CITY OF NEWTON, MASSACHUSETTS

PURCHASING DEPARTMENT
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December 8, 2014

ADDENDUM #1

INVITATION FOR BID #15-50

LIBRARY PERIODICAL SUBSCRIPTION MANAGEMENT SERVICE

THIS ADDENDUM IS TO: Answer the following Questions:

Q1. Can you please clarify how we need to complete Attachment A: Periodicals Listing? I am assuming that in Column F we should delete the prices currently listed and provide you with our current publisher’s retail prices?

A1. Attachment A is for informational purposes and is not a response form. It is solely provided as information to answer question 5 in section 3.0, Submission Requirements in the Scope of Services section on page 24. You should not adjust or update these prices as they are solely used for comparative purposes in developing an evaluation price, and only used if you cannot supply the listed title.

Please review all of the submission requirements on page 24 of our invitation and provide information that corresponds to each of these questions with your submission.

Q2. Page 6, E. lists “Item Sheets, 7 pages” to be included. Can you specify which seven pages this is referring to?

A2. The reference to “Item Sheets, 7 pages” on p. 6 of the Invisitions to Bid is deleted.

All other terms and conditions of this bid remain unchanged.

PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.

Thank you.

Nicholas Read
Chief Procurement Officer