

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE AGENDA

MONDAY, FEBRUARY 9, 2015

7 PM

Room 211 (Formerly Room 222)

ITEMS SCHEDULED FOR DISCUSSION:

Chairman's Note: At the conclusion of the discussion of the four items on the agenda, the Committee will review the June 30, 2014 Independent Financial Audit Report with Matt Hunt of Clifton, Larson, Allen, LLC, the City's independent auditor. Please bring the Management Letter, GAO and OMB A-133 Reports, and the Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2014 that you received in this week's packet.

#25-15 ALD. GENTILE requesting a discussion regarding the establishment of an Investment Advisory Committee to be comprised of the Treasurer, Chief of Staff/Chief Financial Officer, Comptroller, Chairman of Finance and three residents of the City of Newton. [01/09/15 @ 1:57 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#15-15 COMMUNITY PRESERVATION COMMITTEE recommending the appropriation of nine hundred eighty thousand dollars (\$980,000) from the Community Preservation Fund's general fund balance and reserve to the Parks and Recreation Department for the Waban Hill Reservoir at Manet Road and Reservoir Drive in Chestnut Hill, including: real property acquisition; a grant to the Newton Conservators for monitoring and enforcing a conservation restriction; initial dam safety compliance, public safety and accessibility improvements; and a master plan, as described in the proposal submitted November 13, 2013. [12/22/14 @ 8:57 AM]

PROGRAMS & SERVICES APPROVED 7-0-1 (Hess-Mahan abstaining) on 02/04/15

#26-15 HIS HONOR THE MAYOR requesting authorization to transfer the sum of twenty-eight thousand dollars (\$28,000) from Veterans' Services Salaries to Veterans' Expenses for a 20% down payment for a quadrant of Veterans' graves at the Newton Cemetery. [01/13/15 @ 2:44 PM]

The location of this meeting is handicap accessible and reasonable accommodations will be provided to persons requiring assistance. If you need a special accommodation, *please contact John Lojek, at least two days in advance of the meeting: jlujuk@newtonma.gov, or 617-796-1064.* For Telecommunications Relay Service dial 711.

REFERRED TO PUBLIC FACILITIES & FINANCE COMMITTEES

- #27-15 **HIS HONOR THE MAYOR** requesting authorization to appropriate two hundred fifty thousand two hundred fifty-five dollars (\$250,255) from Stormwater Surplus to Stormwater Management Salaries and transfer the sums of eighty-eight thousand one hundred ninety-one dollars (\$88,191) from Storm Water Management Expenses and fifty thousand three hundred thirty-six dollars (\$50,336) from Stormwater Management Capital to Stormwater Management Salaries. [01/13/15 @ 2:43 PM]
PUBLIC FACILITIES APPROVED 3-0-4 (Albright, Brousal-Glaser, Crossley, Lappin abstaining) on 02-04-15

ITEMS NOT SCHEDULED FOR DISCUSSION

- #373-14 **HIS HONOR THE MAYOR** submitting the FY16- FY20 Five-Year Financial Forecast for Board of Aldermen review/acceptance. [10/15/14 @ 3:01 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #471-14 **HIS HONOR THE MAYOR** requesting authorization to appropriate the sum of four hundred thousand dollars (\$400,000) from Free Cash to fund the design, construction, and relocation of modular buildings from Zervas Elementary School to Newton South High School for special education program needs. [11/24/14 @ 3:43 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #470-14 **HIS HONOR THE MAYOR** requesting authorization to appropriate the sum of one million dollars (\$1,000,000) from bonded indebtedness for the purpose of funding the installation of an elevator and other accessibility improvements at the War Memorial at City Hall. [11/24/14 @ 3:43 PM]
- #461-14 **ALD. FULLER AND JOHNSON** requesting a report from the Executive Department regarding the current open positions with a report listed by Department of the days open, current month/quarter forecasted to fill, and candidate pipeline/strategy for hiring. [11/17/14 @ 9:22 AM]

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

- #315-14 **ALD. HESS-MAHAN, ALBRIGHT, CROSSLEY AND DANBERG** proposing an amendment to Chapter 2 of the City of Newton Ordinances setting forth requirements for procurement of materials and services by non-governmental recipients of federal, state or local funds administered by the City, such as CDBG and CPA funds. In order to encourage non-profit and other private organizations to participate in affordable housing, cultural and other public-private collaborations, such procurement requirements should accommodate the needs of non-governmental recipients for flexibility given the multiple public and private sources of funds necessary for any project by not placing undue or unreasonable burdens on them. [08/04/14 @ 5:08PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #216-14 ALD. HESS-MAHAN, ALBRIGHT, BAKER, CROSSLEY, NORTON AND SANGIOLO proposing the following amendments to Chapter 12 Health and Human Services of the Revised Ordinances to:
- require owners of dwellings requiring a Certificate of Habitability under Section 12-1 and real estate agents/brokers who receive compensation in connection with the particular real estate transaction to notify the Commissioner of Health and Human Services whenever an apartment, tenement, or room in a lodging house is vacated by the occupant or when an area in an existing building is converted to a condominium prior to being reoccupied by a new tenant, lodger or occupant;
 - require educational institutions to disclose addresses of undergraduates living off-campus in Newton;
 - require a fee for certification; and
 - impose a fine for violation of these provisions. [05/14/14 @ 11:51 AM]
- #34-14 ALD. FULLER requesting a discussion with the Executive Office regarding the current status and challenges related to the City of Newton pension and retiree healthcare (OPEB) systems. [01/11/14 @ 5:22 PM]

REFERRED TO FINANCE AND PROGRAMS & SERVICES COMMITTEE

- #402-13 ALD. FULLER, GENTILE, RICE and LINSKY requesting a Home Rule Petition to amend Article 9 of the Charter to clarify that Neighborhood Area Councils shall maintain and control their own financial accounts and records, independent of City finances; and to further clarify that such independent financial accounts and records shall remain subject to City audit. [10/28/13 @ 10:18 AM]

REFERRED TO ZAP, PROG & SERV AND FINANCE COMMITTEES

- #397-13(3) ALD. SANGIOLO AND DANBERG requesting creation of an ordinance to protect trees deemed ~~historie~~ significant by the ~~Historical Commission and the City's~~ Tree Warden with the advice and counsel of the Urban Tree Commission. [05-05-14 @ 4:32 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #254-12 (3) PROGRAMS & SERVICES COMMITTEE proposing an ordinance to require a fee, charged to consumers, for the use of paper bags at certain retail establishments in the City of Newton. [01/10/14 @ 3:36 pm]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #41-13 ALD. CROSSLEY, FULLER AND SALVUCCI requesting a discussion with the administration to review how the city inventories, plans for, budgets and accounts for needed smaller capital expenditures (currently set at under \$75,000), which are excluded from the Capital Improvement Plan (CIP); how to make these non-CIP capital maintenance items visible, and how to integrate them with the overall planning, CIP, and budgeting processes. [01/14/13 @ 5:02 PM]

REFERRED TO ZONING & PLANNING, LAND USE & FINANCE COMMITTEES

- #273-12 ALD. CROSSLEY & HESS-MAHAN requesting a restructuring and increase in fees for permits charged by the Inspectional Services Department and fees charged by the Planning Department and City Clerk to assure that fees are both sufficient to fund related services provided and simple to administer.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #185-12 ALD. BAKER, BLAZAR, SANGIOLO, LINSKY, ALBRIGHT & DANBERG requesting that the Board of Aldermen adopt a RESOLUTION to His Honor the Mayor asking that, when the Mayor seeks future Board approval for bonding the cost of additional capital facilities or equipment for the schools, he include in that funding request, as well as in the city-wide Capital Improvement Plan, the estimated costs needed for funding the capital technology needs of the Newton Schools, including the appropriate portions of the estimated project costs of the School Committee's three-year district-wide technology plan not anticipated to be funded by the Information Technology Department budget; the anticipated technology grants from Boston College for the elementary schools; and/or estimated revenue from the E-rate Technology Reimbursement Program.

PROGRAMS & SERVICES APPROVED 6-0 on 07/11/12

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

- #102-11 ALD. HESS-MAHAN, JOHNSON, COMMISSIONER LOJEK, AND CANDACE HAVENS requesting an amendment to Chapter 17 to establish a fee for filing a notice of condo conversion. [03-29-11 @ 4:55PM]

ZONING & PLANNING APPROVED 6-0 on 6/10/13

REFERRED TO ZONING AND PLANNING AND FINANCE COMMITTEES

- #95-11 ALD. HESS-MAHAN proposing an ordinance requiring that a notice of conversion to condominium ownership be filed with the Inspectional Services Department and that the property be inspected to determine compliance with all applicable provisions of the state and local codes, ordinances and the rules and regulations of all appropriate regulatory agencies. [03-24-11 @ 9:30AM]

ZONING & PLANNING APPROVED 6-0 on 6/10/13

- #41-11(2) ALD. CICCONE requesting implementation of the fees associated with the Winter Overnight Parking Pilot Program. [09/19/13 @ 3:49 PM]

REFERRED TO LAND USE & FINANCE COMMITTEES

- #276-10 ALD. FULLER, CROSSLEY, DANBERG, LINSKY requesting a review of guidelines for mitigation fund provisions to maximize the use of such funds on behalf of the city together with mechanisms by which the city can better track such funds to ensure they are used in a timely fashion.

REFERRED TO PUBLIC SAFETY & TRANS AND FINANCE COMMITTEES

- #465-14 ALD. SANGIOLO, GENTILE AND HARNEY requesting a discussion regarding reducing the fee charged to residents for permit parking programs. [11/17/14 @ 12:40 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #464-14 ALD. SANGIOLO requesting discussion with the Department of Veteran's Services and the Executive Department regarding updates on programming at the Newton Senior Center and budgeting for new initiatives. [11/24/14 @ 3:41 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #455-14 HIS HONOR THE MAYOR recommending amendment to Chapter 29, Section 80 **Sewer/Storwater use charge.** of the City of Newton Ordinances to create a storm water rate fee structure based upon square footage of impervious surface area.

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #375-14 HIS HONOR THE MAYOR submitting the FY16-FY20 Capital Improvement Plan pursuant to section 5-3 of the Newton City Charter. [10/15/14 @ 3:01 PM]

REFERRED TO LAND USE AND FINANCE COMMITTEES

- #49-14 LAND USE COMMITTEE requesting discussion with the Chief Financial Officer and the Chief Information Officer regarding the critical need to implement technology which enables the development, management and use of shared, searchable, mobile-accessed (both read and write) database which contains parcel-based information that can be accessed by all city departments (including Planning, Inspectional Services (ISD), Assessing, Engineering, Fire, Police, Health), the Board of Aldermen and the community. This technology must support the work of ISD and other departments in both the office and the field to more effectively and efficiently monitor and enforce compliance with approved special permits and other related Board Orders. [02/10/14 @ 6:47 PM]

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #257-12 RECODIFICATION COMMITTEE recommending (1) review of the Fees, Civil Fines/Non-Criminal Disposition contained in Chapter 17 LICENSING AND PERMITS GENERALLY and Chapter 20 CIVIL FINES/NON-CRIMINAL DISPOSITION CIVIL FINES to ensure they are in accordance with what is being charged and (2) review of the acceptance of G.L. c. 40 §22F, accepted on July 9, 2001, which allows certain municipal boards and officers to fix reasonable fees for the issuance of certain licenses, permits, or certificates.

- #248-12 RECODIFICATION COMMITTEE recommending that **ARTICLE IV. PURCHASES AND CONTRACTS, Secs. 2-182 through 2-205**, be amended to make it consistent with state law.

- #247-12 RECODIFICATION COMMITTEE recommending that Chapter 18 MEMORIAL FUNDS AND TRUSTS be reviewed relative to the consequences and practices of special legislation passed by the General Court in 2007, Chapter 75 of the Acts of 2007, in which

the City sought and was granted an exemption from G.L. Chapter 44 §54, which intent was to allow the City greater flexibility in terms of investments.

REFERRED TO PS&T, PUBLIC FACILITIES AND FINANCE COMMITTEES

- #310-10(2) ALD. DANBERG, BLAZAR, KALIS, SCHWARTZ, ALBRIGHT, HESS-
(#409-12) MAHAN, RICE, COTE, LEARY, AND NORTON requesting amendments to Sec. 26-8D of the City of Newton Ordinances to modify and make permanent the trial program for removal of snow and ice from sidewalks and to provide for enforcements and fines for violations. [09/10/14 @ 2:12 PM]

Respectfully submitted,

Leonard J. Gentile, Chairman

**Acts****2007****Chapter 75.** AN ACT RELATIVE TO THE INVESTMENT OF TRUST FUNDS FOR THE CITY OF NEWTON.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Notwithstanding any general or special law to the contrary, the treasurer of the city of Newton may invest the funds of the city in the custody of the treasurer in accordance with the investor rule, and sections 3, 4, 5, 8 and 9 of chapter 203C of the General Laws. The treasurer, in consultation with each trust fund board of trustees, shall develop investment policies which shall include an asset allocation policy for each trust fund and shall select professional investment advisors to manage the funds.

SECTION 2. Section 54 of chapter 44 of the General Laws shall not apply to the city of Newton.

SECTION 3. This act shall take effect upon its passage.

Approved July 25, 2007.

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 44** MUNICIPAL FINANCE**Section 54** Investment of trust funds

Section 54. Trust funds, including cemetery perpetual care funds, unless otherwise provided or directed by the donor thereof, shall be placed at interest in savings banks, trust companies incorporated under the laws of the commonwealth, banking companies incorporated under the laws of the commonwealth which are members of the Federal Deposit Insurance Corporation, or national banks, or invested by cities or towns in participation units in a combined investment fund under section thirty-eight A of chapter twenty-nine, or in paid-up shares and accounts of and in co-operative banks, or in shares of savings and loan associations or in shares or savings deposits of federal savings and loan associations doing business in the commonwealth to an amount not exceeding one hundred thousand dollars, or in bonds or notes which are legal investments for savings banks. Cities and towns having such funds in the custody of the treasurer in an aggregate amount in excess of two hundred and fifty thousand dollars may also invest such funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the commonwealth; provided, that not more than fifteen per cent of any such trust funds shall be invested in bank stocks and insurance company stocks, nor shall more than one and one-half per cent of such funds be invested in the stock of any one bank or insurance company. This section shall not apply to the city of Boston.

**PART II** REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS**TITLE II** DESCENT AND DISTRIBUTION, WILLS, ESTATES OF DECEASED PERSONS AND ABSENTEES, GUARDIANSHIP, CONSERVATORSHIP AND TRUSTS**CHAPTER 203C** PRUDENT INVESTMENT**Section 3** Investment and management decisions

Section 3. (a) A trustee shall invest and manage trust assets as a prudent investor would, considering the purposes, terms, and other circumstances of the trust, including those set forth in subsection (c). In satisfying this standard, the trustee shall exercise reasonable care, skill, and caution.

(b) A trustee's investment and management decisions respecting individual assets shall be considered in the context of the trust portfolio as a part of an overall investment strategy reasonably suited to the trust.

(c) Among circumstances that a trustee shall consider in investing and managing trust assets are such of the following as are relevant to the trust or its beneficiaries:

- (1) general economic conditions;
- (2) the possible effect of inflation or deflation;
- (3) the expected tax consequences of investment decisions or strategies;
- (4) the role that each investment or course of action plays within the overall trust portfolio;
- (5) the expected total return from income and the appreciation of capital;
- (6) other resources of the beneficiaries;
- (7) needs for liquidity, regularity of income, and preservation or appreciation of capital; and
- (8) an asset's special relationship or special value, if any, to the purposes of the trust or to one of the beneficiaries.

(d) A trustee shall make a reasonable effort to verify facts relevant to the investment and management of trust assets.

(e) A trustee may invest in any kind of property or type of investment consistent with the standards of this chapter.

(f) A trustee who has special skills or expertise, or is named trustee in reliance upon the trustee's representation that the trustee has such special skills or expertise, shall have a duty to use such special skills or expertise.



PART II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

TITLE II DESCENT AND DISTRIBUTION, WILLS, ESTATES OF DECEASED PERSONS AND ABSENTEES, GUARDIANSHIP, CONSERVATORSHIP AND TRUSTS

CHAPTER 203C PRUDENT INVESTMENT

Section 4 Diversification

Section 4. A trustee shall reasonably diversify the investments of the trust unless, under the circumstances, it is prudent not to do so.



PART II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

TITLE II DESCENT AND DISTRIBUTION, WILLS, ESTATES OF DECEASED PERSONS AND ABSENTEES, GUARDIANSHIP, CONSERVATORSHIP AND TRUSTS

CHAPTER 203C PRUDENT INVESTMENT

Section 5 Review of assets

Section 5. Within a reasonable time after accepting a trusteeship or receiving trust assets, a trustee shall review the trust assets and make and implement decisions concerning the retention and disposition of assets, in order to bring the trust portfolio into compliance with the purposes, terms, and the other circumstances of the trust, and with the requirements of this chapter.



PART II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

TITLE II DESCENT AND DISTRIBUTION, WILLS, ESTATES OF DECEASED PERSONS AND ABSENTEES, GUARDIANSHIP, CONSERVATORSHIP AND TRUSTS

CHAPTER 203C PRUDENT INVESTMENT

Section 8 Costs incurred

Section 8. In investing and managing trust assets, a trustee shall incur only costs that are appropriate and reasonable in relation to the assets, the purpose of the trust, and the skills of the trustee.



PART II REAL AND PERSONAL PROPERTY AND DOMESTIC RELATIONS

TITLE II DESCENT AND DISTRIBUTION, WILLS, ESTATES OF DECEASED PERSONS AND ABSENTEES, GUARDIANSHIP, CONSERVATORSHIP AND TRUSTS

CHAPTER 203C PRUDENT INVESTMENT

Section 9 Determination of compliance with prudent investor rule

Section 9. Compliance with the prudent investor rule shall be determined in light of the facts and circumstances existing at the time of a trustee's decision or action.

• Chapter 12: Procuring Banking Services

Responsibilities of and Functions Carried Out by the Treasurer

Following is a brief description of the various treasurers' responsibilities, intended as an overview and introduction.

The treasurer must take custody of all monies belonging to the city or town and must scrupulously account for those monies. (41:35) In this accounting, the treasurer must utilize and maintain a cash book, containing a breakdown of all receipts, disbursements, and cash balances.

The treasurer must determine the cash needs of a municipality and ensure that sufficient liquid assets are available to pay current obligations. All money not

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Duties and Responsibilities of the Treasurer

required to be kept liquid for purposes of distribution must be invested by the treasurer in such a manner as to require the payment of interest on the money at the highest possible rate reasonably available, taking account of safety, liquidity and yield. (44:55B)

§ 55B. Investment of public funds

All moneys held in the name of a city, town, district or regional school district or any other account under the jurisdiction of a city, town, district, or regional school district or officer thereof, which are not required to be kept liquid for purposes of distribution, shall be invested in such a manner as to require the payment of interest on the money at the highest possible rate reasonably available, taking account of safety liquidity and yield. All officers of a city, town district or regional school district who control the investment of such funds shall invest them prudently, consistent with the provisions of sections fifty-four and fifty-five and, if the funds are the result of gift or grant or bequest, the terms of such gift or grant or bequest, so as to accrue the highest amount of interest reasonably available on such funds taking account of safety, liquidity and yield. The provisions of section sixty-two shall not apply to this section. Added by St.1985, c. 740, § 2.

**PART I** ADMINISTRATION OF THE GOVERNMENT**TITLE VII** CITIES, TOWNS AND DISTRICTS**CHAPTER 44** MUNICIPAL FINANCE**Section 55B** Investment of public funds

Section 55B. All moneys held in the name of a city, town, district or regional school district or any other account under the jurisdiction of a city, town, district, or regional school district or officer thereof, which are not required to be kept liquid for purposes of distribution, shall be invested in such a manner as to require the payment of interest on the money at the highest possible rate reasonably available, taking account of safety liquidity and yield. All officers of a city, town district or regional school district who control the investment of such funds shall invest them prudently, consistent with the provisions of sections fifty-four and fifty-five and, if the funds are the result of gift or grant or bequest, the terms of such gift or grant or bequest, so as to accrue the highest amount of interest reasonably available on such funds taking account of safety, liquidity and yield. The provisions of section sixty-two shall not apply to this section.

**BOARD OF ALDERMEN
CITY OF NEWTON**

DOCKET REQUEST FORM

DEADLINE NOTICE: Aldermanic Rules require items to be docketed with the Clerk of the Board NO LATER THAN 7:45 P.M. TUESDAY, PRIOR TO THE MONDAY FULL BOARD MEETING in order to be voted to be assigned to Committee(s) that evening.

To: Clerk of the Board of Aldermen

Date: 12 December 2013

From (Docketer): Alice E. Ingerson, for Community Preservation Committee

Address/phone/email: Planning & Development Dept., Newton City Hall, aingerson@newtonma.gov,
617.796.1144

Additional sponsors:

1. Please docket the following item (edit if necessary):

The COMMUNITY PRESERVATION COMMITTEE recommending the appropriation of \$980,000 from the Community Preservation Fund’s general fund balance and reserve to the Parks & Recreation Department for the Waban Hill Reservoir, at Manet Road and Reservoir Drive in Chestnut Hill, including: real property acquisition; a grant to the Newton Conservators for monitoring and enforcing a conservation restriction; initial dam safety compliance, public safety and accessibility improvements; and a master plan, as described in the proposal submitted 13 November 2013.

2. The purpose and intended outcome of this item is:

- | | |
|---|---|
| <input type="checkbox"/> Fact-finding & discussion | <input type="checkbox"/> Ordinance change |
| <input checked="" type="checkbox"/> Appropriation , transfer, expenditure, or bond authorization | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Special permit, site plan approval, zone change (public hearing required) | <input type="checkbox"/> License or renewal |
| | <input type="checkbox"/> Appointment confirmation |
| | <input type="checkbox"/> Other |

3. I recommend that this item be assigned to the following committees:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Programs & Services | <input checked="" type="checkbox"/> Finance | <input type="checkbox"/> Real Property |
| <input type="checkbox"/> Zoning & Planning | <input type="checkbox"/> Public Safety | <input type="checkbox"/> Special Committee |
| <input type="checkbox"/> Public Facilities | <input type="checkbox"/> Land Use | <input type="checkbox"/> No Opinion |
| <input type="checkbox"/> Post Audit & Oversight | | |

4. This item should be taken up in committee:

- Immediately (Emergency only, please). Please state nature of emergency: _____
- As soon as possible, preferably within a month**
- In due course, at discretion of Committee Chair
- When certain materials are made available, as noted in 7 & 8 below
- Following public hearing

PLEASE FILL OUT REVERSE SIDE

5. I estimate that consideration of this item will require approximately:

- One half hour or less
- More than one hour
- More than one meeting
- Up to one hour
- An entire meeting
- Extended deliberation by subcommittee

6. The following people should be notified and asked to attend deliberations on this item. (Please check those with whom you have already discussed the issue, especially relevant Department Heads):

City personnel

Alice Ingerson, CP Program Manager, x1144, aingerson@newtonma.gov

Bob DeRubeis, Commissioner of Parks & Recreation, x1500, bderubeis@newtonma.gov

7. The following background materials and/or drafts should be obtained or prepared by the Clerk's office prior to scheduling this item for discussion *:

8. I have or intend to provide additional materials and/or undertake the following research independently prior to scheduling the item for discussion. *

CPC funding recommendation, with proposal from Parks & Recreation Dept. and all supporting documents.

(*Note to docketer: Please provide any additional materials beyond the foregoing to the Clerk's office by 2 p.m. on Thursday before the upcoming Committee meeting when the item is scheduled to be discussed so that Aldermen have a chance to review all relevant materials before a scheduled discussion. Materials not submitted 48 hours in advance of a meeting to discuss an item will require a vote to suspend the rules the night of the Committee's discussion.)

Please check the following:

9. I would like to discuss this item with the Chairman before any decision is made on how and when to proceed.

10. I would like the Clerk's office to contact me to confirm that this item has been docketed, and inform me of the docket item number.

Email contact preferred: aingerson@newtonma.gov

My daytime phone number is: 617.796.1144 (mobile 617.529.9337)

11. I would like the Clerk's office to notify me when the Chairman has scheduled the item for discussion.

Thank you.

Alice E. Ingerson

Signature of person docketing the item

[Please retain a copy for your own records]



Setti D. Warren
Mayor

City of Newton, Massachusetts
Department of Planning and Development
1000 Commonwealth Avenue Newton, Massachusetts 02459

#15-15

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James Freas,
Acting Director

Community Preservation Committee Funding Recommendation for WABAN HILL RESERVOIR

date: 22 December 2014
from: Community Preservation Committee
to: The Honorable Board of Aldermen

PROJECT GOALS & ELIGIBILITY

The Waban Hill Reservoir, on a five-acre parcel bordered by Ward Street, Woodlawn Drive, Reservoir Drive, and Manet Road in Chestnut Hill, was originally built by the City of Newton in the late 1870s and sold to Boston's Metropolitan Water Board in 1900. When the Massachusetts Water Resources Authority recently decommissioned the Reservoir, the state legislature authorized its sale to the City of Newton, with a restriction limiting its uses to public open space and recreation, for a price to be set through an independent appraisal. The current funding request includes both the acquisition cost and initial site improvements such as dam safety compliance, new fencing, an access road, parking, and a path. The project is eligible for CPA funds as the acquisition, creation and rehabilitation of either open space or land for outdoor recreation.

RECOMMENDED FUNDING

On 11 December 2104 by a vote of 6-1, the Community Preservation Committee recommended appropriating \$980,000 for this project to the control of the Commissioner of Parks & Recreation. All CPA funds for this project should be treated as "recreation" and be appropriated first from the Community Preservation Fund's open space fund balance and current reserve, then as needed from its general (unrestricted) funds.

Waban Hill Reservoir – Sources	
CPA Funds	\$ 980,000
TBD	\$ 136,946
Total \$ 1,116,946	
Waban Hill Reservoir – Uses	
Acquisition (determined by state-commissioned appraisal)	\$ 404,800
Conservation Restriction (CR) Monitoring & Enforcement Fund	\$ 30,000
Master Plan Design/Public Process	\$ 30,000
Initial Site Improvements (dam regulatory compliance, gatehouse, water quality, public safety & accessibility)	\$ 461,488
First-year Site Mowing (not CPA-eligible)	\$ 4,500
Design & Construction Contingency: CPA Funding (≈ 11% of costs other than acquisition & CR fund)	\$ 53,712
Design & Construction Contingency: Non-CPA Funding (≈ 27% of costs other than acquisition & CR fund)	\$ 132,446
Total \$ 1,116,946	

website www.newtonma.gov/cpa

contact Alice E. Ingerson, Community Preservation Program Manager

email aingerson@newtonma.gov phone 617.796.1144

SPECIAL ISSUES CONSIDERED BY THE CPC

Site Acquisition & Conservation Restriction

The CPC received approximately 105 letters, emails or public hearing comments about this proposal, from approximately 85 unique households—all in support of acquiring this site and converting it to a public park. All CPC members supported recommending the funds requested to acquire the site and to assist the Newton Conservators in monitoring and enforcing the conservation restriction (CR) required by the state as a condition for selling the site to the City of Newton.

Site Uses, Planning, Design & Construction

The proposal's contingency is listed as 20% of total costs, including acquisition, but is approximately 37% of listed planning, design and construction costs. Most CPC members saw this large contingency as evidence of significant uncertainty about both costs and priorities for long-term improvements at the site. Some letters and public hearing comments also highlighted this uncertainty. For example, hearing speakers suggested replacing the gatehouse with a simpler structure or lowering the dam, to reduce maintenance costs, improve safety and increase the site's usable land area. If these options were chosen after certain improvements listed in the proposal had already been made (gatehouse repairs, fence, access road, parking, path), those improvements might need to be rebuilt or relocated.

For these reasons, many CPC members initially preferred to consider funding for these improvements only when a completed master plan could support clearer site-specific cost estimates, with a smaller contingency. Ultimately, however, 6 CPC members were persuaded that guaranteeing the immediate availability of design and construction funds might be critical for final approval of the acquisition itself. CPC member Beryl Gilfix voted against the final funding motion because she continued to prefer phased funding.

Finally, the amount of funding recommended reflects all CPC members' preference for a contingency smaller than that in the current proposal. The Committee cannot enforce this as a requirement, but it hopes that stating its preference clearly will encourage the Parks & Recreation Dept. to complete a master plan for the Waban Hill Reservoir prior to constructing significant site improvements.

CPA Eligibility: Maintenance vs. Capital Improvements

The CPC recognizes that it is not always easy to distinguish CPA-ineligible "maintenance" from CPA-eligible "capital improvements." However, all CPC members agreed that lawn mowing falls under "maintenance." The Committee urges the Parks & Recreation Dept. to avoid spending any CPA funds on lawn mowing, even in the short period immediately after site acquisition.

ADDITIONAL RECOMMENDATIONS

1. **Deadlines & Extensions**, starting from the date CPA funds are appropriated: site acquisition will be completed, and planning/design work will begin, within 6 months; and initial site improvements using CPA funds will be completed within 2 years. Both deadlines may be extended by the CPC or its officers in response to a written request by the Parks & Recreation Department.
2. **Reporting**: The Parks & Recreation Department will provide project updates to the CPC and Board of Aldermen upon request, and prior to spending the final 10 percent of CPA funds, will present to the CPC an in-person and written final report, including a clear comparison of budgeted to actual expenditures.
3. **Return of Unspent Funds**: Any CPA funds appropriated but not used for the purposes stated herein will be returned to the Newton Community Preservation Fund.

KEY OUTCOMES

The Community Preservation Committee will evaluate this project based on these key outcomes:

- Completion by the deadlines listed above of both the acquisition and any CPA-funded site improvements identified as high priorities in a completed master plan.
- Adequate future maintenance of the site, using a combination of the City of Newton operating budget and additional resources provided on a voluntary basis by the community.

ATTACHMENTS See detailed list on the following page.

ATTACHMENTS (delivered to the clerks of the Programs & Services Committee and Finance Committee)

- **draft Board order**
- **CPC project webpage**, including links to the full text of all documents and community feedback for which the Board is receiving only summaries in this packet:
 - www.newtonma.gov/gov/planning/cpa/projects/waban_hill.asp
- **Excerpts from the Community Preservation Act** (MGL Chapter 44B) re: open space vs. recreation land, maintenance vs. capital improvements, requirement for permanent restrictions
- **Maps & photos** presented at 11 December 2014 CPC public hearing on this proposal
- **Project budgets:** acquisition & capital improvements; 10-year projected operating/maintenance costs
- **Proposal** submitted November-December 2014, **plus selected attachments:**
 - Listings for this project in City of Newton *Capital Improvement Plan* and *Recreation & Open Space Plan*
 - State legislation authorizing sale of the reservoir to the City of Newton and state-commissioned appraisal (summary page)
 - Waban Hill Reservoir Advisory Group – executive summary of final report
 - Waban Hill Reservoir - Planning Dept. staff report
 - Engineering Evaluation (Stantec) – executive summary
- **Community feedback:**
 - Full letters from organizations: Newton Conservators, League of Women Voters, Waban Hill Reservoir Advisory Group, Friends of Waban Hill Reservoir, Chestnut Hill Neighborhood Association
 - CPC staff summary of individual letters: supporting households by village/neighborhood, valued site features/desired uses

As noted above, the CPC received approximately 105 letters, emails or public hearing comments about this proposal, from approximately 85 unique households, all in support of acquiring this site and converting it to a public park.



Community Preservation Program

Waban Hill Reservoir

location: Ward Street & Manet Road
Chestnut Hill, MA 02467

goals: Acquire this site from the Massachusetts Water Resources Authority for ownership by the City of Newton, to preserve the man-made pond and scenic vistas, and add site improvements to support primarily passive recreation.

funding: \$1,073,446 CPA funds requested (recreation)
 \$0 funds to be requested from other sources

 \$1,073,446 TOTAL PROJECT COST
 \$980,000 CPA funds recommended

contacts: Bob DeRubeis
City of Newton Commissioner of Parks & Recreation
124 Vernon Street
Newton Corner, MA 02458
email: bderubeis@newtonma.gov
phone: 617.796.1502

Katy Hax Holmes, Senior Planner
City of Newton Planning & Development Department
City Hall, 1000 Commonwealth Avenue
Newton Centre, MA 02459
email: kholmes@newtonma.gov
phone: 617.796.1143

Proposal Review & Appropriations

- 31 May 2013 [pre-proposal](#), including basic map & aerial photos
- 19 June 2013 [minutes of CPC's pre-proposal discussion](#) with the proposal sponsor
- 13 November 2014** **[full proposal](#)** (33 pp.), including
 - maps & photos
 - project budgets & operating budget for Parks & Recreation Dept. [project budgets only](#) (for ease of reference; same information is also included in the full proposal)
 - listings for this project in City of Newton *Capital Improvement Plan* and *Recreation & Open Space Plan*

#15-15

- state legislation governing sale of this property to the City of Newton
- letters of support - summary (see full letters below)
- sample master plan table of contents
- state environmental approval

[excerpts from reports](#) (28 pp.):

- JAPG (Joint Advisory Planning Group - neighborhood & community advisory committee)
- Planning Dept.
- appraisal
- engineering evaluation

[letters of support](#) (78 pp.), full text of all letters submitted by sponsor with proposal

full text of documents excerpted in full proposal above:

- 6 June 2013 [Waban Hill Reservoir Advisory Group report:](#)
- [executive summary, main text & references](#) (34 pp.): recommendations for site use & design
 - [appendixes 1-2](#) (33 pp.): comparisons with other Newton open spaces
 - [appendixes 3, 4 & 6](#) (22 pp.): examples of outdoor public art, parking analysis, supporting emails from neighborhood residents
 - [appendix 5](#) (49 pp.): preliminary engineering evaluation
- 10 June 2013 [Planning Dept. report](#) (9 pp.)
- January - November 2013 [state actions authorizing purchase by the City of Newton:](#)
- January 2013 MWRA declares the site "surplus property"
 - November 2013 state legislation authorizing transfer
- March - June 2014 [engineering evaluation of reservoir & dam:](#)
- [main text](#) (20 pp.): site description and analyses of subsurface conditions, slope stability and hazard re-classification
 - [appendixes](#) (50 pp.): borings from 1983 and 2014, laboratory test results, slope stability results, 1944 design drawing
 - [executive summary](#) (6 pp.): including 2006 design drawing
- August 2014 [state-commissioned appraisal](#) (51 pp.), required by state legislation to determine the City of Newton's acquisition cost for the property
- 11 December 2014 [presentation at CPC public hearing](#)
- [project budgets only](#) (originally part of presentation but posted separately for legibility)
- 22 December 2014 [CPC funding recommendation](#)
- [community feedback:](#)
CPC staff summary & all emails/letters, including those submitted with the proposal in November 2014 (this long file may load slowly)

Project News

#15-15

- 2012-13 [Waban Hill Reservoir Advisory Group webpage](#) (Planning & Development Dept., "High-Interest Projects"), including:
- October 2012 Planning Dept. background memo
 - detailed maps, site surveys & cross-section diagrams of the reservoir
 - January-April 2013 agendas & minutes of advisory group meetings
 - community survey/brainstorming by advisory group
 - June 2013 final reports from advisory group and Planning Dept. (see direct links above to these reports)
- 19 June 2013 [Planning Dept. staff slide presentation](#) to the Programs & Services Committee of the Board of Aldermen (multiple color photos) *This long file may load slowly.*
- 22 April 2014 [Board order appropriating funds for appraisal](#) (non-CPA funds)

Project Olds (Historical Background)

Newton undertook the creation of a municipal water system almost immediately after converting from town to city government in 1873. The Waban Hill Reservoir was the first major project for the new system. Newton joined the metropolitan Boston sewer system in the late 19th century but relied largely on its own municipal system for a supply of clean water until it joined the water supply part of the metropolitan system in the 1950s. The sources below summarize this history.

- 1880 from [S. F. Smith's History of Newton](#) (excerpt on Newton's first few years as a city, including creation of the water system)
- 1900 [deed transferring ownership from the City of Newton to the Boston Metropolitan Water Board](#) (for \$60,000)
- 1990s history of Newton's water & sewer systems, from [website of the Jackson Homestead/Historic Newton](#)
- 2011 section on Newton's water and sewer systems highlighted from "[Landscaping the Garden City: Transportation, Utilities, and Parks in Newton, Massachusetts, 1874-1915,](#)" by John H. Spiers (Boston College), *Historical Geography* vol. 39

Newton, Massachusetts, Community Preservation Committee
 Funding Recommendation for **Waban Hill Reservoir**

#15-15

Relevant excerpts from the **Community Preservation Act**, MGL Ch. 44B, 2010 Official Edition, as amended by St. 2012, c. 139, §§ 69-83, from Massachusetts Department of Revenue, January 2013

Section 2. [Definitions] —

... **“Capital improvement”**, reconstruction or alteration of real property that: (1) materially adds to the value of the real property, or appreciably prolongs the useful life of the real property; (2) becomes part of the real property or is permanently affixed to the real property so that removal would cause material damage to the property or article itself; and (3) is intended to become a permanent installation or is intended to remain there for an indefinite period of time.

... **“Maintenance”**, incidental repairs which neither materially add to the value of the property nor appreciably prolong the property’s life, but keep the property in a condition of fitness, efficiency or readiness. ...

“Open space”, shall include, but not be limited to, land to protect existing and future well fields, aquifers and recharge areas, watershed land, agricultural land, grasslands, fields, forest land, fresh and salt water marshes and other wetlands, ocean, river, stream, lake and pond frontage, beaches, dunes and other coastal lands, lands to protect scenic vistas, land for wildlife or nature preserve and land for recreational use.

... **“Recreational use”**, active or passive recreational use including, but not limited to, the use of land for community gardens, trails, and noncommercial youth and adult sports, and the use of land as a park, playground or athletic field

... **“Rehabilitation”**, capital improvements, or the making of extraordinary repairs ... for the purpose of making ... historic resources, open spaces, lands for recreational use and community housing functional for their intended uses, including, but not limited to, improvements to comply with the Americans with Disabilities Act and other federal, state or local building or access codes; ... with respect to historic resources, “rehabilitation” shall comply with ... the United States Secretary of the Interior’s *Standards for the Treatment of Historic Properties* ...

Section 5. ... **(b) (2)** ... funds expended pursuant to this chapter **shall not be used for maintenance.**

Section 12. (a) **A real property interest that is acquired with monies from the Community Preservation Fund shall be bound by a permanent restriction, recorded as a separate instrument,** ... The permanent restriction shall run with the land and shall be enforceable by the city or town or the commonwealth. The permanent restriction may also run to the benefit of a nonprofit organization, charitable corporation or foundation selected by the city or town with the right to enforce the restriction. The legislative body may appropriate monies from the Community Preservation Fund to pay a non-profit organization created pursuant to chapter 180 to hold, monitor and enforce the deed restriction on the property.

Waban Hill Reservoir

Project Budgets



- ◆ Capital Improvements
- ◆ 10-year Projected Operating Costs & Maintenance

Waban Hill Reservoir Embankment Dam
Probability of Cost

Received #1515
November 2014

WABAN HILL RESERVOIR Full Proposal Budgets		CAPITAL IMPROVEMENTS / DEVELOPMENT BUDGET
Item Description	Source*/Comments	Purchase / CR / Design / Regulatory Compliance / Public Safety / ADA Improvements FY15-FY18
● Appraisal/Purchase:		\$ 404,800
● Conservation Restriction		\$ 30,000
purchase/conservation restriction subtotal:		\$ 434,800
● Master Plan Design/Public Process:		
Landscape Architect/Engineering Firm - Master Plan Only	scope of work: facilitate public process, develop coherent design, address parking, accessibility and site maintenance	\$ 30,000
master plan design/public process subtotal:		\$ 30,000
● Dam Safety Regulatory Compliance:		
Phase I Dam Inspection & Evaluation Report* (every other year)	Stantec / next inspection due 9/14 to Office of Dam Safety; required every 2 yrs	\$ 5,000
Emergency Action Plan (EAP) 1st yr only* (followed by annual updates)	Stantec / cost to update EAP: \$1K every year after; could be performed by City staff	\$ 12,000
Civil Engineering Consultant w/10 yrs dam experience	permitting requirements; cost TBD	\$ 10,000
regulatory compliance subtotal:		\$ 27,000
● Site Restoration:		
Mow grass areas (non-embankment areas) - 15 cuts per year	contractual - annual	\$ 500
Mow embankment grass 1-2x per year*	Stantec / annual	\$ 4,000
Remove upstream (rip rap) vegetation - 1st yr. only	1st year - contractual - 3-man crew for 4 days	\$ 12,000
Remove upstream (rip rap) vegetation - annually	cost depends on in-house vs. contractual crew, as well as permit requirements	--
site restoration subtotal:		\$ 16,500
Gatehouse, Water Quality, Public Safety Improvements/ADA Compliance:		
Gatehouse: replace roof*	Stantec / cost TBD	\$ 30,000
Gatehouse: install new slide gate*	Stantec / existing gates inoperable; noted in 2010 report; requires a diver	\$ 25,000
Gatehouse: fill voids beneath steps up to gatehouse*	Stantec / public safety issue	\$ 25,000
Water depth regulator/aerator/pump		\$ 40,000
Electrical connection and cabinet		\$ 10,000
4' H black ornamental fence/gates, waterside only (1320 LF)	1380 LF, 2 pedestrian gates, vehicular gate	\$ 70,000
Remove and dispose of existing c.l. fence and footings (880 LF)	2640 LF	\$ 14,080
Rebuild top of dam stone dust pathway (8' wide; 1/4 mile long)	1/4 mile	\$ 20,000
Paved accessible site route/HC parking/ramp/signage		\$ 150,000
Design/Engineering Fee (10% of site improvements construction)		\$ 38,408
gatehouse/public safety/water quality/ADA compliance		\$ 422,488
purchase + start-up improvements subtotal:		\$ 930,788
20% Contingency:		\$ 186,158
Project Total:		\$ 1,116,946
*Stantec, Geotechnical Engineering Evaluation Report, Executive Summary, 2014		
(1) Assume possible additional costs related to access issues and unknown subsurface conditions.		
(2) The Waban Hill Reservoir Embankment Dam is a high hazard dam that must conform to the requirements of 302 CMR 10.00 "Dam Safety."		
(3) All sitework would need to be permitted by the Newton Conservation Commission.		
(4) Regulatory compliance/landscape management assumes 2% annual inflation.		

Waban Hill Reservoir Embankment Dam
Probability of Cost

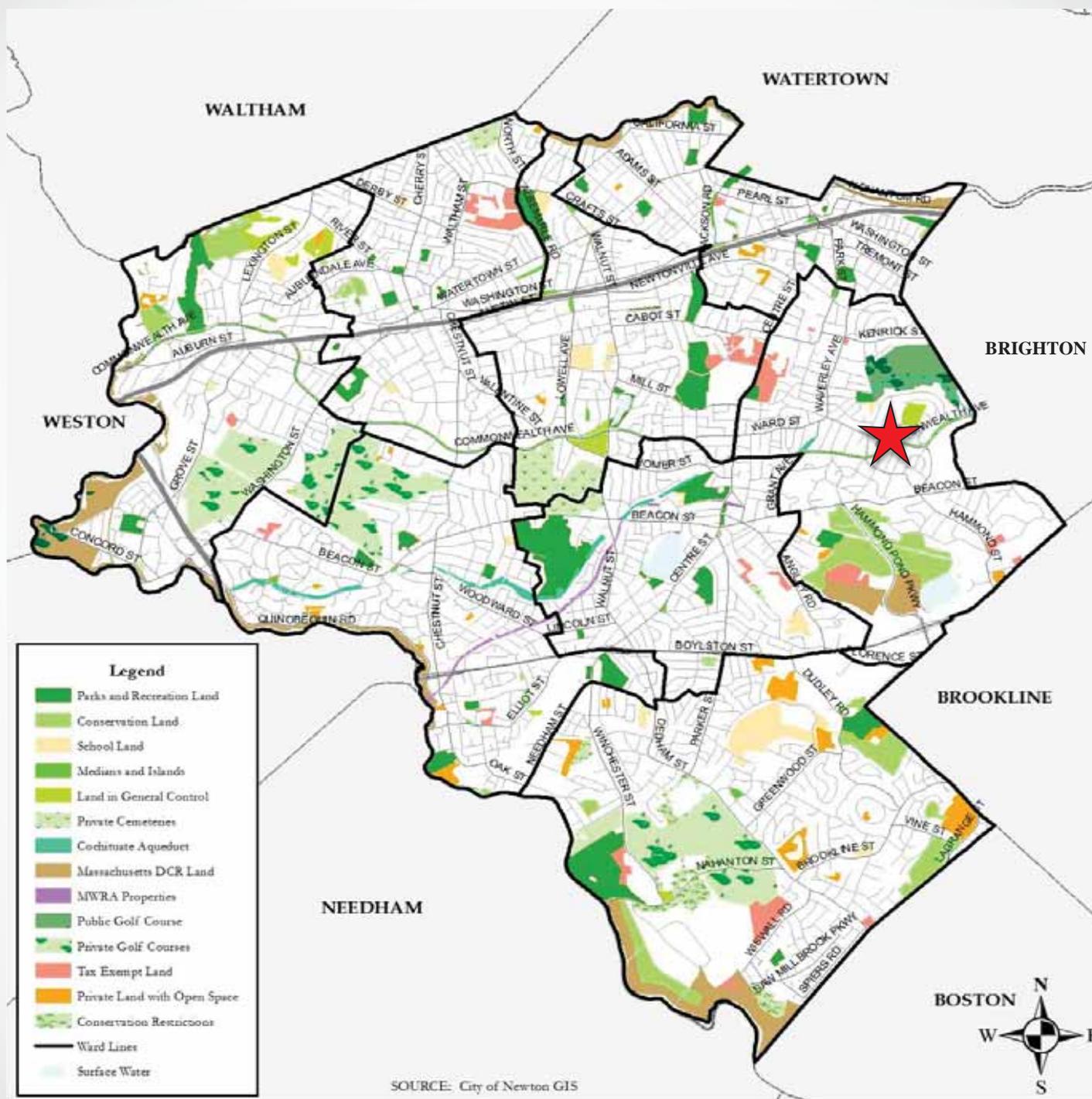
#15-15

Received 13 November 2014												
WABAN HILL RESERVOIR Full Proposal Budgets	10-YEAR OPERATING BUDGET											
Item Description	Regulatory Compliance / Maintenance FY18	Regulatory Compliance / Maintenance FY19	Regulatory Compliance / Maintenance FY20	Regulatory Compliance / Maintenance FY21	Regulatory Compliance / Maintenance FY22	Regulatory Compliance / Maintenance FY23	Regulatory Compliance / Maintenance FY24	Regulatory Compliance / Maintenance FY25	Regulatory Compliance / Maintenance FY26	Regulatory Compliance / Maintenance FY27	10-Year Total Ongoing Compliance / Maintenance	
● Dam Safety Regulatory Compliance:	● Dam Safety Regulatory Compliance (FY18-FY27) - NOT CPA-ELIGIBLE											
Phase I Dam Inspection & Evaluation Report* (every other year)	--	\$ 5,202	--	\$ 5,412	--	\$ 5,631	--	\$ 5,858	--	\$ 6,095	\$ 28,198	
Emergency Action Plan (EAP) 1st yr only* (followed by annual updates)	\$ 1,000	\$ 1,020	\$ 1,040	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126	\$ 1,149	\$ 1,172	\$ 1,195	\$ 10,950	
Civil Engineering Consultant w/10 yrs dam experience	--	\$ 2,000	--	\$ 2,000	--	\$ 2,000	--	\$ 2,000	--	\$ 2,000	\$ 10,000	
regulatory compliance subtotal:	\$ 1,000	\$ 8,222	\$ 1,040	\$ 8,473	\$ 1,082	\$ 8,735	\$ 1,126	\$ 9,007	\$ 1,172	\$ 9,290	\$ 49,148	
● Site Restoration:	● Landscape Maintenance (FY18-FY27) - NOT CPA-ELIGIBLE											
Mow grass areas (non-embankment areas) - 15 cuts per year	\$ 510	\$ 520	\$ 531	\$ 541	\$ 552	\$ 563	\$ 574	\$ 586	\$ 598	\$ 609	\$ 5,584	
Mow embankment grass 1-2x per year*	\$ 4,080	\$ 4,162	\$ 4,245	\$ 4,330	\$ 4,416	\$ 4,505	\$ 4,595	\$ 4,687	\$ 4,780	\$ 4,876	\$ 44,675	
Remove upstream (rip rap) vegetation - 1st yr. only	--	--	--	--	--	--	--	--	--	--	\$ -	
Remove upstream (rip rap) vegetation - annually	\$ 6,000	\$ 6,120	\$ 6,242	\$ 6,367	\$ 6,495	\$ 6,624	\$ 6,757	\$ 6,892	\$ 7,030	\$ 7,171	\$ 65,698	
site restoration subtotal:	\$ 10,590	\$ 10,802	\$ 11,018	\$ 11,238	\$ 11,463	\$ 11,692	\$ 11,926	\$ 12,165	\$ 12,408	\$ 12,656	\$ 115,958	
*Stantec, Geotechnical Engineering Evaluation Report, Executive Summary, 2014												
(1) Assume possible additional costs related to access issues and unknown subsurface conditions.												
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(3) All sitework would need to be permitted by the Newton Conservation Commission.												
(4) Regulatory compliance/landscape management assumes 2% annual inflation.												

Waban Hill Reservoir

Acquisition and Improvements

Community Preservation Act Funding Request
Newton Parks and Recreation
December 11, 2014



SOURCE: City of Newton GIS







Waban Hill Reservoir



Manet Rd, Newton, MA 02467, USA

© 2014 Google

Google earth

1995

Imagery Date: 8/24/2013 42°20'18.31" N 71°10'25.95" W elev 294 ft eye alt 3514 ft

#15-15

239 Commonwealth Avenue

  Exit Street View



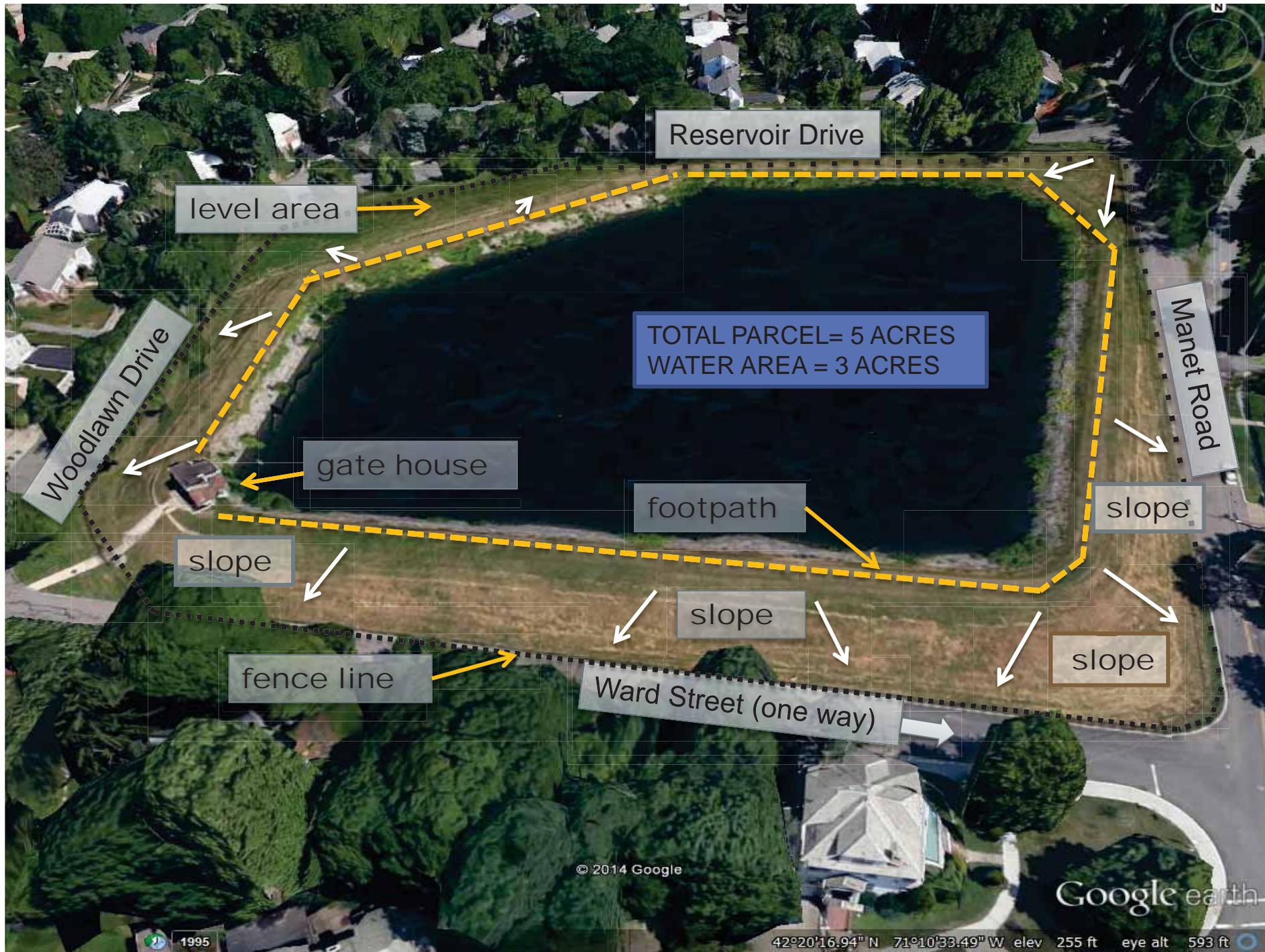
© 2014 Google
© 2014 Google

Google earth

[Report a problem](#)

42°20'14.97" N 71°10'30.84" W elev 236 ft eye alt 243 ft 











WABAN HILL RESERVOIR Full Proposal Budgets

CAPITAL #15-15 IMPROVEMENTS / DEVELOPMENT BUDGET

Item Description	Source*/Comments	Purchase / CR / Design / Regulatory Compliance / Public Safety / ADA Improvements FY15-FY18
● Appraisal/Purchase:		\$ 404,800
● Conservation Restriction		\$ 30,000
purchase/conservation restriction subtotal:		\$ 434,800
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Civil Engineering Consultant w/10 yrs dam experience	permitting requirements; cost TBD	\$ 10,000
regulatory compliance subtotal:		\$ 27,000
● Site Restoration:		
Mow grass areas (non-embankment areas) - 15 cuts per year	contractual - annual	\$ 500
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Remove upstream (rip rap) vegetation - annually	cost depends on in-house vs. contractual crew, as well as permit requirements	--
site restoration subtotal:		\$ 16,500

WABAN HILL RESERVOIR Full Proposal Budgets

**CAPITAL
#15-15
IMPROVEMENTS /
DEVELOPMENT BUDGET**

Item Description	Source*/Comments	Purchase / CR / Design / Regulatory Compliance / Public Safety / ADA Improvements FY15-FY18
purchase/conservation restriction subtotal:		\$ 434,800
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20% Contingency:		\$ 186,158
Project Total:		\$ 1,116,946

*Stantec, Geotechnical Engineering Evaluation Report, Executive Summary, 2014

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WABAN HILL RESERVOIR
Full Proposal Budgets

10-YEAR OPERATING BUDGET

#15-15

Item Description	Source*/Comments	Regulatory Compliance / Maintenance FY18	Regulatory Compliance / Maintenance FY19	Regulatory Compliance / Maintenance FY20	Regulatory Compliance / Maintenance FY21	Regulatory Compliance / Maintenance FY22	Regulatory Compliance / Maintenance FY23	Regulatory Compliance / Maintenance FY24	Regulatory Compliance / Maintenance FY25	Regulatory Compliance / Maintenance FY26	Regulatory Compliance / Maintenance FY27	10-Year Total Ongoing Compliance / Maintenance
Dam Safety												
● Regulatory		● Dam Safety Regulatory Compliance (FY18-FY27) - NOT CPA-ELIGIBLE										
Phase I Dam Inspection & Evaluation Report* (every other year)	Stantec / next inspection due 9/14 to Office of Dam Safety; required every 2 yrs	--	\$ 5,202	--	\$ 5,412	--	\$ 5,631	--	\$ 5,858	--	\$ 6,095	\$ 28,198
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Regulatory compliance subtotal:		\$ 1,000	\$ 8,222	\$ 1,040	\$ 8,473	\$ 1,082	\$ 8,735	\$ 1,126	\$ 9,007	\$ 1,172	\$ 9,290	\$ 49,148
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Remove upstream (rip rap) vegetation - 1st yr. only	1st year - contractual - 3-man crew for 4 days	--	--	--	--	--	--	--	--	--	--	\$ -
Remove upstream (rip rap) vegetation - annually	cost depends on in-house vs. contractual crew, as well as permit requirements	\$ 6,000	\$ 6,120	\$ 6,242	\$ 6,367	\$ 6,495	\$ 6,624	\$ 6,757	\$ 6,892	\$ 7,030	\$ 7,171	\$ 65,698
subtotal:		\$ 10,590	\$ 10,802	\$ 11,018	\$ 11,238	\$ 11,463	\$ 11,692	\$ 11,926	\$ 12,165	\$ 12,408	\$ 12,656	\$ 115,958



SETTI D. WARREN
MAYOR

RECEIVED
City of Newton, Massachusetts
Newton City Office of the Mayor

2015 JAN 13 PM 5:05

David A. Olson, CMC
Newton, MA 02459

#26-15

Telephone
(617) 796-1100

Facsimile
(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail
swarren@newtonma.gov

January 12, 2015

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

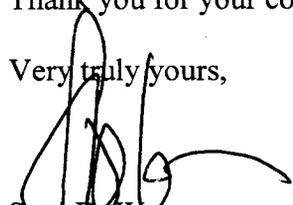
Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer the sum of \$28,000 from Acct # 0150301-511001 Veterans' Services Salaries for the 20% down payment for a quadrant of Veterans' graves at the Newton Cemetery.

Per the attached, the total purchase price is \$140,000 which the City will pay in two additional installments of 40% or \$56,000 in FY16 and FY17.

Thank you for your consideration of this matter.

Very truly yours,


Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#26-15

Telephone
(617) 796-1100

Facsimile
(617) 796-1113

TDD/TTY
(617) 796-1089

E-mail
swarren@newtonma.gov

January 9, 2015

Setti D. Warren, Mayor
1000 Commonwealth Ave.
Newton, MA 02459

Dear Mayor Warren:

I am requesting you to docket an item before our Board of Aldermen to purchase a quadrant of veteran's graves at the Newton Cemetery. The quadrant purchased in 2001 has no further grave sites left. It has been Newton's tradition to offer a plot free of charge to veterans who were deployed and either lived in Newton for three consecutive years or lived in Newton at the time they enlisted for service. There are three quadrants left of veterans plots in the cemetery. They are willing to sell us a quadrant for the same purchase price of \$140,000 as in 2001. We asked whether the cemetery board would consider selling less than a quadrant and were told that this is not possible.

On behalf of the Veterans Service Department, we are requesting a deposit of 20% of the purchase price at this time (\$28,000) with 40% of the remaining amount to be paid prior to January 2016 (\$56,000) and the balance prior to January 2017 (\$56,000). This quadrant is slightly larger than the one purchased in 2001 and will accommodate 29 graves plus two cremation plots. The Newton cemetery will not bury family members with the veteran and will not place two graves on top of each other.

Sincerely,

Dori Zaleznik
Chief Administrative Officer

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

SALES AGREEMENT FOR THE PURCHASE OF INTERMENT SPACE

NEWTON CEMETERY CORPORATION
791 Walnut Street, Newton Center, Massachusetts 02459-1719
Telephone (617) 332-0047 FAX (617) 969-5520

OWNER ID # I North Lot 150

AN AGREEMENT dated 12/17/2014 between

Name City of Newton

Address 1000 Commonwealth Avenue Newton, MA Zip 02459

(hereinafter called the Purchaser) and the Newton Cemetery Corporation, a cemetery corporation organized under the laws of the Commonwealth of Massachusetts (hereinafter called the Seller).

WITNESSETH, as follows:

The Seller agrees to sell and the Purchaser agrees to purchase upon the following terms and conditions the exclusive right of interment in the following site in the Newton Cemetery Section I North Lot 150 (the "Site") consisting of 29 Single Graves & 2 Urn Garden Plots (810 Square Feet) for the amount set forth below to be paid either in TBD installments over TBD months as set forth below or earlier in whole or in part at such times as the Purchaser may elect until the total of all payments equals the amount due. Early payments shall be credited against the installment next thereafter due if the Purchaser shall so request, and otherwise against the last unpaid installment.

Purchase Price: \$140,000.00* (the "Purchase Price").

Other Expenses: \$.00 (more fully detailed in Schedule A, attached hereto).

Deed to: Same as above.

NO MEMORIALS MAY BE PLACED UNTIL ABOVE PURCHASED SPACE(S) IS PAID IN FULL

Table with 4 columns: ANNUAL PERCENTAGE RATE, FINANCE CHARGE, Amount Financed/Total of Payments, Total Sale Price. Values include TBD%, \$TBD, \$112,000.00, \$28,000.00, and \$ TBD.

Your payment schedule will be:

Table with 3 columns: Number of Payments, Amount of Payments, When Payments Are Due. Values include 0, \$.00, and 15 th of every month beginning on:

Security: You are giving a security interest in the right of interment being purchased. See this contract for any additional information about nonpayment, default, and any required repayment in full before the scheduled date.

Notice to Purchaser: (1) Do not sign this agreement if any of the spaces intended for the agreed terms to the extent of then available information are left blank. (2) You are entitled to a copy of this agreement at the time you sign it. (3) you may at any time pay off the full unpaid balance due under this agreement, and in doing so you may receive a partial rebate of the finance charges.

* subject to approval from the Board of Aldermen
Purchaser hereby acknowledges receipt of a completed copy of this contract.

NEWTON CEMETERY CORPORATION
By Timothy A. Burns

Purchaser
Co-Purchaser

**NEWTON CEMETERY CORPORATION
SALES AGREEMENT FOR PURCHASE OF INTERMENT SPACE
ADDITIONAL TERMS OF AGREEMENT**

Upon the receipt of the entire Purchase Price, the Seller will give the Purchaser a deed to the Site in the form of its deeds then current, which shall include the obligation of the Seller perpetually to care for the grass thereon the Site and this agreement shall terminate. Prior to the delivery of a deed as above provided, the Purchaser shall have no right of possession in the Site, or in any part thereof, nor other right to change, embellish, or alter it in any way; provided, however, that in the event that a need shall arise for use of the Site prior to delivery of the deed referenced above, the Purchaser shall have the right to make a temporary interment at the Site so long as such Purchaser has paid in the greater of the cost of a single grave or twenty percent (20%) of the Purchase Price to be paid prior to said interment.

THE PURCHASER RECOGNIZES THAT HIS RIGHT TO INTERMENT IN THE SITE MAY NOT BE TRANSFERRED, SOLD, OR OTHERWISE ENCUMBERED BY THE PURCHASER WITHOUT THE EXPRESS WRITTEN CONSENT OF THE SELLER. NOTWITHSTANDING THE FOREGOING, THE PURCHASER MAY SELL HIS RIGHT TO INTERMENT IN THE SITE TO THE SELLER AT A PRICE EQUAL TO THE PURCHASE PRICE, WHICH MAY OR MAY NOT REFLECT THE THEN CURRENT MARKET VALUE OF THE SITE. NOTHING CONTAINED HEREIN SHALL REQUIRE THE SELLER TO REPURCHASE ANY SUCH RIGHTS IN THE SITE. THE PURCHASER RECOGNIZES THAT THE RIGHTS PURCHASED HEREUNDER ARE LIMITED TO RIGHTS OF INTERMENT.

The Purchaser hereby agrees that the Seller may conduct any activity either within or without its boundaries which is incidental or convenient to either the care or memorializing of the human dead.

This agreement and the said deed to be given will be subject to all laws and to the By-Laws and all Rules and Regulations of the Seller now existing or which may hereafter be enacted or adopted regulating the care of the Site, interments therein, memorial or plantings erected thereon, and other embellishments thereof, the care and protection of the Newton Cemetery grounds, the affairs financial or otherwise of the Seller, and the management of its property and business, all of which, to the extent now in effect, are hereby incorporated herein and made a part of the agreement as if set forth in full herein. In addition, the Site is subject, among other things, to the following restrictions, all as more fully set forth in the Seller's ByLaws and Rules and Regulations:

- INTERMENT RESTRICTIONS: **Single depth capacity only** **Body and/or cremated remains**
- MEMORIAL RESTRICTIONS:
- TYPE: **Lawn markers only**
- SCULPTURED WORK: **Not Permitted per Rules & Regulations**
- FINISHES: **Steeled only**
- OTHER EMBELLISHMENTS:

If this agreement has been entered into through mistake, or if, owing to irresistible, natural, or unavoidable force or order of court, the Seller finds itself unable to fulfill this agreement, it may return to the Purchaser or to his/her legal representatives all moneys that may have been paid hereunder, and this agreement shall thereupon become null and void.

Any oral or written statement made in connection with this agreement by the Seller or by its agent shall not be binding upon the Seller unless reduced to writing, signed by an officer of the Seller, and attached to this agreement.

It is mutually agreed that the provisions of this agreement shall apply to and bind the heirs, executors, administrators and assigns of the Purchaser and the successors and assigns of the Seller. It is further agreed that if this agreement is signed by more than one purchaser, each of such purchasers becomes jointly and severally bound and liable hereunder.

If prior to the delivery of a deed by the Seller pursuant hereto the Purchaser shall fail for any reason to pay any part or portion of the unpaid sums within three months of the date when and as the same shall become due and payable pursuant to the provisions hereof, or if proceedings under the bankruptcy laws of the United States or the insolvency laws of any state shall be commenced by or against the Purchaser, or the Purchaser shall make an assignment for the benefit of his creditors, the Seller, as permitted by law, by giving prior written notice to the Purchaser or to his/her heirs or executors or administrators by deposit of a registered letter in the United States mails addressed to the Purchaser at the address stated below or as stated on the books of the Seller, or at any other address requested in writing by the Purchaser, may at its option either declare all sums remaining unpaid by the Purchaser hereunder to be due and payable immediately, or declare this agreement cancelled and all rights of the Purchaser in the Site forfeited. Upon such cancellation the Seller shall retain as liquidated damages for the default of the Purchaser all sums theretofore paid hereunder up to but not exceeding ten percent (10%) of the Purchase Price of the Site, and on payment of the balance to the Purchaser or to the party legally entitled thereto shall be released from all obligations both at law and in equity to convey or cause to be conveyed the Site or any part thereof or to make any further refund of the Purchase Price. The acceptance of overdue payments or the waiving of any term or condition of this agreement by the Seller shall not constitute a waiver of any subsequent breach of any other terms, conditions or provisions hereof.

Installments, or any multiples thereof, or the full remaining unpaid balance may be paid in advance at any time.

SCHEDULE A

Other Expenses	Amounts
	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
	\$.00
Total	\$.00



Newton Cemetery Corporation

A Beautiful Garden Cemetery Serving Greater Boston

INVOICE

SOLD TO:

Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

LOCATION		OWNER OF RECORD	DATE	INVOICE NO.
SEC I, Lot 150		Newton City Hall	12/17/2014	33034
ITEM CODE	QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
		Initial Payment on Purchase of 29 Single Graves and 2 Urn Garden Plots in Section I/North, Lot 150 (810 Square Feet) Total Purchase Price \$140,000.00 *		\$4,700.00
TERMS		SALES TAX	TOTAL	\$4,700.00

** subject to approval from the Board of Aldermen*

791 Walnut Street, Newton Center, Massachusetts 02459-1719 (617) 332-0047 Fax: (617) 969-5520
E-mail: ncc@newcemcorp.org Website: www.newcemcorp.org

COMPTROLLER'S OFFICE
CITY OF NEWTON, MASSACHUSETTS
dwilkinson@newtonma.gov
(617) 796-1305

January 21, 2015

TO: Finance and Public Facilities Committees

FROM: David Wilkinson

SUBJECT: Docket Item # 27-15 – Stormwater Management Fund

The Stormwater Management Fund was established in fiscal year 2007 when the City first imposed Stormwater management user charges and transferred the cost of maintenance of the storm drain system from the General Fund. The fund ended fiscal year 2014 with \$405,255 in free cash. \$155,000 of which has previously been appropriated as a local match for a Hammond Brook culvert improvement federal grant; and the balance of which is earmarked for funding this docket item.

Exhibit A provides comparative operating activity for the Stormwater Management Fund for the first half of the current fiscal year and for the first six months of the three previous fiscal years. Exhibit B provides a detailed expenditure budget line item detail for the first half of this fiscal year and for the last five complete fiscal years.

Year to date revenues of \$381,233 (50.64% of the current year budget estimate) are in line with budget plans and prior year experience. First half fiscal year 2015 personal services expenditures (payroll) have, however, exceeded the approved budget for the entire fiscal year by \$60,137 as a result of \$40,662 in overtime expenditures in excess of the amount included in the original budget, and \$216,885 in payroll charges for water and sewer utility employees who were assigned to stormwater maintenance activities during the July 1 to December 31 period.

In order to fund the December 31 personal services appropriation overdraft and fund payroll for both the six employees permanently assigned to the Stormwater Management Fund and water and sewer employees who are expected to be assigned to stormwater maintenance activities during the second half of the year, the Public Works Commissioner and Mayor's Office have offered docket item #27-15. Docket item #27-15 requests the transfer of \$138,527 in currently unexpended and unencumbered "expense" and "capital outlay" appropriation balances, along with \$250,255 in available Stormwater Management Fund free cash to the Stormwater Management Fund's "personal services" appropriation.

The recommended \$388,782 addition to the fund personal services appropriation is sufficient to cover the December 31, 2014 overdraft; to fund the six employees permanently assigned to the fund; \$55,296 in projected second half fiscal year 2015 overtime; and \$128,307 in water sewer employee wages for stormwater maintenance

activities.. The assignment of water and sewer employees to stormwater activities will need to be carefully controlled between now and June 30 since first half 2015 experience is \$88,578 greater than the amount included in the docket item.

A total of \$88,191 of the requested appropriation transfers represents currently unexpended and unencumbered catch basin cleaning funds. This will leave a total of \$145,888 for fiscal year 2015 catch basin cleaning, \$40,556 of which has been expended and \$105,332 available for the second half of the current fiscal year. The median annual expenditure for catch basin cleaning for the past five years is \$125,225.

A total of \$50,336 of the requested appropriation transfers are from unexpended and unencumbered storm drainage capital outlay appropriations. Of this sum, \$30,839 represents prior year prior year project balances from completed projects. The balance represents the unencumbered and unexpended balance in the current fiscal year budget for minor improvement projects.

Since this docket item exhausts the balance in the Stormwater Management Fund's free cash, and there is no budget reserve in the fund, any extraordinary and unforeseen event requiring additional funding for the remainder of this fiscal year will likely require a General Fund subsidy. This will also likely be the case in fiscal year 2016 unless a budget reserve is built into the 2016 operating budget since it's unlikely that the fund will end the current year with any material fund balance.

It is also important that the adopted fiscal year 2016 Stormwater Management Fund include personal services and fringe benefit appropriations for all DPW staff expected to be assigned to the fund on either a permanent or temporary basis.

Cc: DPW Commissioner
Chief of Staff/CFO

CITY OF NEWTON, MASSACHUSETTS
STORMWATER MANAGEMENT FUND

#27-15

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

July 1, 2014 - December 31, 2014

(with comparative activity for the first six months of the three previous fiscal years)

	Fiscal Year 2015				FY 2014 July 1 - Dec. 31	FY 2013 July 1 - Dec. 31	FY 2012 July 1 - Dec. 31
	Original Budget	Revised Budget	Actual	% Budget			
REVENUES:							
Real estate and personal property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Charges for service	752,900	752,900	381,233	50.64%	395,255	376,131	384,284
Total revenues	752,900	752,900	381,233	50.64%	395,255	376,131	384,284
EXPENDITURES:							
Personal services	367,014	367,014	427,151	116.39%	143,625	164,775	176,997
Expenses	448,642	448,642	141,226	31.48%	9,123	14,955	32,182
Capital outlay	74,279	74,279	14,938	20.11%	39,520	90,362	3,915
Fringe benefits	57,209	57,209	28,040	49.01%	25,439	25,718	43,060
Retirement benefits	45,585	45,585	45,585	100.00%	41,759	40,957	39,668
Total expenditures	992,729	992,729	656,940	66.18%	259,466	336,767	295,822
Excess/(deficiency) of revenues over expenditures	(239,829)	(239,829)	(275,707)		135,789	39,364	88,462
OTHER FINANCING SOURCES (USES):							
Transfers(to)/from other funds	-	(155,000)	(155,000)	100.00%	-	(16,401)	(16,358)
Total other financing sources and uses	-	(155,000)	(155,000)	100.00%	-	(16,401)	(16,358)
Net change in fund balances {1}	(239,829)	(394,829)	(430,707)		135,789	22,963	72,104
Budgetary fund balances - July 1	645,084	645,084	645,084		549,582	824,364	678,569
Budgetary fund balance - December 31	\$ 405,255	\$ 250,255	\$ 214,377		\$ 685,371	\$ 847,327	\$ 750,673
<i>Continuing appropriations from 6/30/14</i>	239,829	239,829					
<i>Supplemental capital improvements</i>	-	155,000					
<i>{1} Fund balance financing for FY 2015 budget</i>	<u>239,829</u>	<u>394,829</u>					

CITY OF NEWTON, MASSACHUSETTS
STORMWATER MANAGEMENT FUND

#27-15

FISCAL YEAR 2015 BUDGET TO ACTUAL AND PROJECTED SALARY TRANSFERS
(with comparative actual expenditures for five most recent complete fiscal years)

		FY 2015 at December 31, 2014						Actual Expenditures				
		{A}	{B}	{C}	{D}	{E}	{F}	{G}	{H}	{I}	{J}	{K}
		Budget	YTD Expenditures	Encumbrances	Pending Transfers	Pending Appropriation	Amended Balance	FY 2014	Five Prior Complete Fiscal Years			FY 2010
								FY 2013	FY 2012	FY 2011	FY 2010	
511001	FULL TIME SALARIES	\$ 83,178.09	\$ 41,111.33	\$ -	-	-	\$ 42,066.76	\$ 80,760.19	\$ 78,488.28	\$ 75,742.20	\$ 74,992.61	\$ 74,992.61
511002	FULL TIME WAGES	245,240.62	310,107.09	-	97,865.26	194,959.00	227,957.79	151,763.41	201,080.27	212,086.87	235,328.61	203,593.51
513001	REGULAR OVERTIME	20,000.00	60,661.74	-	40,661.74	55,296.00	55,296.00	49,982.24	20,988.10	11,420.83	26,345.27	6,659.02
513004	WORK BY OTHER DEPTS.	10,770.70	10,770.70	-	-	-	-	5,353.77	12,928.85	18,341.14	1,714.28	-
514001	LONGEVITY	3,975.00	3,000.00	-	-	-	975.00	1,500.00	2,850.00	4,331.25	2,575.00	3,000.00
514321	PROMPTNESS PAY STIPEND	150.00	-	-	-	-	150.00	379.21	24.30	-	-	-
515005	BONUSES	1,200.00	-	-	-	-	1,200.00	-	1,173.84	4,750.00	-	-
515101	CLOTHING ALLOWANCE	2,500.00	1,500.00	-	-	-	1,000.00	1,500.00	2,000.00	2,625.00	2,000.00	2,400.00
	PERSONAL SERVICES	367,014.41	427,150.86	-	138,527.00	250,255.00	328,645.55	291,238.82	319,533.64	329,297.29	342,955.77	290,645.14
5210	ELECTRICITY	5,500.00	1,051.70	-	-	-	4,448.30	3,280.52	4,955.00	4,214.99	3,501.66	3,062.19
5274	RENTAL OF EQUIPMENT	-	-	-	-	-	-	-	-	2,810.00	-	-
52923	CLEANING-CATCH BASINS	160,000.00	29,647.68	101,332.32	(29,020.00)	-	-	122,272.08	-	91,750.00	149,658.50	125,225.00
R52923	CLEANING-CATCH BASINS	74,079.17	10,907.92	4,000.00	(59,171.00)	-	0.25	53,528.15	15,560.75	1,250.00	-	-
5301	CONSULTANTS	4,200.00	765.00	1,235.00	-	-	2,200.00	52,532.50	8,553.40	6,518.40	8,212.80	2,313.40
R5301	CONSULTANTS	51,097.50	45,160.00	5,937.50	-	-	-	130.00	-	-	-	-
530203	ENGINEERING SERVICES	47,800.00	14,340.00	33,460.00	-	-	-	-	-	-	-	-
R530203	ENGINEERING SERVICES	65,300.00	16,325.00	48,975.00	-	-	-	-	-	-	-	30,000.00
5319	TRAINING EXPENSES	500.00	-	-	-	-	500.00	-	342.00	50.00	1,050.00	-
R5319	TRAINING EXPENSES	250.00	-	250.00	-	-	-	-	-	-	-	-
5341	POSTAGE	500.00	-	-	-	-	500.00	-	-	-	610.05	-
5342	PRINTING	1,000.00	-	-	-	-	1,000.00	-	-	676.28	1,811.70	195.00
5343	ADVERTISING/PUBLICATIONS	200.00	-	-	-	-	200.00	-	-	-	66.72	-
5390	POLICE PRIVATE DETAIL SV	1,900.00	-	-	-	-	1,900.00	1,860.00	-	-	-	-
5420	OFFICE SUPPLIES	750.00	-	-	-	-	750.00	-	481.58	-	349.10	-
5432	SMALL TOOLS	500.00	-	-	-	-	500.00	500.00	309.58	282.33	577.77	132.16
5484	VEHICLE REPAIR PARTS	2,000.00	-	-	-	-	2,000.00	-	464.74	-	6,622.31	-
5500	MEDICAL SUPPLIES	150.00	-	-	-	-	150.00	-	-	-	-	-
5530	CONSTRUCTION SUPPLIES	27,000.00	19,938.21	1,296.65	-	-	5,765.14	24,563.62	31,823.61	59,760.08	20,465.75	16,642.48
R5530	CONSTRUCTION SUPPLIES	2,615.50	2,615.50	-	-	-	-	2,480.00	4,094.44	-	-	11,413.62
5581	UNIFORMS/PROTECTIVE	1,000.00	-	-	-	-	1,000.00	717.90	-	-	888.00	1,298.00
5585	COMPUTER SUPPLIES	450.00	-	-	-	-	450.00	433.38	-	147.00	-	-
5592	BOOKS/MANUALS/PERIODICAL	150.00	-	-	-	-	150.00	94.70	-	-	-	-
5711	IN-STATE CONFERENCES	600.00	165.00	-	-	-	435.00	569.00	495.58	495.00	223.60	725.00
5712	REFRESHMENTS/MEALS	600.00	-	-	-	-	600.00	-	-	102.42	17.00	644.26
5730	DUES & SUBSCRIPTIONS	500.00	310.00	-	-	-	190.00	569.00	233.00	405.00	395.00	390.00
	EXPENSES	448,642.17	141,226.01	196,486.47	(88,191.00)	-	22,738.69	263,530.85	67,313.68	168,461.50	194,449.96	192,041.11
5707	NCRS PENSION CONTB	45,585.00	45,585.00	-	-	-	-	41,759.00	40,957.00	39,668.00	36,179.00	56,264.00
57DENTAL	DENTAL INSURANCE	1,818.00	737.40	-	-	-	1,080.60	1,592.48	1,659.30	2,064.13	1,698.62	1,247.48
57HLTH	HEALTH INSURANCE	49,874.00	24,037.28	-	-	-	25,836.72	44,236.34	43,506.92	62,685.48	52,025.56	40,086.61
57LIFE	BASIC LIFE INSURANCE	170.28	47.20	-	-	-	123.08	127.44	169.92	212.40	184.08	169.92
57MEDA	MEDICARE PAYROLL TAX	4,142.43	2,708.88	-	-	-	1,433.55	3,667.25	3,507.92	3,436.95	3,801.44	3,303.79
57OPEB	OPEB CONTRIBUTION	1,204.05	509.00	-	-	-	695.05	988.14	-	-	-	-
	FRINGE BENEFITS	102,793.76	73,624.76	-	-	-	29,169.00	92,370.65	89,801.06	108,066.96	93,888.70	101,071.80
58502	CONSTRUCTION EQUIPMENT	-	-	-	-	-	-	-	-	-	4,700.00	-
586004	STORM DRAINAGE SYSTEM	27,791.83	8,294.50	-	(19,497.32)	-	0.01	-	191,822.90	-	56,400.00	2,953.75
R586004	STORM DRAINAGE SYSTEM	46,487.18	6,644.00	9,004.50	(30,838.68)	-	-	40,803.67	353,954.85	5,100.00	-	178,713.03
	CAPITAL OUTLAY	74,279.01	14,938.50	9,004.50	(50,336.00)	-	0.01	40,803.67	545,777.75	5,100.00	61,100.00	181,666.78
5901	TRANSF- GENERAL FUND	-	-	-	-	-	-	-	16,401.00	16,358.00	16,005.00	-
5918	TRANSF-MUNI FEDERAL GRANT	155,000.00	155,000.00	-	-	-	-	-	-	-	-	-
	INTER FUND TRANSFERS	155,000.00	155,000.00	-	-	-	-	-	16,401.00	16,358.00	16,005.00	-
	TOTAL - FUND	\$ 1,147,729.35	\$ 811,940.13	\$ 205,490.97	\$ -	\$ 250,255.00	\$ 380,553.25	\$ 687,943.99	\$ 1,038,827.13	\$ 627,283.75	\$ 708,399.43	\$ 765,424.83

Man/Hours Assigned for FY 12-14 - Water/Sewer/Stormwater

Annual Hours	Water	Sewer	Drain
2014	37,687	18,357	17,044
2013	38,710	19,903	14,801
2012	40,040	16,597	16,848

Man/Hours for FY 2015 - Stormwater by Function

2014	Adjust Structures	Repair/ Construction	Storm Response	Total	Avg # wkrs/day
total for Jul	1,076	798	96	1,970	11.19
total for Aug	552	1,142	96	1,790	10.17
total for Sep	416	1,056	-	1,472	8.36
total for Oct	64	658	560	1,282	7.28
total for Nov	168	792	376	1,336	7.59
total for Dec	158	836	514	1,508	8.57
	2,434	5,282	1,642		8.86

Total Drain Hours July-Dec 2014**9,358****avg. of 8.9 workers/ day assigned to stormwater**

Stormwater Budget FY 2015

January - June Salary Needs

Budgeted Stormwater Positions	
Working Foreman	\$28,646
SHMEO	\$26,256
Water & Sewer Maint. Craftsman	\$25,265
HMEO	\$20,067
HMEO	\$20,067
total	\$120,301

Additional supporting personnel	
Working Foreman	\$28,000
Pipelayer	\$25,000
HMEO/Mason Curbsetter	\$25,000
HMEO	\$21,000
Total Additional needed	\$99,000

OT projection (Jan-Jun)	\$55,296
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Jun-Dec deficit after transfers	\$114,185
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Total Jan-Jun salaries	\$388,782
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