CITY OF NEWTON, MASSACHUSETTS

PURCHASING DEPARTMENT
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Fax (617) 796-1227

October 14, 2014

ADDENDUM #2

INVITATION FOR BID #15-31
CIP PROJECT 2 REHABILITATION

THIS ADDENDUM IS TO: Answer the following Questions:

Q1. In your response to question 3 you reference a “certification of intent to be completed by the bidder”. I just went thru the bid book again and cannot find this form. I also do not see this listed on page 10 section D (first page of the bid form) where the required forms to be submitted is located. Are you just looking for something on letterhead saying our company will comply or do you have a form that can be sent out to be signed?

A1. As contractors are submitting bids in accordance with notice of the WBE/MBE requirements in the Invitation For Bid (Art. 3.0, p. 6), no separate certification is required.

All other terms and conditions of this bid remain unchanged.

PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.

Thank you.

Nicholas Read
Chief Procurement Officer
CITY OF NEWTON, MASSACHUSETTS

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ADDENDUM #1

INVITATION FOR BID #15-31
CIP PROJECT 2 REHABILITATION

THIS ADDENDUM IS TO: Answer the following Questions:

Q1. Does the Newton CIP Project 2 have a certain % of Minority that is required on this or just a good faith effort?

   In accordance with the Specifications - Instruction to Bidders, Article 3 MBE Participation (page 6 of 129), “Notice is hereby given that the City of Newton Minority/Women Business Enterprise Plan and the Supplemental Equal Employment Opportunity Anti-Discrimination and Affirmative Action Program in effect at the time of this solicitation are applicable to all City contracts for construction contracts in excess of $50,000.” As described in the Plan and the Program, the Contractor shall make a good faith effort to comply with the city’s MWBE Plan. The Plan and the Program can be found on the City’s website: www.newtonma.gov/purchasing.

Q2. On your web site you have goals on construction contracts of 10% MBE and 5% WBE. Will these be the goals for this project?

   The MBE/WBE goals are described in the City of Newton’s Minority/Women Business Enterprise Plan, dated January 21, 2010 (10% MBE and 5% WBE).

Q3. When I went thru the bid package I did not see any paperwork to be completed. Is there any paperwork to be submitted with the bid for MBE/WBE participation?

   An MBE/WBE participation form is not required as part of the bid documents. However, as described in the City of Newton’s Minority/Women Business Enterprise Plan, dated January 21, 2010, Section IV Construction Activities, C. Bid Submission: “All bids for the City of Newton contracts with an estimated value over $50,000 shall include a certification of intent to be completed by the bidder swing his/her intent to comply with the City’s MWBE Plan. Failure to include this certification shall be an informality which may be waived if such certification is received prior to the award of the contract.”
Q4. Upon award of the bid and contract execution is there any MBE/WBE paperwork to be completed?

   In accordance with the City of Newton’s Minority/Women Business Enterprise Plan, dated January 21, 2010, Section IV Construction Activities, D. Contract Execution: “Upon notification of award of the contract, the bidder shall provide a written plan detailing how it will comply with the MWBE Plan.”

All other terms and conditions of this bid remain unchanged.

PLEASE ENSURE THAT YOU ACKNOWLEDGE ALL ADDENDA ON YOUR BID FORM. FAILURE TO ACKNOWLEDGE ALL ADDENDA COULD RESULT IN REJECTION OF YOUR BID AS NONRESPONSIVE.

Thank you.

Nicholas Read
Chief Procurement Officer