

# CITY OF NEWTON, MASSACHUSETTS

## PURCHASING DEPARTMENT

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August 12, 2016

## ADDENDUM #1

### REQUEST FOR PROPOSAL #17-07

### ON-CALL AFFORDABLE HOUSING TECHNICAL ASSISTANCE SERVICES

THIS ADDENDUM IS TO: **Answer the following Questions:**

Q1. I have a question regarding Section 15.d: "For contracts which exceed Ten Thousand Dollars (\$10,000) or which pertain to a project whose budgeted or estimated construction cost exceeds One Hundred Thousand Dollars (\$100,000), the CONSULTANT shall have internal accounting controls as required by section 39R (c) of C. 30 of the Massachusetts General Laws and shall file and shall continue to file an audited financial statement as required by subparagraph (d) of section 39R. of C. 30"

Is this requirement something that could be waived? For a small business with no other contracts that require an audited financial statement, this requirement is onerous. The cost of an audit is approximately \$8,000-\$10,000. The value of this contract would not be much more in all likelihood.

In lieu of an annual audited financial statement, could a copy of tax filing by a third party accounting firm suffice?

**A1. Section 15(d) at p. 22 of the Request For Proposals is deleted.**

All other terms and conditions of this bid remain unchanged.

**PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR  
BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD  
RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.**

Thank you.



Nicholas Read  
Chief Procurement Officer