseling program for those who need to learn about various methods of getting around other than driving, and can also provide a buddy system for those who need help getting started on the T, Uber, Lyft, etc. They receive money from DOT and Brookline is the lead on this but they asked Newton to partner with them because Newton has a great senior transportation model. Ms. Colino noted she has also been hearing a need for transportation for those with disability, not necessarily seniors.

The trips data is attached. The Committee asked to see a breakdown of trips by village. This data could be interesting for the Economic Development Commission to see what is attractive for seniors and what some village centers might need in order to attract more seniors. Ms. Colino said she would get that information to them.

#### *Age-Friendly Community*

A Committee member asked about the Age-Friendly Community initiative. Ms. Colino explained that Outreach and Engagement Coordinator will be instrumental in working on and promoting the age-friendly livable community initiative. Even without the formal age-friendly process, there is a need to promote all that Senior Services is doing through participation, volunteerism and program sponsorship. Ms. Colino said they were not sure if they would be accepted through the World Health Organization and AARPs network to be in the age-friendly program. Since Newton had already done a seniors needs assessment and strategic plan, along with other city-wide initiatives, they were in a very good position to be accepted. They applied in February and heard of their acceptance the same month. Using the WHO/AARP model gives a structure to move forward with the goals of an age-friendly community instead of figuring everything out from scratch.

Age-friendly is broad but the premise is when something is made better for seniors, it is better for everyone. Livability issues are age-friendly issues so they are trying to convene conversations among the individuals and organizations who are already working on these issues so they understand there is a larger movement taking place. The major part of the expectation is to engage the community for input. Transportation, affordable housing, opportunities for engagement, respect and inclusion and vehicles for communication are some of the domains that need to be considered, and the City has decided to add arts and culture, and education to this list as well.

The City will need to provide a three-year report to AARP on their progress of engaging the community, creating an action plan and moving towards those actions. Then it is an ongoing measurement and evaluation process. Boston and Brookline, places on the Cape and in the Berkshires, and the country of Ireland have been declared age-friendly communities. Lasell College is the first age-friendly university in the country and they are working closely with them. Age-

friendly does not include just seniors, it can also include children and their needs in the community. For instance, one of the strategies in Brookline was to do an inventory of public bathrooms. People with GI issues limit their engagement in the community, so they printed an inventory of public bathrooms on their website. The feedback they received came equally from parents with small children who they are trying to toilet-train. The benefits serve everyone and that is the point and the goal. Ms. Colino reported that Livability.org rated Newton as the third most livable city in the country for families.

*Social Services*

It was asked if two case managers are sufficient. Ms. Colino said the need and demand are being met with the two. There is an open position in Health and Human Services for a Director of Social Services and when that is filled, she feels they will be in a very good position to accommodate increased demand. They will watch the data to determine whether they continue to be staffed appropriately. There is an inter-departmental protocol with Police, Fire, Health and Human Services, Senior Services and Springwell to find services for those who might be in need. Those people can be identified through many sources throughout the City, for example, a postal worker contacted the City about a resident they were concerned with and that person had a response from the City and is receiving services. Outside resources are also available, for example the Senior Citizen Fund of Newton, which is the 501©(3) that supports seniors in the community. They have established an emergency relief fund that the case managers have access to. There are also a number of private funds with specific criteria of eligibility which her department is very versed in. CDBG funds can also be available in certain circumstances.

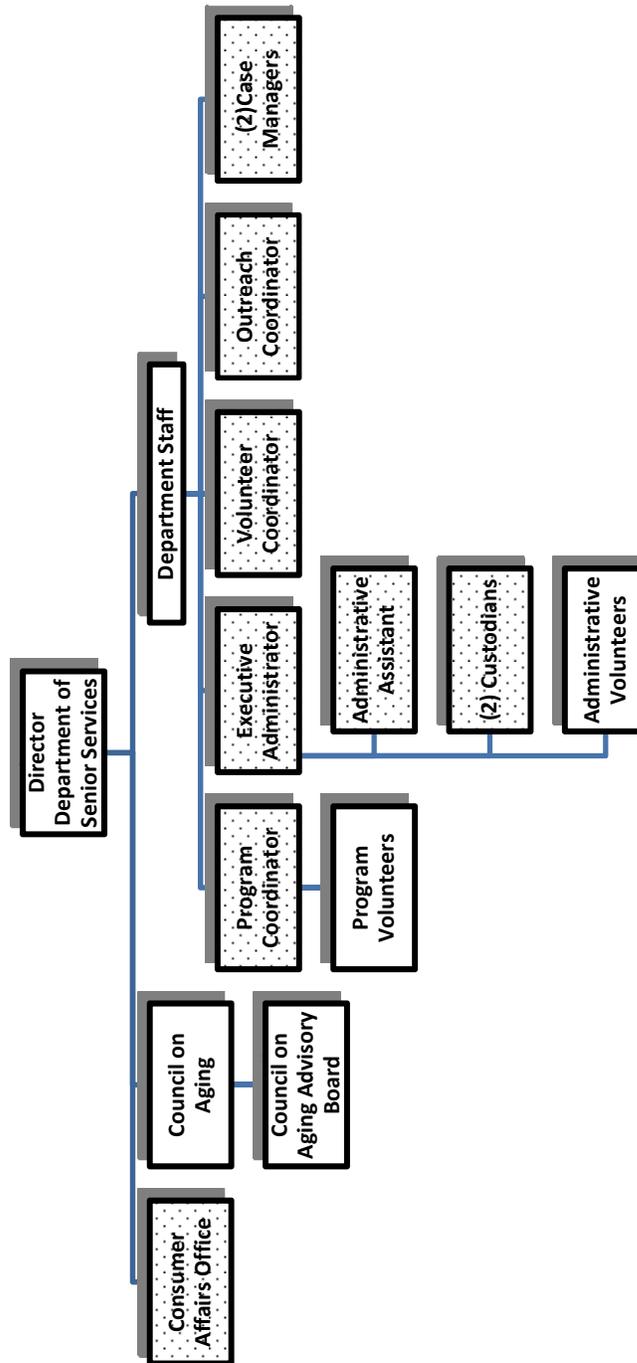
Councilor Rice took a straw vote of the Committee to approve the Senior Service's FY17 budget and the Committee voted in favor unanimously

**Respectfully Submitted,**

**John R. Rice, Chair**

**SENIOR SERVICES**

Dotted positions are paid partially or completely by State grants.



staff	city	formula	cdbg	total	step/rng	
Director	101308.00			101308.00	10-19	
Case manager	26878	2330.00	23250.00	52458.00	7-4	
case manager	48587	3871.00		52458.00	7-4	
Program Coordinator	31013	5195.00	16250.00	52458.00	7-4	
Executive Administ.	56098	4668.00		60766.00	8-6	
PT Custodian		23379.00		23379.00	22.28/hr	19.5/wk
PT Custodian		20599.00		20599.00	20.16/hr	19.5/wk
Admin. Assist		19516.00		19516.00	19.10/hr	19.5/wk
Volunteer Coord.		21450.00		21450.00	22/ hr	19.5/wk
Outreach Coord.		21450.00		21450.00	22/hr	19.5/wk
<b>Total</b>	<b>263884.00</b>	<b>122458.00</b>	<b>39500.00</b>	<b>425842.00</b>		

<b>Full Time staff</b>	city	formula
Director	101308.00	
Case manager	26878	2330.00
case manager	48587	3871.00
Program Coordinator	31013	5195.00
Executive Administ.	56098	4668.00
	263884.00	16064.00

<b>Part time staff</b>	city	formula
PT Custodian		23379.00
PT Custodian		20599.00
Admin. Assist		19516.00
Volunteer Coord.		21450.00
Outreach Coord.		21450.00
medicare tax		1543.00
<b>Total</b>	<b>0.00</b>	<b>107937.00</b>

Senior Services  
Transportation - Number of Trips

	med inside	med out	grocery	sr.ctr	city hal	worship	LT care	Wheel	Library	Village	VA	
Jan-16	673	271	304	403	0	233	41	0	67	102	10	TD elks14
15-Dec	765	275	368	424	4	186	58	0	33	83	11	
15-Nov	754	298	281	446	3	178	50	6	53	52	8	
15-Oct	714	248	289	505	1	177	58	0	58	60	8	
15-Sep	644	388	295	454	2	159	30	0	55	47	2	
15-Aug	635	343	267	570	2	188	38	0	22	58	12	
15-Jul	635	321	279	468	1	151	54	2	42	51	0	
15-Jun	622	241	240	390	3	141	8	2	43	23	0	
15-May	615	217	216	403	8	155	2	4	58	31	0	
15-Apr	620	294	205	423	2	167	2	5	37	43	0	
15-Mar	646	254	278	531	9	129	0	0	33	20	0	
15-Feb	471	157	259	223	8	95	0	0	11	22	0	13 thanks
	7794	3307	3281	5240	43	1959	341	19	512	592	51	



**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, April 20, 2016**

Present: Councilors Rice (Chair), Leary (Vice Chair), Auchincloss, Kalis, Hess-Mahan, Sangiolo, Schwartz and Baker

City Staff Present: Seth Bai (Veterans' Services Officer), Phil McNulty (Director, Newton Free Library), Jill Graboski (Assistant Director, Newton Free Library), Lisa Dady (Director, Historic Newton), Bob DeRubeis (Commissioner, Parks & Recreation), Carol Stapleton (Recreation Manager), Marc Welch (Director, Urban Forestry), Dori Zaleznik (Chief Administrative Officer), Karyn Dean (Committee Clerk)

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**BUDGET AND CIP DISCUSSIONS**

**VETERANS' SERVICES**

The proposed FY17 budget for the Veterans' Services Department is \$380,177 which is a 3.8% increase over the FY16 budget. The slight change is due primarily to an increase of \$50K in the Veterans' Benefits account. Seth Bai, Veterans' Services Officer joined the Committee. He

explained that since a VSO had not been in a place for quite some time before he came on board, it was a priority to get benefits out to veterans and their families on a timely basis. It is his standard to respond to a need within 25 working days of first contact. They should either receive a letter that they are enrolled in VA health care or will be receiving state benefits for being a veteran. The Memorial Day parade planning is underway and he anticipates a successful event. The recently formed Veterans Center is robust with 81 new members in one calendar year. There will be more data a year from now, but of the 81 new clients, 10% have come into his office for benefits. A monthly breakfast will be held and there will also be another evening and afternoon offered in the summer months. The programs and speakers are engaging, word is getting out bringing in new clients and the veterans seem to be enjoying the Center very much.

He hopes to continue to increase the amount of veterans and their families that come in for benefits; the average is about 10 a year. Mr. Bai is working with Health and Human Services and the Youth Commission with the Veteran's Day ceremony, which was very helpful. He is also working hand-in-hand with the Library and Historic Commission on an oral history project for the veterans with stories from older veterans. He is also creating an internship program to assist in the history project and assist with updates in the office. Expanding spectatorship and involvement in the Memorial Day parade is something to work on and he is getting some assistance with that from the Parade Committee. The graves and burials are being funded as they should be.

## **CIP**

Veterans' Services has no items in the CIP.

## Committee Questions/Comments

It was asked how the breakfasts and programs are funded and Mr. Bai explained it comes out of the expenses line.

The Committee asked how Mr. Bai would define success in his outreach efforts. He explained that he likes to reach out into the community by attending events and visiting. For instance he attends programs at the hospice center and recently attended the Persian Gulf War 25-year reunion. He is working on a pamphlet to advertise for the Veterans' Center and does PSAs on NewTV. Dori Zaleznik, Chief Administrative Officer, noted that people may also indicate on the City Census that they are veterans and that puts them in a database for mailings from the Mayor for information.

It was asked how many clients he is serving but he said it's difficult to say exactly because there are difference categories of services provided. There are 600 registered at the Veterans' Center. A Councilor asked how many of the 600 were Operation Enduring Freedom (**OEF**) or Operation Iraqi Freedom (**OIF**) and Mr. Bai said there were 15, with 2 of them women. He checks in with them and usually don't see them that often unless there is a cost of living adjustment or some other logistical need.

A Councilor asked that Mr. Bai consider ways in which to educate the children in the community of the importance of veterans' service and to understand the history as well. Mr. Bai explained that

there is a recently published book which targets 3<sup>rd</sup>-6<sup>th</sup> grades and the Mayor will be reading that in the schools. He is also doing an All American Day at the high schools starting next month which will provide a forum on these topics. Councilor Cote is also working on a program to acknowledge people before they leave for their service and follow their accomplishments while they are serving. It was also noted by a Committee member that many students might think that the military is something done if you can't get into a good college, which is not true. He would like to see more involvement in the middle schools in order to broaden those views.

Aide in attendance is the most requested service and need from the older veterans. There is also a high demand for assistance with transferring their Montgomery GI to their children or to use their VA Home Loan. He is able to get that process started within a day.

A Committee member wondered if students attending college in Newton are considered residents and eligible for benefits from the City. Mr. Bai said he gone to Boston College several times and has recruited guest speakers from there for the Veteran's Center. The relationship is strong and they come in more and more. The night students tend to be seen more often than the day students. Ms. Zaleznik said anyone is welcome to come to the Veteran's Center and it doesn't matter where someone lives.

Mr. Bai works with the social worker in Health and Human Services and there is coordination within the departments. He works with the Veteran's Administration as well and coordinates with the VA Hospital. It depends on the need.

The Memorial Day parade will be held on Sunday, May 29<sup>th</sup> and the route has not changed.

Revolving Funds

There are no revolving funds.

Councilor Rice took a straw vote of the Committee to approve the Veterans' Services FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

**John R. Rice, Chair**





**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, April 20, 2016**

Present: Councilors Rice (Chair), Leary (Vice Chair), Auchincloss, Kalis, Hess-Mahan, Sangiolo, Schwartz and Baker

City Staff Present: Seth Bai (Veterans' Services Officer), Phil McNulty (Director, Newton Free Library), Jill Graboski (Assistant Director, Newton Free Library), Lisa Dady (Director, Historic Newton), Bob DeRubeis (Commissioner, Parks & Recreation), Carol Stapleton (Recreation Manager), Marc Welch (Director, Urban Forestry), Dori Zaleznik (Chief Administrative Officer), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred to Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**BUDGET AND CIP DISCUSSIONS**

**NEWTON FREE LIBRARY**

The proposed FY17 budget for the Newton Free Library is \$5,726,495 which is a 6% increase over the FY16 budget. Phil McNulty, Director of the Newton Free Library addressed the Committee. The increase can be attributed primarily to scheduled step increases; the minimum wage increase;

utility costs; and a \$20K addition to the collections budget. He provided a summary of his FY16 outcomes, FY17 goals and FY17 budget changes along with information on the proposed Library renovation and space goals. The Newton Free Library 2016 Report card was also provided and both of these documents are attached to this report.

**CIP**

Please refer to the Library Renovation project page and Committee questions under Building Grant.

Revolving Funds

One fund is made up of fees which come from leasing the four branch libraries and there is a line that represents the state library aid. Book fines are not in a revolving fund but instead go into the general fund.

Committee Comments/Questions

*“Vacant” Positions*

There was some confusion with part-time positions and vacancies represented in the budget book. Mr. McNulty explained that the positions marked as vacant are actually filled positions. About 30 people are associated with those vacant positions. Several staff are employed part-time to make up each full-time equivalent. The turnover rate on some of those positions makes it difficult to keep up-to-date with names to put in the budget book. The Senior Library Assistant positions are in the same situation as well. Vacant is the term that has traditionally been used, although it is not an accurate description of what is happening in each of those positions. Committee members found this confusing and asked that the terminology change to more accurately represent the fact that there are people in those positions.

It was asked if the Personnel Detail of the budget could somehow be made clearer as to whether the budgeted money was spent on a position or if the position was empty. Dori Zaleznik, Chief Administrative Officer, said she would pass those requests on to Maureen Lemieux.

*3D Printing*

It was asked what kind of demand the Library is seeing for 3D printing, what the maintenance costs might be and why is this an appropriate and desirable option to have in Newton’s library. Mr. McNulty said Newton is not leading edge in this area and has taken a measured approach in order to see the level of response from the community. There are certainly less expensive ways to get a 3D object produced, so the focus is not on production but on the educational experience. This provides hands-on opportunities and the computer-driven aspect is the most creative side of this process. The room was packed with retired engineers at the first meeting on 3D printing so this is a great way to get to the older population who might be missing this experience through the schools. The library has the local expertise on staff. This is a workshop model that is geared towards giving an introduction and then people can take their interests further through continuing education or other means.

*E-books*

It was asked if many e-books are being purchased and utilized. Mr. McNulty explained that many e-book purchases are done through the Minuteman Library Network. The Network purchases items that all libraries in the Network may use, and that has cost Newton about \$30K. They have also spent an additional \$10K on purchases that are used just by Newton residents: best sellers and other titles that are popular. In the past year, they have instituted a service called Hoopla which gives members access to movies, TV shows, music and audio books. Audio books have gotten much more popular and that popularity is rising. Approximately \$20K is spent on Hoopla per year and the cost varies based on usage. There are certain restrictions on the service so the demand does not get too expensive. The bulk of the funds for books are still spent on paper books. E-books are costing about \$100K a year.

### *Building Grant*

It was noted that last year there was quite a bit of discussion in the Committee of the Whole about the Library renovation project because it was not within the CIP or at least near the top of the CIP. Now it seems to be moving forward and there has been no communication about it in the interim and the deadline is coming up in several months. Mr. McNulty explained that they had a general thought last year that the grant would be due in January of 2017 but they just got the official notification of that on May 2<sup>nd</sup> and workshops are starting right away. Ms. Zaleznik said this project has not been fast-tracked. If the grant application is unsuccessful, the City is not going to push it ahead of other projects. However, they would like to take advantage of this grant round especially considering that Mr. McNulty has served on the grant committee in the past and he has also submitted grants for other communities. This is no guarantee of a commitment from the administration to move forward with the project without a successful grant award.

Mr. McNulty said there are three possible outcomes for a grant application. Each application will be scored and there will likely be approximately 40 applications. If an applicant does not meet a minimum score, it will be rejected with perhaps a chance to re-work and re-submit. Another possibility is that the score is very high and a provisional grant is awarded and 6 months are given for the community to come up with local funding. He would expect about 20% of the grant applications to fall into that category. The rest would go onto a waiting list in order of score. One of the 2010 round awardees just got their local matching funding last fall and they had been given several extensions of time to get that in place. Getting on to the waiting list would probably be the optimum outcome for Newton since there is no appetite to bring anything forward for a debt exclusion earlier than necessary.

Mr. McNulty believes the architect costs would be approximately \$100K and that would be funded by money that the trustees have set aside from annual state aid funds.

The schematic design process will set a cost estimate of the renovation project. The percentage of reimbursement will be based on the elements of that estimate, so once it is set, it is a fixed number. One of the important decisions, therefore, is to determine how far out to escalate the project budget in terms of time. In Woburn, for example, the process took five years and the costs went higher and higher but the cost estimate did not move. When the money is available, the

Grant program will look at how much money they have received from the state and which projects can fit within that amount. They will then give a provisional award and start the 6-month calendar for local funds. Those funds could be private and/or public. Extensions can be awarded under certain circumstances such as elections for debt exclusions.

It was asked if work should be done in the near term to keep the building maintained. Mr. McNulty explained that there are some interim projects in the current CIP. Ms. Zaleznik said the Library would like to reconfigure the building based on more modern uses and spaces and that would be difficult to accomplish within the current walls. Conceptually it is a great idea, but most people think of the library as being fairly new and there needs to be a robust discussion about how to prioritize things. There is outside money to do the architectural work and then everyone can look at the work to see how it fits into the priority list of other buildings in the City which are older. A Committee member felt that regardless of the funding source, it would be important to discuss the need for updating or renovating the library as it is such a great resource in the City.

*Solar Carports*

It was asked if Mr. McNulty was disappointed that the solar carports were denied. He responded that the energy output would have been relatively small compared with the library's usage so perhaps a better solution will come in the future.

It was suggested that the Waban Library Center and the Auburndale Library Center might have a meeting with Mr. McNulty to see if there might be some cooperative partnership with the Main Library. They are excited about their collections and activities.

Councilor Rice took a straw vote of the Committee to approve the Newton Free Library's FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

**John R. Rice, Chair**



# Newton Free Library

The door to your imagination

**Library Director**  
Philip E. McNulty



**Mayor**  
Setti D. Warren

April 15, 2016

## City of Newton Programs & Services Committee of the Newton City Council Budget Highlights, FY2017

### **FY 2016 Outcomes of note:**

- Automated checkin/sorter procured and expected installed and active by June 20.
- All Audio Visual collections have been moved from the 3<sup>rd</sup> floor to the 1<sup>st</sup> or 2<sup>nd</sup>.
- All English Language Learning collections and study spaces have been moved to the 3<sup>rd</sup> floor, along with foreign language collections to form a Language & Literacy Center.
- Both Children's programming & outreach visits will surpass 700, well above goal.
- CodeNewton: a \$16,709 grant funded our CodeNewton series of programs focused on coding and robotics. Programs have been very well attended and continue into the fall..
- Long-Range Plan completed & approved by Library Trustees in September 2015.
- By the end of the fiscal year we will develop and adopt a Library Building Program plan, and hire an Owners Project Manager and Architect.

### **FY 2017 Goals of note:**

- Expand and relocate our Teen Center to a dedicated first floor location.
- Complete RFID tagging of the collection and begin using RFID readers at checkout.
- Create a first-generation Maker Space at the library.
- Create a new service point to handle the 25% of our inquires that come in online & by telephone.
- Develop a library schematic design for renovation.
- Apply for a state Library Construction Grant by the January 27, 2017 deadline.

### **FY 2017 Budget Changes of note:**

- Personnel: Workforce levels to remain the same;
  - Library Pages receive the next Minimum Wage increase in January, to \$11.00.
  - Non-contract employees receive a 2.5% increase in January.
  - Contractual employees receive step increases as scheduled.
  - We are avoiding the use of a salary attrition line this year.
- Utilities: Electrical rate changes this past summer made the 2016 budget overly optimistic. Natural Gas costs are also increased over last year. The increase in water costs may be lessened if ongoing repairs to our cooling towers are effective.
- The new Departmental Equipment line contains annual maintenance costs for the sorter.
- We have added \$20,000 to our collections budget. We will set a goal of \$770,000 in collection spending: \$620,000 from the City, \$50,000 from the Friends of the Library; and \$100,000 from Trustee fundraising.
- State Certification is assured with this anticipated collection spending, hours of operation and overall budget level.

## **Library Renovation & Space Goals**

A key element of our FY 2017 planning hinges on our 2015 Long-Range Plan recommendation to enhance the library facility through application to the state's Library Construction Grant program. A building enhancement feasibility study done by the Trustees in 2014 clearly showed that even the minimal upgrades needed to keep the library fresh after 24 years of intense operation would bear very significant costs, and that it could be less expensive in terms of Newton expenditures to also extend and modernize library services, which would allow us to successfully participate in the state grant round.

Action on library improvements at this time also allows us to incorporate the goals of the City Archives Strategic Plan for creating a comprehensive archival space for all city departments at the library.

The State's Library Construction Grant process and requirements are clearly outlined in 605 CMR 6, but the highlights of what we would have to achieve this year are as follows:

1. Develop a Building Program document that clearly and in detail describes the need and the desired functional capacities of a renovated library, with estimated space needs.
2. Engage an Owners Project Manager
3. Only after 1 & 2 are complete, bring on a project Architect.
4. Develop a Schematic Design with cost estimate and full floorplans/elevations/site plan.
5. Submit the grant application by **January 27, 2017**. This is the first opportunity to submit grants since 2010, with the next anticipated opportunity being 5-7 years in the future.
6. Get approval from the City Council to submit a grant based upon the Schematic Design by June 17, 2017 (a month before the Mass. Board of Library Commissioners votes on awards, timed to consider the infrequency which Town Governments hold town meetings)
7. Grant results will be announced in July 2017. Results could be, (a) turned down – re-apply with a better plan within a year; (b) placement on a waiting list in order of scores; (c) provisional award, requiring local matching funds to be committed within six months. Some extensions are allowed to meet voting schedules. The last projects from the 2010 round waiting list commenced in late 2015.

The Library Administration, staff and Trustees have engaged in an extensive array of usage analysis, comparative library explorations and planning over the last four years, culminating in our 2015 Long Range Plan and the Building Program now in development. To summarize some of the key improvements that we wish to make, we have developed a ***Library Report Card***. We hope that this report card can give you a good introduction into what we think is very positive in the library, and what we think can be improved.



# Report Card

## 2016

Where is service strong? Where could it be better?

**A**

**Collections & Borrowing**

- At 546,800 items, Newton has the 4<sup>th</sup> largest collection in Massachusetts
- 1.66 million loans annually, the largest borrowing levels at any single library building in Massachusetts
- 679,000 visits in the last year.
- An average of 19 items are borrowed by each resident annually. 46,019 residents have library cards.

**A**

**Adult Cultural & Educational Program Activity**

- 547 programs and workshops in our 340 open days, attended by 12,928 people

**C**

**Community Meeting Space**

The Good: The Library booked 2360 meetings in FY15, a 35% increase in two years.  
 Could be better: Druker Auditorium’s 125-seat capacity is frequently reached. More mid-sized conference room space would allow us to accommodate the public meeting space requests we now turn down on a daily basis due to lack of availability.

**A**

**Youth Programming & Outreach Activity**

- 620 children’s storytimes & programs, 155 teen programs and 806 outreach visits to Newton classrooms and pre-schools reached 34,563 kids, teens and their families. (FY2015)

**F**

**Youth Program Space**

- The 405 sq ft combined Story & Crafts Room would be sub-standard in even the smallest communities. We run two story hours each morning, but must turn families away daily for lack of room, and the experience of crowding into a tiny space for those who do attend leaves much to be desired.
- There is no Teen Activity Space, so Teen programs are often held in open study areas, diminishing our ability to provide focused study space to other people using the library.

**A**

**Children’s Room Activity & Borrowing**

- Our Children’s room lends more books than most libraries in the state, only 14 *libraries* do more.
- Analysis of Children’s collection use shows that almost every item goes out several times a year.

**D**

**Children’s Room Space**

- There is no activity space to engage families with young kids, no computer lab sized for children, and too little homework study space.
- Much of the collection is shelved out of reach of children on shelving that is too high.

The Models: The new Children’s Rooms at the Cambridge Public Library and the Boston Public Library.

**C**

**Teen Service**

The Good: Teen collection use grew 3.5% in FY15, and Teen programming far exceeds FY15.

Could be better: A larger, more distinct teen space is needed, with its own activity space

The Model: The Boston Public Library’s new Teen Space at Copley Square.

# Library Report Card, 2016

Where is service strong? Where could it be better?

**B**

## Library Computing & Technology

- The Good: We provide 45 public computers, access to 3D Printing and an array of technology classes and individual tech help appointments.
- Could be better: 12 of our drop-in computers are in our computer teaching lab, which is now often booked for classes. (228 times in FY15, compared to 52 two years ago)  
Public computer seating is uncomfortable and cramped.

**Incomplete**

## Library Maker Space

- The Goal: To create a space for hands-on interaction with technology, from the latest computer-driven 3D Printers and laser cutters to more traditional techniques, all building upon the huge success and popularity of our STEAM programming.
- The Models: Maker Spaces at Westport, CT; Peabody, Easton and Watertown, MA; Chattanooga, TN; and many others across the country.

**F**

## Café & Flexible Study Space

- The Models: Full service library cafés with related study space are great successes in Watertown, Worcester, Brookline and Quincy, with the best model at Northeastern's Snell Library which has a flexible "Library Commons" group study space nearby.
- The Reality: We are only able to provide our small snack area by taking a conference room and the meeting room kitchenette out of their intended service.

**C**

## Study Space & Tutor Space

- The Supply: 11 Study Rooms; 94 Carrel seats; 41 large tables, 45 Lounge chairs
- The Demand: Our survey shows that 70% of the time ALL study rooms are occupied. Carrels are the next favorite, but the large tables typically only have 10-15% of their seats occupied.
- The Goal: To increase study room capacity, to increase the comfort level of all seating and to shift from large, under-utilized tables to more individual study seating and round tables better suited to collaborative work.

**D**

## Newton City Archive Space

- Today: Newton's City Archivist has workspace at the library, but collection space is at capacity, there is no specialized cold storage and all other city departments are left to their own devices to meet state mandated storage requirements.
- The Goal: Comprehensive archival storage for all city departments in one facility integrated at the Newton Free Library, thus taking advantage of existing state exemptions to house certain materials outside of the City Hall.

**D**

## Parking

- The Supply: 185 parking spaces with additional parking on Homer and Walnut Streets.
- Could be better: The public's frequent frustration with parking space availability would improve if City Hall had better parking for staff and visitors, and if we met the standard set by the Mass. Board of Library Commissioners that stipulates a space for every 400 square feet of building ( $91,000 / 400 = 237$ ), plus additional handicapped spaces.



**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

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**BUDGET AND CIP DISCUSSIONS**

**PARKS & RECREATION**

The proposed FY17 budget for the Parks & Recreation Department is \$6,311,399 which is a 4.78% increase over the FY16 budget. Most of the increase consists of a \$200K addition to the Forestry Division. Commissioner Bob DeRubeis addressed the Committee and provided a handout which

summarized the department's FY16 accomplishments and FY17 goals. It is attached to this report for reference.

### Staff

The Commissioner noted that his staff is made up of many long-term department employees and he expressed his gratitude for their commitment and wonderful work. Marc Welch has made it possible to bring the tree crews back in-house under his excellent leadership and rapport with the outside contractors as well. Commissioner DeRubeis has 43 staff in the department and currently has two vacancies in the Environmental division and hopes to fill those very soon.

### Programs

The staff found that there was a need to add camps for school vacations and those have been extremely popular and successful. They have also added a Picnic N Play option that has drawn big crowds and is in inter-departmental effort. The plan is to host the next picnic at the Cove. Intergenerational events are becoming more popular as well such as seniors having lunch at Newton North and a prom for seniors and students.

### Maintenance and Beautification

The BoxArt around the City has been getting a very positive response. They hope to develop a booklet which describes the photos on the boxes and develop either guided or self-guided tours.

### Big Belly Units

These have been placed around the City and there has been some feedback. There will need to be an educational process to make sure people bring home their trash. There has been some trial and error on placement but they will be able to make some changes if necessary. The units are all on GPS so the department knows when they are filled or partially filled so vehicles do not have to go and physically check each unit and this saves time and resources. Emptying the units does take a little longer but the benefits outweigh any inconveniences. The overflowing, unsightly barrels that have been around the City will be mostly eliminated.

### Park and Playground Development

They will be doing some digging at Farlow Park to see what the basin might be like. There was some concern that it might be compromised and if it is, the plan for the project will have to be changed.

### Tennis Courts

The Tennis courts scheduled for reclamation in the upcoming year are at the Warren House and next year the courts at Burr Park will get some addressed. They have been using a new surfacing repair technique that works much better than the older method of filling cracks with silicone. These repairs definitely will eventually start to heave in cold weather but it is a method they will use for those courts which are not at the point of reclamation as an intermediary solution. This method works well for 3-4 years. The Cove courts will be next for this type of repair.

It was noted that there seem to be some private lessons going on at a number of public tennis courts, which is not allowed. Commissioner DeRubeis agreed and said people have gotten fairly clever about it and do not transact any money on the court itself. But it is obvious when there is a ball hopper on the court with 50 balls and one other person. It is difficult to catch them because they so they are just helping a friend and not charging money. It is taking money away from the City's Tennis program.

#### Newton Highlands Playground

The project at the Newton Highland Playground is being discussed with the administration and they are looking at phasing the project. The Community Preservation Committee just approved \$2.5M and the project cost is about \$3.3M. The Commissioner feels only half of the CPC money will be ready for use and that is why phasing may be necessary. It needs to be determined exactly what will be done first and he will keep the City Council apprised of any decisions and progress. He hoped that the remaining \$800K could come from some private funding, however, there were too many stipulations particularly from Little League that he was not comfortable with. When discussions continued, the League came up with design money but when it came time to get the construction money they attached too many demands such as prime-time slots on the field and an "ownership" of the field. When he did not agree to their stipulations, the League declined to deliver the funding. He then had to report to the CPC that the private funds were not forthcoming

It was suggested that the merchants on Needham Street might be willing to invest in this project and could raise a significant amount of money.

#### Waban Hill Reservoir

The ornamental fence has been removed at Waban Hill Reservoir and a new fence has been erected. A designer has been chosen for the major part of the project and Weston and Sampson was the best choice. They have done other work in the City so they are a known entity.

#### Woodcock Meadow

Commissioner DeRubeis and Marc Welch have been cited as environmentalists of the year from the Conservation Commission for the work they have done at Nahanton Park Woodcock Meadow.

#### Greenway

The Greenway has been nicely surfaced and benches and kiosks are in place. The Commissioner would like a little more work down on the overlook to make sure it is safe, but otherwise the area is open and ready for the public.

#### NNHS Backstop

The Newton North backstop at the baseball field had to be retrofitted with poles and netting to keep the balls on the property. They had an issue with balls hitting neighboring houses. The neighbors now seem very pleased with how it looks and how it is functioning. The backstop was too heavy to incorporate into the netting design and would have required guide wires which would

not have been safe. The backstop cannot be re-used but the poles will be kept for re-use somewhere.

#### Therapeutic Recreation

Last year a part-time person was hired to help with these programs. Half of the position was funded by Athletes Unlimited which is the funding -arm of Newton Special Athletes and the other half was funded through revolving funds. The person in that role is the former director so there was no learning curve there. There was a 17% increase in the number of special athletes in the last year and they just received an award for outreach through the MRPA and there will be a ceremony with the Mayor soon.

#### Forestry

In addition to the 600 high risk trees that have been cut down and the 650 high risk trees which have been pruned, 240 trees have been planted with hopefully more than that next year. The tree planting will be spaced out so trees are not maturing at the same rate and dying off at the same time. From a purely management perspective and proper best practices, it is desirable to have a medium to young population of trees instead of all older, mature trees. Most of the current trees were planted in the 60s and 70s and cyclical planting was not ongoing.

A Committee member asked how the City can get to a sustainable and maintained tree population by 2020 if more trees are coming down than are planted. The Commissioner said it is a struggle and they are optimistic about that date. Marc Welch, Director of Urban Forestry, explained that the goal date was set 2-3 years ago and it seemed possible. He is still optimistic as well that the City is going in the right direction. Sustainable does not mean simply replacing what has been lost but also implies caring for the trees already in place. The City only started funding tree planting in the last 2 years. That had not been funded since the 1980s so they are making significant progress.

#### IPM

The Integrated Pest Management Plan is in discussions and there should be progress by next year.

#### Shade Structure

The shade structure in Pellegrine Park should be going up very shortly. There was a problem with the bids on the wall so that is going out to bid again.

#### Crystal Lake

The City received \$88K from the state for Crystal Lake which will be utilized for the terracing at Levingston Cove and putting some plantings there. This will help significantly with the run off and erosion. Lake Terrace is the greatest outfall at the lake and has been the most problematic in the past so DPW will be working on that problem which will be extremely helpful. Some work will also be done at Cronin's Cove. They have also identified the watershed and informed and educated the residents within the watershed about ways to help improve and maintain the health of the lake. This included signage and leafletting as well as the Crystal Lake Working Group's efforts in outreach. They have gotten some very positive responses and once residents see the City taking

some steps they will be more likely to take steps as well. Crystal Lake is a kettle pond which means it is filled by run off and rain water. There are no natural springs there.

A Committee member asked about Swim At Your Own Risk at Crystal Lake. The Commissioner explained that this activity, particularly with one group, has been going on for years. When the group first approached Parks & Recreation, they really did not have a good plan to make this concept work and be safe for others. While they were a group of experienced swimmers, triathlete competitors, etc. a young student walking home from school may not be. Right now, those children know they are not allowed to be in the water, but if the regulations were relaxed they might go in the water and something terrible could happen. Crystal Lake is so easily accessible. The group then put together some ideas to form a "club" that follows regulations and has parameters and restrictions. This was based on a model at a lake in another community. There was a legal issue that came up, so it has been on hold, but it is still an ongoing discussion. It needs to have some parameters and cannot just be an open Swim At Your Own Risk policy endorsed by the City. Police do patrol the lake and can give tickets, but the cost is so low that most people do not see that as a deterrent.

The Lake should be open until the third week in August, as usual. The lifeguards generally need to be back to high school or college around that time for athletic programs.

It was noted that most complaints come from people using the lake and changing their clothes in public. Maybe there is a way to make the bathhouse more accessible if a policy comes into play. The Highland Area Council is working with other groups to get the bathhouse project going again.

#### Playground Structures

The administration has been putting \$150K into the Playground Equipment account the past two years and that has been a tremendous help. A policy and plan has been put in place and the next in the 6-8 months Horace-Mann, Auburndale Cove and probably Underwood will all be addressed. The process is working well and the community is coming out to help, private contractors are helping with excavation as well as DPW. The residents are very happy with the progress. All the new structures will be ADA compliant. The staff person that inspects the parks and structures stays up-to-date on the latest recommendations for the best types of equipment. Most of the playground surfaces are covered with 12 inches of Fibar. Some groups want to use rubber surfacing but that is expensive and private fundraising would be necessary. The City provides several models that could be used for playground design and the groups decide which works for their community. It is desirable to have different designs throughout the City.

#### Farmers Markets

It was asked how the farmers markets are doing. The Commissioner noted that West Newton is going very well now that they have worked out a few details with neighbors in the area. It should be a very successful year at West Newton and Cold Spring Park. The winter market has been more difficult, but they wanted to keep a year-long presence. The farmers need to have the volume or it is not worth the trouble for them to come out.

Turf

The Commissioner noted that they are not looking to use turf at the Newton Highlands project and will use natural turf. At this point, there are no plans to move forward with any other turf surfaces at this point. They are looking at in-fills and will be looking at Fessenden and other properties using various products.

Beautification

It was noted that many street trees have been taken down in West Newton Square and replaced with asphalt. The Commissioner explained that they have been working with the Complete Streets team and looked at the possibility of using the pods that were in front of Gath Pool. There is a definite plan in progress for West Newton. Ms. Zaleznik said there is an opportunity to apply for Complete Streets funding and a Planning staff person and DPW staff person have been going to the trainings and following the appropriate steps. No planting will be done before the streets are reconfigured.

Councilor Hess-Mahan asked that the Ward 3 Councilors be kept informed. He was also concerned about the safety around the Sweet Tomatoes site. Ms. Zaleznik said the restaurant will be re-opening and the City is allowing them to operate their food truck on site during the time of their reconstruction in order to be operational in West Newton. It was only said to them that the whole area is being designed with safety in mind. Whatever will be put there in the near-term is not a permanent fix.

The demonstration for reconfiguring the Washington and Walnut streets intersection will take place on May 13 and 14. The City has also spoken to the petitioner of the Orr Building project about investing in the area in terms of accessibility to the commuter rail station. He could not fund the entire project but would be willing to contribute along with other improvements in the area. The City has spoken to Mass DOT about the bridge as well to help connect the two sides of Newtonville. They are willing to accept some proposals.

Revolving Funds

Camps and classes are the most significant revolving fund at \$1.2M for expenditures but they take in over \$3M. All camps and classes are self-sufficient.

Councilor Rice took a straw vote of the Committee to approve the Parks & Recreation Department's FY17 budget and the Committee voted in favor unanimously.

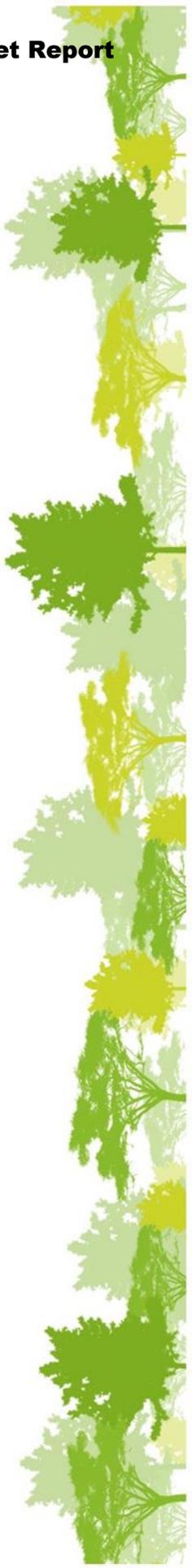
Meeting adjourned.

**Respectfully Submitted,**

**John R. Rice, Chair**

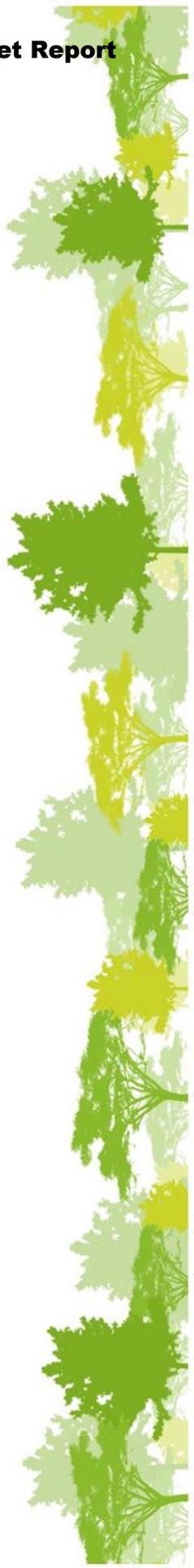
**NEWTON  
PARKS & RECREATION  
DEPARTMENT**

**FY 17 BUDGET PRESENTATION  
PROGRAMS & SERVICES  
APRIL 20, 2016**



# FY 16 ACCOMPLISHMENTS

- ▣ **Programs**
- ▣ **Program Development**
  - Created and instituted interdepartmental programs
  - Created Middle School Aged programs
  - Successful Picnic “N” Play in The Park
- ▣ **Online registration**
  - 4,806 summer camp registrations in 3 hour period
  - \$600,000 of revenue
  - 90% of people registering online



# FY 16 ACCOMPLISHMENTS

## ▣ Maintenance & Beautification

### City Beautification

- Added 15 new locations with BoxArt, citywide
- Installed 340 Big Belly Units, citywide
- Placed 84 pots & planters at various locations
- Developed Community Appearance Index

### Maintenance

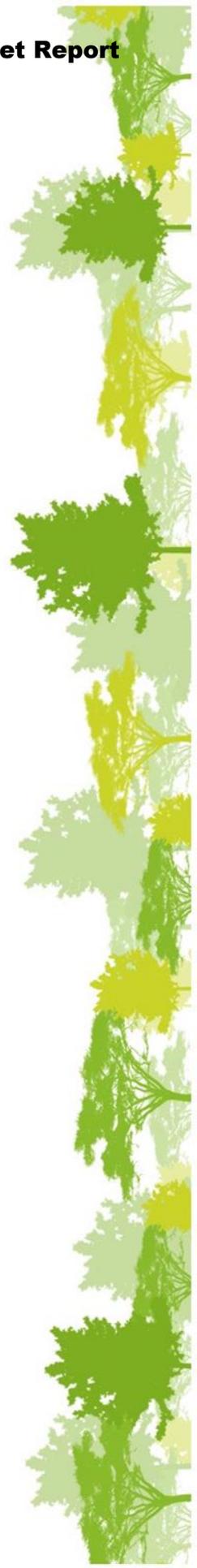
- Continued implementation of Turf Management Program
- Oversight of 4 grass contracts, encompassing 210 acres
- Field marking and grooming of 30 fields
- Citywide fence replacement & repair



# FY 16 ACCOMPLISHMENTS

## ▣ Park and Playground Development

- **Projects**
  - ▣ Farlow Park Bridge & Pond
  - ▣ Reconstruction of NSHS tennis courts
  - ▣ Newton Highlands Playground Rehabilitation
  - ▣ Purchased Waban Hill Reservoir, chose designer
  - ▣ Nahanton Park Woodcock Meadow Restoration



# FY 16 ACCOMPLISHMENTS

- ▣ Therapeutic Recreation
  - Developed new year round program for elementary age students with disabilities
  - New Summer program for adults with disabilities during week nights.
  - Received the Massachusetts Recreation and Parks Association (MRPA) for program outreach.



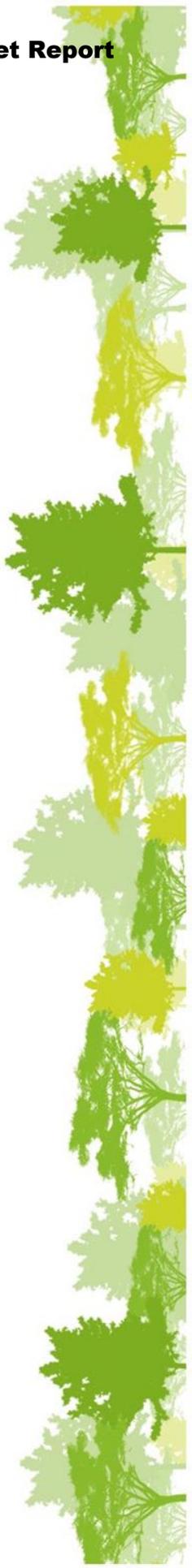
# FY 16 ACCOMPLISHMENTS

- ▣ Forestry
  - By Fiscal Year end will have cut down over 600 high risk trees
  - By Fiscal Year end will have Pruned over 650 high risk trees
  - Completed over 800 tree related service requests
  - Established a holding/temporary nursery



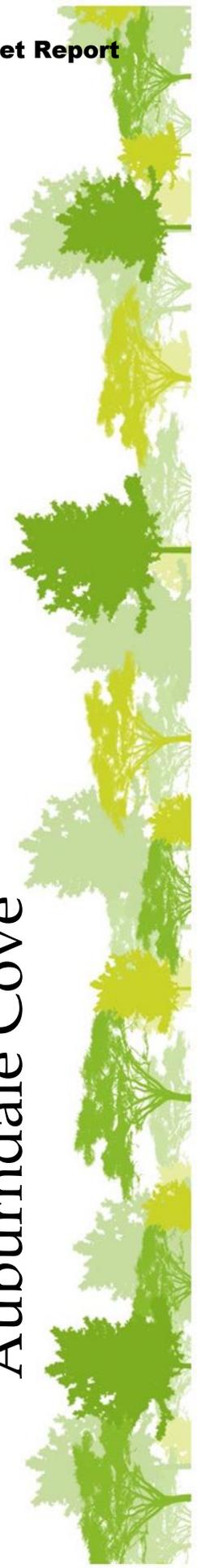
# FY 17 GOALS

- Continued development & expansion of programs
- Develop program book of major events to recognize sponsorship
- Develop Lake Management Plan for Crystal Lake
- Create Off-Leash site for small dogs
- Create online video library of special athletes and community members highlighting Athletes Unlimited Newton, Inc. programs and special events.
- Increased efficiency & cleanliness with BigBellys



# FY 17 GOALS

- ▣ Court Repair & Reclamation
  - Reclamation of McGrath West courts (4)
  - Repair & surfacing of Auburndale Cove (2)
- ▣ Replacement of Playground Structures
  - Horace Mann
  - Auburndale Cove
  - Underwood School
- ▣ Renovation of five fields in Spring & five fields in the Fall
- ▣ Installation of Senior Exercise Cluster at Auburndale Cove



# FY 17 GOALS

- ▣ Forestry
  - Address All Highest Risk Trees
    - ▣ Update Street Tree Risk Analysis Report by surveying each street, comparing prior data, and issuing report.
    - ▣ Utilizing In-house and Contracted Services Remove up to 650 of highest risk trees as determined in the Risk Analysis Report
    - ▣ Utilizing In-house and Contracted Services prune up to 600 of highest risk prunes as in the Risk Analysis Report
    - ▣ Remove/prune all high priority safety work in select City Parks through in house and contracted services.
  - Implementation of Citywide Tree Planting Plan
    - ▣ Plant 240 trees based on strategies presented in city-wide planting plan.
    - ▣ Grind down 700 tree stumps.







**Programs & Services Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Wednesday, April 20, 2016**

Present: Councilors Rice (Chair), Leary (Vice Chair), Auchincloss, Kalis, Hess-Mahan, Sangiolo, Schwartz and Baker

City Staff Present: Seth Bai (Veterans’ Services Officer), Phil McNulty (Director, Newton Free Library), Jill Graboski (Assistant Director, Newton Free Library), Lisa Dady (Director, Historic Newton), Bob DeRubeis (Commissioner, Parks & Recreation), Carol Stapleton (Recreation Manager), Marc Welch (Director, Urban Forestry), Dori Zaleznik (Chief Administrative Officer), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

**#288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

**Referred to Finance and Appropriate Committees**

**#288-15 Submittal of the FY17 Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017-FY 2021 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/01/15 @ 1:53 PM]

**Referred to Finance and Appropriate Committees**

**#288-15(3) Submittal of the FY 2017 – FY 2021 Supplemental Capital Improvement Plan**  
HIS HONOR THE MAYOR submitting the FY 2017 – FY 2021 Supplemental Capital Improvement Plan. [04/11/16 @ 11:31 AM]

**BUDGET AND CIP DISCUSSIONS**

**HISTORIC NEWTON**

The proposed FY17 budget for Historic Newton is \$283,519 which is a 7.2% increase over the FY16 budget. This change is attributed mostly to an increase in personnel benefits. Lisa Dady, Director of Historic Newton, joined the Committee and explained she has just completed her first full year with

the City. The partnership between the City budgeted side of the organization and the non-profit side has worked remarkably well.

Ms. Dady said Newton History goes beyond the buildings of the museums. Walking tours are conducted on streets all over the City; an historic house program which makes homeowners curators of the rich architectural heritage is successful; stewardship of the burying grounds makes them very visible in the community; experiential learning which includes concerts, Jazz in the Park, house tours, etc. keeps the community vital and includes everyone in a fun way.

Two full-time and two part-time staff are paid by the City budget. The rest of the positions are paid either in whole or in part by the Newton Historical Society. There are five paid part-time staff, hourly workers and volunteers who deliver programming. The staff is the greatest strength and will allow programming and visitation to be increased.

### **CIP**

The fire suppression, accessibility and archives project which has been nine years in the making will be completed by the end of the fiscal year. The archival storage systems will be coming in June and the archives will be back onsite in the summer in time for a ribbon-cutting.

Conservation work on the tombs and gravestones at the East Parish Burying Ground was put off last year in part because of the possibility of a grant to match CPA funds. That grant was received and the work has begun and should be done shortly. The CPA funds and matching grant funds will not be depleted on the East Parish work so they could move onto other projects as well.

The other two CIP items are in the 200s on the CIP list.

### Revolving Funds

Museum admissions are within the revolving funds.

### Committee Comments/Questions

When asked about attendance, Ms. Dady replied that between the Jackson Homestead, Durant Kendrick and off-site programs there have been about 6,700 visitors. The numbers do not include special events like concerts. They had to close the Jackson Homestead for about 9 weeks during the fire suppression project. The archives have been closed and hundreds more will come in to use those resources as well when they are open. People are calling from all over the country, scholars and amateur historians, so she expects wide use of the archives.

An American Revolution program will tie into 5<sup>th</sup> grade curriculum and other grades come as well. They have been piloting that program the last few months and the teachers do intensive interviews with them to help them improve the program. The students are also saying they are having fun and it is a goal to teach them multiple perspectives on the revolution. All schools within walking distance visit the museum every year. Ms. Dady is looking at ways to subsidize the costs of transporting students who are not within walking distance so that all may attend and take advantage of the resources.

It was asked what other partners the museum might be able to work with. Ms. Dady explained that they worked with the Water Works Museum and the Frederick Law Olmstead Historical Society and there will be future work with the Chinese Historical Society of New England soon. Ms. Dady commented that marketing is the key to getting people involved in programming so having a partner can really be helpful with that as well. Newton Talks is interested in doing some oral history projects as well which would involve the Senior Center, Veteran's Services office and the Myrtle Baptist Church. A Councilor suggested the Newton Cultural Alliance as a possible partner.

It was asked how technology might help to connect with the community. Ms. Dady said memorabilia, pictures and histories can be posted online by using Digital Commonwealth. Boston does the high quality scan and put the metadata online for any interested parties. The expense of being part of Digital Commonwealth is not significant but it takes staff time.

Boston Summer Fun Program is a group which provides enrichment opportunities for at-risk children in Boston, Cambridge, Dorchester and some other communities. The program brings these students to other communities for programs and Newton is involved with that.

A Councilor asked if the museum was involved with the rehabilitation of the Nathaniel Allen House. Ms. Dady noted that the museum is storing the papers from the house and they could put some of that information online.

When asked what resources would best serve the museum, Ms. Dady said it would be wonderful to have a full-time archivist and a full-time museum assistant.

A Committee member asked if people looking to form historic districts were in touch with the museum and Ms. Dady said they were. The West Newton Hill organizing group came to her for guidance and they could be trained to do the appropriate research.

Councilor Rice took a straw vote of the Committee to approve Historic Newton's FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

**John R. Rice, Chair**





**Zoning & Planning Committee Report**  
**BUDGET**

**City of Newton**  
**In City Council**

**Monday, May 9, 2016**

Present: Councilors Hess-Mahan (Chair), Danberg (Vice Chair), Leary, Yates, Albright, Sangiolo and Baker

Absent: Councilor Kalis

City Staff: Dori Zaleznik (Chief Administrative Officer), Jacob Cole (Senior Financial Analyst), James Freas (Acting Director, Planning Dept.), Barney Heath (Incoming Director of Planning), Rachel Blatt (Urban Designer), Lily Reynolds (Community Engagement Coordinator), Norine Silton (Administrative Assistant), Alice Ingerson (Community Preservation Manager), John Lojek (Commissioner, Inspectional Services), Karyn Dean (Committee Clerk)

**Referred to Finance and Appropriate Committees**

- #288-15(2) Submittal of the FY 2017 Municipal/School Operating Budget**  
HIS HONOR THE MAYOR submitting in accordance with Section 5-1 of the City of Newton Charter the FY17 Municipal/School Operating Budget totaling \$378,969,244 passage of which shall be concurrent with the FY17-FY21 Capital Improvement Program (#288-15). [04/11/16 @ 11:31] **EFFECTIVE DATE OF SUBMISSION 04/19/16; LAST DATE TO PASS THE BUDGET 06/03/16**

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**BUDGET AND CIP DISCUSSIONS**

**COMMUNITY PRESERVATION ADMINISTRATION**

Alice Ingerson, Community Preservation Manager, joined the Committee. She provided materials with details of the Program and allocation of funds which is attached to this report for reference. The proposed FY17 budget is \$3,682,060

# Community Preservation Budget Report

Zoning & Planning Committee Report

BUDGET

Monday, May 9, 2016

Page 2

Ms. Ingerson explained that the plannable part of the CPA budget is just that they are required to dedicate at least 10% of each year's new funds to housing, historic resources and open space or recreation land. She assumes a 2.5% increase in local revenue and then guesses at what the state revenue might be. This year she guessed 18% and right after that the state told her it would 19%. She believes there is an excellent chance that could even be in the 20s.. There are a series of lags in the budget because the state does not match local revenue until the Comptroller closes the books on that year and certifies the revenue, therefore, the 2.5% increase is over the "guesstimated" revenue from 2016 since the year is only half over. There is a 5% administrative cost cap and that cost is mostly for Ms. Ingerson's salary and benefits and a small portion for consultants, postage and printing.

Projects are not budgeted. They go through the proposal process and the Community Preservation Committee holds hearings. The projects which submitted pre-proposals and qualify for next fall's funding round are Crescent Street design and construction, Jackson Road senior housing and Newton Highlands Local Historic District survey. If these projects would like to submit a full proposal for the fall, the CPC will then continue the process and if funding is approved it will come before the City Council. There may be other projects that come along that need more immediate action, like property acquisitions which cannot wait a full year for the next funding round, but these are the three projects that are in the queue.

## Committee Questions/Comments

The Planning Departments pre-proposal for the Newton Highlands Local Historic district survey is to hire a consultant. The neighborhood has also committed to a fair amount of volunteer assistance and there will be some fundraising.

Since West Newton Hill and Waban are also considering forming Local Historic Districts, it was asked if there would be any benefit in combining the projects. Ms. Ingerson said it would not really provide any economy of scale since the consultant would still have to look at every building in each of the proposed districts.

A Committee member commented that the CPA website was wonderful and was filled with so much helpful information, but she could not find a history of how much money has been spent on each category. Ms. Ingerson explained that there is a project section in the reports page called "Cumulative" which has a report of showing where funds come from and another page for how much has gone for each category since the beginning of the program. There is another page that describes each project and the costs involved. There is also a page in the handout which shows the cumulative allocation which shows 33% has been spent on housing; 25% on historic; 38% on open space; and about 15% on recreation. The recreation category is lower because the rules changed relative to allowable use on recreation projects in 2012.

A Committee member noted that the Mayor is going to see the 300 Hammond Pond Parkway site this coming week along with other staff.

# **Community Preservation Budget Report**

Zoning & Planning Committee Report

BUDGET

Monday, May 9, 2016

Page 3

The CPC voted to recommend \$2.5M in funding for Newton Highlands Playground project. The Committee received a communication from the Parks & Recreation Commissioner asking the CPC to hold that recommendation because they were thinking of phasing the project. That revised proposal has not been received so far. If the Commissioner confirms that he would like to change the proposal for phasing it will have to be re-heard by the CPC. If the proposal is not very different, they will probably not hold a public hearing as they have had public hearings already. They will certainly do a notice in the papers, the newsletter and via her 900 person email list. A Committee member said there was concern in the community that if the project were phased it would never be fully completed. The CPC said they would want to be sure they were comfortable with what would be accomplished in each phase before approving it.

Councilor Hess-Mahan took a straw vote to approve the Community Preservation Administration FY17 budget and the Committee voted in favor unanimously.

**Respectfully Submitted,**

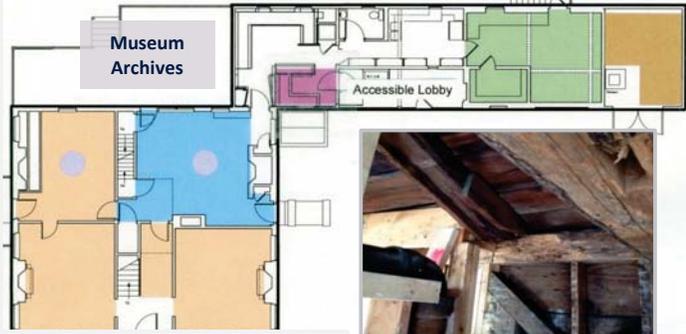
**Ted Hess-Mahan, Chair**

# Newton Community Preservation Program Fy17 Budget

for Zoning & Planning Committee, 9 May 2016

FY 16  
PROJECTS

1

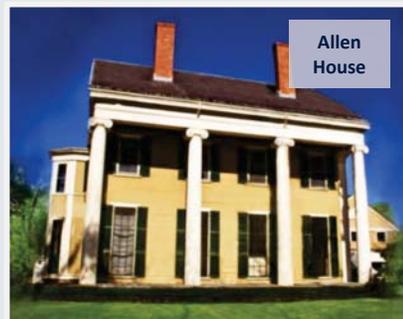


# Newton Community Preservation Program Fy17 Budget

for Zoning & Planning Committee, 9 May 2016

FY 16  
PROJECTS

2



# Newton Community Preservation Program FY17 Budget

for Zoning & Planning Committee, 9 May 2016

3

## Revenue

- local surcharge
- state funds
- undesignated fund balance

## Expenditures

- program administration
- debt service
- budgeted reserves

# Newton Community Preservation Program FY17 Budget

for Zoning & Planning Committee, 9 May 2016

REVENUE	Fiscal 2016	Fiscal 2017
local CPA surcharge	\$2,843,904	\$2,915,002
state matching funds	\$499,417	\$426,586
undesignated fund balance	\$229,184	\$340,472
<b>TOTAL REVENUE</b>	<b>\$3,572,506</b>	<b>\$3,682,060</b>

**Budget Report, page 150**

**Q. What is the “undesignated fund balance”?**

Sometimes a portion of Newton’s state CPA funding for a given year is confirmed too late to be included in that year’s budget.

We add these “extra” state funds to the following year’s budget as “undesignated fund balance.”

EXPENDITURES	Fiscal 2016	Fiscal 2017
<b>PROGRAM ADMINISTRATION &amp; DEBT SERVICE</b>		
Program Administration	-\$150,505	-\$154,767
Debt Service: 20 Rogers St. (recreation)	-\$269,344	-\$259,681
<b>BUDGETED RESERVES</b>		
Community Housing Reserve (10% of annual new funds)	-\$357,251	-\$368,206
Historic Resources Reserve (10% of annual new funds)	-\$357,251	-\$368,206
Open Space Reserve (10% of annual new funds)	-\$357,251	-\$368,206
General Reserve - all annual new funds not budgeted for purposes above.	-\$2,080,905	-\$2,162,994
<b>TOTAL EXPENDITURES</b>	<b>-\$3,572,506</b>	<b>-\$3,682,060</b>

# Newton Community Preservation Program FY17 Budget

## Detail for Program Administration

5

REVENUE	Fiscal 2016	Fiscal 2017
local CPA surcharge	\$2,843,904	\$2,915,002
state matching funds	\$499,417	\$426,586
redesignated fund balance	\$229,184	\$340,472
<b>TOTAL REVENUE</b>	<b>\$3,572,506</b>	<b>\$3,682,060</b>

Program Administration	Fiscal 2016	Fiscal 2016
<b>PERSONNEL</b>		
Program Manager (salary plus benefits)	\$103,905	\$108,867
Work by Other Depts. (mostly Housing in Planning)	\$11,700	\$7,000
<b>SUBTOTAL Personnel</b>	<b>\$115,605</b>	<b>\$115,867</b>
<b>OTHER</b>		
Consultants	\$21,500	\$22,000
Advertising/ Publications	\$500	\$500
Audiovisual Equipment	\$500	\$500
Computer Software	\$0	\$1,500
Dues & Subscriptions	\$7,900	\$7,900
Office Supplies & Equipment	\$500	\$500
Postage	\$1,500	\$1,000
Printing	\$1,500	\$3,000
Signs	\$1,000	\$2,000
<b>SUBTOTAL Other Expenses</b>	<b>\$34,900</b>	<b>\$38,900</b>
<b>TOTAL</b>	<b>\$150,505</b>	<b>\$154,767</b>

### Community Preservation Budget Report

# Newton Community Preservation Program Overview

for Zoning & Planning Committee, 9 May 2016 - Optional Slides

6

- A. sources of funds (CPA & Newton's program)
- B. allowable/required/cumulative uses of funds (CPA & Newton's program)
- C. Newton's *Community Preservation Plan*: funding guidelines
- D. Newton's funding process
- E. Newton's currently available funds, showing impact of recent & pending funding decisions
- F. Newton's 5-year funding forecast
- G. Newton's 5-year comparison of future available funds vs. possible future proposals
- H. reports available on Newton CPC website

# The Community Preservation Act

## A. Sources of Funds

<b>bonds</b>	debt financing: CPA communities may sell bonds backed by their future local surcharge revenue but may not borrow against their future state matching funds.
<b>other local</b>	<p>(including interest)</p> <p>Since 2012, communities that adopt at least a 1% surcharge may also adopt a revised version of the CPA to count toward their state match additional local revenue from the following sources. <b>Newton has not done this. ✓</b></p> <ul style="list-style-type: none"> <li>• hotel taxes</li> <li>• linkage &amp; inclusionary zoning payments</li> <li>• sale of municipal property</li> <li>• parking fines</li> <li>• private gifts for CPA-eligible purposes</li> <li>• other pre-existing local funds for CPA-eligible purposes</li> <li>• but not state or federal funds</li> </ul>
<b>state</b>	<p><b>matching funds</b> from fees paid to the Registry of Deeds; maximum 100% match for local funds <b>Newton's most recent match was 31%. ✓</b></p> <p>As of 2013, the state legislature may (but is not required to ) add \$25 million from each year's state budget surplus.</p> <p>1% communities participate in only the 1<sup>st</sup> round state match each year; communities that raise more locally participate in the 1<sup>st</sup>, 2<sup>nd</sup> and in some cases 3<sup>rd</sup> rounds.</p>
<b>local</b>	<p><b>surcharge on local real estate taxes</b> maximum 3%, minimum 1% <b>Newton's surcharge is 1%. ✓</b></p> <p>Communities may also adopt a range of exemptions for both residential and commercial/ Industrial properties. <b>Newton has no exemptions. ✓</b></p>

# The Community Preservation Act

## B. Allowable Uses of Funds

NOT EVERY USE for EVERY RESOURCE	Community Housing	Historic Resources	Open Space	Recreation Land
<b>ACQUIRE</b>	YES	YES	YES	YES <sup>B</sup>
<b>CREATE</b>	YES	NO	YES	YES
<b>PRESERVE</b>	YES	YES	YES	YES
<b>SUPPORT</b>	YES <sup>C</sup>	NO	NO	NO
<b>REHABILITATE/ RESTORE</b>	YES <sup>D</sup>	YES <sup>E</sup>	YES <sup>D</sup>	YES

- A. real property acquired with CPA funds must be owned by the local government
- B. convert land never used for recreation, or not used recreationally for a very long time
- C. including funds for an affordable housing trust
- D. IF the resource was acquired or created with CPA funds in the first place
- E. projects must use National Park Service guidelines

# The Community Preservation Act

## B. Allowable Uses of Funds



<b>NOT EVERY USE for EVERY RESOURCE</b>	<b>Community Housing</b>	<b>Historic Resources</b>	<b>Open Space</b>	<b>Recreation Land</b>
---	--------------------------	---------------------------	-------------------	------------------------

### Real property

- if acquired with CPA funds, must be owned by local government
- the CPA-eligible use must be permanent & protected by a deed restriction

### CPA funds are for capital improvements, which

- materially add to or appreciably prolong the useful life of real property
- are permanently affixed so that removal would cause material damage
- are intended to remain for an indefinite period of time

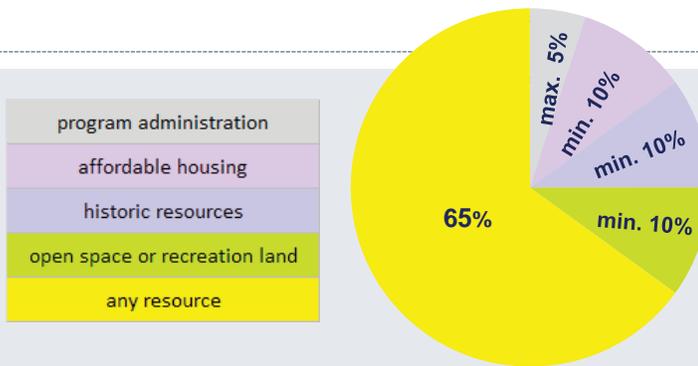
**CPA funds “shall not replace existing operating funds, only augment them.”**

### CPA funds may not be used for

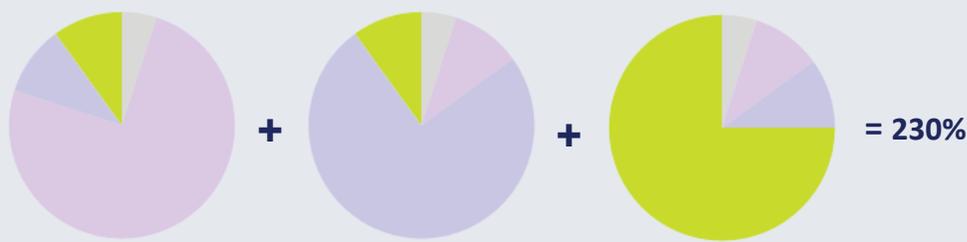
- maintenance = incidental repairs that keep the property in a condition of fitness, efficiency or readiness
- artificial turf; land for horse or dog racing; or a stadium, gymnasium or similar structure

# The Community Preservation Act

## E. Uses of Funds – State Statute

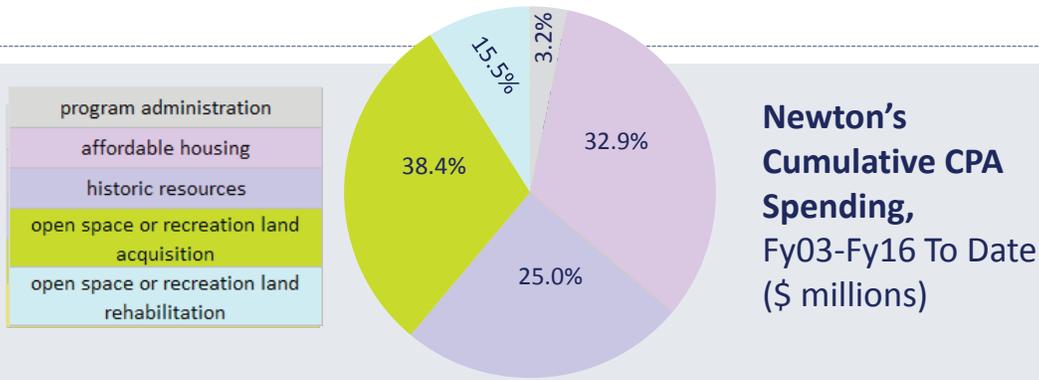


The “general” 65% can be spent on any resource ... but not on every resource!



# The Community Preservation Act

## E. Uses of Funds - Newton's Guidelines



Allocation Targets: Balancing Funds Among CPA-Eligible Resources	± 5%
affordable housing: development	30
historic resources: all purposes	25
open space & recreation land: acquisition	20
open space & recreation land: rehabilitation / capital improvements	20
<b>total, min. - max.</b>	<b>75-115%</b>

# Newton Community Preservation Plan

## C. Funding Guidelines



1. Use community-wide plans to guide funding decisions.
2. Balance the allocation of funds across all eligible resources & allowable uses.
3. Require proven capacity for project management & long-term maintenance.
4. Evaluate results to ensure accountability & improve future projects.

# Newton Community Preservation Plan

## C. Funding Guidelines



CPA Appropriateness	
<b>core public services &amp; assets:</b>	appropriate for funding from core public revenue (not CPA)
<b>special public or community projects:</b>	appropriate for full CPA funding
<b>public-private partnerships:</b>	appropriate for partial CPA funding that will leverage other funds
<b>philanthropy:</b>	appropriate for entirely private funding (not CPA)

Expected Share of Non-CPA Funding	
projects on public property, with broad or City-wide public benefits	less
projects on public property, with narrower or mostly single-neighborhood benefits	more
projects on private property, with broad public benefits (including affordable housing)	
projects on private property, with narrower but still significant public benefits	most

Allocation Targets: Balancing Funds Among CPA-Eligible Resources	± 5%
<b>affordable housing:</b> development	30
<b>historic resources:</b> all purposes	25
<b>open space &amp; recreation land:</b> acquisition	20
<b>open space &amp; recreation land:</b> rehabilitation / capital improvements	20
<b>total, min. - max.</b>	<b>75-115%</b>

# Newton's Community Preservation Program

## D. Funding Process



# Newton Community Preservation Program Fy16

Additional Handouts in Council Packet



- E. Currently Available Funds
- F. 5-year Funding Forecast
- G. 5-Year Comparison of Potential Proposals vs. Available Funds

## Newton Community Preservation Plan

H. reports available on Newton CPC website



[www.newtonma.gov/cpa](http://www.newtonma.gov/cpa)

<b>News, Calendar, Contact</b>	(same as "home" -- calendar lists all agenda & funding deadlines)	
<b>About the CPA</b>	(state statute, Newton's ordinance, etc.)	
<b>Committees &amp; Meetings</b>	(CPC agendas, packets, minutes; CPC members; City Council committees)	
<b>Guidelines &amp; Forms</b>	(proposal instructions, sample forms, community plans to reference, etc.)	
<b>Proposals &amp; Projects</b>	(each project page has links to full-text major documents)	
<b>Reports &amp; Presentations</b>	<b>Current Status Reports</b>	Pending Pre- & Full Proposals
		Active Funded Projects
		Currently Available Funds
		Debt-Financed Projects
		Funding Forecast (5-year)
	<b>Cumulative Reports</b>	All Projects
		All Funds & Spending
<b>Annual Reports</b>		
<b>Special Presentations</b>		

## Community Preservation Budget Report

City of Newton, Massachusetts Community Preservation Fund AVAILABLE FUNDS	DRAFT updated 28 April 2016, A. Ingerson		
	Fiscal 2014	Fiscal 2015	Fiscal 2016
<b>REVENUE</b>			
local CPA surcharge	\$2,707,415	\$2,811,676	\$2,843,904
state matching funds			
confirmed & budgeted in listed year	\$642,882	\$622,706	\$499,417
confirmed late in prior year, budgeted in listed year	NA	\$668,257	\$229,184
additional Fy16 state funds to budget in Fy17 (excluded from Fy16 available funds below)			\$340,472
additional sources:			
fund balance ( <i>unspent funds forwarded from prior year; should not be totaled across years</i> )	\$8,140,573	\$8,214,318	\$8,223,464
interest	\$18,635	\$25,333	
other ( <i>incl. liens</i> )	\$5,952	\$7,070	
<b>TOTAL REVENUE</b>	<b>\$11,515,457</b>	<b>\$12,349,360</b>	<b>\$11,795,970</b>
<b>EXPENDITURES</b>			
<b>PROGRAM ADMINISTRATION &amp; DEBT SERVICE</b>			
program administration (max 5% of current-yr new funds)	-\$107,779	-\$109,760	-\$150,505
debt service for 20 Rogers St. ( <i>final payment in fy17, allocated 100% to recreation / general reserve</i> )	-\$293,250	-\$280,500	-\$269,344
<b>AVAILABLE FUNDS</b> after program administration & debt service	<b>\$10,605,928</b>	<b>\$11,959,100</b>	<b>\$11,376,121</b>
<b>PROJECT APPROPRIATIONS by City Council (chronological order)</b>			
<b>in FISCAL 2016 (chronological order)</b>			
Museum Archives - <i>remainder of Fy15 recommendation</i>			-\$93,491
WPA Mural (Newton North High School)			-\$114,900
New Art Center			-\$72,652
Crescent Street Site Assessment (housing & park)			-\$100,000
Cambria Road (housing)			-\$471,117
Allen House Phase 2 (historic resources)			-\$2,000,000
<b>AVAILABLE FUNDS</b> after new appropriations	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$8,523,961</b>
<b>CPC RECOMMENDATIONS to City Council (chronological order)</b>			
<b>AVAILABLE FUNDS</b> if all current recommendations were funded in full	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$8,523,961</b>
<b>FULL PROPOSALS SUBMITTED to CPC</b>			
Newton Highlands Playground (construction) - <i>docketed with City Council, then held at request of Parks &amp; Recreation, which plans to submit a revised request to CPC</i>			-\$2,500,000
<b>AVAILABLE FUNDS</b> if all submitted proposals were funded in full	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$6,023,961</b>
<b>Pre-PROPOSALS SUBMITTED to CPC * = estimates by CPC staff</b>			
Crescent Street Design & Construction (housing & park) - design & construction			-\$3,200,000
Jackson Road Senior Housing (Newton Housing Authority)			-\$1,500,000
Newton Highlands Local Historic District Survey			-\$20,000
<b>AVAILABLE FUNDS</b> if all pre-proposals were funded in full	<b>\$8,379,749</b>	<b>\$8,026,775</b>	<b>\$1,303,961</b>
<b>Note:</b> Unless exceptional needs require otherwise, Newton's CPC aims to maintain a fund balance of ≈ \$3 million, so the program can start each year with about 2 years' worth of funds.			

Last revised 28 April 2016, A. Ingerson

City of Newton, Massachusetts Community Preservation Fund		annual assumptions	Fiscal 2017	Fiscal 2018	Fiscal 2019	Fiscal 2020	Fiscal 2021	Estimated Totals for FY17-21	Estimated Totals for FY17-26 (using same assumptions)
<b>FUNDING FORECAST, FY17-21</b>									
<b>NEW REVENUE</b>									
local CPA surcharge		2.5%	\$2,915,002	\$2,987,877	\$3,062,574	\$3,139,138	\$3,217,617	\$15,322,207	\$29,017,441
<b>state matching funds:</b>									
confirmed & budgeted in listed year		-3.0%	\$511,902.76	\$437,250.28	\$358,545.23	\$275,632	\$188,348.29	\$1,771,678	\$1,868,507
confirmed late in prior year, budgeted in listed year *			\$340,472					\$340,472	\$340,472
forwarded fund balance **									
<b>TOTAL REVENUE</b>			<b>\$3,767,377</b>	<b>\$3,425,127</b>	<b>\$3,421,119</b>	<b>\$3,414,770</b>	<b>\$3,405,965</b>	<b>\$17,434,358</b>	<b>\$31,226,419</b>
<b>BUDGETED EXPENDITURES</b>									
<b>Program Administration &amp; Debt Service</b>									
program administration (fy 16 actual budget; other years as 4.5% of annual new funds; statutory maximum is 5%)			(\$154,767)	(\$154,131)	(\$153,950)	(\$153,665)	(\$153,268)	(\$769,781)	(\$1,390,424)
debt service for 20 Rogers St. from general reserve			(\$259,781)	\$0	\$0	\$0	\$0	(\$259,781)	(\$259,781)
<b>AVAILABLE FUNDS</b> after program administration + debt service			<b>\$3,352,828</b>	<b>\$3,270,996</b>	<b>\$3,267,169</b>	<b>\$3,261,105</b>	<b>\$3,405,965</b>	<b>\$16,558,064</b>	<b>\$29,729,483</b>
<b>Required Reserves (min. allocation of annual new funds under the CPA)</b>									
affordable housing (10%)			\$376,738	\$342,513	\$342,112	\$341,477	\$340,596	\$1,743,436	\$3,122,642
historic resources (10%)			\$376,738	\$342,513	\$342,112	\$341,477	\$340,596	\$1,743,436	\$3,122,642
open space & recreation (10%)			\$376,738	\$342,513	\$342,112	\$341,477	\$340,596	\$1,743,436	\$3,122,642
general (total revenue minus all budgeted expenses above)			\$2,222,615	\$2,243,458	\$2,240,833	\$2,236,674	\$2,384,175	\$11,327,756	\$20,361,557

**NOTES**

\* State revenue received each year is confirmed too late to be included in the current-year budget. Any state funds in addition to those budgeted are therefore budgeted and become available in the following year.

\*\* Unspent funds forwarded from prior budget year. This amount is not forecast for future years, in part to avoid counting the same unspent funds multiple times, and in part because the amount forwarded could be zero, if all funds available in a given year are spent in that year.

Newton, Massachusetts, Community Preservation Program Current & Future Proposals Compared to Available Funds & Allocation Targets								
	Info. Source, CIP Priority & Yr	Project Title	Affordable Housing	Historic Resources	Open Space or Recreation Land			
					Acquisition	Rehabilitation		
<b>Funded Projects, Fy12-Fy15</b> (including debt service) ≈								
			\$9,368,276	\$3,026,208	\$2,206,787	\$3,178,081	\$957,200	
			% allocation by resource		32%	24%	34%	10%
			<b>CPC target allocations by resource, ± 5%</b>		<b>30%</b>	<b>25%</b>	<b>20%</b>	<b>20%</b>
<b>Oct 2015 CIP Ranking</b>	<b>Current Proposals or Pre-proposals, with Related Future Proposals</b>							
	✓ = Fy16 appropriation    ? = recommended by CPC but not yet funded    * = cost revised or estimated by CPC staff							
	Fy16 budget	✓ 20 Rogers Street (debt service)			\$269,344			
	Proposal	✓ Museum Archives, Fire Suppression, Etc.		\$93,491				
	Proposal	✓ 1930s Mural		\$114,900				
	Proposal	✓ New Art Center (preservation planning)		\$72,562				
	Proposal	✓ 70 Crescent Street Site Assessment	\$50,000			\$50,000		
	Proposal	✓ Cambria Road housing (2 units)	\$471,117					
	Proposal	✓ Allen House		\$2,000,000				
CIP 56 & 141	Proposal, CIP 71 & 72, Fy18	Newton Highlands Playground (constr.) - CPC recommendation on hold at request of Parks & Recreation				\$2,500,000		
CIP 140	Pre-proposal & Proposal, CIP 76	70 Crescent Street (4 affordable housing units, park, City of Newton)	\$1,950,000			\$1,250,000		
	Proposal	New Art Center * (final design & construction)		\$2,250,000				
	Pre-proposal	Jackson Road Senior Housing (32 units, Newton Housing Authority)	\$1,500,000					
	Pre-proposal	New Local Historic District - Newton Highlands		\$20,000				
			<b>Subtotal ≈</b>					
			\$12,591,414	\$3,971,117	\$4,550,953	\$269,344	\$3,800,000	
			% Allocation by Resource		32%	36%	2%	30%
<b>Other Future Proposals</b> * = cost revised or estimated by CPC staff    CIP (Capital Improvement Plan) listings as of October 2015								
<b>Branch Libraries (Current or Former)</b>								
CIP 116 & 224	CIP 67 & 68	Waban Library		\$318,500				
CIP 120	CIP 63	West Newton Library (Police Annex)		\$250,500				
CIP 126	CIP 56	Newton Centre Library (former Health Dept.)		\$1,500,000				
CIP 171 & 173	CIP 46 & 47	Auburndale Library		\$255,000				
CIP 199 & 215	CIP 60 & 61	Newton Corner Library (Mass Challenge)		\$292,500				
CIP 214	CIP 62	Nonantum Library		\$200,000				
<b>City Archives</b>								
CIP 138	CIP 50	City Archives (facilities)		\$100,000				
CPI 198	CIP 69	Engineering Map Archives (scanning)		\$900,000				
<b>City Hall</b>								
CIP 133	CIP 51	City Hall War Memorial - Exterior Stairs		\$450,000				
CIP 189	CIP 52	City Hall War Memorial - Auditorium HVAC		\$150,000				
CIP 239	CIP 70	City Hall/War Memorial Historic Landscape		\$1,500,000				
CIP 63	CIP 49, Fy18-19	City Hall Doors & Windows (note: Public Bldgs Commissioner withdrew this pre-proposal in writing on 7 January 2016).		\$1,000,000				
<b>Crafts Street Stable (Public Works, Operations)</b>								
CIP 92 & 175	CIP 53 & 54, Fy20	Crafts Street Stable		\$1,450,000				
<b>Jackson Homestead (Historic Newton)</b>								
CIP 216 & 232	CIP 57 & 58	Jackson Homestead		\$292,000				

	Info. Source, CIP Priority & Yr	Project Title	Affordable Housing	Historic Resources	Open Space or Recreation Land	
					Acquisition	Rehabilitation
<b>Historic Burying Grounds (Historic Newton)</b>						
CIP 211, 241, 247	CIP 73, 74, 75	Historic Burying Grounds		\$702,600		
<b>Parks &amp; Recreation</b>						
CIP 87 (Fy20)	CIP 55	Crystal Lake Bathhouse (Fy20)				\$5,543,589
CIP 162	CIP 48	Burr Park Fieldhouse				\$313,500
CIP 226	CIP 59	Newton Centre Playground Recreation Ctr ("The Hut")		\$1,500,000		
CIP 242	CIP 45	Chaffin Park Wall (abutting Farlow Park)		\$200,000		
CIP 159, City Bonding	Parks & Rec Commissioner 22 Nov 2015 memo to CPC, (CIP still lists as 159 for City bonding)	Upper Falls/Braceland Playground (Fy21, per memo from Parks & Rec Commissioner)				\$1,675,000
<b>Senior Center</b>						
CIP 160, 168, 206	CIP 64, 65, 66	Senior Center		\$519,000		
<b>Not Listed in CIP *</b>						
	Inquiry to CPC	Conservation Land Acquisition - placeholder			\$5,000,000	
	Inquiries to CPC staff	New Local Historic Districts - placeholder		\$50,000		
<b>Subtotal ≈</b>						
			\$24,162,189	\$0	\$11,630,100	\$5,000,000
			% Allocation by Resource	0%	48%	21%
						31%
<b>TOTAL Current Proposals + Pre-proposals &amp; Related Proposals + Other Future Proposals ≈</b>						
			\$36,753,603	\$3,971,117	\$16,181,053	\$5,269,344
			% Allocation by Resource	11%	44%	14%
						31%
<b>AVAILABLE FUNDS, based on CPC target allocations by resource, ± 5%:</b>			<b>30%</b>	<b>25%</b>	<b>20%</b>	<b>20%</b>
<b>FIVE-YEAR FORECAST: Total Available Funds for Fy16-20 ≈</b>						
			<b>\$25,125,000</b>			
			target allocations – 5%	\$7,160,625	\$5,967,188	\$4,773,750
			target allocations + 5%	\$7,914,375	\$6,595,313	\$5,276,250
<b>TEN-YEAR FORECAST: Total Available Funds for Fy16-25 ≈</b>						
			<b>\$42,750,000</b>			
			target allocations – 5%	\$12,183,750	\$10,153,125	\$8,122,500
			target allocations + 5%	\$13,466,250	\$11,221,875	\$8,977,500

City of Newton



Setti D. Warren, Mayor

# Community Preservation Program Annual Report for Fiscal 2015

Taft Avenue  
(Housing)



Museum Archives, Access & Fire Suppression

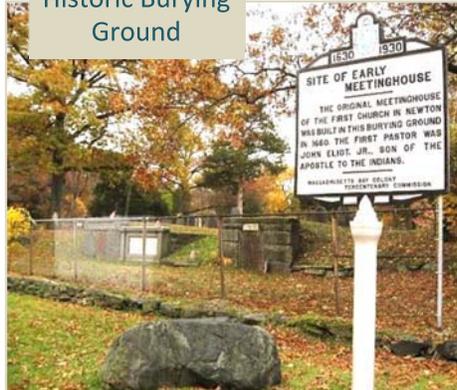


new  
project  
funding

City Archives  
Strategic Plan



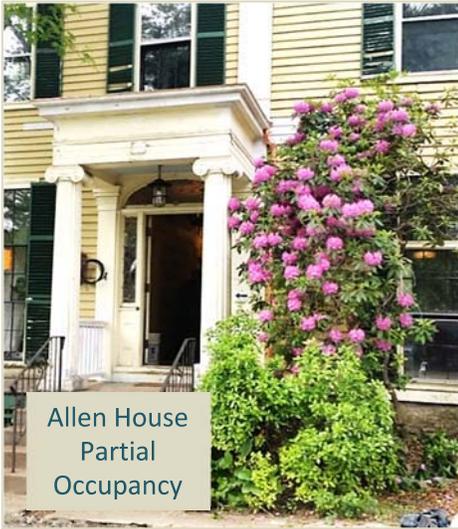
East Parish  
Historic Burying  
Ground



Newton  
Homebuyer  
Assistance  
Program



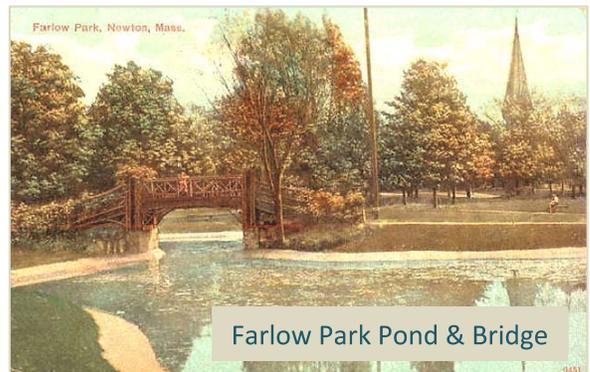
Allen House  
Partial  
Occupancy



Waban Hill Reservoir



Farlow Park Pond & Bridge



Adopted 14 April 2016

by the Newton Community Preservation Committee

## Acknowledgements

Newton’s Community Preservation Program relies on the participation of many groups and individuals, including the Board of Aldermen under the leadership of President Scott Lennon; Mayor Setti Warren, his executive staff, and department heads; and City boards, including those required by statute to appoint one of their members to serve on Newton’s Community Preservation Committee—the Conservation Commission, Newton Historical Commission, Newton Housing Authority, Parks & Recreation Commission, and Planning & Development Board; and many Newton residents and nonprofits, especially Newton’s League of Women Voters, which has read and commented on every proposal in the program’s history.

## CPA Funding Sources & Allowable Uses

Massachusetts’ Community Preservation Act (CPA, Massachusetts General Laws Chapter 44B) allows communities to commit funds from a surcharge on their local property taxes and other sources, and to receive state matching funds from Registry of Deeds fees, for spending on four eligible resources:

ALLOWABLE SPENDING PURPOSES under the Community Preservation Act				
RESOURCES → ↓ ACTIVITIES	COMMUNITY HOUSING	HISTORIC RESOURCES	OPEN SPACE	LAND for RECREATIONAL USE
ACQUIRE	YES	YES	YES	YES
CREATE	YES	NO	YES	YES
PRESERVE	YES	YES	YES	YES
SUPPORT	YES	NO	NO	NO
REHABILITATE / RESTORE	YES, IF acquired or created with CPA funds	YES	YES, IF acquired or created with CPA funds	YES

Each CPA community must form a volunteer Community Preservation Committee to recommend projects for funding, which must then be appropriated by the local legislature. Newton’s CPA surcharge is 1%. Newton’s local legislature was its Board of Aldermen through 2015 but was renamed the City Council as of 2016.

## Newton’s Fiscal 2015 CPA Sources & Uses



FY15 REVENUE	
Local Surcharge	\$2,811,676
State Matching Funds: budgeted Fy15 (budgeted as 23% of Fy14 local revenue, final received 31.5%)	\$622,706
budgeted Fy16 (difference between Fy15 budgeted & Fy15 received)	\$229,184
Interest & Other Local Revenue	\$32,403
Fund Balance Forwarded from Fy14 **	\$8,214,318
<b>TOTAL REVENUE</b>	<b>\$11,910,287</b>
FY15 EXPENDITURES	
Program Administration (max. 5% of annual new funds; confirmed Fy15 spending 3.2%)	-\$109,760
Debt Service (20 Rogers Street)	-\$280,500
New Project Funding	
Allen House, Phase 1: Partial Occupancy (historic resources)	-\$300,000
City Archives Strategic Plan (historic resources)	-\$20,000
Farlow Park Pond & Bridge (historic resources)	-\$476,780
Historic Burying Grounds, Phase 3 – East Parish Tomb Repairs (historic resources)	-\$208,007
Museum Archives, Access & Fire Suppression (historic resources)	-\$306,509
Newton Homebuyer Assistance Program	-\$1,057,000
Taft Avenue (housing)	-\$584,029
Waban Hill Reservoir (recreation land – acquisition & rehabilitation)	-\$980,000
<b>TOTAL EXPENDITURES</b>	<b>-\$4,322,585</b>

\*\* CPA funds may be spent either the year they are received or forwarded for spending in future years. Each year’s state funds match a percentage of confirmed local CPA revenue for the preceding year.

## Fiscal 2015 Project Funding

### New Projects

**Allen House Phase 1 (Partial Occupancy):** Begin work to rehabilitate the pre-Civil War home of educator Nathaniel Topliff Allen, near West Newton Square, for use as a community cultural center, with offices and classrooms for nonprofit arts groups, as well as event spaces for recitals, lectures, poetry readings, theater performances and other community gatherings. Further funding requests will be considered upon completion of this phase.

**City Archives Strategic Plan:** Build on the previous CPA-funded survey of historic records held by all 25 City departments, to recommend the most cost-effective combination of facilities improvements and scanning to preserve these records and make them accessible for research.

**Taft Avenue (Affordable Housing):** Rehabilitate and expand an existing single-family home in West Newton, to create two permanently affordable rental units: a 3-bedroom unit affordable at 80% of area median income, and a 2-bedroom unit affordable at 50% of area median income.

**Waban Hill Reservoir (Manet Road):** Acquire this Chestnut Hill site from the Massachusetts Water Resources Authority, with a conservation restriction to protect its man-made pond and scenic vistas; fund initial engineering and safety improvements required to open the site for passive recreation; and create a long-term master plan for further improvements.

### New Funding for Previously Funded Projects

**Farlow Park Pond & Bridge:** Restore this historic park's ornamental pond and build a new, accessible bridge that echoes the design of the 1880s twig-style bridge; dig a well to fill the pond and supply a new irrigation system that will preserve the landscape in both the park and the adjoining school playground.

**Historic Burying Grounds:** Following on gravestone and tomb repairs at all 3 of these City-owned sites, including West Newton (Cherry Street) and South Parish (Winchester Street), repair the remaining tombs in poor or dangerous condition at the East Parish Burying Ground (Centre & Cotton Streets), after first removing or pruning trees that would otherwise interfere with these repairs.

**Museum Archives, Accessibility & Fire Suppression:** Final supplemental funding for the 1809 Jackson Homestead, operated by Historic Newton as a public-private partnership between the City and the Newton Historical Society, to: provide museum-quality archival storage space; make the archives accessible for research; and enhance public safety and accessibility.

**Newton Homebuyer Assistance Program:** Provide downpayment assistance to first-time homebuyers with at up to 80 percent of the area median income, in return for permanent affordability restrictions. In response to Newton's rapidly rising home prices, this phase of funding raised the program's maximum subsidies and allowed the Planning Dept. to raise them one step further, under specific conditions.

### Newton's Fiscal 2015 Community Preservation Committee

- ◆ Michael Clarke (Mayoral Appointee, Wards 5 or 6, open space)
- ◆ Joel Feinberg (Chair Fy15, Mayoral Appointee, Wards 7 or 8, community housing)
- ◆ Don Fishman (Parks and Recreation Commission)
- ◆ Laura Fitzmaurice (Newton Historical Commission)
- ◆ Beryl Gilfix (Mayoral Appointee, Wards 3 or 4, historic resources)
- ◆ Rick Kronish (Newton Housing Authority)
- ◆ James Robertson (Vice Chair Fy15, Mayoral Appointee, Wards 1 or 2, recreation)
- ◆ Jane Sender (Conservation Commission)
- ◆ Jonathan Yeo (Planning & Development Board)

Newton, Massachusetts  
Community Preservation Program  
Annual Report for Fiscal 2015



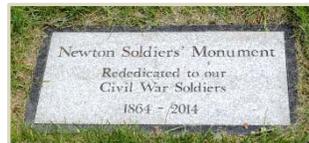
Durant-Kenrick  
Homestead



Allen House –  
Partial Occupancy



Angino  
Farm Barn



Civil War  
Soldiers'  
Monument



projects  
completed

Newton, Massachusetts, Community Preservation Program website:

[www.newtonma.gov/cpa](http://www.newtonma.gov/cpa)

The website includes detailed information about both the state Community Preservation Act (CPA) and Newton's CPA program, including annual & cumulative reports, proposal instructions, and major documents for all funded projects and current proposals. Printed copies of most documents are available upon request.

Contact Alice E. Ingerson, Community Preservation Program Manager,

phone 617-552-4400, [ingerson@newtonma.gov](mailto:ingerson@newtonma.gov)





**Programs & Services and  
Finance Committee Report**

**City of Newton  
In City Council**

**School Budget Meeting**

**Wednesday, April 13, 2016**

Programs & Services Committee Present: Councilors Rice (Chair), Leary, Auchincloss, Hess-Mahan, Sangiolo and Schwartz,

Programs & Services Committee Absent: Councilors Baker and Kalis

Finance Committee Present: Councilors Fuller (Acting Chair), Norton, Brousal-Glaser, Rice, Blazar, and Lappin

Finance Committee Absent: Councilors Ciccone; and Gentile

Also present: Ald. Albright, Cote, and Harney

City officials present: Maureen Lemieux (Chief of Staff/Chief Finance Officer), David Fleishman (Superintendent of Schools), Sandra Guryan (Deputy Superintendent / Chief Administrative Officer of Schools), Sue Dzikowski (Director of Finance; School Department), Julie Kirrane (Long-Range Planning Manager), Diana Fisher Gomberg (School Committee Member), Matt Hills (School Committee Member), Margie Ross Decter (School Committee Member), Angela Pitter Wright (School Committee Member), Margaret Albright (School Committee Member), and Ruth Goldman (School Committee Member)

**SCHOOL DEPARTMENT'S BUDGET**

Superintendent of Schools David Fleishman provided the attached presentation on the budget. The presentation began with a summary of the School Department's pillars of the school budget, which include the breadth of program, class sizes, management and operation of school buildings, student services and the education infrastructure. The school administration adhered to School Committee guidelines related to incorporating system goals and student performance data, collaborating with building and program leaders to evaluate resource needs, staffing and structure needs for student essentials, and communication with the city administration throughout the budget development process.

Dr. Fleishman shared the Fiscal Year (FY) 2017 system-wide goals with the Committees. The School Department will continue to promote excellence and equity in educational outcome, provide effective social and mental health supports, sustain and improve professional learning and continue to improve school facilities. The budget proposal for FY 17 is \$211,177,825, which is an increase of 3.7% over last year's budget.

The school population is projected to grow by 70 students. Larger classes are headed to the middle and high schools. Although the elementary school level will not see an increase in enrollment this upcoming year, the new elementary schools will help relieve the pressure of recent past enrollment increases on elementary school space, especially when the Zervas and Cabot Elementary Schools are complete.

There are a small number of changes to teaching personnel. One new reserve teacher position will be added to the elementary schools. . There will simultaneously be reductions of three classrooms/teachers and specialists based on the actual enrollment numbers for the upcoming year. The average class size at the elementary school level will be 20.7 students with 279 classrooms. There is an anticipated increase of 20 students at the middle school level and the School Department is planning to hire an additional reserve teacher at the middle school level. The average team size at the middle schools for Fiscal Year 2017 is 87 students. The high schools will increase by 50 students and will add one reserve teacher. There is a 1.5 reduction in the number of teachers because of a contractual change to the English cap. The average class size at the high school level in the upcoming school year is 21.8 students.

The teaching and learning goals of the School Administration are to provide excellent instructional programs that promote social and emotional learning and to close the achievement gap. The School Department is moving students to higher-level courses through programs like the Calculus Project. The program is designed to narrow the achievement gap in mathematics by promoting collaboration between students and encouraging a mindset that success equals hard work and resilience. The School Administration is also providing coaching in the areas of literacy, math and instructional technology.

The School Department will continue with its excellent student support programs. The School Department has been able to keep more middle school students in district because of programs like SPARK. SPARK is being extended to Grade 8 at Brown Middle School next year. There will be an addition of a part-time teacher to the High School Stabilization Program, a full time counselor and a part-time social worker to provide further support of student services. There are cost increases in the student services area due to escalating out-of-district tuitions, special education transportation costs, and the need for additional aide and aide specialists for compliance with individualized education programs.

The Superintendent informed the Committees that the proposed budget would fund upgrades to student and teacher computers and devices. The Schools are moving towards a new student information system, which is a major organizational change. The School Department is restructuring its Technology leadership and will be making an announcement regarding that in the next few weeks. The School Department has a strong technology team.

The Superintendent concluded his presentation with information on building operations. The largest change is the move of the pre-school program to the Aquinas facility in

the fall of 2016. There is an increase of two full-time employees in Custodial Support for the pre-school at the Aquinas building. The School Department is continuing to reduce electricity usage and will be adding credits for the new solar projects at the schools.

The proposed School Department budget for Fiscal Year 2017 is \$211,177,825, which is an increase of \$7.5 million over the Fiscal Year 2016 budget. Salaries and benefits for School Department employees total 86% of the budget and the other 14% of the budget is dedicated to expenses. The Superintendent added that he believes the proposed budget is a good budget that moves the department's initiatives forward.

### **Questions and Comments**

#### **School Expenses Included in the Municipal Budget**

There is \$27.2 million included in the municipal budget for school related expenses: school project debt service, pension funding and retiree health care for school employees that participate in the Retirement system, and costs for crossing guards, property insurance and school nurses. The municipal budget also includes all water and sewer charges for school buildings. It would seem some of these items could be included in the School Budget. Chief of Staff Maureen Lemieux stated that Comptroller David Wilkinson would better answer the question of shifting line items into the School Budget. The Administration has stayed with almost the same budget structure as previous administrations in terms of how things are charged to the school and municipal portions of the budget. The Administration did shift the water and sewer charges from the School Department to the Public Buildings Department.

Assistant Superintendent of Schools Sandy Guryan pointed out that some of the major charges like the debt service, and school nurse and retiree benefits are required to be reported to the State with a calculated allocation of city administrative services, which is an effort to compare apples to apples the true cost of providing public education from community to community. Ms. Lemieux reminded the Councilors that the crossing guards and school nurses are employees of the City not the School Department. Ms. Lemieux added that the way this Administration has done budgeting it really does not matter which budget some of these costs are placed in because the goal is to create a budget for the city and schools that addresses the needs of both entities.

It may make sense to add an additional page to the School Budget that provides the amount and what municipal funds are allocated to in the School Budget. It is important to the City Councilors to know that the School Administration is aware that municipal funds are an additional 13% of the School Budget.

## **State Aid**

It appears that the Fiscal Year 2017 Local Aid Estimates based on the House Ways and Means Budget have increased by \$55 per pupil, which would mean an additional \$700,000 in State aid. Maureen Lemieux responded that she has not seen any notification related to the increase. The amount provided by the State on the Cherry Sheet is \$20,480,000 and that is what the Administration used to put the budget together. The \$20,480,000 reflects about a \$250,000 increase in state aid this year. The City had seen increases of between \$700,000 and \$750,000 per year in the past. With the growing enrollment in Newton Schools, it would be beneficial to see an additional increase in State aid.

How does the School Department prepare for reduced Chapter 70 funding?

The School Administration is conservative when estimating aid.

## **Energy Efficiency**

The hallways and stairways at Newton North High School are lit up all night long. All of the other lights in the building are on timers. Is there a way to conserve some of that energy and save money by turning those lights off at night?

Director of Operations Mike Cronin reported to the School Committee that there is a project underway to put the corridor lighting at Newton North on sensors. Hopefully, the only lights on late at night at the high school will be where the custodians are cleaning.

The School Department should consider powering its scoreboards with solar energy instead of electricity. Often times the scoreboards at the high schools are on overnight, which is wasteful.

## **Operations**

During the last School Committee meeting, the School Administration had an opportunity to welcome key new leaders. After eighteen years of terrific service from Sandy Guryan, she is retiring. It is very important to have trust and confidence in the School Department's financial and administrative leadership. There is a very skilled person coming onboard, who will have an opportunity to work with Sandy Guryan before she retires at the end of the school year. One of Sandy Guryan's lasting contributions to the Newton Schools is that she has built a terrific team. In addition, the Assistant Superintendent of Student Services is retiring at the end of the year. The School Department is fortunate to have hired the Deputy Superintendent of Student Services in Brookline. There are a number of principal positions that have been filled for the upcoming school year including the principal position at Newton North High School.

### **Charter Maintenance**

How is charter maintenance doing and how does its funding compare in this budget to the last budget?

Ms. Guryan responded that the School Department is doing well with Charter Maintenance. It is level funded from Fiscal Year 2016 to Fiscal Year 2017 at just about \$3 million. The School Department is seeing the benefits of the investments over recent years from the capital improvement projects, preventative maintenance and upgrades to boilers, roofs and windows. The School Department hired an Environmental Systems Manager, who is capable of programming all of the complex systems at the schools and Ed Center. There have been many improvements that make the \$3 million go further and as the Superintendent mentioned, this budget was about maintaining the excellent things that are happening in the School Department.

The School Department will be using some charter maintenance funding to prepare the Aquinas building for the students. The School Department is collaborating with the Public Buildings Department on charter maintenance projects and expects to get all it possibly can out of the \$3 million. The School Department believes that it can manage with a level funded Charter Maintenance Account. The money goes to repair and renovation projects during the summer, HVAC work, and to maintenance and repairs that are entered into the project management software system, School Dude, on a regular basis.

A councilor pointed out that charter maintenance is actually less than last year because the budget is increasing. The School Department is also adding a building. The School Department has spent more on charter maintenance in the past.

Sandy Guryan stated that spending in charter maintenance has leveled off due to the new buildings and new equipment. The Chair of the School Committee recently asked Director of Operations Mike Cronin about any repair needs and Mr. Cronin responded that needs are addressed. The School Department and Public Buildings Department are on top of repair and maintenance requests. There was a request that the School Administration provide a report on what repair and maintenance requests are outstanding. Ms. Guryan agreed to provide a recent report to the Council.

### **Dual Immersion Education**

There was a Boston Globe article with the title "Massachusetts lags in teaching foreign languages." The article pointed out that other states have foreign language dual immersion programs at the elementary school level. There were a number of benefits of associated with the programs including bi-lingual students could more quickly recall information and solve problems helping their cognitive development. It also helps with closing the achievement gap

between native English speakers and immigrant students. Is dual immersion education something that the School Administration is looking at or thinking about?

Superintendent Fleishman responded that it is important to define what we mean about elementary school foreign learning. There are a couple of districts in Massachusetts where the students are learning with students who speak a second language. They spend half the day speaking in the second language and the other half of the day speaking in English. The research supports that this approach is how students learn best. The majority of language learning programs dedicate 15 minutes of the school day to learning a second language, which is not the optimum way to learn a language. The Superintendent would love to pilot an immersion program sometime down the road. It is very challenging to find qualified teachers for dual immersion programs.

### **Full Day Kindergarten**

Is there any interest in pursuing a full day kindergarten program?

There is always strong interest in a full day kindergarten program. The School Administration supports full day kindergarten. The School Department has the teachers but not the aides to support a full day kindergarten. There is not enough flexibility in the upcoming budget to hire aides for a full day kindergarten. If the School Department had an additional \$1.2 million, it would invest in full day kindergarten.

It was pointed out that the \$1.2 million cost would cover the costs of the aides for the full day. The School Department could consider only hiring aides for the afternoon. The Superintendent responded that it is very important that the kindergarten classes have skilled aides. It is very difficult to find and it would be even more difficult to find aides that would just work in the afternoon.

### **SPED Costs**

The budget shows that the Special Education (SPED) costs currently represent 28.8% of the School Budget. In 2007, the costs were 24.6% of the budget. They have gone from \$35.4 million to \$58.7 million this year, which is an increase of \$23.3 million or 65.8%. The total school budget increase is 41.6% over the same timeframe. The SPED growth looks to have consumed about 39% of the overall growth in the school budget, which is not sustainable. What is the thinking around SPED costs going forward?

If anyone were to look at any school budget of Newton's peer districts, the narrative is the same in terms of those increases. There are multiple reasons for it. First, Newton is getting children coming to school with more complex needs. The pre-school classes have grown in terms of students with serious physical and emotional needs. The SPED budget increases

whenever there is an increase in the number of students with significant special needs. Newton has more students with mental health needs. Rate increases and tuitions are higher than the budget increase. The number of students with significant needs drives the cost because the need for aide support. The School Department is currently looking at elementary inclusion in order to serve students in the most effective and efficient manner. Newton has very good services it is proud of but at the same time, the School Administration has to look at the future.

There have been great efforts to keep more students in district. It is possible that the costs could have been even higher if more students were out of district. It is challenging to create a budget when there is a somewhat fixed allocation and many other competing needs. The School Department must provide these services to students, which makes it even more challenging.

### **Art and Music**

Is there been any thought to increasing art and music classes in the elementary schools?

Currently, students get ½ hour of music and 45 minutes of art each week. The Superintendent pointed out that 5<sup>th</sup> Graders have an hour of art a week, which is more than any other district offers.

### **Standardized Test Costs**

How much do the standardized tests cost including teacher time?

The School Department does not buy the standardized tests. PARCC and Smarter Balance are both on contracts with consortiums that receive federal money to pay for the tests. It is hard to know what the costs are in terms of time because it is hard to equate the opportunity costs like implementing technology for testing and other educational programs. There is also preparation costs associated with testing.

### **Start time for High Schools**

The School Administration is evaluating later start times for high school. The Administration will look at how it would affect the budget. The School Department should also consider the impact to the later start time for athletic practices and games. Many of the City's fields do not have lights. The Superintendent explained that it is important to get the process right and include other City departments in decisions like field use.

## **STEM**

What are the thoughts of continuing the level of excellence in the STEM Program?

The School Department is currently in the process of hiring a new science department head at Newton North High School. Strong leadership makes a huge difference in terms of science and math programs. Newton Schools has strong leadership in those areas, which must continue. In terms of changes, coding and engineering are being brought into the curriculum and will be expanded.

The School Department is more flexible in grouping for classes, which exposes student to higher levels in different topics. There is an inter-disciplinary program initiative at Newton South High School that focuses on science, technology, the arts, and engineering. There are students studying all of those topics in an interdisciplinary way.

## **Student Fees**

There was a request that the School Administration provide a report showing how many students participated in programs before fees were implemented and the number of students participating in each program since the fee implementation for each year that fees have been in place.

## **Co-Taught Classrooms**

Many of the elementary schools have co-taught classrooms in Grades 3, 4, and 5. The students in these classes have special needs at the moderate to more significant level. They are in classes with two teachers, an aide and an intern. These classes are considered a cohort and when there is not a cohort of students, those classes do not continue.

## **Contracts**

The contract negotiations were very protracted and challenging and it was not an easy thing to address the needs and the challenge of maintaining a fiscally maintainable settlement. A significant amount of effort went in during negotiations examining the impacts on the budget over multiple years. Everybody involved in negotiations takes pride in the agreement that was finally reached. The budget works in terms of the School Department contracts and salary growth.

Sandy Guryan and Maureen Lemieux worked together on the benefits line item for the School Budget. There is an increase of 5% in the budget line item for benefits, which is enough to fund the benefit increases for the next fiscal year. There is only a 1% difference between this fiscal year's salary and benefits number and next fiscal year's salary and benefits.

The contracts are sustainable and there should be zero expectation that there will be any problems funding the increases that are part of the contracts.

**Capital Improvement Plan**

Progress continues on the ongoing school building projects at the Zervas and Cabot Elementary Schools. The School Department recently submitted the statement of interest for the Lincoln-Eliot Elementary School to the Massachusetts Building Authority. In the upcoming year, the School Department will work on providing information to both the Cabot and Lincoln-Eliot communities on the plans for both schools. It will be important to understand how the plan for the Lincoln-Eliot School fits into the upcoming Capital Improvement Plans.

There have been no significant changes to the School Department's capital improvement projects. In terms of need, the Ward Elementary School continues to be the next school that needs to be addressed.

**Committee Actions**

Councilor Schwartz and Councilor Brousal Glaser moved approval in Programs & Services and Finance Committees respectively and both motions carried unanimously. Councilor Hess-Mahan moved approval of the School Department's budget in Programs & Services and Councilor Lappin moved approval of the School Budget in the Finance Committee. The Committee voted unanimously to support the motions for approval.

The Committees adjourned at 9:10 PM.

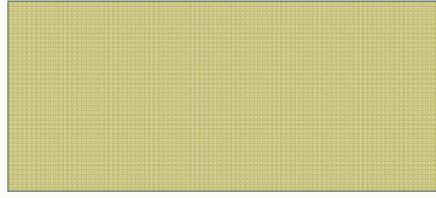
Respectfully Submitted,

Ruthanne Fuller, Acting Chair  
Finance Committee

John Rice, Chair  
Programs & Services Committee

# NEWTON PUBLIC SCHOOLS

## NEWTON, MA



SCHOOL COMMITTEE  
APPROVED  
**FY17 BUDGET**

APRIL 13, 2016

# PILLARS OF A SCHOOL BUDGET

1. Breadth of program
2. Class sizes
3. Facilities management and operations
4. Student services programming
5. Educational infrastructure:  
(professional development, curriculum,  
technology, administrative support)

## FY17 BUDGET PROCESS

### *Adhere to School Committee Guidelines*

- Incorporate system goals and student performance data
- Collaborate with building and program leaders to assess resource needs
- Review staffing and structures needed for current student essentials
- Communicate often between school and city administrations

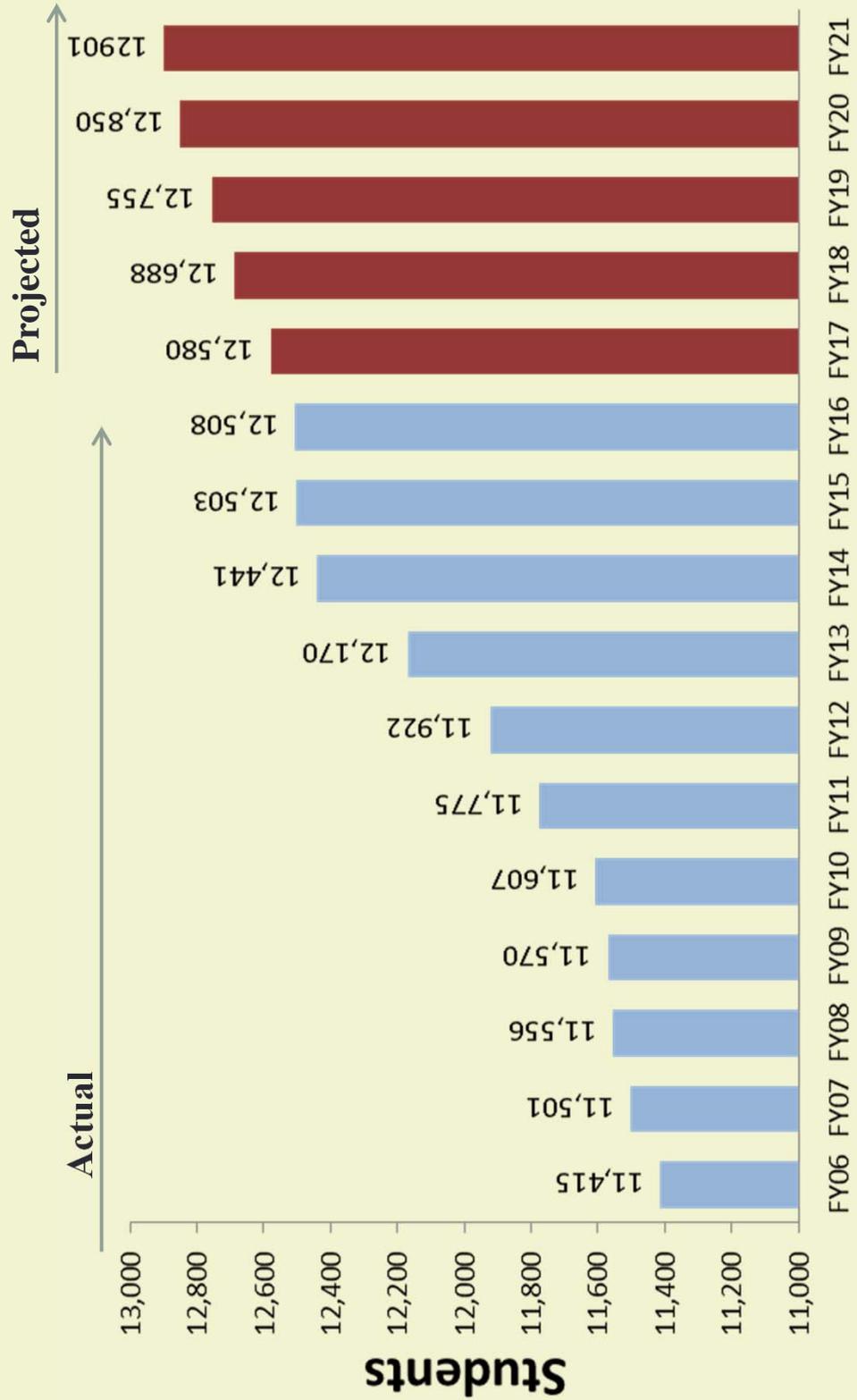
## SYSTEMWIDE GOALS

- Promoting excellence and equity in educational outcomes
- Providing effective social and emotional learning and mental health supports
- Sustaining and improving professional learning and collaboration at all levels
- Improving and expanding facilities

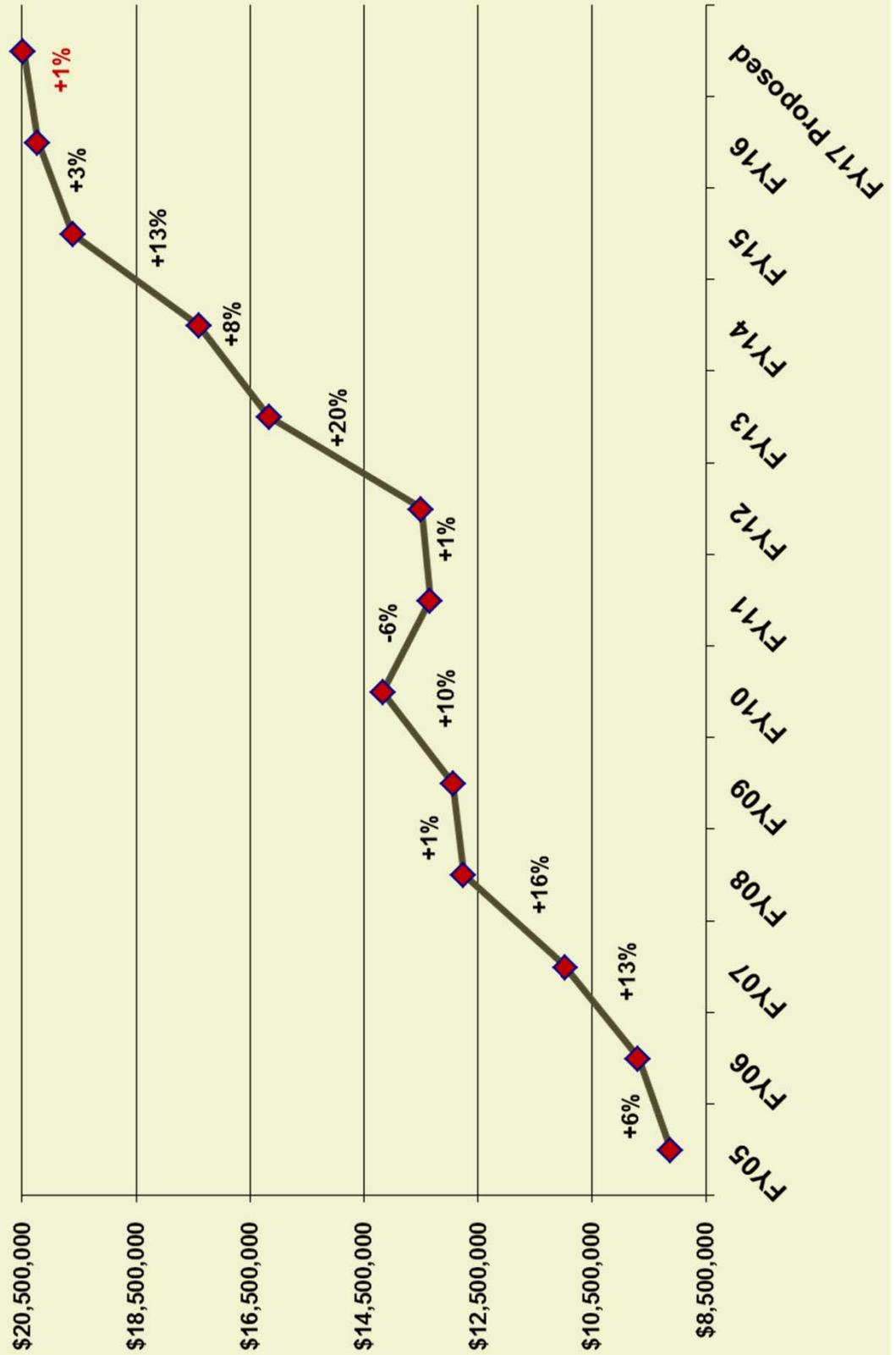
# FY17 BUDGET PROPOSAL

<b>Salaries and Benefits</b>	<b>\$181,204,575</b>	<b>86%</b>
<b>Expenses</b>	<b>\$29,973,250</b>	<b>14%</b>
<b>Total Request</b>	<b>\$211,177,825</b>	<b>100%</b>
<b>FY17 Increase</b>	<b>\$7,466,913</b>	
<b>Increase</b>	<b>3.7%</b>	

# ENROLLMENT TRENDS



# MASSACHUSETTS C.70 EDUCATION AID FOR NEWTON



## ELEMENTARY SCHOOLS

- Stable enrollment
- Add instructional support staff for coverage
- Add 1.0 FTE reserve teacher
- Reduce 3.0 classrooms/teachers based on enrollment, with corresponding specialist reduction

*279 classrooms, average class size of 20.7 students*

## MIDDLE SCHOOLS

- Projected increase of 20 students
- Add 0.5 FTE reserve teacher
- Balance team sizes based on enrollment

*Maintain average team size of 87 students*

## HIGH SCHOOLS

- Projected increase of 50 students
- Add 0.5 FTE reserve teacher
- Reduce 1.5 FTE teachers due to:
  - Contractual change to English cap
  - Match staff to enrollment

*Average class size of 21.8 students*

# TEACHING & LEARNING

## Continue excellent instructional programs

- Social and emotional learning
- Achievement Gap
  - Enrollment in higher level courses
  - Year 4 of the Calculus Project summer program
- Coaching
  - Literacy
  - Math Coaches
  - Instructional Technology
- Curriculum alignment and coherence
- Data informed instruction and intervention

# STUDENT SERVICES

Continue excellent student support programs

- Extend citywide SPARK program to Grade 8 at Brown
- Add 0.5 FTE teachers to High School Stabilization program
- Add 1.0 FTE Counselor and 0.5 FTE Social Worker
- Reduce elementary co-taught classrooms based on student needs

Cost Increases:

- Out-of-district tuition
- Special education transportation
- Aides and aide specialists for compliance with Individualized Education Programs

## INFORMATION TECHNOLOGY

- Upgrade student and teacher computers and devices
- Reduce 0.5 FTE for restructuring organizational change
- Reduce/review instructional software and software subscriptions
- Support and maintain technology infrastructure
- Continue implementation of the Student Data System

# OPERATIONS

## Operations

- Add 2.0 FTE custodial support for Aquinas
- Increase use of school buildings revenue

## Utilities

- Add credits for new solar projects
- Reduce electricity usage for citywide efficiency projects

## Systemwide

- Increase contractual yellow bus rate
- Reduce advertising, districtwide equipment and furniture



# FY2017 –FY2021 Supplemental Capital Improvement Plan



City of Newton, Massachusetts  
Setti D. Warren, Mayor  
April 2016





SETTI D. WARREN  
MAYOR

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April 19, 2016

Honorable City Council  
Newton City Hall  
1000 Commonwealth Avenue  
Newton, MA 02459

Re: Updated FY17-FY21 Capital Improvement Plan (CIP)

Ladies and Gentlemen:

It is my pleasure to submit the FY2017 – FY2021 Supplemental Capital Improvement Plan. As you will see this plan includes only a handful of revisions to the original C.I.P. that was presented in October 2015.

**Fire Station #3 & HQ**

As you know, the current cost estimate for the Station 3/Headquarters Project approximates \$20.5 million, an increase of \$2 million since the most recent estimate of May 2015. There are three key categories that contributed to this cost increase:

- **Protection of Emergency Communications - \$828,000**
- **Scope Adds - \$1,285,000**
- **Higher than Anticipated Costs - \$785,000**

Although these three categories total \$2.9 million, through repeated project cost reviews approximately \$900,000 has been reduced from the project. My administration will continue to do everything within our power to bring this project in at considerably less than the current estimate of \$20.5 million.

**Parking Meters**

As you know, the FY2017-FY2021 C.I.P. presented in October 2015 anticipated bonding \$1.35 million for “smart” parking meters. As we have discussed with the members of the Council who have been able to attend the Mayor’s “Budget Input Sessions” we are pleased to report that we will be able to deploy “smart, phone-app-based technology” to allow our parking patrons to “pay-by-phone” without changing the parking meter heads. Consequently, we no longer need to bond that \$1.35 million.

**City-wide Traffic Signalization Improvements**

Financial projections have been updated to include currently authorized funding of approximately \$3.1 million, while projections for the next five years have been refined.

**City-wide Street Paving Program**

With the anticipated approval of the Honorable Council of the additional \$500,000 that has been docket for 2016 Construction Street Paving, I have asked the Department of Public Works to redefine the list of roads to be paved this year. Therefore, the Roads Program has been adjusted accordingly and is included in this document.

We look forward to discussing these changes, as well as the FY2017 – FY2021 Capital Improvement Plan as the Honorable Council deliberates during the FY2017 Budget review process.

Thank you for your consideration of this important matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Setti D. Warren".

Setti D. Warren  
Mayor

**FY 2017-2021 by Priority**  
**UPDATED 4/19/16**

**ESCALATED COSTS**

(Costs in FY2017-2021 are escalated 3.5% a year)

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Docketed or Approved	Total					Total
										FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
								\$ 132,625,847	\$ 57,989,177	\$ 18,618,000	\$ 23,979,915	\$ 31,856,089	\$ 46,672,588	\$ 41,563,283	
1	Public Buildings	Building	City Hall - New Elevator and Accessibility Improvements	New Elevator for the War Memorial	\$ 1,140,000	66.7	Bonding	\$ 1,140,000	-	-	-	-	-	-	
2	Public Buildings	Building	Manet Road Communications Building	Replace Emergency Communications Building at Manet Road	\$ 766,000	63.9	Bonding	\$ 766,000	-	-	-	-	-	-	
3	Schools	Building	Angier School Replacement	Opening in January 2016	\$ 37,500,000	63.1	Bonding/MSBA	\$ 37,500,000	-	-	-	-	-	-	
4	Public Buildings	Building	City Hall Improvements - Heat Trace Wiring/ Ice Dam	Use Heat Trace wiring to prevent Ice Dams from forming during the winter.	\$ 100,000	61.9	Bonding	\$ 100,000	-	-	-	-	-	-	
5	Schools	Building	Purchase Aquinas - Move Pre-School Program and Lincoln Elliot	Purchase Aquinas/ Remove for Pre-K and Lincoln Elliot students.	\$ 52,850,000	61.7	Bonding/MSBA	\$ 17,350,000	-	1,000,000	\$ 2,070,000	\$ 13,390,313	\$ 11,087,179	\$ 11,475,230	
6	Schools	Building	Zervas School - Renovation/ Replacement	Project to address space needs due to growing enrollment, bldg systems, access.	\$ 40,000,000	60.9	Bonding/ Override Stabilization Fund	\$ 40,000,000	-	-	-	-	-	-	
7	DPW/ Sewer	Sewer	Sewer Inflow/ Infiltration Project - Project Area 3&4 - Chestnut Hill Area, Newton Center	Part of 12 year program to remove excess inflow and infiltration into sewer system. 64% Sewer Funds 36% MWRA loan/grant	\$ 10,068,000	60.6	Sewer/ MWRA	\$ 10,068,000	-	-	-	-	-	-	
8	Public Buildings / Sustainability	Building	Phase II Energy Efficiency Upgrades to City/School Buildings	The objective of this project is to reduce energy use, energy costs and the carbon footprint of existing City owned buildings and schools.	\$ 1,141,924	60.0	Energy Stabilization Fund	\$ 1,141,924	-	-	-	-	-	-	
9	Schools	Building	Cabot School Renovation	Replace 92 yr old school due to poor condition, aging bldg systems and inadequate space per State Ed standards.	\$ 45,000,000	59.6	Bonding/MSBA	\$ 1,000,000	\$ 44,000,000	-	-	-	-	-	
10	Parks/Rec	Parks/ Open Space	Replace Newton South High School Tennis Courts	Replace 12 existing courts at this location.	\$ 750,000	59.2	Bonding	\$ 750,000	-	-	-	-	-	-	
11	Fire Dept	Large Vehicle/ Equipment	Replace Fire Dept Bucket Truck	Replace 1996 F800 with 35K miles on it. Not cost effective to keep it on the road. Safety components are failing, putting personnel at risk.	\$ 227,000	56.5	Bonding	\$ 227,000	-	-	-	-	-	-	
12	Fire Dept	Building	Fire Station #3 & HQs - Renovation/Replace Newton Centre Station	Station #3 needs major repairs/upgrades. Co-located w/ Fire HQs. Upgrade systems for code compliance, access & female firefighters.	\$ 20,500,000	55.1	Bonding	\$ 7,320,823	\$ 13,179,177	-	-	-	-	-	
13	Fire Dept	Large Vehicle/ Equipment	Replace Fire Department SCBA Gear	Replace the department self-contained breathing apparatus (SCBA), purchased in FY 2007. OPS in equipment so that firefighters can be located in case of emergency.	\$ 504,750	54.5	Bonding	\$ 504,750	-	-	-	-	-	-	
14	Parks/Rec	Parks/ Open Space	Newton North Baseball Field - New Backstop and Nets	New Backstop and Netting to reduce the number of baseballs hit into neighboring properties.	\$ 350,000	54.3	Bonding	\$ 350,000	-	-	-	-	-	-	
15	DPW	Roads/Paving	City-Wide Traffic Signalization Upgrades	Improve upon safety, improved traffic flow, reduce congestion, meet ADA Compliance	\$ 9,993,217	54.2	Bonding/Free Cash	\$ 4,280,000	-	1,225,000	\$ 646,875	\$ 1,285,470	\$ 2,383,743	\$ 172,128	
16	Police	Information Technology	Dispatch Center equipment	All dispatch equipment has met it's life expectancy and must be upgraded	\$ 700,000	53.1	Bonding	\$ -	\$ 700,000	-	-	-	-	-	
17	DPW/ Water	Water	Manet Road Reservoir Gate Valve	Repair Gate Valve	\$ 400,000	51.2	Water Funds	\$ 400,000	-	-	-	-	-	-	
18	DPW/ Water	Water	Clean and Line Water Pipes to Improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity, precludes scheduled roadway paving.	\$ 4,321,500	51.2	Water Funds	\$ 4,321,500	-	-	-	-	-	-	
19	DPW	Large Vehicle/ Equipment	DPW Snow Equipment	Purchase a Front end loader mounted snow blower to widen street for curb to curb snow clearance.	\$ 150,000	51.1	Bonding	\$ 150,000	-	-	-	-	-	-	
20	DPW/ Sewer	Large Vehicle/ Equipment	Replace 1995 Sewer Jet Truck	Replacement of vehicle/ equipment used to clear out blockages in the sewer system to prevent sewer backups. (#859).	\$ 430,000	50.8	Sewer Funds	\$ 400,000	-	-	-	-	-	-	
21	Fire Dept	Large Vehicle/ Equipment	Replace Fire Dept Pumper Truck in Newton Corner (Engine 1)	Replace 1999 Pumper Truck exceeding NFPA 15-yr life expectancy, will replace a 1992 spare engine.	\$ 650,000	50.1	Bonding	\$ 650,000	-	-	-	-	-	-	
22	DPW/ Storm	Storm	Project Meadow Brook at Dedham Street - Design and Construction	Improvements to the drainage system on Dedham Street. Improve capture of run-off and increase capacity of drainage system to reduce flooding on properties on Dedham Street, Bound Brook Road & Heatherland Road	\$ 725,000	50.0	Storm Funds	\$ 725,000	-	-	-	-	-	-	

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Dededged or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021
23	Library	Information Technology	AMH: Automatic checkin sorter	Sorter checks material in upon return, places it in ready-to-shelve bins by location in the library. Save an additional 730 person-hours/yr in return processing.	\$ 203,850	50.0	Bonding	\$ 203,850	- \$	- \$	- \$	- \$	- \$	- \$
24	DPW	Roads/Paving	Ellis St. Bridge	Reconstruct bridge in collaborative effort with the Town of Nehalem	\$ 2,000,000	49.9	Bonding	\$ 2,000,000	- \$	- \$	- \$	- \$	- \$	- \$
25	DPW/Sewer	Sewer	Prairie Avenue Sewer Pump Station	Station built 1950, rehabbed in 1992. Contains 2 (5 hp) pumps. Replace wet well.	\$ 110,000	49.5	Sewer Funds	\$ -	110,000 \$	- \$	- \$	- \$	- \$	- \$
26	DPW/Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 5	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,577,000	49.4	Sewer/MWRA	\$ 777,000	- \$	3,800,000 \$	- \$	- \$	- \$	- \$
27	Library	Building	Newton Free Library - Mechanical Upgrades/Restroom Upgrade.	Interior air handler replacement, replace chiller controls, repair/restore ice tank system. Improve quality of restroom facilities.	\$ 1,000,000	49.4	Bonding	\$ 250,000	- \$	500,000 \$	258,750 \$	- \$	- \$	- \$
28	DPW	Roads/Paving	Walnut Street (Homer Street to Route 9) - Preliminary and complete Final Design	Eliminate deteriorated roadway condition and enhance public safety. Arterial minor. Federal funds for const only. Design funded by City.	\$ 250,000	49.2	Chapt 39/ Alt Fund	\$ 250,000	- \$	- \$	- \$	- \$	- \$	- \$
29	DPW/ Water	Large Vehicle/ Equipment	Utilities Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	49.1	Enterprise Funds	\$ -	- \$	300,000 \$	- \$	- \$	- \$	- \$
30	DPW	Large Vehicle/ Equipment	DPW Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	49.1	Bonding	\$ -	- \$	300,000 \$	- \$	- \$	- \$	- \$
31	Schools	Building	Newton South High School - Mechanical Upgrades - Library	Replace air handlers and roof top equipment, replace hydronic/ACCU system due to burner failures and outdated controls.	\$ 300,000	49.1	Bonding	\$ -	- \$	300,000 \$	- \$	- \$	- \$	- \$
32	Schools	Building	Ed Center Staircase	Upgrade staircase on the Craft St. Entrance	\$ 150,000	48.7	Bonding	\$ -	- \$	150,000 \$	- \$	- \$	- \$	- \$
33	DPW	Roads/Paving	Salt Brine System (storage & mixing tanks and associated pumps & piping systems)	This material will stay in place on the road surface and help prevent formation of ice on the street once snow begins to fall. Making salt brine more available to roads more effectively paved with accumulating snow falls.	\$ 300,000	48.6	Bonding	\$ -	- \$	300,000 \$	- \$	- \$	- \$	- \$
34	DPW	Roads/Paving	Street Paving - Cold Plane and Pave Streets	Cold Plane and Pave Scheduled Streets throughout the City	\$ 3,100,000	47.8	Chapt 39/ Alt Fund	\$ -	- \$	3,100,000 \$	- \$	- \$	- \$	- \$
35	DPW	Roads/Paving	Sidewalk Improvements	Improve pedestrian safety. Repair/replacement of sidewalks in poor condition and new sidewalks in village centers, school zones, on major roads.	\$ 150,000	47.7	Chapt 39/ Alt Fund	\$ -	- \$	150,000 \$	- \$	- \$	- \$	- \$
36	DPW/ Water	Building	Maest Road- Rehabilitation of the central core structure	Rehabilitation of pipes, valves, and all appurtenances, and roof replacement. Includes cleaning and inspection, design, construction, and services.	\$ 750,000	47.5	Water Funds	\$ -	- \$	750,000 \$	- \$	- \$	- \$	- \$
37	Public Buildings/ Sustainability	Building	City Hall - Mechanical Upgrades	Replace condensing units. Replace and insulate ductwork and replace fans. Add mini-split A/C units in conjunction with window restoration/replacement.	\$ 500,000	47.2	Bonding	\$ -	- \$	250,000 \$	258,750 \$	- \$	- \$	- \$
38	DPW/Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 6	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	46.8	Sewer/MWRA	\$ -	- \$	600,000 \$	4,140,000 \$	- \$	- \$	- \$
39	Parks/Rec	Parks/Open Space	Replace McGrath Playground (Warren) with post-tension concrete	Replace 4 existing tennis courts at McGrath Playground (Warren) with post-tension concrete	\$ 600,000	46.3	Bonding	\$ -	- \$	240,000 \$	372,600 \$	- \$	- \$	- \$
40	DPW/ Water	Water	Clean and Line Water Pipes to improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity. Precedes scheduled roadway paving.	\$ 3,983,000	46.3	Water Funds	\$ -	- \$	3,983,000 \$	- \$	- \$	- \$	- \$
41	DPW/Sewer	Sewer	Quinobquin Road Sewer Pump Station - Replace Pump	Sewerage pumped to higher point and gravity fed to MWRA pipes for treatment. Replace pump 1 and motors at life expectancy.	\$ 300,000	45.9	Sewer Funds	\$ -	- \$	150,000 \$	155,250 \$	- \$	- \$	- \$
42	DPW/Storm	Storm	Laundry Brook Culvert Repairs	Repair of culverts along Laundry Brook to prevent flooding.	\$ 650,000	45.8	Storm Funds	\$ -	- \$	650,000 \$	- \$	- \$	- \$	- \$
43	DPW/Storm	Storm	Repair Hammond St Drain	Storm drain pipe has partially collapsed and requires repair to prevent flooding.	\$ 200,000	45.6	Storm Funds	\$ -	- \$	200,000 \$	- \$	- \$	- \$	- \$
44	Fire Dept	Large Vehicle/ Equipment	Replace Fire Dept Pumper Truck (Engine 3)	Replace Engine 3, a 2004 Pumper Truck to be used as spare to replace spare Engine 3A, a 1992 jumper that should no longer be used.	\$ 650,000	45.2	Bonding	\$ -	- \$	650,000 \$	- \$	- \$	- \$	- \$
45	DPW/ Storm	Parks/Open Space	Oak Hill Drainage	Review Drainage at the site, repair fields, watch study in FY17, used for Oak Hill and Brown School soccer	\$ 1,020,000	45.1	Storm Funds	\$ -	- \$	20,000 \$	1,035,000 \$	- \$	- \$	- \$

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Dotted or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021
46	Schools	Building	Bigelow School - Mechanical Upgrades	Two boilers are 54 years old and beyond their useful life. Replace one boiler, storage, and enhance circulation system.	\$ 450,000	45.1	Bonding	\$ -	\$ -	\$ -	\$ 465,750	\$ -	\$ -	\$ -
47	Schools	Building	Newton South High School - Fire Alarm Upgrades	Upgrade fire alarm system to be fully up to date and functional	\$ 150,000	44.9	Bonding	\$ -	\$ -	\$ -	\$ 155,250	\$ -	\$ -	\$ -
48	Parks/Rec	Roads/Paving	Replace Gath/Albermarle Foot Bridge	Footbridge structure (steel and abutment) is in poor condition and is not wheelchair accessible.	\$ 150,000	44.8	Bonding	\$ -	\$ -	\$ -	\$ 155,250	\$ -	\$ -	\$ -
49	Schools	Building	FA Day School - Replace Boilers	Replace two 60 year old boilers and variable air volume (VAV) coil work.	\$ 500,000	44.8	Bonding	\$ -	\$ -	\$ -	\$ 517,500	\$ -	\$ -	\$ -
50	DPW/ Storm	Storm	Pellegrini Park Drain Replacement	Replace existing pipe which has settled and is causing flooding.	\$ 130,000	44.7	Storm Funds	\$ -	\$ -	\$ -	\$ 134,550	\$ -	\$ -	\$ -
51	Parks/Rec		Rubbish Truck	Replace 1994 Rubbish Truck	\$ 200,000	44.5	Bonding	\$ -	\$ -	\$ -	\$ 207,000	\$ -	\$ -	\$ -
52	Police	Building	Police Headquarters - Mechanical Upgrades	Replace Roof Top Mechanical equipment that is beyond its useful life. Currently requires a lot of maintenance and service calls.	\$ 300,000	44.2	Bonding	\$ -	\$ -	\$ -	\$ 310,500	\$ -	\$ -	\$ -
53	Parks/Rec		Tree Crew 60' Bucket Truck	Current equipment has been in service since 2004. Essential for emergency response and hazardous tree removal.	\$ 215,000	44.1	Bonding	\$ -	\$ -	\$ -	\$ 222,525	\$ -	\$ -	\$ -
54	DPW/Storm	Storm	Chesapeake Brook Drainage Basin: Repair and Rebuild Retaining Wall	Wall integrity is jeopardized. Project to minimize property damage due to flooding from heavy rains and compromised conveyance systems. Phase 1 is survey.	\$ 175,000	44.0	Storm Funds	\$ -	\$ -	\$ -	\$ 181,125	\$ -	\$ -	\$ -
55	Parks/Rec	Parks / Open Space	Newton Highlands Playgnd - Ph I Design & Construction	Phase I of 2008 Master Plan for park renovation. Addresses drainage problems & builds new ball fields and courts. Highly used park. CPA Approved for \$200,000	\$ 3,000,000	43.9	CPA Eligible	\$ -	\$ -	\$ -	\$ 3,105,000	\$ -	\$ -	\$ -
56	DPW/ Sewer	Sewer	Sewer Inflow / Infiltration Project - Area 7	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	43.7	Sewer/ MWMRA	\$ -	\$ -	\$ -	\$ 621,000	\$ 4,284,900	\$ -	\$ -
57	DPW	Roads/Paving	Street Paving - Cold Plane and Pave Streets	Cold Plane and Pave Scheduled Streets throughout the City	\$ 3,100,000	43.6	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ 3,208,500	\$ -	\$ -	\$ -
58	DPW	Roads/Paving	Sidewalk Improvements	Improve pedestrian safety. Repair/replace of sidewalks in poor condition and new sidewalks in village centers, school zones, on major roads.	\$ 150,000	43.5	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ 155,250	\$ -	\$ -	\$ -
59	DPW/ Sewer	Large Vehicle/ Equipment	Utilities Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	43.4	Enterprise Funds	\$ -	\$ -	\$ -	\$ 310,500	\$ -	\$ -	\$ -
60	DPW	Large Vehicle/ Equipment	DPW Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	43.4	Bonding	\$ -	\$ -	\$ -	\$ 310,500	\$ -	\$ -	\$ -
61	DPW/ Sewer	Sewer	Hamlet Street Sewer Pump Station - Replace Pumps	Sewage is pumped to a higher point and gravity fed to MWMRA pipes for treatment. Replace pumps and motors.	\$ 100,000	43.0	Sewer Funds	\$ -	\$ -	\$ -	\$ 103,500	\$ -	\$ -	\$ -
62	Public Buildings / Sustainability	Building	City Hall - Exterior Windows & Doors	Restore/Replace windows in phases to improve energy efficiency, functionality and comfort, and to preserve exterior wall.	\$ 1,000,000	42.2	CPA Eligible	\$ -	\$ -	\$ -	\$ 517,500	\$ 535,613	\$ -	\$ -
63	Public Buildings	Building	City Hall - Roof Repair/Replacement	Install new membrane roof on flat roof. Repair/replace gutters on balcony roofs. Replace metal roofing/fishing as req'd. Repair Cupola.	\$ 300,000	41.7	Bonding	\$ -	\$ -	\$ -	\$ 310,500	\$ -	\$ -	\$ -
64	DPW/Water	Water	Clean and Line Water Pipes to Improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity. Insects scheduled roadway paving.	\$ 3,914,000	41.3	Water Funds	\$ -	\$ -	\$ -	\$ 4,050,990	\$ -	\$ -	\$ -
65	DPW/ Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 8	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	41.1	Sewer/ MWMRA	\$ -	\$ -	\$ -	\$ -	\$ 642,735	\$ 4,434,872	\$ -
66	Public Buildings	Building	City Hall - Fire Alarm Upgrades	Plan installation of sprinkler system and addressable fire alarm upgrades. In City Hall in conjunction with other building upgrades.	\$ 150,000	40.6	Bonding	\$ -	\$ -	\$ -	\$ -	\$ 160,684	\$ -	\$ -
67	DPW/ Storm	Storm	Rehabilitation of Forest Grove Storm System Pump Station	Pump station is used for flood and mosquito control of Forest Grove and needs upgrades and repair work to function properly.	\$ 150,000	40.5	Storm Funds	\$ -	\$ -	\$ -	\$ -	\$ 160,684	\$ -	\$ -
68	DPW	Large Vehicle/ Equipment	Wash Bay Reestablishment	Reestablish Crafts Street vehicle wash bay with automated vehicle wash system, including capture/recycle wash water.	\$ 350,000	40.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ 374,929	\$ -	\$ -
69	DPW	Roads/Paving	Street Paving - Cold plane and pave streets	Cold Plane and Pave Scheduled Streets throughout the City	\$ 3,100,000	40.1	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ -	\$ 3,320,798	\$ -	\$ -

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Docketed or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021
70	DPW	Roads/Paving	Sidewalk Improvements	Improve pedestrian safety. Repair/replace ment of sidewalks in poor condition and new sidewalks in village centers, school zones, on major roads.	\$ 150,000	40.0	Chapt 90/ Alt Fund	\$ -	- \$	- \$	- \$	160,684 \$	- \$	- \$
71	DPW	Large Vehicle/ Equipment	DPW Large Vehicle Replacement	Replace vehicles due for replacement	\$ 120,000	39.8	Bonding	\$ -	- \$	- \$	- \$	321,368 \$	- \$	- \$
72	DPW	Large Vehicle/ Equipment	Utilities Large Vehicle Replacement	Replace vehicles due for replacement	\$ 120,000	39.8	Enterprise Funds	\$ -	- \$	- \$	- \$	321,368 \$	- \$	- \$
73	Schools	Building	Carr School - Air Conditioning	Install Air Conditioning System into the School. Cost is currently unknown, will be funded in FY19	\$ 500,000	39.8	Bonding	\$ -	- \$	- \$	- \$	535,613 \$	- \$	- \$
74	DPW/ Water	Water	Clean and Line Water Pipes to Improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity. Precedes scheduled roadway paving.	\$ 4,018,000	39.7	Water Funds	\$ -	- \$	- \$	- \$	4,304,182 \$	- \$	- \$
75	Clerk	New Voting Equipment	New Voting Equipment	Replace current equipment with new state-approved voting equipment.	\$ 120,000	39.6	Bonding	\$ -	- \$	- \$	- \$	128,547 \$	- \$	- \$
76	Fire Dept	Large Vehicle/ Equipment	Replace Fire Dept Aerial Ladder #3	Replace Ladder 3. 15 years old. Ladder 3 becomes a spare, replacing spare Ladder 4.	\$ 1,000,000	39.5	Bonding	\$ -	- \$	- \$	- \$	1,071,225 \$	- \$	- \$
77	Parks/Rec	Parks/ Open Space	Forté Park Field Lights	Replace sports lighting at Forté Park	\$ 200,000	39.3	CDBG/ Bonding	\$ -	- \$	- \$	- \$	214,245 \$	- \$	- \$
78	DPW/ Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 8	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	39.3	Sewer/ MWRA	\$ -	- \$	- \$	- \$	642,735 \$	4,436,872 \$	- \$
79	DPW/ Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 9	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	39.3	Sewer/ MWRA	\$ -	- \$	- \$	- \$	- \$	665,231 \$	4,590,092 \$
80	Schools	Building	Mason Rice School - Electrical Upgrades	Replace emergency generator, electrical panels and sub-panels.	\$ 325,000	39.2	Bonding	\$ -	- \$	- \$	- \$	- \$	360,333 \$	- \$
81	DPW/ Water	Water	Clean and Line Water Pipes to Improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity. Precedes scheduled roadway paving.	\$ 3,941,000	39.1	Water Funds	\$ -	- \$	- \$	- \$	- \$	4,369,457 \$	- \$
82	Parks/Rec	Horse Mann Renovation	Horse Mann Renovation	Renovate Building to house new community center	\$ 10,000,000	38.5	Alternate Funding	\$ -	- \$	- \$	- \$	- \$	2,217,436 \$	5,737,615 \$
83	DPW	Large Vehicle/ Equipment	DPW Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	37.8	Bonding	\$ -	- \$	- \$	- \$	- \$	332,615 \$	- \$
84	DPW	Large Vehicle/ Equipment	Utilities Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	37.8	Enterprise Funds	\$ -	- \$	- \$	- \$	- \$	332,615 \$	- \$
85	Parks/Rec	Building	Community Center / Gash Pool - New Swim Facility Design and Construction	Build new Community Center structure with Olympic sized pool facility	\$ 20,000,000	37.7	Alternate Funding	\$ -	- \$	- \$	- \$	- \$	554,359 \$	1,147,523 \$
86	Parks/Rec	Building	Crystal Lake Bathroom - Renovate/Replace	Existing bathroom is in poor condition and is not accessible. Renovate/Replace bathroom and improve site.	\$ 5,000,000	36.8	CPA Eligible	\$ -	- \$	- \$	- \$	- \$	5,543,589 \$	- \$
87	DPW/ Water	Water	Clean and Line Water Pipes to Improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity. Precedes scheduled roadway paving.	\$ 4,000,000	36.5	Water Funds	\$ -	- \$	- \$	- \$	- \$	4,436,872 \$	- \$
88	DPW	Roads/Paving	Street Paving - Cold Plane and Pave Streets	Cold Plane and Pave Scheduled Streets throughout the City	\$ 3,100,000	36.3	Chapt 90/ Alt Fund	\$ -	- \$	- \$	- \$	- \$	3,437,025 \$	- \$
89	DPW	Roads/Paving	Sidewalk Improvements	Improve pedestrian safety. Repair/replace ment of sidewalks in poor condition and new sidewalks in village centers, school zones, on major roads.	\$ 150,000	36.2	Chapt 90/ Alt Fund	\$ -	- \$	- \$	- \$	- \$	166,308 \$	- \$
90	Schools	Building	Bowen School - Roof Replacement	Replace 150+ year portion of the building's roofing system as it has reached its life expectancy.	\$ 180,000	36.0	Bonding	\$ -	- \$	- \$	- \$	- \$	199,569 \$	- \$
91	DPW	Building	Crafts St DPW Operations (Stable) - Restore Building Envelope, Windows & Roof	Preserve historic building envelope. Repair/replace masonry, sills and brick veneer. Restore/replace windows, doors and roof and cupola as historically appropriate.	\$ 950,000	36.0	CPA Eligible	\$ -	- \$	- \$	- \$	- \$	1,053,282 \$	- \$
92	DPW/ Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 9	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	36.0	Sewer/ MWRA	\$ -	- \$	- \$	- \$	- \$	665,231 \$	4,590,092 \$
93	Fire Dept	Large Vehicle/ Equipment	Replace Fire Pumper Truck (Engine 7)	Replace Engine 7 pumper truck. Engine 7 will become a spare.	\$ 600,000	35.9	Bonding	\$ -	- \$	- \$	- \$	- \$	- \$	688,514 \$
94	Schools	Building	Lincoln Blvd School - Converted to Swing Space	Renovate School to create a swing space school	\$ 10,000,000	35.9	Bonding	\$ -	- \$	- \$	- \$	- \$	- \$	1,147,523 \$

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Dotted or Approved	FY2017	FY2018	FY2019	FY2020	FY2021
95	Fire Dept	Building	Fire Station #1 (Newton Corner) - Renovation	5th station of 7 buildings to be renovated. Work includes building envelope, interior finishes, mechanical, electrical, plumbing, life/safety, ADA upgrades.	\$ 7,250,000	35.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 573,762
96	DPW/Water	Water	Clean and Line Water Pipes to Improve Water Quality	Cleaning and lining of water pipes to improve water quality, ensure pipe integrity and capacity. Precedes scheduled roadway paving.	\$ 4,020,000	35.8	Water Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,613,042
97	DPW	Roads/Paving	Street Paving - Cold plane and pave streets	Cold Plane and Pave Scheduled Streets throughout the City	\$ 3,100,000	35.8	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,557,321
98	DPW	Roads/Paving	Sidewalk Improvements	Improve pedestrian safety. Repair/replacement of sidewalks in poor condition and new sidewalks in village centers, school zones, on major roads.	\$ 150,000	35.7	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 172,128
99	Fire Dept	Building	Fire Station #2, West Newton - Renovation	6th station of 7 buildings to be renovated. Work includes mechanical, electrical, plumbing, code compliance and accessibility upgrades.	\$ 10,000,000	35.6	Bonding/ Alternative Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 573,762
100	DPW/Sewer	Sewer	Sewer Inflow/Infiltration Project - Area 10	Part of 12 year program to remove excess inflow and infiltration into sewer system.	\$ 4,600,000	35.1	Sewer/ MWMRA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 688,514
101	Schools	Building	Countyside School - Mid-Range Renovation/Addition	Feasibility Study/Design and Construction at campus	\$ 15,000,000	35.1	Alternate Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,147,523
102	DPW	Large Vehicle/ Equipment	Utilities Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	35.0	Enterprise Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,257
103	DPW	Large Vehicle/ Equipment	DPW Large Vehicle Replacement	Replacement of existing city vehicle	\$ 300,000	35.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,257
104	Schools	Building	Williams School - Mechanical Upgrades	Replace Air handlers. Direct Digital Controls conversion for HVAC system.	\$ 200,000	34.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
105	Schools	Building	Underwood School - Mechanical Upgrades	Upgrade Distribution system, controls, and remove underground tank.	\$ 525,000	34.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
106	Public Buildings	Building	City Hall - Repair Front stone entry stairs	Repair and repaint stone cornice. Rebuild/reset main entry stairs and install code-compliant railings.	\$ 325,000	34.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
107	Schools	Building	Countyside School - Mechanical Upgrades	Replace RTUs at Annex, Direct Digital Control conversion	\$ 250,000	34.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
108	Schools	Building	Bigelow School - Mechanical Upgrades	Replace 2nd boiler (54 yrs old) and associated equipment, distribution, units and full DDC system.	\$ 960,000	34.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
109	Police	Building	Police Annex - Mechanical Upgrades	Replace baseboard heaters in bathrooms. Provide proper ventilation/exhaust in locker rooms and bathrooms.	\$ 170,000	34.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
110	DPW	Building	Elliot Street Sand Salt Shed - Structural and Envelope Repairs	Replace wood truss members. Add braces supports at ends to prevent walls from buckling. Repair wood buttresses and extend push wall 10' higher to keep weight of salt off	\$ 142,000	34.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
111	DPW	Building	Elliot St. Garage - Electrical Upgrades	Upgrade / replace egress lighting and exit signage per code. Upgrade audible fire alarm and strobes to ADA compliance. Replace receptacles, conduit, electric panels.	\$ 192,000	34.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
112	Public Buildings / Sustainability	Building	Nonantum Library-Mechanical	Replace baseboard heating on first floor. Provide pipe insulation. Replace air handling unit in basement with new controls.	\$ 205,000	34.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
113	Schools	Building	Memorial Spaulding School - Mechanical Upgrades	Replace controls, air handlers. Replace 2nd boiler, hot water conversion, and Direct Digital Controls conversion.	\$ 750,000	34.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
114	Public Buildings / Sustainability	Building	Waban Library-Electrical	Replace electrical panel. Replace exterior lighting to improve safety. Replace main electric service and wiring. Upgrade lighting to improve energy efficiency.	\$ 108,000	34.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
115	Public Buildings	Building	Waban Library-Exterior Windows & Doors	Restore exterior wood door and install panic hardware. Replace arway and rear door. Restore windows.	\$ 118,500	34.4	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
116	DPW	Building	Elliot St. Operations Building - Building Envelope	Repair foundation walls and rebuild ramp foundation walls. Repair/replace arway retaining wall. Repair cracks, repair mortar joints.	\$ 123,000	34.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Dededucted or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021	
117	Fire Dept	Large Vehicle/Equipment	Replace Fire Dept Aerial Ladder #2	Replace Ladder 2, 15 years old. Moved out on life expectancy, to be used as spare to replace Spare Ladder 5 a 1985 ladder, to be taken out of service.	\$ 1,000,000	34.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
118	Schools	Building	Oak Hill School - Mechanical Upgrades - Roof Top Units and Distribution System	Replace Roof Top air handling units and distribution system	\$ 250,000	34.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
119	Police	Building	Police Amex - Roof Restoration/Replacement	Remove and replace slate roofing, gutters and downspouts. Install new EPDM Roof. Reattach downspouts.	\$ 250,500	34.4	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
120	Schools	Building	Underwood School - Replace Roof	Replace whole building roof in 2 phases.	\$ 450,000	34.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
121	Schools	Building	Ed Center Staircase and Accessibility Upgrades	Upgrade elevator, restrooms, door hardware and signage for accessibility.	\$ 850,000	34.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
122	Parks/Rec	Building	Pellegrini Park Field House - Replace Roof	Replace lower roofing membrane, gutters and downspouts. Replace upper Gym membrane roof with a new EPDM roof.	\$ 100,000	34.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
123	Schools	Building	Mason Rice School - Mechanical Upgrades	Direct Digital Controls conversion and upgrade heating distribution system.	\$ 450,000	34.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
124	Parks/Rec	Building	Emerson Community Center - Accessibility Upgrades	Upgrade toilet rooms. Install accessible door hardware and drinking fountains. Resurface main entrance ramp and install handrails.	\$ 209,000	34.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
125	Health	Building	Health Department Bldg. (Reuse Consideration)	All Health Dept Building Recommended work. Envelope is highest need. Building is in re-use process.	\$ 1,500,000	34.2	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
126	Schools	Building	Bowen School - Electrical Upgrades	Replace electrical panels and sub-panels in original building.	\$ 75,000	34.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
127	Public Buildings / Sustainability	Building	Nonantum Library-Electrical	Upgrade interior lighting and power distribution. Replace electrical panel and main electrical service.	\$ 101,637	34.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
128	Parks/Rec	Large Vehicle/Equipment	Tree Crew Log Loader	Current equipment has been in service since 2006. Essential for emergency response and hazardous tree removal.	\$ 240,000	34.1	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
129	Library	Building	Library Short-Term Needs	A new computer classroom, a Creation Center Better Teen space integrated into a Youth Services department. Address dangerously worn carpet areas, entry door operation, front plaza leveling, and restroom upgrades.	\$ 1,000,000	34.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
130	Schools	Building	Bowen School - Mechanical Upgrades	Replace interior air handlers in first year. Direct Digital Controls conversion.	\$ 325,000	34.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
131	Public Buildings	Building	Kenard Estate - Replace Septic System	Connect to City Sewer Infrastructure.	\$ 100,000	34.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
132	Public Buildings / Sustainability	Building	City Hall - Masonry Restoration of War Memorial Steps	Implement recommendations from 2007 Study of the Memorial Stairs.	\$ 450,000	33.9	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
133	Schools	Building	Horace Mann School - Accessibility Upgrades	Installation of new elevator.	\$ 220,000	33.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
134	Schools	Roads/Paving	Burr School - Site work sidewalk Ramp Repairs	Front stair railing collapsing, catch basin at entrance plaza, parking area, make accessible route.	\$ 280,000	33.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
135	Schools	Building	Bigelow School - Replace Windows and Doors	Replace aging windows and exterior doors to improve comfort, operation, and energy efficiency.	\$ 400,000	33.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
136	Schools	Building	Underwood School - Accessibility Upgrades	Accessibility upgrades including compliant door hardware, Toilets, and Elevator	\$ 415,000	33.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
137	Public Buildings	Building	City Hall - Increase City Clerk Archive Storage	Develop plans to expand archival storage to accommodate and preserve archival collections and to comply with MGL mandated record storage requirements.	\$ 100,000	33.8	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
138	Public Buildings	Building	Waban Library-Accessibility Upgrades	Upgrade toilet rooms. Replace door hardware. Modify door at stairwell or install automatic door opener.	\$ 110,000	33.8	COBG eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
139	Public Buildings		Crescent Street Project	Develop affordable housing on Crescent Street at former Parks and recreation facility.	\$ 5,000,000	33.6	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
140	Parks/Rec	Parks / Open Space	Newton Highlands Playground - Phase II Design & Construction	2008 Master Plan for park renovation in 2 phases. PH II will complete the fields to provide tennis courts and football field.	\$ 1,925,000	33.6	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Docketed or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021	
141	DPW	Building	Elliot St. Garage - New Windows and Doors and Envelope Repairs	Replace metal windows and security screens. Remove and replace overhead doors with new insulated overhead doors. Repair exterior brick and steel window linels.	\$ 103,000	33.6	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
142	Perks/Rec	Building	Emerson Community Center - Electrical Upgrades	Replace switchboard and increase service size to meet electrical demands. Replace original overloaded electrical panels. Install emergency audiovisual horn strobes.	\$ 108,000	33.6	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
143	DPW	Roads/Paving	Commonwealth Avenue (Route 128 to Washington Street) - Preliminary and Final Design	Eliminate deteriorated roadway condition. Improve public product safety. Aerial minor. Federal funds for construction. Design funded by City.	\$ 500,000	33.6	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
144	DPW	Roads/Paving	Washington Street (Commonwealth Avenue to Centre Street) - Preliminary and Final Design	Eliminate deteriorated roadway condition and improve product safety. Aerial minor. Federal funds for construction. Design funded by City.	\$ 500,000	33.6	Chapt 90/ Alt Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
145	DPW/ Water	Sanborn Avenue and Winchester Storage Tanks	Sanborn Avenue and Winchester Storage Tanks	Decommissioning of the Stanton Ave and Winchester Elevated Storage tanks	\$ 700,000	33.5	Water Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
146	DPW	Building	Elliot St. Operations Building - Roof Repair/ Replacement	Remove and replace corrugated fiberglass roof. Repair/replace existing slate roof and add ice shield to prevent ice damming and icicle build-up. Repair/replace gutters.	\$ 235,000	33.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
147	Police	Building	Police Garage - Mechanical Upgrades	Replace ceiling hung unit heaters. Provide bathroom exhaust fan and split air conditioning system. Remove abandoned steam piping to prevent possibility of freezing.	\$ 164,000	33.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
148	Schools	Building	Williams School - Mid-Range Renovation/Addition	Feasibility Study/Design and Construction for addition to building	\$ 12,500,000	33.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
149	Senior Center	Building	Senior Center - Sprinklers and Fire Alarm Upgrades	Install code-compliant sprinkler system in building in conjunction with any major building upgrade or addition.	\$ 170,000	33.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
150	Public Buildings	Building	City Hall - Plumbing Upgrades	Renovate toilet rooms and replace cold and hot water piping as required. Provide insulation for all piping.	\$ 137,000	33.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
151	Schools	Building	Memorial Spaulding School - Replace Roof	Replace 1980's Built up roof area. It has reached its life expectancy.	\$ 350,000	33.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
152	Perks/Rec	Building	Burr Park Field House - Mechanical/Electrical Upgrades	Replace steam boiler, radiators, venting and piping. Replace exterior lighting to improve safety and security. Upgrade interior lighting and original wiring and conduit.	\$ 100,000	33.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
153	Public Buildings / Sustainability	Building	Public Building Department-Electrical	Replace electrical distribution panels and main electrical service. Upgrade room and Electrical infrastructure to NEC and Electrical code. Replace interior lights to improve light levels and energy efficiency.	\$ 118,000	33.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
154	Schools	Building	Bigelow School - Accessibility Upgrades	Upgrade toilet rooms, elevator, door hardware and signage for accessibility	\$ 400,000	33.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
155	Perks/Rec	Building	Newton South Tennis Court Lights	Lighting for twelve courts at Newton South High School.	\$ 240,000	33.0	Energy Stab. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
156	Perks/Rec	Building	Lower Falls Community Center - Replace Gym Floor	Replace gym floor with new wood flooring. Replace damaged carpeting and VCT flooring.	\$ 80,000	33.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
157	Public Buildings / Sustainability	Building	Public Buildings Department-Mechanical	Replace duct mounted steam coils and baseboard heaters. Replace ductwork with insulated ductwork. Provide make up air dampers and control for emergency generator. Replace boiler induced-draft fan and replace corroded	\$ 115,000	32.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
158	Perks/Rec	Parks / Open Space	Newton Upper Falls/ Braintree Playground - Design & Construction	Master Plan for park renovation - Construction will include new athletic fields, new play structure and site work and improvements.	\$ 1,075,000	32.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
159	Senior Center	Building	Senior Center - Exterior Windows & Doors	Restore/Replace wood windows and aluminum storm windows as historically appropriate.	\$ 125,000	32.7	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
160	Schools	Building	Ward School - Renovation/Replacement	Renovation of the Ward School	\$ 50,000,000	32.6	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
161	Perks/Rec	Building	Burr Park Field House - Building Envelope and Window Restoration	Repair damaged exterior brick walls and trim. Remove entry landings stairs and railings and install new code-compliant landing, stairs and railings. Restore windows.	\$ 313,500	32.5	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
162	Perks/Rec	Building	Pelgrim Park Field House - Exterior Windows & Doors	Replace windows and security screens with new insulated murals. Repair and repaint masonry walls and restore metal building for Perks & Rec	\$ 130,500	32.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
163	Perks/Rec	Building	Elliot Street Building	Metal building for Perks & Rec	\$ 200,000	32.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
164	Schools	Building	Mason Rice School - Replace Roof	Replace the 1980's Built up roofing system on the main portion of the building. Existing roof has reached its life expectancy.	\$ 580,000	32.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Dotted or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021	
165	Schools	Building	Bigelow School - Roof Replacement	Replace entire building roof system. Roof is beyond its useful life.	\$ 750,000	32.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
166	Schools	Building	Burr School - Replace Roof	Replace the total building roofing system installed in the 1980's.	\$ 450,000	32.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
167	Senior Center	Building	Senior Center - Building Envelope	Repoint exterior masonry walls as required. Repair, reset and regrade main granite front stairs. Repair stone veneer at main entry. Rebuild rear right side awestay and stairs.	\$ 150,000	32.4	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
168	Schools	Building	Pierce School - Plumbing Upgrades	Sanitary piping is deteriorating. Upgrades to toilet rooms and water fountains.	\$ 225,000	32.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
169	Parks/Rec	Building	Burr Park Field House - Accessibility/Site Upgrades	Accessibility upgrades to toilet rooms and fixtures, signage, drinking fountains and door hardware. Provide accessible path to entrance and an accessible parking space.	\$ 160,500	32.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
170	Public Buildings	Building	Auburndale Library - Exterior Windows & Doors	Remove existing exterior wood doors and frames and replace with new doors and hardware. Repair/replace building windows.	\$ 127,000	32.4	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
171	Public Buildings	Building	Kenard Estate-Building Envelope, Windows and Doors	Replace shingles and flashings. Repair foundation walls. Replace wood windows and shutters with historic, appropriate units.	\$ 240,000	32.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
172	Public Buildings / Sustainability	Building	Auburndale Library - Mechanical Upgrades	Replace boiler with new steam oil-fired boiler. Replace breaching, combustion air dampers and ductwork. Include heating zone and radiators in basement area.	\$ 125,000	32.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
173	Parks/Rec	Building	Halloran Athletic Lights	Replace and upgrade athletic lights that are 30+ years old	\$ 300,000	32.3	Energy Stab. Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
174	DPW	Building	Crafts St DPW Operations (Stable) - Interior Renovation	Design and Construction for renovated interior including mechanical, electrical, plumbing, and accessibility upgrades.	\$ 500,000	32.2	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
175	Schools	Building	Ed Center - Mechanical Upgrades	Replace boiler, second boiler and hot water conversion in out years. Boilers are 35 years old.	\$ 250,000	32.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
176	Parks/Rec	Building	Pelligrini Park Field House - Electrical Upgrades	Upgrade lighting and power distribution for energy efficiency. Provide protective cages over gym fixtures. Replace electric panels.	\$ 176,000	32.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
177	Schools	Building	PA Day School - Accessibility Upgrades / Replace Elevator	Upgrades for ADA Compliant elevator, toilet rooms, door hardware, and signage	\$ 350,000	32.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
178	Police	Building	Police Garage - Roof Replacement	Replace PVC roof installed in the 1990's as required. It has reached life expectancy. Repair water diverter above support service door.	\$ 193,000	31.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
179	DPW	Building	Crafts Street Garage - Replace Overhead Garage Doors	Replace ten 25-year old overhead doors and tracks. Replace exterior entrance doors and vestibule doors.	\$ 80,000	31.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
180	Parks/Rec	Large Vehicle/Equipment	Replace Parks Dump Truck (replace 1998 truck #430)	Replacement of vehicle that is used daily for maintenance operations that exceeds its useful life span.	\$ 75,000	31.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
181	Schools	Building	Ed Center - Electrical Upgrades	Upgrade electric service, panels and sub-panels to support IT server room and other building functions.	\$ 249,000	31.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
182	Schools	Building	Franklin School - Building Envelope	Replace windows and doors and repair/restore masonry.	\$ 700,000	31.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
183	Parks/Rec	Building	Newton Corner Parks & Rec Headquarters - Building Envelope	Repair front entry concrete. Install new side entry stairs and handrails. Remove and replace wood stairs. Install vents throughout balance of soffits.	\$ 114,500	31.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
184	Police	Building	Police Headquarters - Repair Concrete	Repair concrete at the fire range ceiling. Rebuild tunnel ceiling, waterproof, etc. Repair interior CMU and concrete walls. Replace carpet flooring that is a tripping hazard.	\$ 100,000	31.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
185	DPW	Building	Ellis St. Operations Building - Mechanical/Plumbing Upgrades	Boiler upgrades per code reqts. Replace unit heaters and flumed tube heaters. Upgrade bathrooms, replace water heater.	\$ 169,000	31.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
186	Parks/Rec	Building	Kenard Estate	Accessibility upgrades, Exterior windows, gutters, shutters, plumbing/electrical	\$ 500,000	31.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
187	Schools	Building	Horseback Mamm School - Restore/Replace Modular	Existing modular is nearing the end of its useful life and will need to be reconditioned or replaced with permanent construction	\$ 1,000,000	31.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
188	Public Buildings	Building	City Hall - War Memorial Auditorium HVAC Improvements	Restore historic hall to improve mechanical & electrical systems.	\$ 150,000	31.1	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
189	Schools	Building	Peirce/Williams Feasibility/Addition	Feasibility Study/Design and Construction to add Capacity	\$ 15,000,000	31.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
190	Parks/Rec	Building	Auburndale Cove Fieldhouse - Building Upgrades	Project to fully upgrade existing building or replace with new structure.	\$ 206,000	30.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
191	Public Buildings / Sustainability	Building	City Hall - Kitchen Mechanical Upgrades	Repair, upgrade kitchen equipment and stove ventilation in cafeteria kitchen to comply with current code requirements.	\$ 168,000	30.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Docketed or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021	
192	Schools	Building	Franklin School - Mechanical Upgrades	Replace boilers, hot water conversion, and Direct Digital Control conversion.	\$ 825,000	30.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
193	Schools	Building	Bowen School - Accessibility Upgrades	Upgrades to toilet rooms, sewage, hardware, railings and assembly spaces for accessibility.	\$ 200,000	30.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
194	Schools	Building	Franklin School - Accessibility and Plumbing Upgrades	Upgrade Toilet rooms, Water fountains, Door hardware and signage for accessibility.	\$ 365,000	30.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
195	Schools	Building	Mason Rice School - Accessibility Upgrades	Upgrade hardware, toilet rooms, and water fountains for accessibility.	\$ 185,000	30.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
196	Schools	Building	Memorial Spaulding School - Accessibility Upgrades	Upgrade toilet rooms, door hardware, water fountains, and signage for accessibility.	\$ 300,000	30.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
197	DPW	Information Technology	Map Scanning Project for Engineering: Phase II	Phase II project. Current maps are deteriorating rapidly. A new storage system would allow DPW to store maps after scanning.	\$ 900,000	30.1	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
198	Parks/Rec	Building	Newton Corner Parks & Rec Headquarters - Exterior Windows & Doors	Restore/replace historic exterior doors and windows. Weatherstrip and seal for energy efficiency. Window bay foundation repairs.	\$ 217,000	30.0	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
199	Parks/Rec	Building	Newton Corner Parks & Rec Headquarters - Site/Accessibility Upgrades	Re-build the main entry ramp to be code compliant. Make ADA door opening device fully functioning.	\$ 86,000	30.0	CDRG Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
200	Police	Building	Police Annex - Accessibility Upgrades	Provide accessible toilet rooms, door hardware, signage and drinking fountain. Provide a lower transaction counter.	\$ 83,500	30.0	CDRG Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2001	DPW	Building	Ellis St. Operations Building - Replace Windows & Doors	Remove and replace windows. Replace overhead doors. Replace exterior and interior doors.	\$ 80,000	29.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2002	Schools	Building	Horace Mann School - Replace Roof	Replace Total Building 1986 built up roof area. Roof has reached its life expectancy.	\$ 400,000	29.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2003	Schools	Building	Underwood School - Electrical Upgrades	Upgrades to electrical panels and sub-panels and emergency generator	\$ 100,000	29.6	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2004	Schools	Building	Williams School - Accessibility Upgrades	Upgrade door hardware, openings, toilet rooms, railings, and signage for accessibility.	\$ 250,000	29.6	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2005	Senior Center	Building	Senior Center - Roof Restoration/Replacement	Restore/replace existing slate roof, gutters, and downspouts. Replace existing flat roof with new membrane roof and provide proper roof drains.	\$ 244,000	29.6	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2006	DPW	Building	Crafts Street Garage - Mechanical Upgrades	Complete roof top work begun in stimulus project. Replace fans, duct work, unit heaters.	\$ 400,000	29.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
2007	Parks/Rec	Parks / Open Space	Pellegrini Field Lights	Replace sports lighting at Pellegrini	\$ 100,000	29.1	CDRG Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
208	Public Buildings	Building	City Hall - Electrical Upgrades	Replace emergency generator and electrical upgrades.	\$ 225,000	28.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
209	Police	Building	Police Garage - Accessibility/Site Upgrades	Provide accessible door hardware, signage and code-compliant lower counters. Install accessible employee toilet room.	\$ 80,000	28.9	CDRG Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
210	Jackson Homestead	Parks / Open Space	Restoration of Historic East Burying Grounds	Preservation of Remaining 24 Tombs in two of the three burying grounds. Priority to East, then West Parish sites. Safety Concern.	\$ 150,000	28.7	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
211	Police	Building	Police Garage - Electrical Upgrades	Connect Garage to generator. Upgrade interior and exterior lighting for energy. Replace conduit, wiring, distribution panel. Upgrade smoke/fire detection system.	\$ 207,000	28.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
212	Schools	Building	Peirce School - Accessibility Upgrades	Upgrades to door hardware, toilet rooms, railings, and signage for accessibility.	\$ 300,000	28.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
213	Public Buildings	Building	Nonantum Library-Roofs and Building Envelope	Remove and replace slate roof. Install new gutters and downspouts. Remove and replace existing flat roof.	\$ 200,000	28.3	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
214	Parks/Rec	Building	Newton Corner Parks & Rec Headquarters - Roof Restoration/Replacement	Replace/restore slate roof as historically appropriate.	\$ 75,500	27.5	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
215	Jackson Homestead	Building	Jackson Homestead - Object Collection Storage	Create offsite climate controlled space with fire protection to house 3-0 museum collections. No space for art! materials.	\$ 100,000	27.5	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
216	DPW	Building	Crafts Street Garage - Site Upgrades	Install accessible ramps at entrance. Provide accessible toilet rooms. Resurface and re-grade pavement to comply with ADA requirements. Provide accessible parking space.	\$ 194,000	26.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Supplemental Capital Improvement Plan

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Docketed or Approved	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
217	Public Buildings / Sustainability	Building	Auburndale Library - Electrical Upgrades	Electrical and lighting upgrades for code compliance and to improve energy efficiency. Replace electric panel.	\$ 86,607	26.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
218	Public Buildings	Building	Public Building HQs Roof repair	Paint corrugated metal shed roof. Install new roof shingles. Paint rafter ends and plywood. Remove skylights and replace with solar light tubes.	\$ 97,000	26.5	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
219	Police	Building	Police Garage - Windows & Doors and Building Envelope	Replace overhead doors and glass block windows. Replace door to planning/research and glass block wall. Repair masonry veneer exterior. Repair step cracking in CMU.	\$ 140,000	26.4	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
220	Schools	Building	Peires School - Electrical Upgrades	Replace electric panels and sub-panels.	\$ 75,000	26.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
221	Schools	Building	Burr School - Electrical Upgrades	Replace electric panels and sub-panels	\$ 100,000	26.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
222	Schools	Building	Countryside School - Plumbing Upgrades	Upgrade toilet rooms and water fountains and add features per code requirements.	\$ 125,000	26.0	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
223	Public Buildings	Building	Wakan Library-Building Envelope and Entrance	Replace main entry walk and foundation walls and install ceiling. Replace side stairs at main entry. Rebuild stairs at rear entry. Install hand rail on one side of rear entry.	\$ 200,000	25.8	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
224	Schools	Building	Horse Mann School - Mechanical Upgrades	Replace 2nd boiler and replace modular roof top air handling units	\$ 300,000	25.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
225	Parks/Rec	Building	Jennette Curtis West Rec Ctr (The Hut) Renovation	Rehabilitation of building envelope, mechanical, electrical, plumbing systems, life-safety, and accessibility of this historically significant structure. Houses many programs.	\$ 1,500,000	25.7	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
226	DPW/ Water	Building	Water/Utilities Department bldg - Accessibility Upgrades	Entrance ramp, toilet room and water fountain upgrades, door hardware, lift, etc to improve accessibility.	\$ 240,000	25.7	Water Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
227	Public Buildings	Building	Kenard Estate-Accessibility/Site	Provide accessible parking space and install accessible entrance ramp.	\$ 127,350	25.5	Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
228	Schools	Building	Countryside School - Replace Windows and Doors	Replace single pane storefront system in connector and annex windows and exterior doors.	\$ 500,000	25.3	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
229	Schools	Building	Brown School - Accessibility Upgrades	Upgrade existing elevator for code compliance, signage, hardware, and reconfigure locker rooms for accessibility.	\$ 600,000	24.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
230	Schools	Building	Countryside School - Accessibility Upgrades	Upgrade toilets, signage, door hardware, and accessible entrance.	\$ 150,000	24.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
231	Jackson Homestead	Building	Jackson Homestead - Exterior Windows & Doors	Restore existing windows and doors as historically appropriate.	\$ 192,000	24.8	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
232	DPW/ Storm	Storm	Bullough's Pond Sediment Removal	Remove built up sediment in Bullough's Pond, including DEP approved disposal material.	\$ 500,000	24.2	Storm Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
233	DPW/ Storm	Storm	Repair Bulloughs Pond Sluice Gate	Repair poorly functioning gate valve used to regulate water storage capacity in City Hall ponds for stormwater.	\$ 60,000	24.1	Storm Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
234	Public Buildings	Building	Nonantum Library-Accessibility/Site	Reconfigure entry vestibules and reconstruct ADA compliant ramp. Upgrades for toilet rooms and drinking fountain.	\$ 204,000	23.9	CDBG eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
235	Public Buildings	Building	City Hall - Envelope - Masonry Repairs	On-going program to repair and repoint exterior masonry to preserve building envelope. Address worst areas first.	\$ 150,000	23.9	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
236	Schools	Building	Mason-Rios School - Mid-Range Renovation/Addition	Feasibility Study/Design and Construction	\$ 15,000,000	23.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
237	Schools	Roads/ Parking	Schools - Repave Parking Area	Repave parking areas and sidewalks in poor condition at Ford, Ironon, Underwood, Mason Rice, Oak Hill, Williams, and Jackson.	\$ 400,000	23.7	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
238	Parks/Rec	Parks / Open Space	City Hall and War Memorial Historic Landscape Preservation Project	Restoration and preservation of City Hall grounds Historic Landscape	\$ 1,500,000	23.4	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
239	DPW	Building	New DPW Equipment Shelter - Elliot St	Provide covered storage for vehicles and equipment. Covered storage extends life of vehicles and equipment.	\$ 150,000	23.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
240	Jackson Homestead	Parks / Open Space	Restoration of Historic West Burying Grounds	Preservation of Remaining 24 Tombs in two of the three burying grounds. Safety concern for visitors.	\$ 146,000	23.0	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
241	Parks/Rec	Building	Chaffin Park Wall	Replacement of existing wall along perimeter of Chaffin Park (Vernon and Centre Streets)	\$ 200,000	22.9	CPA/CDBG	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
242	DPW	Building	Elliot St. Garage - Roof Repair/Replacement	Replace/repair EPDM roof. Replace damaged roof panels.	\$ 91,000	22.2	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
243	Public Buildings	Building	Auburndale Library - Accessibility and Site Upgrades	Install accessible bike rack. Enlarge landing at side entry and rebuild concrete steps. Repair door hardware to be ADA compliant. Replace handrails at basement entrance. Library used as cooling station for residents. Existing energy agreement mandates peak usage on auxiliary power when regional demand is high extreme.	\$ 265,000	21.9	CDBG eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
244	Library	Building	Newton Free Library - Generator Replacement	Repair generator and replace existing generator. Repair deteriorated concrete and CMU. Upgrade lighting and install new acoustical ceilings.	\$ 250,000	21.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
245	DPW	Building	Elliot St. Operations Building - Interior and Finish Upgrades	Repair steel framing in attic. Repair deteriorated concrete and CMU. Upgrade lighting and install new acoustical ceilings.	\$ 147,000	18.1	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
246	Jackson Homestead	Parks / Open Space	Repair/Replace Fencing at Historic Burying Grounds	Restoration of Fences at all 3 burying grounds	\$ 406,600	17.8	CPA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Priority	Dept	Asset Category	Project Title	Project Description / Justification	Est Cost in FY2017	Risk Factor	Funding Source	Approved Funding	FY 2016 To Be Dededted or Approved	FY 2017	FY2018	FY2019	FY2020	FY2021
247	Public Buildings	Building	Auburnville Library - Building Envelope and Roof	Repair broken roof slates. Reflash where leaks are occurring. Repair/replace gutters and downspouts. Pitch rain leaders away from bldg. Repair concrete ramp.	\$ 128,000	17.5	CFA Eligible	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
248	Parks/Rec	Parks / Open Space	Levington Cove	Repair walkways, add rain gardens, remediate erosion, replace amenities. 50% of cost will be funded by stormwater.	\$ 200,000	15.3	bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
249	Library	Building	Library Addition / Renovation	Renovate the entire library and add a two-level 9,000-sf addition	\$ 33,122,976	14.2	Fund Raising / State Grant / Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
250	Police	Building	New Police Facility	Construct new building	\$ 30,000,000	13.8	Bonding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				<b>Total Need:</b>	<b>\$ 609,641,411</b>			<b>\$131,485,847</b>	<b>\$57,989,177</b>	<b>\$18,618,000</b>	<b>\$23,979,915</b>	<b>\$31,856,089</b>	<b>\$46,672,588</b>	<b>\$41,563,283</b>

% Life Left	Overall Condition	Description	Consequence	Description	Funding Source
0%	0	Deplorable	0	No Impact	Bonding
10%	1	Very bad	1		Chapt 90/ Alt Funds
20%	2	Bad	2	Small Impact	Bonding/MSBA
30%	3	Poor	3		CDBG Eligible
40%	4	Slightly below average	4		Alternate Funding
50%	5	Average	5	Moderate Impact	CPA Eligible
60%	6	Slightly above average	6		Energy Stab. Fund
70%	7	Fair	7		Enterprise Funds
80%	8	Good	8	High Impact	Grant
90%	9	Very good	9		Other
100%	10	Excellent	10	Very High Impact	

City of Newton 20 Year Long Range Capital Projection

Cost estimates include 3.5% escalation.

ASSET TYPES	FY14	FY15	FY16	FY17	FY18	FY14-FY18 CIP	FY19-FY23 CIP	FY24-FY28 CIP	FY29-FY33 CIP	20 YEAR TOTAL
<b>BUILDINGS</b>										
<b>SCHOOLS TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$134,371,350	\$130,487,500	\$134,421,000	#REF!
<b>MUNICIPAL BLDGS TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$41,585,070	\$25,497,440	\$35,975,000	#REF!
<b>BUILDINGS TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$175,956,420	\$155,984,940	\$170,296,000	#REF!
<b>ROADS / PAVING</b>										
<b>ROADS and BRIDGES</b>										
PC Cold Plane/Pave Streets										
71 Lowell Ave (Comm to Austin)	\$180,000									
88 Homer St (Comm to Walnut)	\$100,080									
52 Wolcott St	\$82,800									
51 Webster St	\$295,920									
66 Hawthorn St	\$117,216									
95 Weldon Road	\$12,816									
78 Regent St	\$39,960									
54 Lenox St	\$50,688									
66 Summit St	\$67,302									
89 Bellevue St	\$75,456									
68 Washington (Elm to Pike)	\$88,000									
72 Washington (East Walnut to Court)	\$88,000									
57 Morton St	\$183,816									
54 Waban Ave	\$534,384									
Chapter 90 Total	<b>\$1,916,528</b>									
50 Hunnewell Ave	\$161,496									
52 Country Club Rd (Rosalie to Cross Hill)	\$112,320									
53 Cross Hill Rd	\$41,982									
53 Saw Mill Brook Parkway	\$234,576									
51 Hillside Ave	\$77,760									
57 Carver Rd	\$50,400									
46 Randolph St	\$32,328									
<b>FY2014 Road Work</b>	<b>\$2,710,712</b>									
Alt Funding Total	<b>\$2,627,240</b>									
68 Lowell Ave (Hull to Austin)	\$360,000									
56 Melrose St	\$152,280									
55 Staniford	\$40,032									
78 Freeman	\$111,312									
70 Lake Av	\$322,992									
53 Crystal St	\$40,646									
43 Berwick Rd	\$57,024									
56 Oak St	\$214,272									
55 Central St (Grove to Leighton)	\$205,200									
52 Bridge St	\$151,200									
57 Temple St	\$359,200									
79 Walnut St (Comm to Newtownville)	\$226,880									
Chapter 90 Total	<b>\$2,241,038</b>									
53 Linwood Ave	\$101,232									
57 Walnut Place (N)	\$22,752									
62 Newtonville Ave (Harvard to Walnut)	\$117,360									
65 Daniel St	\$60,984									
55 Ridge Ave	\$131,760									
87 Collins Rd	\$90,720									
86 Grove St (Auburn to Woodland)	\$75,000									
76 Evelyn Road	\$191,304									
<b>FY2015 Road Work</b>	<b>\$791,112</b>									
Alt Funding Total	<b>\$3,032,150</b>									
74 Crafts St	\$494,064									
67 Ward St	\$460,800									
57 Morton St	\$183,816									
87 Parker St (Cypress to Bopkston)	\$207,072									
54 Verick Road	\$226,008									
52 Annawan Rd	\$133,848									
90 Bennington St	\$70,848									
53 Bound Brook Rd	\$100,224									
74 Tower Rd	\$36,000									
51 Henshaw St	\$59,040									
55 Henshaw Terrace	\$32,400									
54 Kilburn Rd	\$62,928									
70 Vine St (Wayne to LaGrange)	\$72,000									
67 Fuller (Chestnut to Comm W)	\$92,664									
51 Town House Dr	\$20,412									
Chapter 90 Total	<b>\$2,252,124</b>									
73 Mill St	\$280,800									
44 Glen Road	\$22,608									
50 Stillis Terrace	\$19,152									
44 Westminster Rd	\$70,416									
76 DeForest Rd	\$55,512									

Tab 4 - Consolidated 20-Year Projection by Asset Category

ASSET TYPES	FY14	FY15	FY16	FY17	FY18	FY14-FY18 CIP	FY19-FY23 CIP	FY24-FY28 CIP	FY29-FY33 CIP	20 YEAR TOTAL
55 Clearwater Rd			\$95,760							
<b>FY2016 Road Work</b>			<b>\$544,248</b>							
65 Vernon St			\$2,796,372							
64 Eldredge St				\$138,672						
71 Elmwood St				\$115,652						
87 Beacon St (Chestnut to Centre)				\$40,320						
52 Pembroke St				\$615,816						
52 Hanson Rd				\$82,008						
52 Bishopsgate Rd				\$120,744						
38 Hammondswood Rd				\$122,976						
52 Hammondswood Rd				\$55,656						
55 Old Street				\$146,592						
56 Adams Street				\$38,400						
51 Circuit Ave				\$307,080						
44 Ruthven Rd				\$100,152						
Chapter 90 Total				\$48,888						
				<b>\$2,232,936</b>						
61 Albemarle				\$411,984						
65 Cottage St				\$76,752						
67 Pine Grove Ave				\$108,432						
76 Durant St				\$29,376						
47 Converse Ave				\$45,000						
<b>FY2017 Road Work</b>				<b>\$671,544</b>						
72 Decham St (Brookline to W.R. line)				\$188,640						
58 Prince St				\$274,680						
45 Bedeley St				\$168,696						
81 Cherry St				\$385,000						
52 Highland Ave (Lowell to Chestnut)				\$232,704						
57 Gratton St				\$49,608						
52 Bald Pate Hill				\$239,040						
57 Wabant St				\$28,800						
53 Lyman St				\$41,760						
47 Colbert Rd				\$16,704						
48 East Colbert Rd				\$60,768						
58 Oak Cliff Rd				\$79,416						
55 Whittier Rd				\$42,840						
64 Paul St				\$92,400						
56 Allerton Rd (Hereward to Centre)				\$40,824						
56 Locksley Rd				\$38,664						
57 Rothenwood Rd				\$35,784						
54 Woodcliff Rd				\$68,685						
55 Rockledge Rd				\$59,040						
56 Miller Rd				\$41,184						
55 Cloverdale Rd (Clark to Miller)				\$22,176						
54 Payne Rd				\$33,952						
Chapter 90 Total				<b>\$2,231,005</b>						
76 Langdon Rd				\$146,808						
75 Highland St (Wash. to Chestnut)				\$412,776						
45 Lee Rd				\$65,736						
71 California Street				\$127,872						
<b>FY2018 Road Work</b>				<b>\$753,192</b>						
Cold Pine/Pave Streets	#REF!	#REF!	#REF!	\$2,984,197						
Traffic Signals (Chap 90)	#REF!	#REF!	#REF!	\$517,500		#REF!	\$17,220,000	\$20,440,000	\$24,220,000	#REF!
Wales Street Bridge	#REF!	#REF!	#REF!			#REF!	\$997,750	\$476,500	\$562,250	#REF!
Walnut Street Design (Chap 90)	#REF!	#REF!	#REF!			#REF!				#REF!
<b>ROADS / BRIDGES TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$17,619,750	\$20,914,500	\$24,782,250	#REF!
<b>PARKING LOTS and METERS</b>										
Metered Lots										
Pearl Street				\$600,000		\$600,000				\$600,000
Pleasant Street										
Municipal Lots										
Police Station HQ										
Pelham Street										
School Lots										
Ward School										
Parking Meters	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!				#REF!
<b>PRKG LOTS / METERS TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$615,000	\$730,000	\$865,000	#REF!
<b>SIDEWALKS/BRIDGES</b>										
Sidewalks	#REF!	#REF!	#REF!	#REF!	\$222,525	#REF!	\$922,500	\$1,095,000	\$1,297,500	#REF!
ADA Curb Cuts - CDBG	#REF!	#REF!	#REF!	#REF!		#REF!	\$865,000	\$438,000	\$519,000	#REF!
Footbridges - 2 at Gath Pool	#REF!	#REF!	#REF!	#REF!		#REF!	\$385,500			#REF!
<b>SIDEWALKS TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$1,476,000	\$1,533,000	\$1,816,500	#REF!
<b>STREET/TRAFFIC LIGHTS</b>										
Street Lights - LEDS	#REF!	#REF!	#REF!	#REF!		#REF!				#REF!
ST/TRAFFIC LIGHTS TOTAL	#REF!	#REF!	#REF!	#REF!		#REF!	\$123,000	\$146,000	\$173,000	#REF!

Tab 4. Consolidated 20-Year Projection by Asset Category

ASSET TYPES	FY14	FY15	FY16	FY17	FY18	FY14-FY18 CIP	FY19-FY23 CIP	FY24-FY28 CIP	FY29-FY33 CIP	20 YEAR TOTAL
<b>ROADS TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$19,883,750	\$23,323,500	\$27,636,750	#REF!
<b>WATER</b>										
WATER PIPES TOTAL	#REF!	#REF!	#REF!	#REF!	\$1,035,000	#REF!	\$24,970,230	\$29,639,460	\$35,120,730	#REF!
PUMP STATIONS TOTAL	#REF!	#REF!	#REF!	#REF!	\$155,250	#REF!	\$123,000	\$146,000	\$173,000	#REF!
WATER TANKS TOTAL										\$1,031,250
RESEVOIR TOTAL								\$146,000	\$259,500	\$405,500
WATER METERS								\$30,807,460	\$25,950,000	\$25,950,000
<b>WATER TOTAL</b>	#REF!	#REF!	#REF!	#REF!	\$1,190,250	#REF!	\$25,093,230	\$30,807,460	\$61,503,230	#REF!
<b>SEWER</b>										
SEWER PIPES TOTAL	#REF!	#REF!	#REF!	#REF!	\$0	#REF!	\$23,621,444	\$15,622,000	\$25,085,000	#REF!
PUMP STATIONS TOTAL	#REF!	#REF!	\$4,321,500	#REF!	#REF!	#REF!	\$793,500	\$657,000	\$951,500	#REF!
<b>SEWER TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$24,420,944	\$16,279,000	\$26,036,500	#REF!
<b>STORM WATER</b>										
STORM PIPES TOTAL		#REF!		#REF!	\$310,500	#REF!	\$442,800	\$569,400	\$743,900	#REF!
PUMP STATIONS TOTAL			\$2,000,000			\$2,000,000	\$215,250	\$219,000	\$302,750	\$2,219,000
<b>PONDS TOTAL</b>								\$87,600		\$605,600
BRK WALLS/CULVERTS TOTAL		#REF!	\$2,000,000	\$240,000		#REF!	\$86,000	\$292,000		#REF!
<b>STORM WATER TOTAL</b>		#REF!	\$2,000,000	#REF!	\$310,500	#REF!	\$1,519,050	\$1,168,000	\$1,046,650	#REF!
<b>PARKS / OPEN SPACE</b>										
PARKS/PLAYGDS TOTAL	#REF!	#REF!			#REF!	#REF!	\$4,803,150	\$1,554,900		#REF!
SCHOOL GROUNDS TOTAL							\$2,884,350	\$730,000		\$3,614,350
HISTORIC SITES TOTAL							\$861,904	\$2,337,745	\$3,217,800	\$6,417,449
<b>PARKS TOTAL</b>	#REF!	#REF!			#REF!	#REF!	\$8,549,404	\$4,622,645	\$3,217,800	#REF!
<b>LARGE VEHICLES / EQUIPMENT</b>										
FIRE DEPARTMENT TOTAL	#REF!	#REF!	\$350,000	#REF!	\$0	#REF!	\$3,849,900	\$3,504,000	\$6,574,000	\$14,277,900
PUBLIC WORKS TOTAL	#REF!	#REF!		#REF!		#REF!	\$3,690,000	\$4,380,000	\$5,190,000	#REF!
<b>PARKS / REC TOTAL</b>	#REF!	#REF!	\$650,000	#REF!	#REF!	#REF!	\$225,090	\$591,300	\$164,350	\$1,630,740
<b>VEHICLES/EQUIPMT TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$7,764,990	\$8,475,300	\$11,928,350	#REF!
<b>TECHNOLOGY</b>										
TECHNOLOGY TOTAL	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$1,488,300	\$1,460,000	\$2,093,300	#REF!
<b>LONG RANGE PLAN TOTAL</b>	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	\$264,626,088	\$242,120,845	\$303,758,590	#REF!

Tab 4. Consolidated 20-Year Projection by Asset Category

ROADS PROGRAM 5-YEAR CIP, FY 2017-FY 2021			UPDATED 4/19/16				FY2017 - FY2021 BUDGET DISTRIBUTION			
Street	From	To	Length (Feet)	Operation	FY2017	FY2018	FY2019	FY2020	FY2021	
WASHINGTON ST (WB)	LOWELL AVE	CHESTNUT ST	4,750	mill & pave			completed in FY2016			
CHESTNUT ST	ROUTE 9	ELLIOT ST	1,600	mill & overlay	\$ 88,000	\$ -	\$ -	\$ -	\$ -	
CHESTNUT ST	HIGHLAND ST	WASHINGTON ST	2,200	mill & overlay	\$ 121,000	\$ -	\$ -	\$ -	\$ -	
HAMMOND ST	WARD ST	STONE AVE	4,200	mill & overlay	\$ 231,000	\$ -	\$ -	\$ -	\$ -	
CHAFFTS ST	ASHMONT	WATERTOWN ST	1,050	mill & overlay	\$ 57,750	\$ -	\$ -	\$ -	\$ -	
E. QUINBEQUIN RD	QUINBEQUIN RD	DEAD END	1,350	mill & overlay	\$ 74,250	\$ -	\$ -	\$ -	\$ -	
HAWTHORNE AVE	WOODLAND RD	DEAD END	1,500	mill & overlay	\$ 82,500	\$ -	\$ -	\$ -	\$ -	
WASHINGTON ST (EB)	LOWELL AVE	CHESTNUT ST	4,750	mill & overlay	\$ -	\$ 261,250	\$ -	\$ -	\$ -	
ADAMS ST	WASHINGTON ST	WATERTOWN ST	2,600	mill & overlay	\$ 143,000	\$ -	\$ -	\$ -	\$ -	
AUBURN ST	WASHINGTON ST	COMM AVE	1,600	mill & overlay	\$ 88,000	\$ -	\$ -	\$ -	\$ -	
WALNUT PLACE	HIGHLAND ST	WALNUT ST	530	mill & overlay	\$ 29,150	\$ -	\$ -	\$ -	\$ -	
CERRY ST	WASHINGTON ST	RIVER ST	1,300	wearing course	\$ 93,600	\$ -	\$ -	\$ -	\$ -	
WINSTON RD	LITTLEFIELD RD	DEAD END	1,600	mill & overlay	\$ 88,000	\$ -	\$ -	\$ -	\$ -	
AUDUBON DR	BROOKLINE ST	DEAD END	1,300	mill & overlay	\$ 71,500	\$ -	\$ -	\$ -	\$ -	
CHANDLER ST	ADAMS ST	BRIDGE ST	450	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
PLAYSTEAD RD	WHITTEMORE RD	TOWN LINE	850	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
SURREY RD	LANGDON ST	CLAREMONT ST	500	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
EMMONS ST	PRAIT DR	MAYNARD ST	675	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
GILBERT ST	AUBURN ST	GREENOUGH ST	600	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
SWALLOW DR	BAKER PLACE	DEAD END	500	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
GLENMORE TER	BOYLSTON ST	DEAD END	215	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
F ROADWAY	SPIERS RD	DEAD END	400	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
EASTHAM RD	DORCAR RD	WAYNE RD	300	Overlay	\$ 55,556	\$ -	\$ -	\$ -	\$ -	
TRUMAN RD	PARKER RD	PARKER ST	2,000	Reclaim & Pave	\$ -	\$ -	\$ -	\$ 300,000	\$ -	
AUBURN ST	COMM AVE	GROVE ST	2,100	Reclaim & Pave	\$ -	\$ -	\$ -	\$ 315,000	\$ -	
LOWELL AVE	WASHINGTON ST	WALNUT ST	1,600	Concrete Overlay	\$ -	\$ -	\$ -	\$ 960,000	\$ -	
CHESTNUT ST	HIGHLAND ST	COMMONWEALTH AVE	2,650	mill & pave	\$ -	\$ 145,750	\$ -	\$ -	\$ -	
WABAN ST	THORNTON ST	PEARL ST	1,050	mill & pave	\$ -	\$ 57,750	\$ -	\$ -	\$ -	
WABAN PARK	WABAN ST	WABAN ST	1,060	mill & pave	\$ -	\$ 58,300	\$ -	\$ -	\$ -	
WALNUT PARK	WASHINGTON ST	WABAN PARK	1,750	mill & pave	\$ -	\$ 96,250	\$ -	\$ -	\$ -	
HIGHLAND AVE	LOWELL AVE	HILL SIDE AVE	3,200	mill & pave	\$ -	\$ 176,000	\$ -	\$ -	\$ -	
CALIFORNIA ST	FAXON ST	CITY LINE	1,400	mill & pave	\$ -	\$ 77,000	\$ -	\$ -	\$ -	
BURDEAN RD	GREENWOOD ST	WINSTON RD	1,050	Reclaim & pave	\$ -	\$ 141,750	\$ -	\$ -	\$ -	
COURT ST	CENTRAL AVE	WASHINGTON ST	1,600	Reclaim & Pave	\$ -	\$ 216,000	\$ -	\$ -	\$ -	

Street	From	To	Length (Feet)	Operation	FY2017	FY2018	FY2019	FY2020	FY2021
WATERTOWN ST	WALNUT ST	ADAMS ST	2,100	Concrete Overlay	\$ -	\$ 1,774,500	\$ -	\$ -	\$ -
BEACON ST	AMY CIRCLE	WALNUT ST	2,700	mill & pave	\$ -	\$ -	\$ 148,500	\$ -	\$ -
CHESTNUT ST	BEACON ST	COMMONWEALTH AVE	3,200	mill & pave	\$ -	\$ -	\$ 176,000	\$ -	\$ -
ADAMS AVE	SHERIDAN ST	CITY LINE	1,700	mill & pave	\$ -	\$ -	\$ 93,500	\$ -	\$ -
WARD ST	CENTRE ST	GRANT AVE	2,600	mill & pave	\$ -	\$ -	\$ 143,000	\$ -	\$ -
CHURCH ST	OAKLAND ST	CENTRE ST	1,100	mill & pave	\$ -	\$ -	\$ 60,500	\$ -	\$ -
NORTH ST (NEWTONVILLE)	ALBEMARLE RD	CITY LINE	2,100	mill & pave	\$ -	\$ -	\$ 115,500	\$ -	\$ -
LAGRANGE ST	CITY LINE (N)	CITY LINE (S)	2,200	mill & pave	\$ -	\$ -	\$ 121,000	\$ -	\$ -
DALBY ST	CALIFORNIA ST	WATERTOWN ST	1,600	mill & pave	\$ -	\$ -	\$ 88,000	\$ -	\$ -
ASPEN AVE	STUDIO RD	WASHINGTON ST	1,100	mill & pave	\$ -	\$ -	\$ 60,500	\$ -	\$ -
MECHANIC ST	ELLIOT ST	DEAD END	770	reclaim & pave	\$ -	\$ -	\$ 115,500	\$ -	\$ -
STAFFORD RD	PLEASANT ST	CHAPIN RD	550	reclaim & pave	\$ -	\$ -	\$ 82,500	\$ -	\$ -
ASPEN AVE	VISTA AVE	HAWTHORNE AVE	800	reclaim & Pave	\$ -	\$ -	\$ 120,000	\$ -	\$ -
WATERTOWN ST	ADAMS ST	CITY LINE	1,900	Concrete Overlay	\$ -	\$ -	\$ 1,672,000	\$ -	\$ -
CHESTNUT ST	BEACON ST	ROUTE 9	4,200	mill & pave	\$ -	\$ -	\$ -	\$ 231,000	\$ -
BEACON ST	AMY CIRCLE	CHESTNUT ST	2,650	mill & pave	\$ -	\$ -	\$ -	\$ 145,750	\$ -
PARKER ST	CYPRESS ST	ROUTE 9 RAMP	2,900	mill & pave	\$ -	\$ -	\$ -	\$ 159,500	\$ -
WARD ST	GRANT AVE	HAMMOND ST	1,600	mill & pave	\$ -	\$ -	\$ -	\$ 88,000	\$ -
BEACON ST	WALNUT ST	CENTRE ST	3,200	mill & pave	\$ -	\$ -	\$ -	\$ 176,000	\$ -
CENTRAL AVE	WASHINGTON ST	CRAFTS ST	1,700	mill & pave	\$ -	\$ -	\$ -	\$ 93,500	\$ -
DERBY ST	CHERRY ST	CITY LINE	2,700	mill & pave	\$ -	\$ -	\$ -	\$ 148,500	\$ -
CABOT ST	RICHMOND RD	WALNUT ST	4,900	mill & pave	\$ -	\$ -	\$ -	\$ 269,500	\$ -
FULLER ST	COMMONWEALTH AVE (E)	CHESTNUT ST	1,300	mill & pave	\$ -	\$ -	\$ -	\$ 71,500	\$ -
CHESTNUT TER	COMMONWEALTH AVE	MARSHALL ST	700	reclaim & pave	\$ -	\$ -	\$ -	\$ 105,000	\$ -
WHITE PINE RD	HICKORY CLIFF RD	CUL-DE-SAC	750	reclaim & pave	\$ -	\$ -	\$ -	\$ 112,500	\$ -
CHERRY ST	RIVER ST	DERBY ST	2,000	Concrete Overlay	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -
MORRILL ST	CRAFTS ST	CHASE AVE	1,350	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 74,250
PLAINFIELD ST	CHESTNUT ST	ALLEN AVE	1,470	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 80,850
LEWIS ST	NEWTONVILLE AVE	LANGDON ST	1,300	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 71,500
JACKSON ST	LANGLEY RD	WHITE AVE	2,350	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 129,250
ALBEMARLE RD (SB)	CRAFTS ST	WATERTOWN ST	4,300	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 236,500
WALWINET RD	VALENTINE ST	COMMONWEALTH AVE	1,200	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 66,000
PELHAM ST	CENTRE ST	CRESCENT AVE	900	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 49,500
EVERETT ST	GRANT AVE	SUMNER ST	930	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 51,161
SARGENT ST	PARK ST	CENTRE ST	2,500	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 137,500
RACHEL RD	DEDHAM ST	WINCHESTER ST	1,700	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 93,500

Street	From	To	Length (Feet)	Operation	FY2017	FY2018	FY2019	FY2020	FY2021
ADAMS AVE	CHERRY ST	SHERIDAN ST	1,600	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 88,000
ALDERWOOD RD	CENTRE ST	CUL-DE-SAC	1,000	mill & pave	\$ -	\$ -	\$ -	\$ -	\$ 55,000
MEADOWBROOK RD	DEDHAM ST	COUNTRY CLUB RD	700	reclaim & pave	\$ -	\$ -	\$ -	\$ -	\$ 105,000
WALNUT HILL RD	KENDALL RD	WOODCLIFF RD	1,100	reclaim & pave	\$ -	\$ -	\$ -	\$ -	\$ 165,000
PEREGRINE RD	OAK HILL ST	OLD FARM RD	1,300	reclaim & pave	\$ -	\$ -	\$ -	\$ -	\$ 195,000
CENTRE ST	ALDERWOOD RD	COMMONWEALTH AVE	1,600	Concrete Overlay	\$ -	\$ -	\$ -	\$ -	\$ 1,440,000
					<b>\$ 1,667,750</b>	<b>\$ 3,004,550</b>	<b>\$ 2,996,500</b>	<b>\$ 4,575,750</b>	<b>\$ 3,038,011</b>

Traffic Signalization		UPDATED 4/19/16		5-YEAR CIP, FY 2017-FY 2021						
5-YEAR CIP, FY 2017-FY 2021		BUDGET DISTRIBUTION								
#	Project Title	Project Description	Prior Year Funding	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021		
1	Traffic Signal Improvements - West Newton (Washington Street @ Chestnut, Watertown, Cherry, Elm)	Coordination/timing to improve flow and reduce congestion thru square. Improve pedestrian safety, ADA compliance	\$ 150,000	\$ 725,000	\$ 125,000	\$ -	\$ -	\$ -		
2	Traffic Signal Improvements - Auburndale Square (Comm @ Lexington, Melrose; Lexington @ Melrose)	Coordinate all signals, minor geometric changes to improve flow and reduce congestion at all approaches. Address Carriage Road access, ped/bike safety, ADA compliance	\$ 1,980,000	\$ -	\$ -	\$ -	\$ -	\$ -		
3	Install new Traffic Signal and Geometry modifications - Waban/Angier School	Reconfigure intersection, replace ex signals. Improve ped/bike safety, access to school. Improve traffic flow/safety. Funded through Angier School Project	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -	\$ -		
4	Install new Traffic Signal - Nahantown @ Winchester	Install new traffic signals, improve veh/ped/bike safety. Reduce congestion on Winchester	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -		
5	Traffic Signal Improvements - Nonantum (Watertown @ Adams)	New mast arm to reduce damage from turning trucks, coordinate with adjacent signals, imp flow, reduce congestion	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -		
6	Traffic Signal Replacement - Nonantum (Watertown @ Pearl)	Replace signal at Watertown @ Capital with new at Watertown @ Pearl, improve vehicle and pedestrian safety	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -		
7	Traffic Signal Improvements - California @ Bridge	New mast arm, coordinate w/ Town of Watertown traffic signal, improve flow and reduce congestion	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -		
8	Traffic Signal Improvements - Washington @ Auburn	New mast arms, ADA compliance, coordinate with adjacent signals, improve flow, reduce congestion	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -		
9	Traffic Signal Improvements - Washington @ Perkins	New mast arms, ADA compliance, coordinate with adjacent signals, improve flow, reduce congestion	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -		
10	Traffic Signal Improvements - Washington @ Prospect	New mast arms, ADA compliance, coordinate with adjacent signals, improve flow, reduce congestion, improve pedestrian safety to Learning Prep School	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -		
11	Traffic Signal Improvements - Centre @ Walnut	New mast arms, ADA compliance, coordinate with Lincoln signals, reduce congestion, improve flow and access to Rte. 9	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -		
12	Traffic Signal Improvements - Cherry @ Webster, Derby	Replace aging equipment, ADA compliance, improve traffic flow, reduce congestion	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -		
13	Traffic Signal Improvements - Dedham @ Nahantown; Dedham @ Brookline	Geometry improvements, new signals, imp ex signals, coordinate signals, improve flow, reduce congestion	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -		
14	Traffic Signal Improvements - Beacon @ Walnut (4 Corners)	Upgrade traffic signal equipment, new mast arms, camera detection, ADA compliance, improve pedestrian safety and overall efficiency	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -		
15	Install new Traffic Signal - Crafts/CA	Install new traffic signals. Improve traffic flow, reduce congestion thru corridor from Watertown to North	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000		
16	Traffic Signal Improvements - Beacon @ Chestnut	Upgrade traffic signal equipment, new mast arms, camera detection, ADA compliance, improve pedestrian safety and overall efficiency	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -		
17	Traffic Signal Improvements - Washington in Newton Corner (Preliminary Design)	Install new mast arms, repair damaged conduit, coordinate signals, reconfigure geometry, improve traffic flow and reduce congestion, improve pedestrian access/safety	\$ -	\$ -	\$ -	\$ 350,000	\$ 2,000,000	\$ -		
			\$ 4,280,000	\$ 1,225,000	\$ 625,000	\$ 1,200,000	\$ 2,150,000	\$ 150,000		



**City of Newton, Massachusetts**  
**Office of the Mayor**

**Anticipated FY17 CIP Projects**

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SETTI D. WARREN  
MAYOR

To: Councilor Leonard Gentile, Chairman, Finance Committee

From: Maureen Lemieux, Chief Financial Officer

Subject: FY2017 Anticipated Capital Purchases

Date: April 28, 2016

In preparation for the FY17-FY21 Capital Improvement Plan Public Hearing on Monday, May 2, I am providing this list of anticipated FY17 requests.

**Debt Exclusion**

Cabot Elementary	\$42,950,000
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**General Fund – Operating Override**

Station 3/Headquarters	\$13,179,177
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**General Fund**

Traffic Signalization	
West Newton	\$ 725,000
Dedham @ Nahanton/Winchester	\$ 500,000
Police Dispatch Equipment	\$ 700,000
Fire Apparatus - Engine 3	\$ 650,000
Library Mechanical Upgrades	\$ 500,000
McGrath Tennis Courts	\$ 240,000
Ed Center Stairs & Accessibility	\$ 150,000
DPW Municipal Construction Equip	\$ 600,000
City Hall Mechanical	\$ 250,000
Aquinas Design – Pre-K Solution	\$ 1,000,000
Mechanical Upgrades – Newton South	\$ 300,000

**Sewer Enterprise Fund**

Sewer Project Area 5	\$ 3,800,000
Sewer I&I Project Area 6	\$ 4,600,000
Quinobequin Pump Station	\$ 150,000
Utilities – Large Vehicle	\$ 300,000

**Anticipated FY17 CIP Projects**

**Water Enterprise Fund**

Waban Hill Reservoir Central Core Rehab	\$ 750,000
Water Work – Clean & Line Pipes	\$ 3,983,000

**Stormwater Enterprise Fund**

Prairie Ave Pump Station	\$ 110,000
Laundry Brook Culvert	\$ 2,600,000
Repair Hammond Street Drain	\$ 200,000

**Other**

Austin St – Undergrounding	\$ 1,000,000
Crescent Street Housing	\$ 2,000,000



