

Newton, Massachusetts Community Preservation Program

HOW DO PROJECTS GET FUNDED?

Community Preservation Committee

Required by state statute:

- Study the needs & resources of the community.
- Review & recommend projects to local legislature for funding.
- May not appropriate funds directly.

5 members appointed by & representing:

- Conservation Commission
- Historical Commission
- Housing Authority
- Parks Commission
- Planning Board

Required by Newton's CPA ordinance:

All members limited to two 3-year terms.

4 members appointed by the Mayor to represent:

- | | |
|----------------------|-----------------|
| • community housing | 1 for each pair |
| • historic resources | of wards: |
| • open space | 1/2, 3/4, |
| • recreation | 5/6, 7/8 |

City Council

Required by state statute:

- May only appropriate funds based on CPC recommendations.
- May appropriate up to maximum CPA funds recommended by the CPC (may also appropriate less, or nothing).
- May appropriate additional funds from non-CPA sources.

Required by Newton's Council rules:

All CPC recommendations referred to 2 or more Council committees for reports before the full Council votes on funding.

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- Conservation Commission
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Recommends some proposals for funding.

City Council

Required by state statute:

- May only appropriate funds based on CPC recommendations.
- May appropriate up to a maximum CPA funds recommended by the CPC (may also appropriate less, or nothing).
- May appropriate additional funds from non-CPA sources.

Funds some recommended proposals.

Required by Newton's CPA ordinance:

- All members limited to 2 or more Board committees for reports before the full Board votes on funding.
- 4 members appointed by the Board
- | | |
|----------------------|---------------------------|
| • community housing | 1 for each pair of wards: |
| • historic resources | 1/2, 3/4, |
| • open space | 5/6, 7/8 |
| • recreation | |

Required by Newton's Board rules:

All CPC recommendations referred to 2 or more Board committees for reports before the full Board votes on funding.

State law determines what CAN be funded, but Newton decides what WILL be funded.

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HOW DO PROJECTS GET FUNDED?

PRE-PROPOSAL

Discuss with **Community Preservation Committee**: at a **public meeting**;
ask CPC staff about other reviews to seek out at this stage.

YEAR 1

Winter

Spring

Summer

FULL PROPOSAL

Community Preservation Committee **public hearing**, followed by 1 or more working sessions & funding vote
City Council: 1 or more **public meetings** of at least 2 Council committees (one chosen by topic of proposal, plus Finance), followed by full Council funding vote

Fall

YEAR 2

Winter

Spring

Summer

FUNDED PROJECT

Convene "kickoff" mtg with the project manager, any City depts. involved, nonprofit or neighborhood sponsors & CPC staff to finalize timeline & responsibilities. Re-confirm & begin meeting requirements set by City of Newton Purchasing Dept. (including for projects managed by private nonprofits).

Fall

Respond to CPC staff requests for brief monthly project updates. Final release of funds requires **written & in-person final report to the CPC**.

YEAR 3

Winter

Spring

Summer

COMPLETED PROJECT

Organize & publicize opening or other celebration for the community at large. Maintain funded site or resources; respond to inquiries, host site tours, share updates through program website; advise new project managers ...

Fall