

CITY OF NEWTON

IN BOARD OF ALDERMEN

FINANCE COMMITTEE REPORT

MONDAY, NOVEMBER 14, 2011

Present: Ald. Gentile (Chairman), Ciccone, Linsky, Salvucci, Rice, Danberg, and Fuller
Absent: Ald. Freedman

Also present: Ald. Hess-Mahan and Yates

City staff present: Matthew Cummings (Police Chief), Bruce Proia (Fire Chief), Jeff Knight (Superintendent of Communications; Fire Department), Dori Zaleznik (Commissioner of Health and Human Services), Stephanie Kane Gilman (Commissioner of Public Buildings), Donnaly Khan (City Solicitor), Ouida Young (Associate City Solicitor), Joseph Mulvey (Interim Director of Information Technology), Dolores Hamilton (Director of Human Resources), David Wilkinson (Comptroller), and Maureen Lemieux (Chief Financial Officer)

Public Hearing:

#214-10(5) HIS HONOR THE MAYOR requesting the approval of the Economic Development Proposal for the Chestnut Hill Square Project and authorization of the final joint City of Newton and New England Development Corporation application for funding through the Infrastructure Investment Incentive Program (I-Cubed) of the Economic Development Proposal once the developer has received preliminary approval and settled all outstanding issues. [06/13/11 @ 6:05 PM]

ACTION: **APPROVED 6-0-1 (Linsky abstaining)**

NOTE: The Committee has had previous discussions regarding the Infrastructure Investment Incentive Program otherwise known as I-Cubed. The Chairman opened the public hearing and Mr. John Twohig of Goulston & Storrs gave a brief overview of the program. The I-Cubed program is essentially a financial arrangement between the State, the developer, and the municipality where the development is occurring. The project must be approved by the municipality, the Secretary of Administration and Finance, and MassDevelopment and meet criteria for projected sales and income tax revenues that exceed the debt service on the bonds.

There are safeguards for the municipality built into the agreement between the developer and municipality that include a municipal liquidity reserve fund, which is comprised of two years of payment on the debt service and the ability to lien and assess the development property. The municipality's lien would take precedence over any other lien. The intent of the I-cubed Program is to fund the costs of public infrastructure improvements through new state tax revenues generated by economic development projects.

New England Development is proposing that I-Cubed Program be used to fund much needed public roadway infrastructure improvements to Route 9, Hammond Pond Parkway and other intersections in the area of the project. New England Development is asking the Board of Aldermen to support the proposal, authorize the Mayor to enter into an agreement with New England Development, accept the municipal liquidity reserve, and approve the proposal. The developer has been certified for up to \$12 million dollars in infrastructure improvements. The

projected cost of the improvements is \$15 million dollars. The developer is looking at other State and Federal programs for further funding and may already have a likely funding source. The attached presentation provides further details on I-Cubed and the proposed project.

Mr. Twohig provided the Committee with the attached draft letter from New England Development stating that the NED Chestnut Hill, LLC will work with the City to enter into a side letter that requires the developer to replenish the municipal liquidity reserve if the City is required to use it to pay for any infrastructure assessments not paid by the developer. A finalized side letter will be available to the Board of Aldermen by the next full Board meeting. The developer has agreed that the liquidity reserve would be comprised of a letter of credit from a financial institution approved by the City and cash. The reserve is expected to contain between \$1.4 and \$1.6 million. There was some discussion on the appropriate amount of cash to be held in the account. The Committee, with agreement from the Chief Financial Officer Maureen Lemieux and the developer settled on 20% but not less than \$250,000 of the reserve being cash.

The public hearing continued with testimony from the Chief Financial Officer, who stated that the program is designed for public infrastructure improvements related to private development projects particularly those projects that create new jobs. The proposed project is anticipated to create 500 temporary construction jobs and 600 permanent jobs. It will also generate approximately \$1.3 million in real estate taxes for the City and provide the infrastructure repairs related to the proposal. The City's financial advisors have stated that entering into the agreement would not influence the City's bonding capacity or credit rating.

Chairman Gentile closed the public hearing, as there was no one else who wished to speak for or against the project. Therefore, the public hearing was closed. The Committee reviewed the language provided by Mr. Twohig, which is incorporated into the attached draft Board Order that includes the language related to composition of the liquidity reserve. Ald. Fuller moved approval of the item and language, which carried by a vote of six in favor and one abstention.

REFERRED TO PROG & SERV, PUBLIC FACIL. AND FINANCE COMMITTEES

#367-10 HIS HONOR THE MAYOR requesting authorization to appropriate an amount not to exceed five million dollars (\$5,000,000) from bonded indebtedness for the following:

(B) installation of up to six modular classrooms at five elementary schools as well as the addition of permanent classrooms and renovations to the core of F.A. Day Middle School. [11/29/10 @ 3:23 PM]

Note: Seventy-five thousand dollars (\$75,000) of the \$5 million was approved on December 20, 2010 for site plan design work for modular classrooms at Horace Mann, Zervas, and Burr Elementary Schools and \$923,375 for installation of one modular classroom at Burr Elementary School, one modular classroom at Horace-Mann Elementary School, and two modular classrooms at Zervas Elementary School was approved on July 11, 2011.

#367-10(B2A) – Eighty-six thousand five hundred forty-five dollars (\$86,545) of the remaining \$4,001, 625 for additional expenses related to the construction and installation of the four modular classrooms for the Horace Mann, Zervas, and Burr Elementary Schools.

PROG & SERV APPROVED 3-0-1 (Sangiolo abstaining) on 11/09/11
PUBLIC FACILITIES APPROVED 8-0 on 11/09/11

ACTION: APPROVED 7-0

NOTE: The request is to use \$86,545 of the original \$5 million dollars for Day Middle School and four modular classrooms at three elementary schools to pay the final costs associated with the modular classroom design, construction, and installations. The Board of Aldermen has previously approved \$75,000 for design and \$923,375 for construction and installation of the modular classrooms. The \$923,375 also included \$50,000 for sprinkler design for the modular classrooms. The actual cost of the design was \$115,976 and the bid awarded was for \$922,880 for the cost of the construction and installation of the modular classrooms. The project also requires \$46,144 in contingency funds. The total cost of the project is \$1,085,000.

In order to award the bid for the modular classrooms the Public Buildings Department used the \$50,000 earmarked for the sprinkler design. There was concern among Committee members that the Board was not informed regarding the change. Chief Financial Officer Maureen Lemieux apologized for the oversight and assured the Committee that it would not happen again.

The requested \$86,545 would complete the funding for modular classrooms project. There is a possibility that it may not be necessary to spend all of the contingency for the project and that money would be turned back. With that, Ald. Ciccone moved approval, which carried unanimously.

#367-10(B2B) One hundred two thousand one hundred seventeen dollars (\$102,117) of the remaining \$4,001,625 for the design of sprinkler systems for the Horace Mann, Zervas, and Burr Elementary Schools.

PROG & SERV APPROVED 3-0-1 (Sangiolo abstaining) on 11/09/11
PUBLIC FACILITIES APPROVED 7-0-1 (Lappin abstaining) on 11/09/11

ACTION: APPROVED 7-0

NOTE: The request is to use a portion of the \$5,000,000 requested in Docket Item #367-10 for funding the design of sprinkler systems for the Horace Mann, Zervas, and Burr Elementary Schools. The request is for \$102,117 but that is not a final number as it is based on an estimate. The actual design cost may be as much as \$150,000. The total cost of installing the sprinkler systems in the elementary schools is expected to be approximately \$1,725,000. Aesthetics, such as covering the sprinklers, will not be a priority in order to save some money.

The City received a waiver from the State to delay the sprinkler installation until September 1, 2012; however, the City will not have installed the sprinkler systems in the existing school building space and will need to apply for an additional waiver to extend the date of installation to September 1, 2013. The modular classrooms are anticipated to have sprinkler systems installed by September 1, 2012.

The new sprinkler requirement code has had a large financial impact on the City. The sprinkler design and sprinkler installation at Day Middle School is expected to add an additional \$2,516,000 to that project. The Administration is still working on how to deal with funding the additional cost of sprinkler systems. Chief Financial Officer Maureen Lemieux believes that the

City will have additional bonding capacity, as the full amount of available bonding for Newton North High School will not be needed to complete that project.

Ald. Rice moved approval of the item, which carried unanimously.

#367-10(B2) – \$3,812,963 (remaining balance) for renovations to the core of F.A. Day Middle School and sprinkler systems

PROG & SERV HELD 4-0 on 11/09/11

PUBLIC FACILITIES HELD 8-0 on 11/09/11

ACTION: **HELD 8-0**

#355-11 HIS HONOR THE MAYOR submitting the FY13 – FY17 Five-Year Financial Forecast for Board of Aldermen review/acceptance. [10-31-11 @ 3:12 PM]

ACTION: **HELD 7-0**

NOTE: The item was held without discussion.

#356-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of fifteen thousand dollars (\$15,000) from FY11 Free Cash for the purchase of a vehicle for an Environmental Health Inspector in the Health and Human Service Department. [10-31-11 @ 2:49 PM]

ACTION: **APPROVED 7-0**

NOTE: Commissioner of Health and Human Services Dori Zaleznik reviewed the request for the purchase of a car for a Health Inspector. Last year, the Health Department staff consisted of four inspectors. Each of the inspectors had a car assigned for their use. One inspector went on extended leave and during that time his car failed, leaving three inspectors with three cars. The Health Department has recently hired a new health inspector. The position requires the person to inspect restaurants, residences, business, and other places throughout the City, which requires daily access to a vehicle. The Commissioner looked at the possibility of using one of the pool cars at City Hall but they are heavily used and there is no guarantee that a car would be available for the health inspector. The Commissioner expects that the car will be purchased at auction and will be an environmentally friendly small car, as the inspectors carry minimal equipment.

Chief Financial Officer Maureen Lemieux stated that she has reviewed the request for the car. The position requires extended daily use of a car. Therefore it was determined that a car should be dedicated for use by that employee. It would cost the City more money in the long-term if the City were to reimburse the employee for personal vehicle use. The car will not be taken home by the employee and will be parked over night at Crystal Lake or City Hall.

Ald. Salvucci moved approval, which carried unanimously.

#357-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of six thousand three hundred ninety-nine dollars (\$6,399) from FY11 Free Cash for the purpose of purchasing a gear dryer for Fire Station #4 on Crafts Street. [10-31-11 @ 2:49 PM]

ACTION: APPROVED 7-0

NOTE: Fire Chief Proia presented the request for funds to purchase a gear dryer for the Fire Department. Additional information and photos of the dryer are attached. Firefighter equipment is currently drip dried in the stations. The drip-dry method requires the heat be on and it still takes a number of days for the equipment to dry. A gear dryer will dry three sets of firefighter equipment in a few hours. The new dryer would be located at Station 4 on Crafts Street, as the Training Division and the washing machine are located there. The Training Division is responsible for washing and decontaminated equipment and returning it to the firefighters.

The Chief explained that if a firefighter's gear is wet when they enter a fire, they are susceptible to steam burns. In addition, wet gear can cause chemical reactions, which creates a serious danger to firefighters. With that, Ald. Linsky moved approval, which carried unanimously.

#358-11 **HIS HONOR THE MAYOR** requesting authorization to appropriate and expend the sum of fifty thousand dollars (\$50,000) from FY11 Free Cash for the purpose of upgrading the City Hall uninterrupted power supply to protect the City's electronic data. [10-31-11 @ 2:49 PM]

ACTION: APPROVED 7-0

NOTE: Interim Director of Information Technology Joe Mulvey presented the request for funds to upgrade the uninterrupted power supply (UPS) located at City Hall. The current UPS has been in place since 2000 but as time progresses more and more equipment added, such as servers, which means that the UPS provides less run time. The current UPS only provides about eight minutes of power, which requires Information Technology Department personnel to respond and shut down equipment very quickly if there is a power outage at City Hall.

A new UPS would last ten to 15 years and provide approximately 40 minutes of uninterrupted power allowing staff more time to respond. The UPS is solely for the equipment in the computer room. The UPS also conditions electricity, as the generator kicks in or power is restored to protect against surges or spikes in electricity.

Chief Financial Officer Maureen Lemieux added that she expects that the Information Technology Advisory Committee will identify the upgrade as a high priority need for the department in their report. Ald. Linsky moved approval, which carried unanimously.

#359-11 **HIS HONOR THE MAYOR** requesting authorization to appropriate and expend thirty thousand dollars (\$30,000) from FY11 Free Cash for the purpose of upgrading network equipment in the City Hall computer room to gigabit speed. [10-31-11 @ 2:49 PM]

ACTION: APPROVED 7-0

NOTE: Joe Mulvey, Interim Director of Information Technology, explained that the request for \$30,000 is to upgrade some of the network equipment in the computer room at City

Hall to gigabit speed. The benefits of upgrading to gigabit speed include faster desktop access for all applications increasing employee efficiency and providing better customer service.

The upgrade is part of the upcoming report of the Information Technology Advisory Group. The group is making real progress in identifying the City's critical Information Technology needs and this purchase is a highly recommended action item. It is expected that the Chief Information Technology Officer will be hired in time to oversee the upgrade. With that, Ald. Danberg moved approval of the item, which carried unanimously.

#360-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of thirty five thousand dollars (\$35,000) from the Worker's Compensation Lump Sum Account for the purpose of settling a worker's compensation claim. [10-31-11 @ 2:48 PM]

ACTION: **APPROVED 7-0**

NOTE: Director of Human Resources Dolores Hamilton reviewed the request for funds to settle a worker's compensation claim. A thirty-five year old employee of the City was permanently disabled from injuries sustained at work on February 11, 2009. The injury was acute, required extensive surgery, and resulted in a significant loss of function. The lump sum payment of \$35,000 will result in a decrease to the long – term payments to the employee. The employee has been approved for accidental disability retirement. It is expected that the City will save over \$100,000 over the span of the employee's retirement. The Committee asked if there was money available in the accounts to fund the requested settlement. Comptroller David Wilkinson stated that funds were available and provided the attached information on the fund balances for the City's self-insurance funds. A motion for approval was made and it was voted unanimously.

#361-11 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of one hundred seventy-five thousand dollars (\$175,000) from FY11 Free Cash to provide additional funding of the Other Post-Employment Benefits Liability Trust Fund. [10-31-11 @ 2:48 PM]

ACTION: **APPROVED 7-0**

NOTE: Chief Financial Officer Maureen Lemieux presented the request to appropriate \$175,000 from Free Cash to be used to provide fund for the Other Post Benefits Liability Trust Fund. The City established the trust fund in 2010, and as stated in the Financial Management Guidelines this year's annual contribution to the Other Post Employment Benefits Liability is greater than the year before. The FY13 to FY17 Five-Year Financial Forecast includes the implementation of a budgeted funding source for this annual contribution.

Ald. Fuller moved approval of the item and urged Committee members to read the section of the FY13 to FY17 Five-Year Financial Forecast related to the Other Post Employment Benefits before the Committee discusses the forecast. The Committee unanimously voted to support the motion of approval.

#362-11 HIS HONOR THE MAYOR requesting authorization to appropriate the sum of five hundred thousand dollars (\$500,000) from FY11 Free Cash to provide additional funding of the Rainy Day Stabilization Fund. [10/31/11 @2:48 PM]

ACTION: **APPROVED 7-0**

NOTE: Chief Financial Officer Maureen Lemieux presented the request for \$500,000 from Free Cash to provide additional funding for the Rainy Day Stabilization Fund. The Administration hopes double that amount before the end of the fiscal year. It is critical for the Rainy Day Stabilization Fund to grow rapidly but it is prudent to hold money for snow and unforeseen needs in Free Cash instead of the fund. Ms. Lemieux would expect to transfer any surplus funds to the account in April or May 2012.

Ald. Gentile pointed out that the fund cannot grow rapidly enough because as that fund grows it provides credit rating companies with some assurance of the City's financial health. The City is still on a negative watch with Moody's Investor Services. A number of City officials participated in a conference call this past week in an effort to put the City's best foot forward in terms of maintaining its Triple A bond rating. There is no guarantee that the City will maintain its credit rating but the Chairman expects to know by the end of the month if the credit rating has been maintained.

Ald. Linsky moved approval, which carried unanimously.

#385-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of seven thousand six hundred sixteen dollars (\$7,616) from the Worker's Compensation Lump Sum Account for the purpose of settling a worker's compensation claim. [11/04/11 @ 4:15 PM]

ACTION: **APPROVED 7-0**

NOTE: Dolores Hamilton presented the request for \$7,616 to settle a worker's compensation claim. The employee sustained an injury to an extremity in October 2010 that resulted in scarring and loss of function. The Department of Industrial Accidents has ordered the City to settle the claim for scarring and disfigurement. The employee is now back to work and the injury will not generate any further medical bills. The settlement will close out all portions of the employee's compensation claim. Ald. Danberg moved approval, which carried unanimously.

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

#366-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of twenty-three thousand dollars (\$23,000) from FY11 Free Cash for the purpose of purchasing eleven Automatic Emergency Defibrillators for the Police Department. [10/31/11 @ 2:49 PM]

PS&T APPROVED 4-0 (Fuller, Johnson, Shapiro not voting) on 11/09/11

ACTION: **APPROVED 7-0**

NOTE: The request is to provide funding to replace 11 Automatic Emergency Defibrillators (AED); nine are located in police cruisers and two are located in the police station, as recommended by the EMS Committee. The current AEDs are no longer manufactured, are

nine years-old, and should have been replaced a few years ago. The Health and Human Services Department would like to purchase the same brand as used by the Fire Department to standardize what public safety vehicles carry. It would also allow the departments to share replacements parts.

Chief Cummings stated that the AEDs are an important piece of emergency equipment in police cruisers. They increase the survival rate of a heart attack to 70% if the response is within three minutes compared to the 5% survival rate if just CPR is administered. Police officers are trained to use the AEDS and have had three incidents in the past year where they have used them.

The old AEDs would be used at other city buildings like community centers, as replacement parts are still available. The Commissioner stated that it is her hope that AEDs are available at all City buildings in the near future. Ald. Ciccone moved approval, which carried unanimously.

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

#367-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of thirty-nine thousand one hundred sixty dollars (\$39,160) from FY11 Free Cash for the purpose of purchasing and installing “on-spot” chains for fire apparatus. [10/31/11 @ 2:49 PM]

PS&T APPROVED 5-0 (Johnson, Shapiro not voting) on 11/09/11

ACTION: **APPROVED 7-0**

NOTE: Chief Proia provided the Committee with the attached information on “on-spot” chain that includes detailed information on the product and an estimated per vehicle cost. On-spot chains are an automatic tire chain system that would allow snow chains to be engaged or disengaged with a flick of a switch. The chains are permanently mounted on the vehicles, which eliminates the time needed to mount snow chains on each fire vehicle. The use of the on-spot chains also eliminates wheel well damage as a result of the traditional snow chains breaking and catching in the wheel wells.

The City would go out to bid in order to get the lowest prices on the system. The Fire Department needs eleven units for their vehicles. The fire trucks used to have this type of system but the previous Mayor stopped funding it, as repair and maintenance of the system were not done. The Chief assured the Committee that he will make sure all repair and maintenance is performed. Ald. Salvucci moved approval, which carried unanimously.

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

#368-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of one hundred twenty thousand dollars (\$120,000) from FY11 Free Cash for the purpose of purchasing and installing mobile data terminals for incident communications with GPS for all 9 front-line fire apparatus, the spare vehicle and two chiefs’ vehicles. [10/31/11 @ 2:49 PM]

PS&T APPROVED 4-0-1 (Freedman abstaining, Johnson, Shapiro not voting) on 11/09/11

ACTION: **FINANCE APPROVED 7-0**

NOTE: The Fire Chief reviewed the request for funds to purchase mobile data terminals for the Fire Department's frontline equipment. The equipment is similar to the rugged laptops found in police cruisers. The attached documents provide all of the benefits to the Fire Department, if this equipment is added. The Fire Department needs to improve its technologies and this purchase would go a long way towards that improvement. The request for these funds have been contained in the Capital Improvement Plan for the past few years. All of the front-line fire trucks and shift commander vehicles would have the mobile data terminals mounted. Additional mounts would be placed in spare vehicles in order to easily transfer the data terminals if a piece of front line equipment is off-line.

The Chief added that if there is any money left over, his intention is to purchase tablet computers for Fire Prevention. Although all of the equipment is available through State contract, the City may go out to bid for the equipment. The Chief will discuss compatibility with existing equipment with the Information Technologies, the Police, and Inspectional Services Departments. The Chief stated that training would be required but he expects that the company providing the equipment will provide it. With that, Ald. Danberg moved approval, which carried unanimously.

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

#369-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of six hundred thousand dollars (\$600,000) from bonded indebtedness for the purpose of purchasing a new fire engine. [10/31/11 @ 2:48 PM]

PS&T APPROVED 6-0 (Shapiro not voting) on 11/09/11

ACTION: **APPROVED 7-0**

NOTE: The Fire Chief is requesting fund to replace Engine 10, which is assigned to Dedham Street. It is 24 years old and well past the National Fire Protection Association standard that front-line apparatus be no more than 15 years old. The Chief would make Engine 10 a spare and take the 27-year old Engine 11 off the road. Chief Proia expects that the City would go through the State bid process, as it would save the City money and time in terms of delivery. There are four companies on the state contract and the Chief will select the company that he feels backs up its product by and offers the best warranty on the new truck.

Chief Financial Officer Maureen Lemieux reminded the Committee that one piece of Fire Department apparatus is to be replaced every other year as part of the five-year plan. Ald. Ciccone moved approval, which carried unanimously.

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

#370-11 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of seventy two thousand nine hundred eighty eight dollars (\$72,988) from FY11 Free Cash for the purpose of purchasing two Fire Department replacement vehicles: a Ford Expedition to be utilized by the Fire Alarm Division and a fire mechanical utility/maintenance truck. [11-03-11 12:08PM]

PS&T APPROVED 5-0 (Johnson, Shapiro not voting) on 11/09/11

ACTION: **APPROVED 7-0**

NOTE: Chief Proia would like funding to replace a utility/maintenance truck and a Ford Explorer that was used as a shift commander's vehicle before being given to the Wire Division. The utility truck is used by the Fire Department's mechanics and the current truck is close to twenty-four years old. The mechanics are responsible for all the Fire Department's vehicles and for small repairs they provide service at the station that houses the vehicle in need of repair. By doing the repairs at the station, it saves fuel and the apparatus is still in its district. The truck has broken down and it has been determined that it is not worth repairing, as it needs a new alternator, exhaust systems and the frame is rotting.

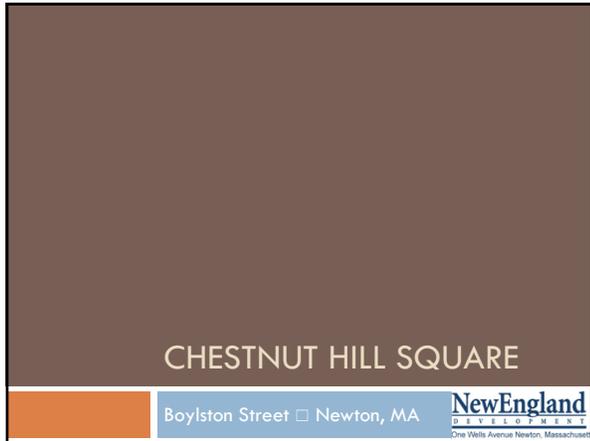
The Ford Expedition is thirteen years old and has 175,000 miles on it. The vehicle was involved in a serious accident a few years ago. The Chief deemed the vehicle a safety hazard that should not be driven. The vehicle was used constantly as a commander vehicle and driven all over the City.

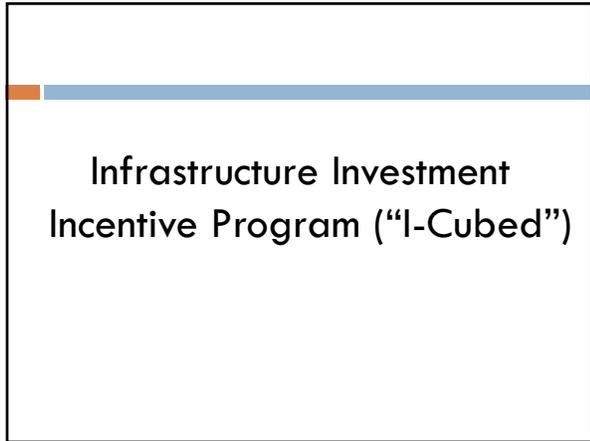
The Chief expects that the two vehicles will be replaced through the auction process. The Committee understood that it was necessary to replace these two vehicles. Ald. Rice moved approval that carried by a vote of seven in favor and none opposed.

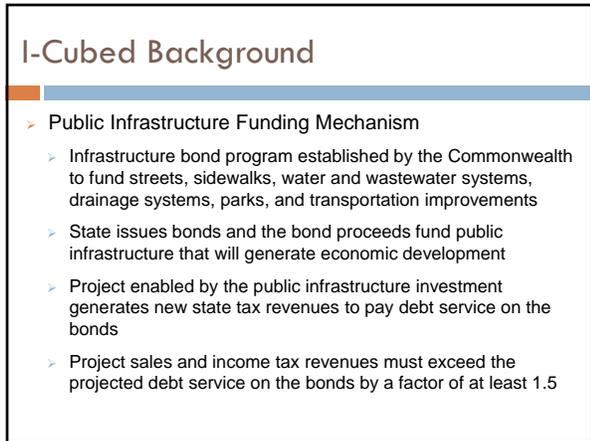
The Committee adjourned at 9:45 p.m. and all other items before the Committee were held without discussion. Draft Board Orders for the above items that are recommended for Board of Aldermen action are attached.

Respectfully submitted,

Leonard J. Gentile, Chairman

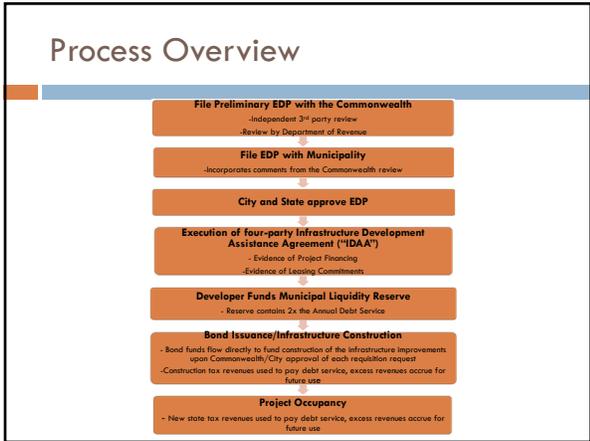






I-Cubed Process

- > Economic Development Proposal ("EDP")
 - > Informal consultation between Developer and the Executive Office of Administration and Finance
 - > Preliminary EDP submitted to the State for peer review and comment (coordination with municipality)
 - > Preliminary approval by Secretary with comments
 - > Revised EDP submitted to municipality for review, hearing and approval by legislative body
 - > Final EDP submitted by the municipality and the developer to the Secretary for approval
 - > Negotiation and Execution of Infrastructure Development Assistance Agreement
 - > Bond Issuance



Proposed Project



Proposed Development Program

Use	Size (in Gross Leasable Area)
Retail/Restaurant	85,000 SF
Grocery	47,000 SF
Health Club	28,000 SF
Medical Office	58,000 SF
Total	218,000 SF
Residential	Up to 100 Units

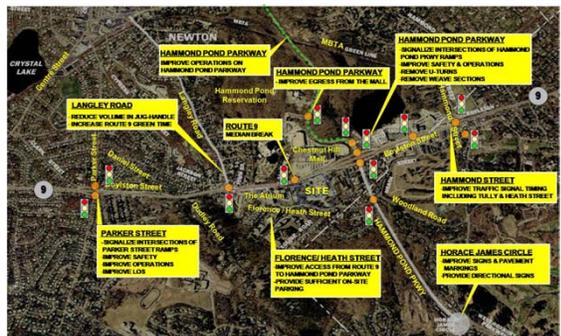
Chestnut Hill Square Qualifications

I-Cubed Regulatory Compliance

- This Project is financially feasible, backed by New England Development, which has extensive experience in this type of development and who has a long-standing and proven track record of investing in infrastructure and communities;
- The Project is consistent with Commonwealth's Sustainable Development Principles by redeveloping a previously existing, degraded site;
- Project seeks to resolve previously identified, high-priority regional infrastructure issues for the Commonwealth, along Route 9 corridor;
- The entire Project is anticipated to create approximately 500 short-term construction and over 525 long-term permanent jobs at a variety of wage and skill levels;
- Project brings a significant amount of net new revenue to the Commonwealth in the form of income and sales tax receipts, totaling over \$2,100,000 on a recurring, annual basis (excluding approximately \$545,000 in sales tax revenue for MBTA and education); and
- Annual Net New State Tax Revenues are anticipated to exceed by at least 1.5 times the projected debt service on the bonds.

What will the I-Cubed funds be used for?

Planned Traffic Improvements



Transportation Benefits

- > Implementation of high-priority regional transportation improvements
- > Route 9 travel time reductions
- > Dramatically improve Langley Road Jug-handle operations
- > Improve egress from The Mall at Chestnut Hill
- > Reduce cut-through traffic on Hammond St. and Florence St. by decreasing travel times along Route 9 and Hammond Pond Parkway
- > Pedestrian improvements along Route 9 and Hammond Pond Parkway
- > Safety improvements at the Parker Street and Hammond Pond Parkway interchanges and at Horace James Circle

Application Review and Program Implementation

Municipality Safeguards

- > Thorough application review/pre-approval process by the Commonwealth
 - > Independent peer review
 - > Department of Revenue must approve revenue projections
- > Execution of Infrastructure Development Assistance Agreement prior to bond issuance
- > Compliance with IDAA will be required by the Project lender
- > Evidence of financing and leasing commitments required prior to bond issuance
- > Developer establishes a "Municipal Liquidity Reserve" fund as a protection for unlikely revenue shortfall
 - > Developer required to replenish funds drawn from the liquidity reserve
- > Bond funds flow directly to fund construction of the infrastructure improvements upon approval of each requisition request by Commonwealth and City
- > Debt service is paid with new state tax revenues
- > Tax revenues in excess of debt service payments accrue for future use
- > City has the right to lien and assess property in the unlikely event the debt service is not paid
- > In the unlikely event a lien is placed on the property, it will take priority over other security interests

NED CHESTNUT HILL LLC
One Wells Avenue
Newton, MA 02459

November 14, 2011

City of Newton Board of Aldermen
Newton City Hall
1000 Commonwealth Ave.
Newton Centre, MA 02459
Attn: Ouida Young, Esquire

Re: Chestnut Hill Square: I-Cubed

Dear Attorney Young:

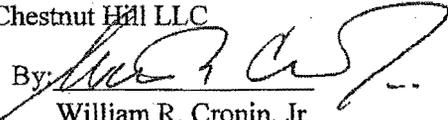
As you know, in connection with an I-Cubed grant to the Chestnut Hill Square project (the "Project"), NED Chestnut Hill LLC, as the Developer of the Project, must fund a Municipal Liquidity Reserve containing two times the anticipated debt service on the bonds to provide security to the City in the event there is insufficient state tax revenue from the Project to pay the debt service owed. We understand that the City would like to ensure that that the Developer of the Project would replenish the Municipal Liquidity Reserve as the same might be drawn upon by the City to pay for Infrastructure Assessments not paid by the Developer.

In response to the City's request, this letter confirms our commitment to work with your office to enter into a side letter with the City confirming that, notwithstanding any language in any other agreement to the contrary, including, without limitation, the terms of the Infrastructure Development Assistance Agreement ("IDAA"), the Developer of the Project would replenish the Municipal Liquidity Reserve as the same might be drawn upon by the City to pay for any shortfalls.

As always, if you have any questions please do not hesitate to contact me. Thank you.

Sincerely,

NED Chestnut Hill LLC

By: 
William R. Cronin, Jr.

Duly authorized

Cc: Leonard J. Gentile, Chairman Finance Committee

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the Economic Development Proposal for the Chestnut Hill Square Project and the authorization of the final joint City of Newton and New England Development Corporation application for funding through the Infrastructure Investment Incentive Program (I-Cubed) be and is hereby approved as follows:

- (a) the Economic Development Proposal (the "Proposal") as submitted to the City by NED Chestnut Hill LLC (the "Petitioner") acknowledging all of the City's financial obligations in connection with the proposal;
- (b) approve all actions necessary in connection with the creation of a Municipal Liquidity Reserve, which Reserve shall consist of a combination of cash and letter(s) of credit, with the cash portion equal to 20% of the total value of the Reserve or \$250,000, whichever amount is greater;
- (c) authorize the Mayor and the Collector-Treasurer of the City, in the name of and on behalf of the City, to execute, deliver and record such agreements with the Developer, the Commonwealth and the Massachusetts Development Finance Agency as are necessary to implement the Proposal and the transactions contemplated thereby; and
- (d) take, approve, and/or authorize all other City actions necessary to implement the Proposal as submitted.

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2011

ORDERED:

In accordance with the recommendation of the Programs & Services, Public Facilities, and Finance Committees through their respective Chairmen Amy Mah Sangiolo, Sydra Schnipper, and Leonard J. Gentile, that for the purpose of paying additional expenses related to the design, construction and installation of the four modular classrooms for the Horace Mann, Zervas, and Burr Elementary Schools, and all other costs associated therewith, there be and hereby is appropriated and authorized to be borrowed under and pursuant to Chapter 44 Sections 7(9) and 7(22) of the General Laws, as amended and supplemented, or pursuant to any other enabling authority, the sum of eighty-six thousand five hundred forty-five dollars (\$86,545).

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

2011

ORDERED:

In accordance with the recommendation of the Programs & Services, Public Facilities, and Finance Committees through their respective Chairmen Amy Mah Sangiolo, Sydra Schnipper, and Leonard J. Gentile, that for the purpose of paying expenses related to the design of sprinkler systems for the Horace Mann, Zervas, and Burr Elementary School, and all other costs associated therewith, there be and hereby is appropriated and authorized to be borrowed under and pursuant to Chapter 44 Sections 7(9) and 7(22) of the General Laws, as amended and supplemented, or pursuant to any other enabling authority, the sum of one hundred two thousand one hundred seventeen dollars (\$102,117).

Under Suspension of Rules
Readings Waived and Approved

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, a transfer of funds from FY 2011 Free Cash in the amount of fifteen thousand dollars (\$15,000) to purchase a vehicle for the Health and Human Services Department be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$15,000
To:	Health Dept Vehicle (C105004-58501).....	\$15,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, a transfer of funds from FY 2011 Free Cash in the amount of six thousand three hundred ninety-nine thousand dollars (\$6,399) to purchase a gear dryer for the Fire Department be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$6,399
To:	Fire Equipment Replacement (C210044-58506).....	\$6,399

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

NEWTON FIRE DEPARTMENT

Interoffice Correspondence

11 NOV 12 1 A 12: 26
CITY CLERK
NEWTON, MA. 02159

To: The Finance Committee
From: Chief Bruce A. Proia
Date: November 9, 2011
Topic: Fire Department Agenda for November 14, 2011
cc:

The following items have been docketed in the Finance Committee agenda for Monday November 14, 2011.

A New Gear Dryer

The gear dryer will allow us to dry 3 sets of firefighter gear in a matter of hours, as opposed to our present practice of hanging the gear to drip dry which takes a few days to dry and requires the heating system for the building be turned on. It meets the NFPA Standard 1851 for care and maintenance of firefighting protective ensembles. The new gear dryer will be located at Station 4 where the Training Division and the Extractor/Washing Machine is located. The Training Division is responsible for washing contaminated gear and returning it to the firefighters. Gear that gets wet from a fire, or from the rain, can be dried quickly as well. It should be noted that if firefighters wear wet gear into a hot environment they are susceptible to severe steam burns. It should also be noted that water dripping from wet gear is highly reactive to Sodium which is what caused the Starck explosion.

On-Spot Chains

Are mounted to the under carriage of the apparatus to allow for quick application of snow chains, and only when needed. The emergency vehicles are always prepared as it eliminates the time it takes to mount conventional chains. It will also eliminate damage to wheel wells caused by broken chains, and damage to roads that no longer have snow cover. They also last much longer than conventional chains because they are only used when needed.

Mobil Data Terminals

Firefighting gets more and more complex as we deal with Hazardous Materials, Technical Rescue, Medical calls, unknown substances and unknown odors, the potential of WMD and much more. The more information one can obtain on these type of calls, the better the chance for a successful outcome. We need to improve the technologies in this department, and this is a great step towards that. MDT's are a rugged lap top designed for public safety as we presently have in all of the Police cruisers. The MDT's have been requested through the CIP for the past few years. The plan is to mount them in all 9 front line apparatus and the Shift Commanders vehicle. Mounts will have to be placed into the 5 spare apparatus for when it is placed into service. If we have money left over from this appropriation, I intend to use it to purchase tablet type computers for Fire Prevention, for which I have attached a quote. MDT's are already being used by the following communities contiguous to, and around Newton:

- Boston
- Cambridge
- Waltham
- Brookline
- Wellesley
- Needham (Shift Commander)

Among the benefits this equipment will provide are the following:

- 1) QED – Allowing personnel to monitor the dispatch screen, possibly saving valuable response time. It will also improve efficiencies, allowing personnel to complete fire reports in a more timely fashion.
- 2) Connect into the City GIS mapping system. – Among the benefits of having this available are:
 - Hydrant maps showing locations of fire hydrants, which is especially helpful during and after snow storms.
 - Water maps showing the size of the water mains.
 - Street maps showing locations of master boxes.
 - Street maps for showing secondary means of access, as well as foot prints of all buildings.
- 3) ISD and Fire Prevention data - Among the benefits of having this available are:
 - To check for current building and demolition permits.
 - Active and past code violation tickets written by Fire Prevention and ISD.
 - Fast access to department commercial inspection reports that show location of utility shutoffs, storage of Hazardous Materials, contact information, written narrative pre-fire plans, floor plans showing nearest exits and dead end corridors, building emergency control systems such as smoke control, fire alarm control panels, and voice evacuation systems.

- 4) Internet - Among the benefits of having this available are:
 - Google Earth to see aerial views of the roof and mechanical equipment mounted on it, and surrounding exposures.
 - Access Hazardous Material management data base such as Cameo.
 - Global Positioning System used to look up addresses especially helpful when out of town on Mutual Aid. A vehicle locator can be used to allow dispatch to monitor location of fire apparatus. In the future the possibility exists to have the GPS integrated between the CAD system and the traffic control system.
 - Access National Building and Fire codes such as NFPA, CMR regulations and MGL's.
- 5) Other Department programs and files.

New Pumper Truck

- 1) Engine 10 is 24 years old, the NFPA standard for first line apparatus is 15 years.
- 2) Engine 10 will become a spare, the NFPA standard for spare apparatus is 25 years.
- 3) Spare Engine 11 is 27 years old and will taken off the road.

Utility/Maintanance Truck

This is to replace the present Mechanics Utility Truck purchased in 1988 and has been requested to be replaced in the CIP for a number of years.

- 1) Mechanics are responsible for the entire fire fleet of 34 vehicles. For smaller type repairs they will be going to the fire house to make the repairs so that the apparatus does not have to leave its district and waste fuel going across the city. They also respond back to fires, and are on call nights and weekends for breakdowns. It was called in for a repair last weekend, but would not start. It needed a new alternator, which because of the vehicles age, was not in stock and had to be special ordered.
- 2) Present vehicle is just about 24 years old
- 3) The purchase price in 1988 was \$30,000.
- 4) The Exhaust system needs replacing
- 5) There are holes in the floor letting exhaust fumes into the cab.
- 6) The frame is rotting.
- 7) The front end is shaking, the mechanics are afraid to take it on the highway.

Used Ford Explorer bought at auction

- 1) This will replace W-1, which will be taken off the road.
- 2) W-1 is a 1998 Ford Expedition with 175,000 miles on it.
- 3) It was formerly C-2, the Shift Commanders vehicle.
- 4) Rotting away

#357-10, 367-10, 368-10,
369-10, 370-10

- 5) Burns a lot of oil.
- 6) Will not pass inspection without spending significant money on it. Not worth putting any money into it, and must come off the road for safety reasons.

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369-10, 370-10



Bruce A. Proia
Acting Chief

CITY OF NEWTON, MASSACHUSETTS
FIRE DEPARTMENT HEADQUARTERS

1164 Centre Street, Newton Center, MA 02459-1584
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230
FAX: (617) 796-2211 EMERGENCY: 911



Setti D. Warren
Mayor

May 26, 2011

Honorable Setti D. Warren, Mayor
City of Newton
1000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Warren:

I respectfully request a special appropriation in the amount of \$6,399.00 for a gear dryer to be placed at Station #4 on Crafts Street.

In order to preserve and add to the longevity of the protective clothing, it is mandatory that the men wash their protective clothing after each and every fire and, in accordance with the NFPA Standard, all gear is routinely washed twice a year. The drying time for the bunker gear without the dryer is approximately two (2) days.

Thank you for your consideration in the very important matter.

Very truly yours,

A handwritten signature in black ink, appearing to read "ALC Proia".

Bruce A. Proia
Acting Chief of Department

BAP/cf

cc: Maureen Lemieux, Chief Budget Officer

TO UNIFORM #4110

#357-10, 367-10, 368-10,
369-10, 370-10

Nelson & Small, Inc.

Import · Export · Manufacturing · Distribution of World Class Products

City of Newton Massachusetts
1000 Commonwealth Avenue
Newton, MA 02159
Franklin, MA 02038

27-Aug-10

Contact: Deputy Chief Proia
Phone: 617-796-2203
Email: bproia@newtonma.gov

Ship To: Newton Fire Department
Fire Station 4

PROPOSAL II

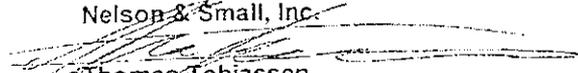
Qty	Model #	Description	Sell	Ext. Sell
1	DGA330-B00	DRYGEAR PLUS Gear Dryer, 3 Station with Wheels Remoable Hangers Dimensions: Length: 71 inches Width: 37 inches Height: 84 inches	\$ 5,399.00	\$ 5,399.00

Sub Total	\$ 5,399.00
MA Sales Tax	Tax Exempt
Incoming Freight	\$ 300.00
Installation	\$ 700.00
TOTAL	\$ 6,399.00

Terms: Net upon receipt of invoice with Purchase Order
Normal credit procedures are to be followed.
These prices are good for thirty days form the date of the proposal.

Deliver: By Nelson & Small, Inc.

Installation: Nelson & Small, Inc. will deliver, uncrate, assemble unit ready for use.
Customer is responsible for electrical.
N&S will do a start up and initial training on unit.
Lead Time 4-6 weeks (Special Order)

Nelson & Small, Inc.

Thomas Tobiasen
Commercial Laundry Division

When you have accepted, please sign and return one copy.

BY: _____
Title: _____
Date: _____

STATION ACCESSORIES

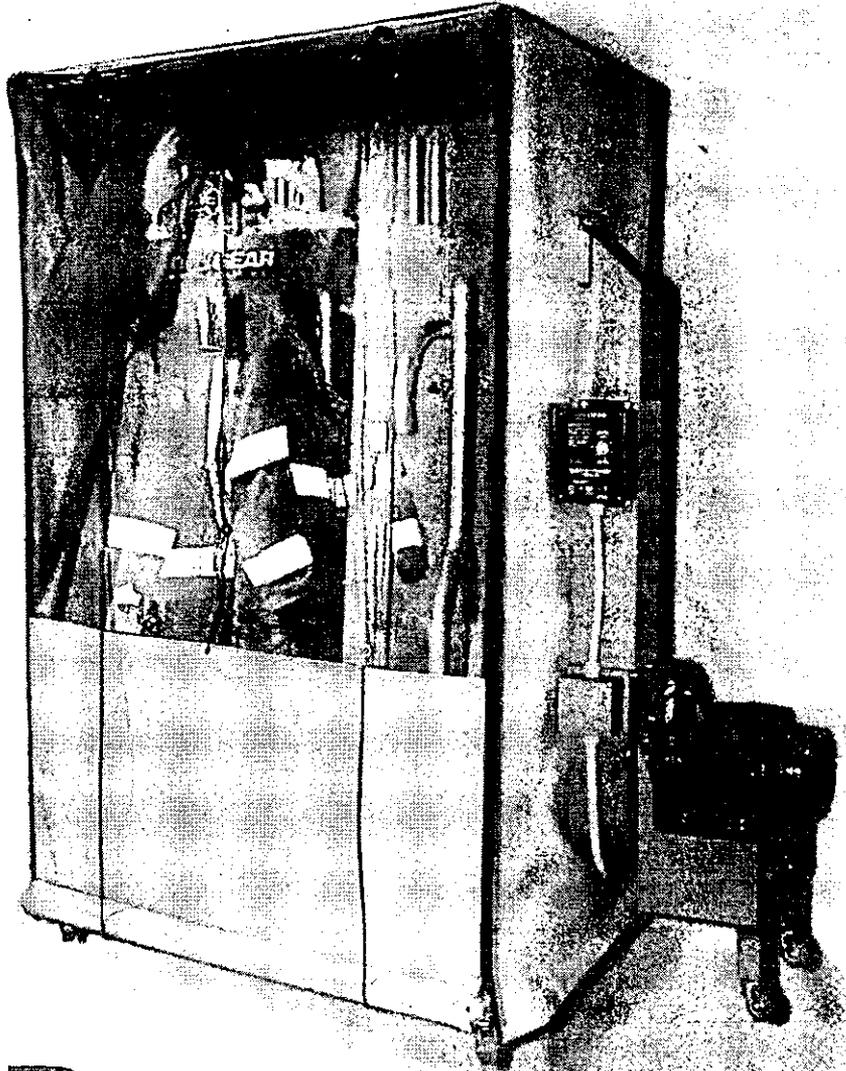
FRG TECHNOLOGY

Multiple Bunker Gear Drying System

The polyester vinyl tent enclosure ensures that the inside and outside surfaces of all equipment receives the maximum amount of exposure to moving air. Each station is able to accommodate a complete set of bunker gear including coat, pants, boots, helmet and gloves. Exceeds NFPA 1851 recommendations.

*Each Station Dries a Complete Set of Bunker Gear Inside and Out!
Three Station unit is shown with optional casters.*

Four, six, seven, and eight station configurations are available.



DRYGEAR PROFESSIONAL

FEATURES

- Forced Air Ventilation Increases Airflow for Faster Drying*
- More Efficient Hangers with Added Hooks*
- Transparent Roll-up Flap*
- Manifold and Frame have a Powder Coated Finish*
- Rugged Construction*
- Optional Heavy Duty Caster Kit Available*

BENEFITS

- Completely Dry the Inside and Outside of Bunker Gear in Just 4-5 Hours*
- Gear Won't Fall on the Floor*
- Easy Access to All Items*
- Helps Repel Dirt and Grime*
- Tested and Proven Reliable Since 1992*
- Moves Easily When Repositioning*

Nelson & Small, Inc. 212 Canco Road, Portland, Maine 04104 (800) 341-0780

The most powerful, efficient, easy to use dryer FRC has ever offered, and it's completely safe for all gear!

The DryGear Professional exceeds NFPA 1851 Standards on Selection, Care, and Maintenance of Structural Fire Fighting Protective Ensembles.

Dries coats, bunker pants, boots, helmets and gloves quickly. Better than a tumble dryer for use on expensive bunker gear. Dries gear inside and out by forcing gentle warm air through hanger and glove tube assemblies, while air circulates within the enclosure. Available in three to eight station configurations.

DryGear Professional SPECIFICATIONS

Sizes

The DRY GEAR Professional is available in 3, 4, 6, 7, and 8 station configurations.

Air Flow

40-50 Cubic feet per minute (CFM) per station

Electrical requirements

220 VAC, 30 Amps

Motor (3, 4, and 6 stations)

Power: 3 HP
 Voltage: 208/230 Volts
 Current: 15.5/15.3 Amps
 Type: NEMA 56

Motor (7 and 8 stations)

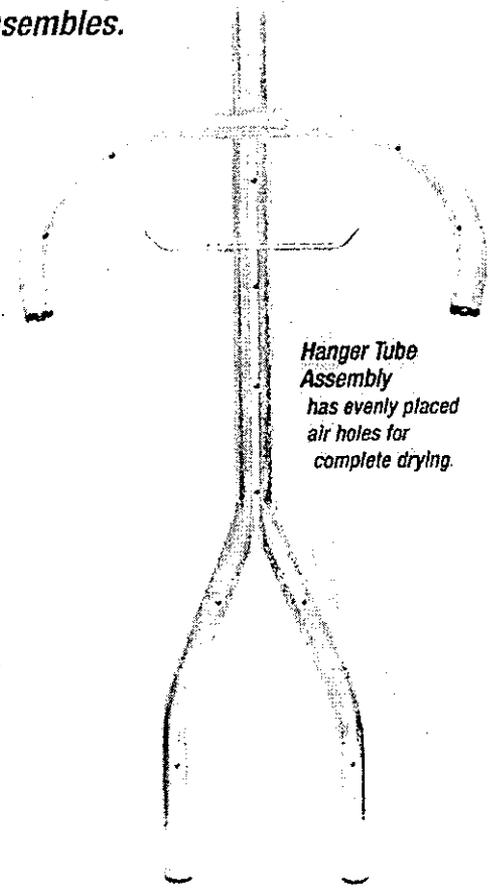
Power: 5 HP
 Voltage: 220 Volts
 Current: 19.6 Amps
 Type: NEMA 56

Heater

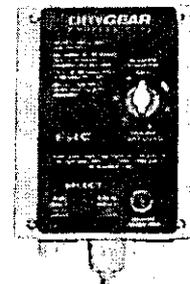
Power: 2400 Watts
 Current: 10 Amps
 Thermistor: Overheat Cutoff
 Timer: 6 Hours

Materials

Tubing: Aluminum square and round tubing
 Enclosure: Rip-stop polyester vinyl



Hanger Tube Assembly
 has evenly placed air holes for complete drying.



Control Box
 has full operating instructions, simple controls, and on/off indicator light.

DIMENSIONS & ORDERING INFORMATION (Dimensions in inches)					
Model	Stations	Length	Width	Height *	Weight
DGA230	3	71	37	84	376 lbs.
DGA240	4	86	37	84	404 lbs.
DGA260	6	121	37	84	432 lbs.
DGA270	7	138	37	84	448 lbs.
DGA280	8	153	37	84	464 lbs.

OPTION: Casters * Height without optional casters. For units with installed casters add 3.75"

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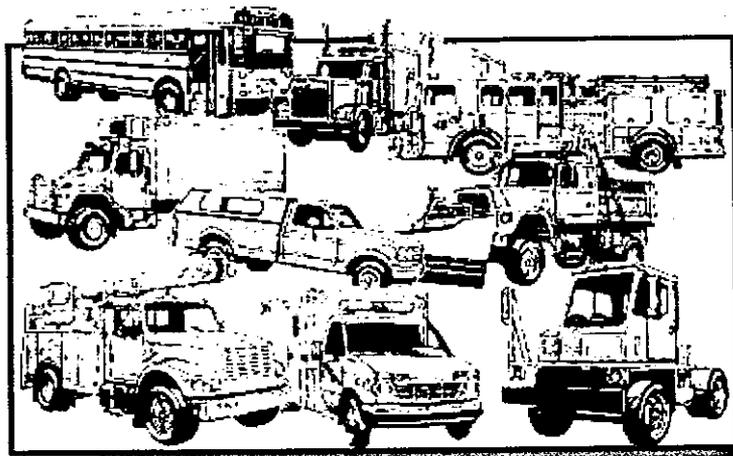


THE ORIGINAL
Automatic Tire Chains
APPLICATION OF ONSPOT

The ONSPOT Automatic Tire Chain System allows the operator to engage and disengage tire chains at the flip of a dashboard switch, in forward or reverse, without stopping, to enhance traction and braking in snow and ice conditions.

ONSPOT Benefits:

- ONSPOT is permanently mounted so the vehicle is always prepared.
- ONSPOT reduces conventional chain mounting/removing.
- ONSPOT eliminates wheel well damage from broken conventional chains.
- ONSPOT chains last longer as they are used only when needed.
- ONSPOT is D.O.T. approved in all states, including the mountainous chain control areas of Colorado and California.



ONSPOTS are designed to fit vehicles from 1/2 ton pickups to class 8 tractor trailers, both with and without air brakes. ONSPOT kits for vehicles without air brakes include a 12 volt air compressor and holding tank.

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Automatic Tire Chains

DESCRIPTION OF OPERATION

The Onspot Automatic Tire chain offers the traction of a single set of conventional snow chains at the flip of a switch, without having to stop the vehicle.

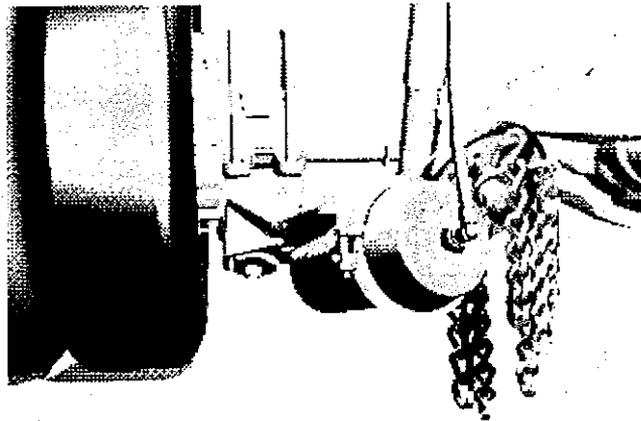
An electric switch mounted in the cab provides 12 volts to an air solenoid mounted on the vehicle's frame rail. Compressed air to the solenoid is supplied from either the vehicle's onboard air system or a 12-volt compressed air kit.

When the dashboard switch is activated, the solenoid opens allowing compressed air to enter the air chamber and lower the chainwheel so it contacts the inside of the tire. The friction between the tire and the rubber-covered chainwheel causes the chainwheel to rotate, creating enough centrifugal force to flail the chains out in front of the tire. (The principle of the system is similar to a small generator driven by a bicycle tire to operate a headlight.)

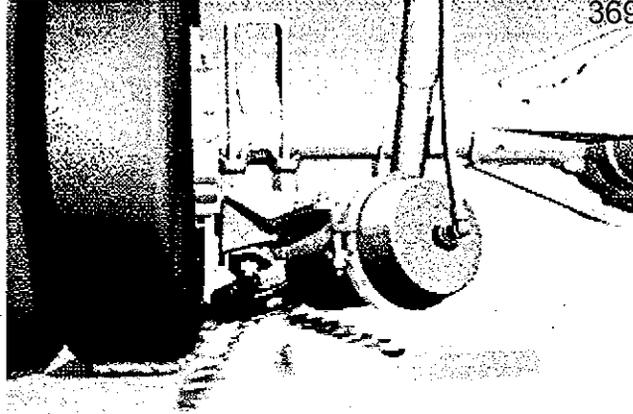
Six lengths of chain spaced at 60-degree intervals on the chainwheel ensure that there are always two (2) chains between the tire and road surface whether you are accelerating, braking or are in a wheel lockup condition. The traction from the chainwheel is obtained in forward OR reverse.

When the dashboard switch is turned off, the solenoid exhausts the air provided to the chain units and return springs in the air chambers bring the chainwheels back to their resting position.

Drag mouse over image!



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369-10, 370-10



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369-10, 370-10

REPAIR ESTIMATE



MINUTEMAN FIRE AND RESCUE
2181 PROVIDENCE HIGHWAY
WALPOLE, MA 02081
FAX (508) 668-3043
WWW.MINUTEMANTRUCKS.COM



NAME	NEWTON FIRE DEPARTMENT	DATE	9-14-11	RO#	ESTIMATE
PHONE	617-796-2210	VIN			
ADDRESS	1164 CENTRE ST	MAKE/ MODEL			
TOWN/CITY	NEWTON	ENGINE			
STATE	MA	MILEAGE			
ZIP	02459	PLATE#			
JOB DESCRIPTION: INSTALL ON SPOTS ON PUMPERS					SERVICE WRITER

HOURS	LABOR	LABOR RATE	TOTAL
-	DIAGNOSTIC TIME	\$ -	\$ -
-	LABOR (CPR)	\$ -	\$ 1,200.00
-	TOW CHARGE	\$ -	\$ -
QTY.	DISCRIPTION	LABOR	PARTS
-	ON-SPOT CHAINS INSTALLATION PACKAGE	\$ -	\$ 1,900.00
-	MISC HARDWARE	\$ -	\$ 250.00
-	APROX FREIGHT	\$ -	\$ 150.00
-		\$ -	\$ -
-	NOTE: ON-SPOT CHAINS ARE NOT RECOMMENDED	\$ -	\$ -
-	TO BE INSTALLED ON ANY AERIAL OR LADDERS	\$ -	\$ -
-	PER ON-SPOT CHAIN COMPANY	\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -
-	THIS ESTIMATE IS PER TRUCK AND ANY	\$ -	\$ -
-	TRUCK THAT THE ON SPOTS ARE TO BE	\$ -	\$ -
-	INSTALLED HAS TO BE MEASURED PRIOR	\$ -	\$ -
-	PRICE MAY VARY PER TRUCK MEASUREMENT	\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -
-		\$ -	\$ -

The above is an estimate based on our inspection and does not cover any additional parts or labor which may be required after the work has been opened up. Occasionally after the work has been started, worn or damaged parts are discovered which were not evident on the first inspection. Because of this, the above prices are not guaranteed. All additional parts or labor will be submitted to our customers for approval.

MEMO

Diagnostic Time	\$ -
Repair Labor	\$ 1,200.00
Total Labor	\$ 1,200.00
Tow Charge	\$ -
Parts Total	\$ 2,300.00
Tax	EXEMPT
MPSS	\$ 60.00
Sublet	\$ -
Total	\$ 3,560.00

Thank You For Your Business !

Approval Signature -

Date:

X 11 =
39,160.0
TOTAL

njm

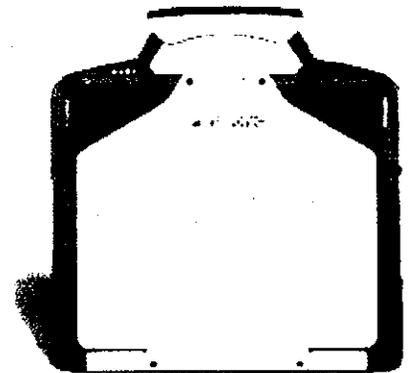
Windows®. Life without Walls™. Panasonic recommends Windows 7.



- Sunlight-viewable Touchscreen with Panasonic CircuLumin™ Technology²
- Full Magnesium Alloy Case with Handle
- Desktop-class Performance
- 3G Mobile Broadband and GPS-ready Design



Panasonic presents the Toughbook® 31, the reliable laptop offering the highest performance in its class along with the world's most rugged design. With drop-shock protection and a MIL-STD-810G certification, it's the undisputed leader in the fully-rugged category. Its new Intel® Core™ i5 and i3 processors, along with available discrete graphics, pack a punch to deliver desktop-class performance and improved video/3D graphics. An integrated webcam option, larger storage capacity and up to 20 hours of battery life (with optional media bay 2nd battery)¹ set the Toughbook 31 apart from the competition. Combine six generations of delivering rugged performance plus 12 years of consistent docking compatibility, and you have a computer that will go the distance with you anytime, anywhere.



1.800.662.3537	panasonic.com/toughbook/31
IS OUR MIDDLE NAME	

DURABILITY

- MIL-STD-810G certified (6' drop, shock, vibration, rain, dust, sand, altitude, freeze/thaw, high/low temperature, temperature shock, humidity, explosive atmosphere)¹
- MIL-STD-461F certified
- IP65 certified sealed all-weather design²
- Hard drive heater
- Full magnesium alloy case with handle
- Shock-mounted flex-connect hard drive with quick-release
- Reinforced locking port covers
- Pre-installed replaceable screen film for touchscreen protection

SOFTWARE

- Genuine Windows® 7 Professional 32-bit³ or Genuine Windows® 7 Professional 64-bit³
- Panasonic Utilities, Recovery Partition

CPU⁵

- Intel® Core™ i5-2540M vPro™ Processor
 - 2.6GHz with Turbo Boost up to 3.3GHz
 - Intel Smart Cache 3MB
- Intel® Core™ i5-2520M vPro™ Processor
 - 2.5GHz with Turbo Boost up to 3.2GHz
 - Intel Smart Cache 3MB
- Intel® Core™ i3-2310M Processor
 - 2.1GHz
 - Intel Smart Cache 3MB

STORAGE & MEMORY

- i5 models: 4GB SDRAM (DDR3-1333MHz), expandable to 8GB^{6,7}
- i3 model: 2GB SDRAM (DDR3-1333MHz), expandable to 8GB^{6,7}
- Shock-mounted flex-connect hard drive with quick-release
 - 320GB 7200rpm (i5 models), 320GB 5400rpm (i3 models)⁷
 - Optional 128GB and 256GB solid state drives (SSD)⁸

DISPLAY

- 13.1" XGA sunlight-viewable touchscreen LED 1024 x 768
 - Panasonic CircuLumin™ technology
 - 2-1200 nit
 - Circular polarizer⁹
 - Anti-reflective and anti-glare screen treatments
- 2540M CPU with switchable graphics in BIOS:
 - ATI Radeon™ HD6750, 512MB dedicated VRAM
 - Intel GM67 video controller, max. 1428MB shared VRAM with 32-bit¹⁰
- 2520M CPU:
 - Intel GM67 video controller, max. 1428MB shared VRAM with 32-bit¹⁰
- 2310M CPU:
 - Intel HM65 video controller, max. 1428MB shared VRAM with 32-bit¹⁰
- External video support up to 1280 x 1024 at 16.7 million colors
- Concealed mode

AUDIO

- Intel® high-definition audio compliant
- Integrated front-facing speaker
- Keyboard volume and mute controls

KEYBOARD & INPUT

- Touchscreen
- Integrated stylus holder
- 87-key with dedicated Windows® key
- Pressure-sensitive touchpad with vertical scrolling support
- Optional DVD Super MULTI Drive or 2nd battery

MULTIMEDIA BAY EXPANSION SLOTS

- PC card type II x 1
- SD card (SDXC)
- ExpressCard/54 x 1

INTERFACE

- Docking connector 80-pin
- HDMI Type A
- VGA D-sub 15-pin
- Headphones/speaker Mini-jack stereo
- Microphone/line in Mini-jack stereo
- Serial D-sub 9-pin
- Ext. antenna conn. 50 ohm coaxial
- USB 2.0 (x 4) – optional USB 3.0 (x1)¹¹ 4-pin
- Optional IEEE 1394a (FireWire) 4-pin
- 10/100/1000 Ethernet RJ-45
- Optional 10/100 2nd LAN (Ethernet) RJ-45
- Optional 56K Modem RJ-11

WIRELESS

- Optional integrated LTE 4G mobile broadband (Fall 2011)
- Optional integrated Gobi™ 2000 3G mobile broadband
- Intel® Centrino® Advanced-N 6205 802.11a/b/g/n (i5 CPU models)
- Atheros 802.11b/g/n (i3 CPU model)
- Bluetooth® v2.1 + EDR (Class 1)
- Security
 - Authentication: LEAP, WPA, 802.1x, EAP-TLS, EAP-FAST, PEAP
 - Encryption: CKIP, TKIP, 128-bit and 64-bit WEP, Hardware AES
 - User-selectable antenna pass-through (single standard, dual optional)
 - Slide on/off switch

POWER SUPPLY

- i5 CPU:
 - Battery operation: 13.5 hours (2520M), 12.5 hours (2540M running Intel graphics), 7.5 hours (2540M CPU running ATI graphics)¹²
 - Long life Li-Ion battery pack (10.65V, typical 8550mAh, minimum 8100mAh)
 - Battery charge time: 3.5 hours off, 4.5 hours on¹³
- i3 CPU:
 - Battery operation: 7.5 hours (with lightweight battery)¹⁴
 - Lightweight Li-Ion battery pack (10.8V, typical 4500mAh, minimum 4200mAh)
 - Battery charge time: 2 hours off, 2.5 hours on¹³
- Optional media bay 2nd battery: 6.5 additional hours (2520M and 2310M models)¹⁵
- AC Adapter: AC 100V-240V 50/60Hz, auto sensing/switching worldwide power supply

For more information contact TransCOR:

1-888-RUGGED-3 / TransCOR-IT.com / rugged@TransCOR-IT.com

Panasonic is constantly enhancing product specifications and accessories. Specifications subject to change without notice. Trademarks are property of their respective owners. ©2011 Panasonic Corporation of North America. All rights reserved.



Information Technologies



POWER MANAGEMENT

- Suspend/Resume Function, Hibernation, Standby, ACPI BIOS

SECURITY FEATURES

- Password Security: Supervisor, User, Hard Disk Lock
- Kensington cable lock slot
- Trusted platform module (TPM) security chip v.1.2¹⁶
- Computrace® theft protection agent in BIOS¹⁶
- Intel® Anti-Theft Technology (i5 CPU models)
- Optional fingerprint reader
- Optional SmartCard reader

WARRANTY

- 3-year limited warranty, parts and labor

DIMENSIONS & WEIGHT

- 11.5"(L) x 11.9"(W) x 2.9"(H)
- 7.9 or 8.2 lbs. (varies by battery type)

INTEGRATED OPTIONS¹⁷

- LTE 4G mobile broadband (Fall 2011)
- Gobi™ 2000 3G mobile broadband (EV-DO Rev. A, HSPA)
- Webcam¹⁸
- GPS receiver
- Backlit keyboard – sealed rubber or plastic emissive
- 2nd LAN (10/100¹⁹ or FireWire or Modem)
- USB 3.0 port (x1)¹¹
- SmartCard reader
- Fingerprint reader
- Media bay 2nd battery¹⁵
- HDD and battery lock
- 128GB and 256GB solid state drives (SSD)

ACCESSORIES¹⁷

- AC Adapter (3-prong) CF-AA5713AM
- Lightweight Battery Pack CF-VZSU65AU
- Long Life Ion Battery Pack CF-VZSU46AU
- Media Bay 2nd Battery¹⁵ CF-VZSU143IU
- Battery Charger PACH329-1857-P
- LIND 3-Bay Battery Charger CF-LNDDC120
- LIND Car Adapter 120W
- LIND Car Adapter 120W
- Mounting Bracket CF-LNDBRK120
- LIND Shutdown Timer CF-LNLDLP1
- InfoCase ComUniversal
- Carrying Case (large capacity) TBCCOMUNV-P
- InfoCase Backpack TBCEBK-P
- InfoCase Sing 31 Case TBC31CASE-P
- DVD Super MULTI Drive CF-VUM311U
- Memory Cards
 - 2GB DDR3 CF-WMBA1002G
 - 4GB DDR3 CF-WMBA1004G
 - Desktop Dock CF-VEB311U
- Vehicle Dock
 - no pass-through See Dealer
 - single pass-through See Dealer
 - dual pass-through See Dealer
- Touchscreen Large Stylus with Tether Hole CF-VNP009U
- Tether CF-VNT002U
- 13.1" LCD Protector Film CF-VPF15U

Please consult your reseller or Panasonic representative before purchasing.

¹Not available on 2540M.

²On i5 CPU models only.

³Tested by national independent third party lab following MIL-STD-810G Method 516.6 Procedure IV for transit drop test and IEC 60529 Sections 13.4, 13.6.2, 14.2.5 and 14.3 for IP65.

⁴A full set of Windows XP drivers are available at panasonic.com/toughbook/support.

⁵An Intel Core i7 processor is also available.

⁶The size of the VRAM cannot be set by the user and varies by operating system as well as size of RAM. Windows 7 64-bit max. VRAM is 16696MB with 4GB of memory.

⁷1GB = 1,000,000,000 bytes.

⁸Replaces one USB 2.0 port.

⁹Battery performance features such as charge time and life span can vary according to the conditions under which the computer and battery are used. Battery operation and recharge times will vary based on many factors, including screen brightness, applications, features, power management, battery conditioning and other customer preferences. Battery testing results from MobileMark 2007 running Windows 7 Professional.

¹⁰Requires software and activation to enable theft protection.

¹¹Accessories and Integrated Options may vary depending on your notebook configuration.

TOUGHBOOK

Panasonic Solutions Company

TransCOR Information Technologies

Haywood Associates Inc.
124 Jewett Street
Georgetown, MA 01833



Information Technologies

#357-10, 367-10, 368-10,
369-10, 370-10

Quote Number: **11-1714**
Quote Date: Nov 11, 2011
Page: 1

Voice: (978) 352-3100
Fax: (978) 352-9199
FEIN: 04-3223372

MAT'S

Quoted To:
Newton, MA Fire Department 1164 Centre Street Newton Centre, MA 02459

Customer ID	Good Thru	Payment Terms	Sales Rep
NEW22	12/1/11	Net 25 Days	RRH

Quantity	Item	Description	Unit Price	Amount
1.00	COMMENT A			
1.00	COMMENT M2	REF: Massachusetts State Police Statewide Contract #SP10-MDT-E01 Terms & Conditions		
1.00	COMMENT B	QUOTE FOR BUDGETARY PURPOSES		
1.00	COMMENT	Quote for 12 Computers to be mounted into various fire apparatus's-Quote to include EMBEDDED Verizon 3G modems & GPS		
12.00	CF-31JBGEA1M	PANASONIC Intel Core i5-2520M 2.50GHz, vPro, 13.1 XGA Tch,320GB(7200rpm), 4GB, Intel WiFi abgn,TPM, BT, Dual Pass (Upper:WWAN/ Lower:WLAN)Gobi,GPS EKB W7 Pref	4,715.38	56,584.56
12.00	TC-PGM-MDM	New Wireless Modem Setup, Programming, Service Administration & Bench Testing	51.63	619.56
12.00	CF-SVCLTNF3Y	Panasonic 3 Year Toughbook Protection Plus, Toughbook & Accidental Damage - Years 1-3	250.00	3,000.00
			Subtotal	Continued
			Sales Tax	Continued
			Freight	
			TOTAL	Continued

Authorized Signature

TransCOR Information Technologies

Haywood Associates Inc.
124 Jewett Street
Georgetown, MA 01833



Information Technologies

#357-10, 367-10, 368-10,
369-10, 370-10

Quote Number: **11-1714**
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Page: 2

Voice: (978) 352-3100
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FEIN: 04-3223372

Quoted To:
Newton, MA Fire Department 1164 Centre Street Newton Centre, MA 02459

Customer ID	Good Thru	Payment Terms	Sales Rep
NEW22	12/11/11	Net 25 Days	RRH

Quantity	Item	Description	Unit Price	Amount
1.00	COMMENT	----- Installation & Mount Parts -----		
12.00	INSTL-ENAMB-EMW	Engine/Ambulance/Marine Installation – Computers, Mounts, Radio Modems, Antenna, Wiring Harnesses, Electrical Panel, Shut Down Timer, Fuse Blocks, DC Adapter	602.88	7,234.56
12.00	LD-DS-PAN-111-2	Havis Docking Station for Panasonic Toughbook 30/31, 2 High Gain Antenna	973.63	11,683.56
12.00	LD-C-MD-102	Action Adapters, Heavy Duty Mount, Slide Out, Tilt/Swivel	275.53	3,306.36
11.00	LD-C-HDM-134	Havis Fixed Adapter Plate Short. Universal Adapter Base For Mounting Havis Motion Devices to a Flat Surface.	72.92	802.12
1.00	LD-C-HDM-109	1997-2011 Ford Expedition Mounting base, Vehicle mount kit, Heavy duty mount, '97-10 Expedition, '97-03 Ford F-150, '97-04 Expedition SSV and F-250 Light Duty	77.88	77.88
1.00	LD-C-HDM-202	Havis 8.5" Heavy Duty Telescoping Pole. Pole Only, Telescoping Device Mounting Base, Heavy Duty Mount, With Short Handle.	139.13	139.13
1.00	LD-C-HDM-401	Heavy Duty Stability Side Support Arm, Mounts to OEM Frame Under Passenger	56.88	56.88
			Subtotal	Continued
			Sales Tax	Continued
			Freight	
			TOTAL	Continued

Authorized Signature _____

TransCOR Information Technologies

Haywood Associates Inc.
124 Jewett Street
Georgetown, MA 01833



#357-10, 367-10, 368-10,
369-10, 370-10

Quote Number: **11-1714**
Quote Date: Nov 11, 2011
Page: 3

Voice: (978) 352-3100
Fax: (978) 352-9199
FEIN: 04-3223372

Information Technologies

Quoted To:
Newton, MA Fire Department 1164 Centre Street Newton Centre, MA 02459

Customer ID	Good Thru	Payment Terms	Sales Rep
NEW22	12/11/11	Net 25 Days	RRH

Quantity	Item	Description	Unit Price	Amount
3.00	MISCELLANEOUS	Glove Box Door Mount Contingency for mount parts in case vehicle list changes	200.00	600.00
1.00	COMMENT	----- Electrical Components -----		
12.00	TC-PNL-2S	Small Electrical Module Panel for Mounting Shut Down Timer, Fuse Block including Wiring and Assembly	55.00	660.00
12.00	LN-PA1580-1996	120W Auto Adapter for Panasonic Core Duo CF-19/30/51P/74, 20" Shen Ming Cable Out, 12" Tinned End, Auto Reset, Lo Input/Output Protection,*No Lit/Pkg BULK ONLY*	113.71	1,364.52
12.00	LN-SDT1230-057	Lind Shut Down Timer Vehicle Battery Protection Unit for Vehides 12VDC, including Surge, Sag & Reverse Polarity Protection. 0-2 hours. 2 FUSED 15 Amp Outputs.	78.71	944.52
12.00	LN-CBLOP-F00698	Output Cable 17', 16awg, 2.1 x 5.5 Snap-In Lind Adapter Connector to 2.5 x 5.5 SM (Shen Ming) Output	26.21	314.52
1.00	COMMENT	----- Antenna		
			Subtotal	Continued
			Sales Tax	Continued
			Freight	
			TOTAL	Continued

Authorized Signature

TransCOR Information Technologies

Haywood Associates Inc.
124 Jewett Street
Georgetown, MA 01833



#357-10, 367-10, 368-10,
369-10, 370-10

Quote Number: **11-1714**
Quote Date: Nov 11, 2011
Page: 4

Voice: (978) 352-3100
Fax: (978) 352-9199
FEIN: 04-3223372

Information Technologies

Quoted To:
Newton, MA Fire Department 1164 Centre Street Newton Centre, MA 02459

Customer ID	Good Thru	Payment Terms	Sales Rep
NEW22	12/11/11	Net 25 Days	RRH

Quantity	Item	Description	Unit Price	Amount
12.00	AP-CG-A-S22-J2-BL	AP-Cell/PCS/LTE/GPS Antenna. Adhesive Mount. 21' RG-58U and 19' RG-174U Coax w/ 2' Jumper. SMA Connector on Cell/PCS/LTE and SMA on GPS. Color Black.	105.00	1,260.00
12.00	S & H-C	Shipping & Handling Computers	14.18	170.16
12.00	S & H-M	Shipping, Handling, Assembly Mounts	15.23	182.76
1.00	COMMENT	Additional Option		
1.00	CF-VDM311U	Panasonic DVD Multi Drive for CF-31	321.13	321.13
			Subtotal	89,322.22
			Sales Tax	
			Freight	
			TOTAL	89,322.22

Authorized Signature

TransCOR Information Technologies

Haywood Associates Inc.
124 Jewett Street
Georgetown, MA 01833



#357-10, 367-10, 368-10,
369-10, 370-10

Quote Number: **11-1715**
Quote Date: Nov 11, 2011
Page: 1

Voice: (978) 352-3100
Fax: (978) 352-9199
FEIN: 04-3223372

Information Technologies

Quoted To:
Newton, MA Fire Department 1164 Centre Street Newton Centre, MA 02459

TABLETS

Customer ID	Good Thru	Payment Terms	Sales Rep
NEW22	12/11/11	Net 25 Days	RRH

Quantity	Item	Description	Unit Price	Amount
1.00	COMMENT A			
1.00	COMMENT M2	REF: Massachusetts State Police Statewide Contract #SP10-MDT-E01 Terms & Conditions		
1.00	COMMENT	Quote for CF-19 computers to be used with fire prevention-includes internal 3G modem		
1.00	CF-19ADUAG1M	Panasonic CF-19, Intel Core i5-2520M 2.50GHz, 4GB, 320GB 7200rpm, 10.1" TF+ XGA Dual Touch, BT, Intel WiFi abgn, Gobi, Dual PT WWAN/WLAN, Win7, Preferred	3,481.00	3,481.00
1.00	CF-WKB193VM	Emissive Backlit Keyboard for CF-19mk4	244.13	244.13
1.00	TC-PGM-MDM	New Wireless Modem Setup, Programming, Service Administration & Bench Testing	59.00	59.00
1.00	CF-SVCLTNF3Y	Panasonic 3 Year Toughbook Protection Plus, Toughbook & Accidental Damage - Years 1-3	250.00	250.00
1.00	LN-PA1580-1745	120W Auto Adapter for Panasonic Core Duo CF19/30/51P/74, Output ShenMing Only, 36" Cig Lighter, Auto Reset, Output	113.71	113.71
			Subtotal	Continued
			Sales Tax	Continued
			Freight	
			TOTAL	Continued

Authorized Signature _____

TransCOR Information Technologies

Haywood Associates Inc.
124 Jewett Street
Georgetown, MA 01833



Voice: (978) 352-3100
Fax: (978) 352-9199
FEIN: 04-3223372

Information Technologies

#357-10, 367-10, 368-10,
369-10, 370-10

Quote Number: 11-1715
Quote Date: Nov 11, 2011
Page: 2

Quoted To:
Newton, MA Fire Department 1164 Centre Street Newton Centre, MA 02459

Customer ID	Good Thru	Payment Terms	Sales Rep
NEW22	12/11/11	Net 25 Days	RRH

Quantity	Item	Description	Unit Price	Amount
1.00	S & H	Short Circuit, Lo Input Volt Protection Shipping & Handling	14.18	14.18
			Subtotal	4,162.02
			Sales Tax	
			Freight	
			TOTAL	4,162.02

Authorized Signature



Bruce A. Proia
Chief

#357-10, 367-10, 368-10
369-10, 370-10

CITY OF NEWTON, MASSACHUSETTS
FIRE DEPARTMENT HEADQUARTERS

1164 Centre Street, Newton Center, MA 02459-1584
Chief: (617) 796-2210 Fire Prevention: (617) 796-2230
FAX: (617) 796-2211 EMERGENCY: 911



Setti D. Warren
Mayor

November 3, 2011

Honorable Setti D. Warren, Mayor
City of Newton
1 000 Commonwealth Avenue
Newton, MA 02459

Dear Mayor Warren:

I respectfully request a special appropriation to replace two (2) department vehicles; one is Ford Expedition utilized by the Fire Alarm Division and the other is the fire mechanics utility-maintenance truck.

The Ford Expedition is a former Shift Commander vehicle that was passed down to the Fire Alarm Division. It is a 1998 Ford with over 174,000 miles. The following repairs will have to be done in order for this vehicle to pass the Massachusetts inspection test. The transmission needs replacing; vehicle is burning oil and the body is rusting badly, especially through the driver's side rear panel. The vehicle needs a complete brake job. Windshield wiper linkage, dash cluster lighting is partial working and rain water is leaking into vehicle. Repairs and body work would cost approximately \$5,000.00. This vehicle will not pass inspection.

I would like to replace this with a used Ford Explorer bought at auction for an approximate cost of 20,000.

The utility-maintenance truck is a 1988 Ford with 85,500 miles assigned to the Mechanics' Division. The mechanics are responsible for the repair and maintenance of the fire fleet consisting of 32 vehicles. They make repairs at the mechanics shop, on the road, at fire houses and at fire scenes. Currently, this vehicle is unsafe to drive on the highway. Vehicle needs numerous repairs and will not pass inspection in its present state.

I would like to replace this with a new service truck in the amount of \$52,988.00. See quote attached.

Thank you very much for your consideration in this matter.

Very truly yours,

Bruce A. Proia
Chief of Department

#357-10, 367-10, 368-10,
369-10, 370-10



November 3, 2011
Newton Fire Dept.
Attn: Mike Sturniolo
1164 Centre St.
Newton, MA 02459

617 796 2210
617 796 2211

jlacroix@newtonma.gov

Please find below a quote for a Ford F350 4x4 per the old Plymouth County Commissioners Cooperative Contract# 09-10-11 M.G.L. c.30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L. c.30B sec. 1c and M.G.L. c.7 sec 22B. The governmental body is responsible to determine the applicability of M.G.L. c30B to off contract items, including but not limited to, off contract items that have already been properly procured under M.G.L. c30B sec. 1c and M.G.L. c.7 sec. 22A (purchases from a vendor on contract with the Commonwealth), other contracts procured under M.G.L. c 30B sec. 1c and M.G.L. c.7 sec. 22B or any M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

10-17 H1.04	2012 F350 4x4 Pickup	\$ 25,938.00
	Color: Red	included
	XL Trim, Regular Cab	included
	6.2L V8 Gas Engine	included
	Automatic Transmission	included
	All Season Tires	included
	Air Conditioning	included
	AM/FM Radio	included
	Class 3 Receiver Hitch	included
H11.14	Slide In Pintle Ball Combo	135.00
H5.01	8" Steel Utility Body	6,295.00
H5.07	54" High Raised Roof For 8' Enclosure With Dome Light	2,995.00
	Barn Doors With Glass	included
H5.14	Inside Compartment Lighting	485.00
H11.15	Trailer Plug, 6 Pin Round	150.00
H1.28	Factory Running Boards (Single Step)	325.00
H9.16	F250 Console	395.00
F11	Push Bumper	295.00
C1.05	Liberty LED Light Bar With Cencom Siren/Controller	1,925.00
C6.06	ES100 Speaker	195.00
C2.17	(6) 700 LED's, (2) Grill, (4) Rear Of Body	1,125.00
C14.12	(3) Auxillary 12V Outlets	40.00
H5.26	V Mac VR70 CFM Under Hood Air Compressor, Belt Driven	10,995.00

Total Contract Price: \$ 51,293.00

Non-Contract Items:
(2) Curbside 16"x46" Side Access Door For Raised Roof 1,470.00
Expanded Metal Rear Door Glass Protection 225.00

Total Purchase Price: \$ 52,988.00

Note: Added an Est 5% for new contract pricing

Sincerely,

Anthony Mancuso

401 Elm Street Marlborough, MA 01752
Phone: 508-573-2625 Fax: 508-573-2725
amancuso@mhq.com

Newton Fire F350 4x4

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, a transfer of funds from FY 2011 Free Cash in the amount of fifteen thousand dollars (\$15,000) to purchase a vehicle for the Health and Human Services Department be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$15,000
To:	Health Dept Vehicle (C105004-58501).....	\$15,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, a transfer of funds from FY 2011 Free Cash in the amount of six thousand three hundred ninety-nine thousand dollars (\$6,399) to purchase a gear dryer for the Fire Department be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$6,399
To:	Fire Equipment Replacement (C210044-58506).....	\$6,399

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, a transfer of funds from FY 2011 Free Cash in the amount of fifty thousand dollars (\$50,000) to upgrade the City Hall uninterrupted power supply be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$50,000
To:	City Hall Computer UPS (C11108-58511).....	\$50,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, a transfer of funds from FY 2011 Free Cash in the amount of thirty thousand dollars (\$30,000) to upgrade the network equipment located in the City Hall Computer Room to gigabit speed be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$30,000
To:	City Hall Network Upgrade (C11106-585111).....	\$30,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON, MASSACHUSETTS
SUMMARY OF MAJOR FINANCIAL RESERVES

#360-11

	Certified Free Cash	Snow/Ice Reserve	Budget Reserve	Rainy Day Stabl. Fund	Wage Reserve	Suppl. 2012 Local Aid	Parking Meter Receipts	FEMA Storm Reimbursements	CPA Fund Balance	Stormwater Surplus	Sewer Surplus	Water Surplus	Capital Stabilization Fund	OPEB Trust
Beginning balance - July 1, 2011	\$ 6,793,864	\$ 1,361,225	\$ 500,000	\$ 2,648,966	\$ 175,000	-	\$ 318,188	-	\$ 6,157,731	\$ 514,528	\$ 1,899,007	\$ 1,843,456	\$ 5,139,489	\$ 137,295
Additions/adjustments	-	-	-	1,432	-	359,397	560,473	527,048	30,700	-	-	-	416,695	74
Year to date appropriations	(1,208,209)	-	(450,000)	-	(126,549)	-	-	-	-	-	-	-	(104,826)	-
Pending FY 2012 appropriations	(1,179,793)	-	(33,250)	-	-	-	-	-	-	-	-	-	-	-
Designated - FY 2013 Budget	(1,500,000)	-	-	-	-	-	(878,661)	-	-	-	-	-	(3,700,000)	-
Available balance:	\$ 2,905,862	\$ 1,361,225	\$ 16,750	\$ 2,650,398	\$ 48,451	\$ 359,397	\$ -	\$ 527,048	\$ 6,188,431	\$ 514,528	\$ 1,899,007	\$ 1,843,456	\$ 1,751,358	\$ 137,369
							{3}	{1}	{1}				{2}	

\$ 353,235
734,610
601,917
4,498,669
<u>\$ 6,188,431</u>

{1} Community Preservation Fund:
Reserved - Open Space
Reserved - Historic Preservation
Reserved - Community Housing
Reserved - CPA Purposes
Total CPA Fund Balance

{2} Capital Stabilization Fund:	\$ 105,000
Reserved - Water & Sewer	12,424
Reserved - Debt Funded Projects	1,101,557
Designated - Future Debt Service	3,151
Designated - Fire Station Renovations	417,726
Designated - Energy Conservation	111,500
Designated - Ordinary Capital Funding	\$ 1,751,358
Total Capital Stabilization Fund Balance	

{3} FEMA Storm Reimbursements:	\$ 78,554
Spring 2010 Flooding	448,494
January 2011 Snow Storm	\$ 527,048
Total FEMA Storm Reimbursements	

CITY OF NEWTON, MASSACHUSETTS
INTERNAL SERVICE FUNDS
COMBINING BALANCE SHEET
September 30, 2011

	Group Health Self Insured Fund	Workers Comp. Self Insurance Fund	Municipal Liability Self Insurance Fund	Municipal Building Insurance Fund	Combining Total
ASSETS:					
Cash & temporary investments	\$ 15,509,205	\$ 941,457	\$ 222,151	\$ -	\$ 16,672,813
Investments	-	7,570,879	-	813,688	8,384,567
Interest and dividends receivable	-	37,985	-	4,380	42,365
Health benefit deposits	361,679	-	-	-	361,679
Other accounts receivable	-	-	-	-	-
Total Assets	15,870,884	8,550,321	222,151	818,068	25,461,424
LIABILITIES & FUND BALANCES:					
Due to/(from) other funds	-	-	-	398,638	398,638
Advanced collections	1,454,767	-	-	-	1,454,767
Accrued self insurance claims payable	4,310,658	7,016,910	-	-	11,327,568
Total Liabilities	5,765,425	7,016,910	-	398,638	13,180,973
Fund Balance - Group Health Claims - Tufts Health Plan	6,193,768	-	-	-	6,193,768
Fund Balance - Group Health Claims - Harvard Health Plan	3,911,691	-	-	-	3,911,691
Fund Balance - Public Safety IOD Medical Claims	-	124,202	-	-	124,202
Fund Balance - Workers Compensation Claims	-	264,747	-	-	264,747
Fund Balance - General Liability Claims	-	-	222,151	-	222,151
Fund Balance - Future Year Property Insurance Premiums	-	-	-	419,430	419,430
Fund Balance - Current year budget {1}	-	1,144,462	-	-	1,144,462
Total Fund Balances	10,105,459	1,533,411	222,151	419,430	12,280,451
Total Liabilities & Fund Balances	\$ 15,870,884	\$ 8,550,321	\$ 222,151	\$ 818,068	\$ 25,461,424

{1} \$350,000 in fund equity from 6/30/2011, plus unexpended current year contributions from operating funds.

#360-11

CITY OF NEWTON, MASSACHUSETTS
INTERNAL SERVICE FUNDS
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
July 1, 2011 - September 30, 2011

	Group Health Self Insurance Fund	Workers Comp. Self Insurance Fund	Municipal Liability Self Insurance Fund	Municipal Building Insurance Fund	Combining Total
REVENUES:					
Charges for Service	\$ 11,552,586	\$ -	\$ -	\$ -	\$ 11,552,586
Other local revenue	166,751	-	-	-	166,751
Investment Income	8,453	(864,306)	119	(6,391)	(862,125)
Intergovernmental Revenue	-	-	-	-	-
Total Revenue	11,727,790	(864,306)	119	(6,391)	10,857,212
EXPENDITURES:					
Employee Benefits	11,694,920	455,538	-	-	12,150,458
Total Expenditures	11,694,920	455,538	-	-	12,150,458
Excess/(Deficiency) of Revenues over Expenditures	32,870	(1,319,844)	119	(6,391)	(1,293,246)
Transfers from Other Funds	-	1,250,000	-	-	1,250,000
Transfers to Other Funds	-	-	-	(398,723)	(398,723)
Excess/(Deficiency) of Revenues & Transfers over Expenditures & Transfers	32,870	(69,844)	119	(405,114)	(441,969)
Other Financing Sources	-	-	-	-	-
Other Financing Uses	-	-	-	-	-
Excess/(Deficiency) of Revenues, Transfers & Other Sources over Expenditures, Transfers & Other Uses	32,870	(69,844)	119	(405,114)	(441,969)
Fund Balance - beginning of fiscal year	10,072,589	1,603,255	222,032	824,544	12,722,420
Fund Balance - September 30	\$ 10,105,459	\$ 1,533,411	\$ 222,151	\$ 419,430	\$ 12,280,451

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the Director of Human Resources is hereby authorized to enter into a lump sum Workers' Compensation settlement with a former employee, in an amount not to exceed thirty-five thousand dollars (\$35,000). Said settlement is to be financed from funds currently available in the City's Workers' Compensation Self-Insurance Fund as a full and final settlement of all this employee's workers' compensation claims against the City of Newton..

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, hereby authorizes the transfer of one hundred seventy-five thousand dollars (\$175,000) from FY 2011 Free Cash to the Other Post Employment Benefits Liability Trust Fund be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$175,000
To:	Transfer to OPEB (0110499-593045).....	\$175,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, , a transfer of five hundred thousand dollars (\$500,000) from FY 2011 Free Cash to the Rainy Day Stabilization Fund be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$500,000
To:	Transfer to Rainy Day Stabilization Fund (0110499-5922A).....	\$500,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Public Safety and Transportation Committee through its Chairman Allan Ciccone, Jr. and the Finance Committee through its Chairman Leonard J. Gentile, a transfer of twenty-three thousand dollars (\$23,000) from FY 2011 Free Cash to purchase eleven automatic emergency defibrillators for nine police cruisers and two locations in police headquarters be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$23,000
To:	Defibrillator Replacement (C201044-58506).....	\$23,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Public Safety and Transportation Committee through its Chairman Allan Ciccone, Jr. and the Finance Committee through its Chairman Leonard J. Gentile, a transfer of thirty-nine thousand one hundred sixty dollars (\$39,160) from 2011 Free Cash to purchase “on-spot” chains for fire apparatus be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$39,160
To:	Fire “On Spot” Chains (C210051-58506).....	\$39,160

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Public Safety and Transportation Committee through its Chairman Allan Ciccone, Jr. and the Finance Committee through its Chairman Leonard J. Gentile, a transfer of one hundred twenty thousand dollars (\$120,000) from FY 2011 Free Cash to purchase Mobile Data Terminals for incident communications with GPS for nine front line fire apparatus, two fire chief vehicles and a spare vehicle be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$120,000
To:	Mobile Data Terminals (C210043-58506).....	\$120,000

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, for the purpose of paying costs of purchasing a new engine truck for the Fire Department (to replace Fire Engine No. 10), and any and all other costs associated therewith, there be and hereby is appropriated and authorized to be borrowed under and pursuant to Chapter 44, Section 7(9) of the Massachusetts General Laws, as amended and supplemented or pursuant to any other enabling authority, the sum of six hundred thousand dollars (\$600,000).

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON
IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Public Safety and Transportation Committee through its Chairman Allan Ciccone, Jr. and the Finance Committee through its Chairman Leonard J. Gentile, a transfer of seventy-two thousand nine hundred eighty-eight dollars (\$72,988) from FY 2011 Free Cash to purchase two Fire Department replacement vehicles be and is hereby approved as follows:

From:	Free Cash (01-3497).....	\$72,988
To:	Fire Support Vehicle Replacement (C210048-58505).....	\$72,988

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____

CITY OF NEWTON

IN BOARD OF ALDERMEN

, 2011

ORDERED:

That, in accordance with the recommendation of the Finance Committee through its Chairman Leonard J. Gentile, the Director of Human Resources is hereby authorized to enter into a lump sum Workers' Compensation settlement with a former employee, in an amount not to exceed seven thousand six hundred sixteen dollars (\$7,616). Said settlement is to be financed from funds currently available in the City's Workers' Compensation Self-Insurance Fund as a full and final settlement of all this employee's workers' compensation claims against the City of Newton..

Under Suspension of Rules
Readings Waived and Adopted

(SGD) DAVID A. OLSON
City Clerk

(SGD) SETTI D. WARREN
Mayor

Date: _____